

Meeting of: Audit & Accounts Committee

Date: 28th July 2021

Time: 6.30pm

Venue: Council Chamber, The Business Centre, Futures Park, Bacup, OL13 0BB

***Please note that you will be required to attend in person if you would like to ask a question. If you wish to observe only, you can view on the Zoom link below.**

Join Zoom Meeting (please allow time for set up if accessing for the first time):

<https://us06web.zoom.us/j/95072643870?pwd=Y0lBdGtHS0xZUUNTZmQ3VEFwcVZkZz09>

Meeting ID: **950 7264 3870**

Passcode: **265981**

A waiting room will be in place for the Zoom meeting and public will be admitted at 6.30pm.

To join by phone or mobile:

Dial **03300 885830** then when prompted enter the ID number followed by # i.e. **950 7264 3870#**

When prompted confirm with another # To mute and unmute yourself press *6

(Alternate dial in number: **01314 601196**)

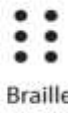
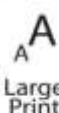
Supported by: Glenda Ashton, Committee and Member Services Officer Tel: 01706 252423

Email: glendaashton@rossendalebc.gov.uk

ITEM		Lead Member/Contact Officer
A.	BUSINESS MATTERS	
A1.	Apologies for Absence	
A2.	Minutes of the last meeting To approve and sign as a correct record the Minutes of the meeting held on 9 th March 2021	
A3.	Urgent Items of Business To note any items which the Chair has agreed to add to the Agenda on the grounds of urgency.	
A4.	Declarations of Interest <i>Members are advised to contact the Monitoring Officer in advance of the meeting to seek advice on interest issues if necessary.</i> Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct, they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item.	Glenda Ashton, Committee and Member Services Officer Tel: 01706 252423 Email: glendaashton@rossendalebc.gov.uk

The agenda and reports are also available for inspection on the Council's website <https://www.rossendale.gov.uk/>. Other formats are available on request. Tel 01706 217777 or contact Rossendale Borough Council, Futures Park, Bacup, OL13 0BB

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ITEM		Lead Member/Contact Officer
B.	COMMUNITY ENGAGEMENT	
B1.	<p>Public Question Time Members of the public can register their question by contacting the Committee Officer. Groups with similar questions are advised to appoint and register a spokesperson.</p> <p>This is an opportunity to ask a question about a matter which the Council may be able to assist with. A time limit of 3 minutes applies for each question and you are only able to address the meeting once.</p> <p>To register for public question time your question must be received no later than 12noon on the day of the meeting by emailing democracy@rossendalebc.gov.uk Please give your full name, telephone number and include a copy of your question.</p> <p>Please begin by giving your name and state whether you are speaking as an individual member of the public or as a representative of a group. (Question time normally lasts up to 30 minutes).</p>	<p>Glenda Ashton, Committee and Member Services Officer 01706 252423 glendaashton@rossendalebc.gov.uk</p> <p>Please register an agenda related public question by emailing democracy@rossendalebc.gov.uk no later than 12noon on Wednesday 28th July 2021</p>
C.	<p>Chair's Update To receive communications from the Chair</p>	Councillor Marriott
D.	ORDINARY BUSINESS	
D1.	Corporate Risk Report Q4 2020/21	Councillor Walmsley/Karen Spencer Head of Finance, 01706 252465 karenspercer@rossendalebc.gov.uk
D2.	Annual Fraud Report 2020/21	Councillor Walmsley/Karen Spencer Head of Finance, 01706 252465 karenspercer@rossendalebc.gov.uk
D3.	Empty Homes Project Update	Councillor A Barnes/Neil Shaw Chief Executive, 01706 252447 neilshaw@rossendalebc.gov.uk
D4.	Review Audit & Accounts Terms of Reference	Councillor Walmsley/Karen Spencer Head of Finance, 01706 252465 karenspercer@rossendalebc.gov.uk
D5.	Internal Audit Annual Report for year ended 31 st March 2021	Councillor Walmsley/Mark Baskerville Lancashire County Council mark.baskerville@lancashire.gov.uk
D6.	Internal Audit Progress Report Q1 2021/22	Councillor Walmsley/Mark Baskerville Lancashire County Council mark.baskerville@lancashire.gov.uk

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D7.	Internal Audit Charter	Councillor Walmsley/Mark Baskerville Lancashire County Council mark.baskerville@lancashire.gov.uk
D8.	External Audit Progress Report – verbal report from Grant Thornton	Councillor Walmsley/Sophia Iqbal Grant Thornton Sophia.S.Iqbal@uk.gt.com
D9.	External Audit Progress Report - Mazars	Councillor Walmsley/Amelia Payton Mazars amelia.payton@mazars.co.uk
E.	EXCLUSION OF PUBLIC AND PRESS To consider passing the appropriate resolution under Section 100 (A)(4) of the Local Government Act 1972 that the press and public be excluded from the meeting during consideration of the following item of business since it involves the likely disclosure of exempt information under Paragraphs 1 and 2 of Schedule 12A of the Act.	
E1.	Standards Complaints Update (verbal)	Councillor Serridge/Councillor Marriott
E2.	Whistleblowing update (verbal)	Councillor Walmsley/Councillor Marriott



Neil Shaw
Chief Executive

Date Published: 20th July 2021