

Annual Meeting of: The Council

Time: 6.30pm **Date** 21st May 2021

***Venue:** Council Chamber, The Business Centre, Futures Park, Bacup. OL13 0BB



***Please note this meeting will be accessible in the Council Chamber for essential attendees only (elected councillors and supporting officers). All other access will be by remote observation as detailed below.**

Join Zoom Meeting (please allow time for set up if accessing for the first time):

<https://zoom.us/j/95728023249?pwd=T1c5M3ZjVzNrdFVGdzRuUnRoTXdYUT09>

Meeting ID: 957 2802 3249

Passcode: 479216

Please note that a waiting room will be in place for the Zoom meeting and public will be admitted to the meeting shortly before 6.30pm.

To join by phone or mobile:

Dial 02034815240 then when prompted enter the ID number followed by # e.g. 95728023249#

When prompted confirm with another # To mute and unmute yourself press *6

(Alternate dial in number: 02039017895)

Supported by: Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422

Email: carolynsharples@rossendalebc.gov.uk

	ITEM	Lead Member/Contact Officer
A.	CIVIC MATTERS	
A1.	Election of the Mayor The retiring Mayor will invite nominations for the position of Mayor for 2021/22.	Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: carolynsharples@rossendalebc.gov.uk
A2.	Election of the Deputy Mayor The Mayor will invite nominations for the position of Deputy Mayor for 2021/22.	
A3.	Presentation and vote of thanks to the retiring Mayor	
B.	BUSINESS MATTERS	
B1.	Apologies for absence	Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: carolynsharples@rossendalebc.gov.uk
B2.	Minutes of the last meeting To approve and sign as a correct record the minutes of the Council meeting held on 17 th March 2021.	
B3.	Urgent items of business To note any items which the Chair has agreed to add to the Agenda on the grounds of urgency.	

The agenda and reports are also available for inspection on the Council's website <https://www.rossendale.gov.uk/>. Other formats are available on request. Tel 01706 217777 or contact Rossendale Borough Council, Futures Park, Bacup, OL13 0BB

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<p>B4.</p>	<p>Declarations of interest <i>Members are advised to contact the Monitoring Officer in advance of the meeting to seek advice on interest issues if necessary.</i></p> <p>Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct, they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item.</p>	<p>Clare Birtwistle, Monitoring Officer. Tel: (01706) 252438 Email: clarebirtwistle@rossendalebc.gov.uk</p>																										
<p>B5.</p>	<p>Retiring councillors – vote of thanks The Mayor will call for a vote of thanks for those councillors who have retired following the local elections on 6th May 2021.</p> <p><u>Retiring councillor and ward</u></p> <table border="0"> <tr> <td>Andrea Fletcher</td> <td>Cribden</td> </tr> <tr> <td>Tom Aldred</td> <td>Facit and Shawforth</td> </tr> <tr> <td>Dorothy Farrington</td> <td>Goodshaw</td> </tr> <tr> <td>Val Roberts</td> <td>Greenfield</td> </tr> <tr> <td>David Stansfield</td> <td>Helmshore</td> </tr> <tr> <td>Pam Bromley</td> <td>Whitewell</td> </tr> </table>	Andrea Fletcher	Cribden	Tom Aldred	Facit and Shawforth	Dorothy Farrington	Goodshaw	Val Roberts	Greenfield	David Stansfield	Helmshore	Pam Bromley	Whitewell	<p>Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: carolynsharples@rossendalebc.gov.uk</p>														
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<p>B6.</p>	<p>Election of councillors The Chief Executive as the Returning Officer will report that at the Council Elections held on 6th May 2021, the following persons were duly elected as councillors for the wards stated:</p> <p><u>Name of person elected and ward</u></p> <table border="0"> <tr> <td>Gemma Rooke</td> <td>Cribden</td> </tr> <tr> <td>Janice Johnson</td> <td>Eden</td> </tr> <tr> <td>Janet Whitehead</td> <td>Facit and Shawforth</td> </tr> <tr> <td>David Foxcroft</td> <td>Goodshaw</td> </tr> <tr> <td>Laura-Beth Thompson</td> <td>Greenfield</td> </tr> <tr> <td>Barbara Ashworth</td> <td>Greensclough</td> </tr> <tr> <td>Samara Barnes</td> <td>Hareholme</td> </tr> <tr> <td>Alan Woods</td> <td>Helmshore</td> </tr> <tr> <td>Andrew Walmsley</td> <td>Irwell</td> </tr> <tr> <td>Steve Hughes</td> <td>Longholme</td> </tr> <tr> <td>Andy MacNae</td> <td>Stacksteads by-election</td> </tr> <tr> <td>Jenny Rigby</td> <td>Whitewell</td> </tr> <tr> <td>Marilyn Procter</td> <td>Worsley</td> </tr> </table>	Gemma Rooke	Cribden	Janice Johnson	Eden	Janet Whitehead	Facit and Shawforth	David Foxcroft	Goodshaw	Laura-Beth Thompson	Greenfield	Barbara Ashworth	Greensclough	Samara Barnes	Hareholme	Alan Woods	Helmshore	Andrew Walmsley	Irwell	Steve Hughes	Longholme	Andy MacNae	Stacksteads by-election	Jenny Rigby	Whitewell	Marilyn Procter	Worsley	<p>Neil Shaw, Chief Executive. Tel: (01706) 252447 Email: neilshaw@rossendalebc.gov.uk</p>
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<p>B7.</p>	<p>Communications from the Mayor, the Leader and Head of Paid Service To receive any communications from the Mayor, the Leader or the Head of the Paid Service that they may wish to lay before the Council.</p>	<p>Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: carolynsharples@rossendalebc.gov.uk</p>																										

<p>B8.</p>	<p>Urgent decisions To note any urgent key decisions that have been taken by the Cabinet since the last meeting of the Council:</p> <p>Special Urgency Decision taken 20th April 2021 - Not for publication under Schedule 12A of the Local Government Act 1972 Part 1 Paragraph 3 – Contract Variation.</p> <p>https://www.rossendale.gov.uk/downloads/file/16540/special_urgency_-_contract_variation</p>	<p>Clare Birtwistle, Monitoring Officer. Tel: (01706) 252438 Email: clarebirtwistle@rossendalebc.gov.uk</p>
<p>B9.</p>	<p>Political balance, committees and outside bodies for 2021/22 To consider the report of the Chief Executive on the allocation of seats to the political groups; the appointments to committees, and appointments to outside bodies for the year.</p>	<p>Neil Shaw, Chief Executive. Tel: (01706) 252447 Email: neilshaw@rossendalebc.gov.uk</p>



Neil Shaw
Chief Executive

Date Published: 13th May 2021

COUNCILLOR BARBARA ASHWORTH, MAYOR

MINUTES OF: THE COUNCIL OF THE BOROUGH OF ROSSENDALE

DATE OF MEETING: 17th March 2021

PRESENT: The Mayor Councillor Ashworth (in the Chair)
Councillors Adshead, Aldred, A. Barnes, Bromley, Cheetham, James Eaton, Janet Eaton, Essex, Haworth, Hughes, Johnson, Kempson, Kenyon, Kostyan, Lythgoe, Marriott, Morris, Neal, Oakes, Powell, Procter, Roberts, Serridge, Stansfield, Steen, Stevens and Walmsley.

IN ATTENDANCE: Neil Shaw, Chief Executive / Head of Paid Service
Clare Birtwistle, Head of Legal Services / Monitoring Officer
Adam Allen, Director of Communities
Carolyn Sharples, Committee and Member Services Manager

ALSO IN ATTENDANCE: Craig Finn, Finance Manager
1 Public
1 Press

At the start of the meeting a moment of silence was observed following the death of former serving councillor Terry Haslam-Jones. A tribute to Terry was also delivered by Councillor Jackie Oakes with additional tributes from Councillors James Eaton, Steen, Morris and Neil Shaw, Chief Executive.

1. **Apologies for Absence**

Apologies for absence were received for Councillors L.Barnes, Farrington, Fletcher, Gill and Pendlebury.

2. **Minutes**

Resolved:

That the minutes of the meeting held on 24th February 2021 be signed by the Mayor as a correct record.

3. **Urgent Items of Business**

There were no urgent items of business.

4. **Declarations of Interest**

There were no declarations of interest.

5. **Communications from the Mayor, the Leader or Head of Paid Service**

The Mayor announced the winners of the photo competition and displays the photographs. Third place went to Richard Cowley for his photo of Hallfold & Parish Church, second place went to Julie Ryder for her photo of the Beehive, Bacup and first place went to Anthony Black for his photo of Glen Tunnel, Waterfoot. The Mayor would be getting prizes to winners shortly. Some excellent photos had been received and she congratulated the winners and thanked people for taking part and for raising money for the Mayor's Charity Fund. She also reminded councillors of the Easter raffle, which would be her final fundraiser as Mayor.

There were no communications from the Head of Paid Service.

The Leader of the Council provided the following updates:

Economic Development working with the Boo Theatre had secured £90k additional funding to support the HS HAZ project in Bacup for cultural activities and events.

Rawtenstall Market had been handed over to Play Ltd on the 8th March for an initial 6 years following a successful tender process bringing new vision and energy to the facility.

Rawtenstall Town Square had secured collectively £300k of funding (£150k Rossendale Borough Council and £150k Lancashire County Council) to deliver a new town square and events space.

The £1.8m Haslingden Nation Lottery Heritage Funding stage 2 bid had been submitted in late February with a decision expected in June. This would improve historic retail properties in Deardengate, create a new public realm and events area ,and establish a regular events programme.

The first Climate Emergency Network Meetings were held in January and February and the Council would soon be publishing the final Climate Change Strategy. This year would focus on replacing the Council's cars with electric vehicles, completing a full audit of the Council's Carbon emissions, organising a climate change conference in June and establishing plans for a Rossendale Forrest tree planting scheme.

The Council had started working with local businesses to ensure that they could carry out rapid testing for Covid. This would be essential in getting business back up and running in Rossendale.

The Planning Committee had granted approval for a new Aldi food store subject to the Applicant contributing to new pedestrian and cycle routes, which would improve connectivity to Bacup Town Centre. The supermarket would secure the regeneration of a derelict, brownfield site and bring up to 50 jobs.

The principle of a new development to be operated by American Golf at Marl Pits had recently been established. This would secure around 30 new jobs following a £700,000 investment by the company, which would further enhance the leisure offer in the borough.

RECOMMENDATIONS FROM THE CABINET AND OTHER COMMITTEES

6. Constitution Review

The Council considered the Constitution Review report, which was introduced by the Portfolio Holder for Corporate Services, Councillor Sean Serridge.

In response to questions from members it was confirmed that:

- The agenda pack had been sent to all councillors via email in PDF format.
- The procedure for questions was in line with other authorities and would continue in that way.

Resolved:

That Council agree to the proposed changes to the Constitution as outlined in Appendix 1.

Reason for Decision

The Council is required by law to implement a Constitution and it is in the interests of the Council to regularly review and update the document.

Alternative Options Considered

None.

ORDINARY BUSINESS

7. Water Hygiene and Asbestos Management Contract

The Council considered the Water Hygiene and Asbestos Management Contract, which was introduced by the Portfolio Holder for Resources, Councillor Andrew Walmsley.

In response to questions from members it was confirmed that:

- The contract had rolled on without extra cost.
- The contracts concerned all Council owned buildings.

Resolved:

Full council approved the tendering process of works for both the Water Hygiene and Asbestos management contracts.

Reason for Decision

To approve the tendering process.

Alternative Options Considered

None.

8. Futures Park Infrastructure

The Council considered the Futures Park Infrastructure report, which was introduced by the Leader of the Council/Portfolio Holder for Economic Development, Councillor Alyson Barnes.

Resolved:

1. Members agree to executing the s278 process to deliver the required road/pedestrian infrastructure to bring forward the development plots at Futures Park in accordance with the LEP Growth Deal approval.
2. Members agree an adjustment to the Capital Programme amending the Futures Park Infrastructure scheme to £175K, funded by LEP grant of £46.2K and £128.8K of Council borrowing.
3. All future amendments to the scheme to be delegated to the Director of Economic Development in consultation with the Portfolio Holder.

Reason for Decision

The proposed infrastructure improvements are essential to support the nursery school, providing pedestrian and highways safety. The infrastructure improvements will also have the added benefit of bringing forward further plots at Futures Park with associated regeneration and job creation benefits in one of the most deprived parts of the borough.

Alternative Options Considered

None.

The Mayor thanked everyone for their support throughout her term as Mayor as this would be her last full Council meeting.

Councillor Neal gave thanks to the Mayor as well as Terry Haslam-Jones and all councillors stepping down at the election for their service to the communities of Rossendale.

(The meeting commenced at 6.50pm and concluded at 7.25pm)

Signed.....

(Chair)

Date

Subject:	Political Balance, Committees and Outside Bodies	Status:	For Publication
Report to:	Annual Council	Date:	21 st May 2021
Report of:	Chief Executive	Portfolio Holder:	Leader of the Council
Key Decision:	No - reserved for Council <input type="checkbox"/>	Forward Plan <input type="checkbox"/>	General Exception <input type="checkbox"/> Special Urgency <input type="checkbox"/>
Equality Impact Assessment:	Required:	No	Attached: No
Biodiversity Impact Assessment	Required:	No	Attached: No
Contact Officer:	Carolyn Sharples	Telephone:	01706 252422
Email:	carolynsharples@rossendalebc.gov.uk		

1.	RECOMMENDATION(S)
1.1	That the Council confirm appointments proposed by the various political groups as set out in the following appendices: Appendix A - Draft political balance calculation Appendix B - Draft committees of the Council, working groups, member champions and other meetings.

2. PURPOSE OF REPORT

- 2.1 To confirm the political balance, appointments to committees and appointments to outside bodies for 2021/22.

3. BACKGROUND

- 3.1 At each Annual Meeting the Council is required to make a range of appointments for the coming municipal year. This report sets out the number of appointments which need to be made.
- 3.2 There are strict rules on political balance or proportionality which apply to appointments to decision making bodies of the Council. Appendix A illustrates the political balance.
- 3.3 Political balance does not apply to the Cabinet which may be either single or multi party.
- 3.4 The proposals of the Council's various political groups for appointments to the Council's committees, working groups, member champions and other meetings including outside bodies are set out in Appendix B. This includes the confirmation of co-opted members on the Audit and Accounts Committee and Overview and Scrutiny Committee.
- 3.5 Consultation has been carried out with Corporate Management Team and political groups.

4. RISK

- 4.1 All the issues raised and the recommendations in this report involve risk considerations as set out below:
- If appointments are not made to the committees then there is a risk that the Council will not be able to effectively conduct its business over the coming months. In addition, if appointments are not made to outside bodies there is a risk that the Council's views will not be represented in the debates undertaken within those

bodies.

5. FINANCE

5.1 There are no material financial matters arising from the report.

6. LEGAL

6.1 There are no specific legal implications identified as arising from this report, other than the need to make sure certain appointments are in line with the political balance rules.

7. POLICY AND EQUALITIES IMPLICATIONS

7.1 There are no specific policy or equalities implications for the Council arising from this report.

8. CONCLUSION

8.1 It is important that appointments to committees are made to ensure that the Council can effectively conduct its business.

No background papers

Rossendale Borough Council - Political Balance Calculation

	Available No.	Conservative No.	Labour No.	Community First No.	Ind 1 No.	Ind 2 No.	Ind 3 No.	Total No.
Council	36	13	18	2	1	1	1	36
Committees of Council		36.11	50.00	5.56	2.78	2.78	2.78	100.00
Development Control	9	3	5	0	0	0	1	9
Licensing	11	3	6	1	1	0	0	11
Appointments and Appeals	9	4	4	1	0	0	0	9
Standards	7	3	3	1	0	0	0	7
Audit and Accounts	7	3	4	0	0	0	0	7
Overview and Scrutiny	10	4	5	0	0	1	0	10
Total	53	20	27	3	1	1	1	53
Grand Total	53	20	27	3	1	1	1	53
		37.74	50.94	5.66	1.89	1.89	1.89	
Balance Should Give		19.1	26.5	2.9	1.5	1.5	1.5	53
Difference		0.9	0.5	0.1	-0.5	-0.5	-0.5	0

Working Groups	Avail No	Conservative	Labour	Community First	Ind 1	Ind 2	Ind 3	Total
Governance Working Group	7	2	4	0	0	0	1	7
Grants Advisory Group	7	3	3	0	1	0	0	7
Consultation Working Group	7	2	4	0	0	1	0	7
Local Plan Steering Group	7	3	3	1	0	0	0	7
Project Development Consultation Gr	5	2	3	0	0	0	0	5

MEMBERS OF THE CABINET, COMMITTEES AND MEETINGS 2021/2022

COMMITTEE	CHAIR	VICE CHAIR	MEMBERS	
CABINET (Leader, Deputy Leader and up to 8 other members)	Alyson Barnes	Sean Serridge	Barbara Ashworth Steve Hughes Adrian Lythgoe Andrew Walmsley	
DEVELOPMENT CONTROL (9 Members) 5 Labour 3 Conservative 1 Independent	Marilyn Procter	James Eaton	Julie Adshead Ann Kenyon Patrick Marriott Joseph Stevens	Tony Haworth Karl Kempson Margaret Pendlebury
LICENSING (11 Members) 6 Labour 3 Conservative 1 Community First 1 Independent	Christine Gill	Joseph Stevens	Samara Barnes Sue Brennan Janice Johnson Andy MacNae	Tony Haworth Peter Steen Alan Woods Alan Neal Janet Whitehead
AUDIT AND ACCOUNTS COMMITTEE (7 Members) 4 Labour 3 Conservative	Patrick Marriott	Marilyn Procter	Christine Gill Ann Kenyon	Brian Essex Peter Steen Alan Woods (Plus Mr Simon McManus Co-opted)
OVERVIEW AND SCRUTINY COMMITTEE (10 Members) 5 Labour 4 Conservative 1 Independent	Janice Johnson	Karl Kempson	Christine Gill Ann Kenyon Marilyn Procter Gemma Rooke	David Foxcroft Granville Morris Laura-Beth Thompson Janet Eaton (Plus Ms Zieda Ali Co-opted)
STANDARDS (7 Elected Members, 2 Members of Whitworth Town Council and 1 Independent Person) 3 Labour 3 Conservative 1 Community First			Barbara Ashworth Adrian Lythgoe Sean Serridge Granville Morris Margaret Pendlebury Jenny Rigby Dayne Powell	<u>Whitworth Town Council</u> Tom Aldred TBC Jim Mellor TBC <u>Independent Persons</u> Alison Driver
APPOINTMENTS AND APPEALS (panel of 9 Members) 4 Labour 4 Conservative 1 Community First	Five or three members to be chosen by the Chief Executive from the panel if possible to reflect the political balance on the Council and if possible on a rota basis.			
	Alyson Barnes Steve Hughes Jackie Oakes Sean Serridge	Anne Cheetham Brian Essex David Foxcroft Jenny Rigby	Dayne Powell	

OTHER APPOINTMENTS			
GOVERNANCE WORKING GROUP (7 Members) 4 Labour 2 Conservative 1 Independent	Barbara Ashworth Patrick Marriott Jackie Oakes Sean Serridge	Tony Haworth Laura-Beth Thompson	James Eaton
GRANTS ADVISORY GROUP (7 Members) 3 Labour 3 Conservative 1 Independent	Janice Johnson Ann Kenyon Gemma Rooke	Lynda Barnes Anne Cheetham Brian Essex	Janet Whitehead
CONSULTATION WORKING GROUP (7 Members) 4 Labour 3 Conservative	Ann Kenyon Patrick Marriott Jackie Oakes Andrew Walmsley	Margaret Pendlebury Peter Steen	Janet Eaton
LOCAL PLAN STEERING GROUP (7 Members) 3 Labour 3 Conservative 1 Community First	Julie Adshead Adrian Lythgoe Marilyn Procter	Tony Haworth Karl Kempson Margaret Pendlebury	Alan Neal
PROJECT DEVELOPMENT CONSULTATION GROUP (5 Members) 3 Labour 2 Conservative	Steve Hughes Adrian Lythgoe Marilyn Procter	Brian Essex Peter Steen	
MEMBER CHAMPIONS			
EQUALITIES	Gemma Rooke		
OLDER PEOPLE	Barbara Ashworth		
FLOOD	Janice Johnson		
DESIGN AND HERITAGE	Julie Adshead		
YOUNGER PEOPLE	Samara Barnes		
ARMED FORCES	Christine Gill		
ACTIVE TRAVEL	Andy MacNae		
CLIMATE CHANGE	Julie Adshead		
MENTAL HEALTH	Marilyn Procter		
NEIGHBOURHOOD FORUMS			
Neighbourhood Forums are held in a local area venue and all ward members are encouraged to attend their area forum. The allocation of grants will be agreed with each Neighbourhood Forum chair. Please note that Neighbourhood Forums are not Council meetings.			

JOINT COMMITTEE/ PARTNERSHIP APPOINTMENTS	
CAPITA Strategic Governance Board	Steve Hughes, Andrew Walmsley, Anne Cheetham
Children's Partnership Board	Barbara Ashworth
East Lancashire Health and Well Being Partnership	Barbara Ashworth
Healey Dell Nature Reserve Joint Management Committee	Dayne Powell, Janet Whitehead
Lancashire Leaders and District Leaders Groups	Alyson Barnes
Lancashire Police And Crime Panel	Jackie Oakes (Sean Serridge sub)
Lancashire Waste Partnership	Adrian Lythgoe
LCC Health Scrutiny Committee	Barbara Ashworth (Steve Hughes sub)
Patrol Adjudication Joint Committee	Patrick Marriott
PLACE Joint Committee	Alyson Barnes
RTB Board	Alyson Barnes, Margaret Pendlebury
OUTSIDE BODY APPOINTMENTS	
Burnley Pendle & Rossendale Council for Voluntary Service (BPRCVS)	Marilyn Procter, Alan Woods
Carers Link Lancashire	Barbara Ashworth
East Lancashire Railway Trust Board of Management	Janice Johnson, Sean Serridge, Anne Cheetham
Growth Lancashire Board	Andy MacNae (Alyson Barnes sub)
LGA Assembly	Alyson Barnes
Littleworld Limited t/a Horse & Bamboo Theatre	Marilyn Procter
North West Employers'	Steve Hughes (Jackie Oakes sub)
North West Region Reserves Forces & Cadets Association (RFCA)	Christine Gill
Pennine Prospects	Andy MacNae
Rossendale Leisure Trust Ltd	Adrian Lythgoe, David Foxcroft