

\*Please note the amended public question time arrangements for this meeting

**Meeting of:** Audit & Accounts Committee

**\*Owing to the social distancing requirements of Covid-19, public meetings which normally take place in the Council Chamber will be conducted via Zoom.**

**Time:** 6.30pm **Date** 28<sup>th</sup> July 2020

**Join Zoom Meeting** (please allow time for set up if accessing for the first time):

<https://zoom.us/j/94976268781?pwd=NUkrdmJvZWtwZnFFSnRoc2Nxa1VaZz09>

Meeting ID: 949 7626 8781

Password: 154527

**Please note that a waiting room will be in place for the Zoom meeting and public and other Councillors will be admitted to the meeting shortly before 6.30pm.**

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**Supported by:** Glenda Ashton, Committee and Member Services Officer Tel: 01706 252423

Email: [glendaashton@rossendalebc.gov.uk](mailto:glendaashton@rossendalebc.gov.uk)

ITEM		Lead Member/Contact Officer
<b>A.</b>	<b>BUSINESS MATTERS</b>	
<b>A1.</b>	<b>Apologies for Absence</b>	
<b>A2.</b>	<b>Minutes of the last meeting</b> To approve and sign as a correct record the Minutes of the meeting held on 3 <sup>rd</sup> December 2019.	
<b>A3.</b>	<b>Urgent Items of Business</b> To note any items which the Chair has agreed to add to the Agenda on the grounds of urgency.	
<b>A4.</b>	<b>Declarations of Interest</b> <i>Members are advised to contact the Monitoring Officer in advance of the meeting to seek advice on interest issues if necessary.</i> Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct,	Glenda Ashton, Committee and Member Services Officer Tel: 01706 252423 Email: <a href="mailto:glendaashton@rossendalebc.gov.uk">glendaashton@rossendalebc.gov.uk</a>

The agenda and reports are also available for inspection on the Council's website <https://www.rossendale.gov.uk/>. Other formats are available on request. Tel 01706 217777 or contact Rossendale Borough Council, Futures Park, Bacup, OL13 0BB

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ITEM		Lead Member/Contact Officer
	they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item.	
<b>B.</b>	<b>COMMUNITY ENGAGEMENT</b>	
<b>B1.</b>	<p><b>Public Question Time</b> Members of the public can register their question by contacting the Committee Officer. Groups with similar questions are advised to appoint and register a spokesperson.</p> <p>This is an opportunity to ask a question about an agenda matter which the Council may be able to assist with. A time limit applies for each question and you are only able to address the meeting once.</p> <p>To register for public question time your question must be received no later than 9.00am two working days prior to the day of the meeting by emailing <a href="mailto:democracy@rossendalebc.gov.uk">democracy@rossendalebc.gov.uk</a> Please give your full name, telephone number and include a copy of your question.</p> <p>At the meeting you will be invited to speak at the appropriate time, please begin by giving your name and state whether you are speaking as an individual member of the public, or as a representative of a group. (Question time normally lasts up to 30 minutes).</p>	<p>Glenda Ashton, Committee and Member Services Officer 01706 252423 <a href="mailto:glendaashton@rossendalebc.gov.uk">glendaashton@rossendalebc.gov.uk</a></p> <p>Please register an agenda related public question by emailing <a href="mailto:democracy@rossendalebc.gov.uk">democracy@rossendalebc.gov.uk</a> no later than 9.00am Thursday 23<sup>rd</sup> July</p>
<b>C.</b>	<p><b>Chair's Update</b> To receive communications from the Chair</p>	Councillor Marriott
<b>D.</b>	<b>ORDINARY BUSINESS</b>	
<b>D1.</b>	External Audit Findings Report and Opinion for 2016/17 Accounts	Councillor Walmsley/Paul Dossett Grant Thornton <a href="mailto:paul.dossett@uk.gt.com">paul.dossett@uk.gt.com</a>
<b>D2a.</b>	Annual Governance Statement and Statement of Accounts for 2016/17	Councillor Walmsley/Karen Spencer Head of Finance, 01706 252465 <a href="mailto:karens pencer@rossendalebc.gov.uk">karens pencer@rossendalebc.gov.uk</a>
<b>D2b.</b>	Letter of Representation 2016/17	Councillor Walmsley/Karen Spencer Head of Finance, 01706 252465 <a href="mailto:karens pencer@rossendalebc.gov.uk">karens pencer@rossendalebc.gov.uk</a>
<b>D3.</b>	Empty Homes project	Councillor A Barnes/Neil Shaw Chief Executive, 01706 252447 <a href="mailto:neilshaw@rossendalebc.gov.uk">neilshaw@rossendalebc.gov.uk</a>
<b>D4.</b>	Internal Audit Annual Assurance Opinion 2019/20	Councillor Walmsley/Mark Baskerville Lancashire County Council <a href="mailto:mark.baskerville@lancashire.gov.uk">mark.baskerville@lancashire.gov.uk</a>

ITEM		<b>Lead Member/Contact Officer</b>
<b>D5.</b>	Internal Audit Annual Audit Plan 2020/21	Councillor Walmsley/Mark Baskerville Lancashire County Council <a href="mailto:mark.baskerville@lancashire.gov.uk">mark.baskerville@lancashire.gov.uk</a>
<b>D6.</b>	External Audit Progress Report	Councillor Walmsley/Mark Dalton Mazars <a href="mailto:mark.dalton@mazars.co.uk">mark.dalton@mazars.co.uk</a>
<b>D7.</b>	Corporate Risk Report Q3 and Q4 2019/20	Councillor Walmsley/Karen Spencer Head of Finance, 01706 252465 <a href="mailto:karenspercer@rossendalebc.gov.uk">karenspercer@rossendalebc.gov.uk</a>
<b>D8.</b>	Review of Audit & Accounts Terms of Reference	Councillor Walmsley/Karen Spencer Head of Finance, 01706 252465 <a href="mailto:karenspercer@rossendalebc.gov.uk">karenspercer@rossendalebc.gov.uk</a>
<b>E.</b>	<b>EXCLUSION OF PUBLIC AND PRESS</b> To consider passing the appropriate resolution under Section 100 (A)(4) of the Local Government Act 1972 that the press and public be excluded from the meeting during consideration of the following item of business since it involves the likely disclosure of exempt information under Paragraphs 1 and 2 of Schedule 12A of the Act.	
<b>E1.</b>	<b>Standards Complaints Update (verbal)</b>	Councillor Serridge/Councillor Marriott
<b>E2.</b>	<b>Whistleblowing update (verbal)</b>	Councillor Walmsley/Councillor Marriott



**Neil Shaw**  
Chief Executive

**Date Published:** 20<sup>th</sup> July 2020