

**MINUTES OF: THE CABINET**

**Date of Meeting: Wednesday 19<sup>th</sup> January 2022**

**Present: Councillor A Barnes (Chair)  
Councillors Ashworth, Hughes, Lythgoe, Serridge, Walmsley**

**In Attendance: Mr N Shaw, Chief Executive  
Mr A Allen, Director of Communities  
Ms M Lewis, Director of Economic Development  
Ms C Birtwistle, Head of Legal (Monitoring Officer)  
Mrs C Law, Head of People & Policy  
Mrs K Spencer, Head of Finance (Section 151 Officer)**

**Observers on Zoom: Councillors Neal and Pendlebury  
Mr G Darragh, Head of Regeneration  
Mr C Finn, Finance Manager  
No members of public**

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**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2. MINUTES OF THE LAST MEETING**

**Resolved:**

That the minutes of the meeting held on 10<sup>th</sup> November 2021 were agreed as a correct record.

**3. URGENT ITEMS OF BUSINESS**

There were no urgent items.

**4. DECLARATIONS OF INTEREST**

Cllr Ashworth declared a non-registerable interest in item 9. She agreed to leave the meeting during this item.

**5. PUBLIC QUESTION TIME**

No written questions had been submitted.

**6. ELECTORAL SERVICES PRINT CONTRACT**

The Portfolio Holder for Corporate Services outlined the report, which asked Cabinet to approve a tender exercise with the Merseyside Elections and Electoral Registration Print Group for a 4 years print contract. To delegate authority to the Head of Legal in consultation with the Portfolio Holder to enter into the contract upon successful appointment of contractor.

**Resolved:**

1. Cabinet approved the joining of a tender exercise with the Merseyside Elections and Electoral Registration Print Group for a 4 years print contract
2. Cabinet delegated authority to the Head of Legal in consultation with the Portfolio Holder to enter into the contract upon successful appointment of contractor.

**Reason for Decision:**

In order to continue to deliver successful elections and electoral registration, and to achieve

the best value for money for the Council, it is sensible to join the print group to make large scale savings rather than tender as a single authority.

**Alternative Options Considered:**

None.

**7. FINANCIAL MONITORING REPORT Q2 2021/22**

The Portfolio Holder for Resources outlined the report, which asked members to note the contents of the Q2 2021/22 financial monitoring report.

Cabinet members were invited to comment on the report:

- The Finance Team were thanked for their work especially during a time of additional pressures due to Covid grants etc.

**Resolved:**

Cabinet members:

1. Noted the contents of the Q2 2021/22 financial monitoring report.

**Reason for Decision:**

For the robust monitoring of the General Fund and MTFs.

**Alternative Options Considered:**

None.

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**Councillor Ashworth left the meeting**

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**8. EXCLUSION OF PUBLIC AND PRESS**

**Resolved:**

That the public and press be excluded from the following items of business under Section 100(A)(4) of the Local Government Act 1972 since the items involved the likely disclosure of exempt information under Paragraphs 1 and 3 of Schedule 12A to the Local Government Act 1972.

**9. LEASE AGREEMENT**

The Leader of the Council and Portfolio Holder for Economic Development outlined the report, which asked members to approve a lease agreement.

Discussion took place on the item. The Head of Regeneration and the Business Advisor were thanked for their work on this matter.

**Resolved:**

1. Cabinet approved the lease agreement.

**Reason for Decision:**

To approve a lease agreement.

**Alternative Options Considered:**

None.

**The meeting concluded at 6.50pm**

\_\_\_\_\_ CHAIR \_\_\_\_\_

DATE