

## **Access and Charging - April 2009**

The cost of the CON29R information is indicated on the attached schedule (inclusive of administrative costs).

The fees have been set in accordance with Local Authorities (England) (Charges for Property Searches) Regulations 2008 and the Local Authority Property Search Services Costing Guidance issued by Communities and Local Government in January 2009. The basis of the charge is recovering any relevant 'reasonably incurred' costs to the Local Authority in providing access to Personal Searchers, and the number of requests for access in the same year. Our costs have been assessed for individual data elements to calculate the total cost of providing access.

Search volumes and costs will be monitored throughout the year to enable fees for 2010/11 to be calculated. These will come into effect from the 1<sup>st</sup> April 2010.

Requests for CON29R information should be forwarded to: Local Land Charges Section, Town Centre Offices, Rawtenstall, BB4 7LZ, together with a plan and the appropriate fee. The information you request will be provided through the Local Land Charges system and replies will be produced and returned by email/post as soon as possible.

In the near future, it is envisaged, that this information can be requested via our web submissions system, with a provision of an account facility.