

Subject:	2022/23 Council Budget and Medium Term Financial Strategy	Status:	For Publication
Report to:	Cabinet	Date:	9 th February 2022
Report of:	Head of Finance	Portfolio Holder:	Resources
Key Decision:	<input checked="" type="checkbox"/> Forward Plan <input checked="" type="checkbox"/>	General Exception	<input type="checkbox"/> Special Urgency <input type="checkbox"/>
Equality Impact Assessment:	Required:	No	Attached: No
Biodiversity Impact Assessment	Required:	No	Attached: No
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1. RECOMMENDATIONS

Cabinet recommends that Council approve:-

- 1.1. A revenue budget for 2022/23 of £8.991m, as detailed in this report.
- 1.2. A council tax increase of 1.99% which equates to a rate for Band D for 2022/23 of £290.80.
- 1.3. Use of £56k from the Transitional reserve to support the 2022/23 revenue budget.
- 1.4. The proposed the fees and charges attached as Appendix 1.

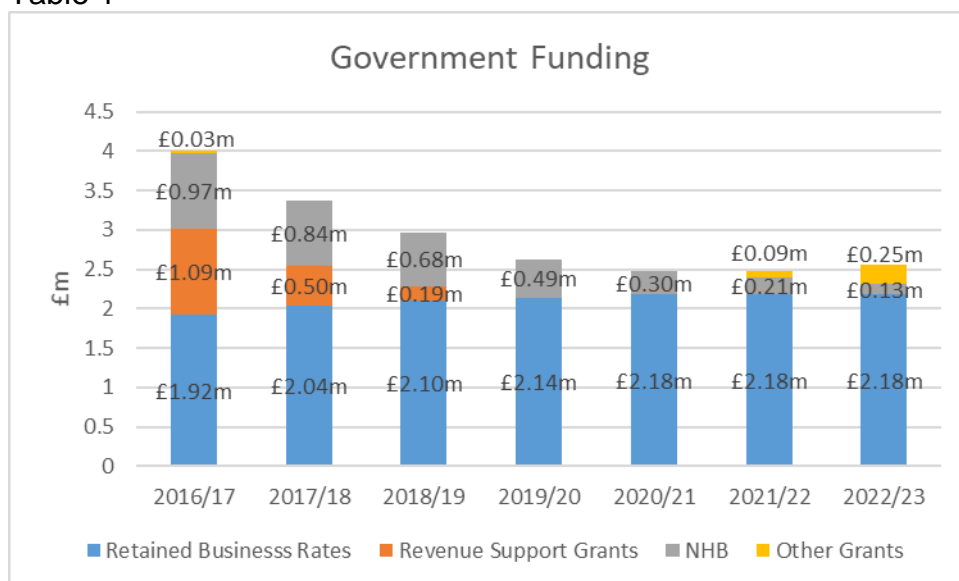
2. PURPOSE OF REPORT

- 2.1 The purpose of the report is to enable the Cabinet to review and recommend to Council the proposed revenue budget and level of Council Tax for 2022/23, together with implications for the council's Medium Term Financial Strategy. This is an opportunity for Overview & Scrutiny to identify and comment on any of the Cabinet's budget proposals.

3. BACKGROUND

- 3.1 The budget process is a key element of the council's strategic planning process. It is part of the service and financial planning approach adopted by the council, is a means of ensuring that resources are best placed to enable the council to deliver its corporate priorities expressed in the Corporate Plan.
- 3.2 Previous budget reports have set out the level of uncertainty associated with any forward projections with Government funding. This uncertainty remains given the one-year funding settlement from the Government for 2022/23. The Government has announced that during 2022 there will be a comprehensive review of the distribution of local government funding, however it is unclear whether this will include a business rates reset. There will be transitional protections to accompany any funding reforms. The outcome of the review has the potential to significantly impact on the council's future funding.
- 3.3 For a number of years the council has continued to reduce its net revenue expenditure in line with its own efficiency agenda and the impact of the Government's changes to local government financing over both recent years and the changes proposed for the future. This has resulted in all borough councils now being heavily reliant on the income they generate from their own locality, be it from residents, visitors, property, and/or businesses. The graph below demonstrates how Government funding for Rossendale has reduced over the period 2016/17 to 2022/23, with Revenue Support Grant ceasing from 2019/20.

Table 1



3.4 During 2020/21 the Government announced a wide range of funding programmes in response to the Covid pandemic, these have continued throughout 2021/22. This has included financial support for the council which has partly helped in compensating for lost income. This has had an impact on the 2021/22 revenue budget, it is unknown at this time whether Covid financial support will continue into 2022/23.

3.5 **2022/23 Provisional Finance Settlement**

The provisional one year only Settlement Funding Assessment for 2022/23 was announced on 16th December 2021. The key messages arising from the settlement are:

- a. Up to 2% maximum annual increase for Council Tax without triggering a local referendum.
- b. Confirmation that the NNDR baseline funding will be the same as 2020/21.
- c. New Homes Bonus payments will be made in 2022/23 for one year only, however legacy payments will still be made on 2019/20 allocations.
- d. Extension of the ‘Lower Tier Services Grant’ in to 2022/23.
- e. Announcement of a new funding stream for 2022/23 only ‘Services Grant’.
- f. The Lancashire Business Rates Pool is likely to continue in 2021/22.

3.6 **The Medium Term Financial Strategy**

Taking into account the impact of finance settlement, including an annual increase in Council Tax of 1.99% per annum, the 2022/23 net budget estimates, resources and future forecasts are as follows:

Table 2

	2021-22 £000	2022-23 £000	2023-24 £000	2024-25 £000	2025-26 £000
Original Budget Estimates	8,903	8,889	9,121	9,385	9,635
2022/23 Budget Proposals		102	(27)	(23)	(200)
Budget Estimates	8,903	8,991	9,148	9,362	9,435
Estimated Funding:					
Council Tax (+1.99%)	5,811	5,985	6,104	6,225	6,349
Council Tax - growth in base 0.75%	-		45	91	138
Collection Fund Surplus - Council Tax					
NNDR (Business rate: Base Line Funding)	2,180	2,180	2,180	2,180	2,180
Lower Tier Services Grant	93	98	-	-	-
Services Grant		150	-	-	-
New Homes Bonus	213	132	-	-	-
NNDR Retained / Pooling	606	390	200	200	200
Resources	8,903	8,935	8,529	8,696	8,867
Surplus / (further savings required)	(0)	(56)	(619)	(666)	(568)

3.7 Changes in the base budget costs between 2021/22 and 2022/23 are as follows:

Table 3

Forecast Changes	£000
2021/22 Base Budget	8,903
Employment Costs (Pay Award, Increments & increased Employers	244
Inflation (Fuel, Utilities etc)	229
NET Revenues & Benefits Contract savings	(58)
Revenue saving from returning hired vehicles and purchasing	(32)
Various movements from reserves	(52)
Reduced Loan Interest	(10)
Net Interest reduction	7
MRP reprofiling due to delays in vehicle replacements	(183)
Additional impact of last years savings/income plan	(152)
Various small technical adjustments	(7)
2022/23 Original Budget	8,889

3.8 The budget proposals for 2022/23 onwards are set out below:-

Table 4

Budget Proposals	2022-23	2023-24	2024-25	2025-26
	£000	£000	£000	£000
<u>Income/ Efficiencies</u>				
Fees and charges: annual increase in line with inflation	(8)	(8)	(8)	(8)
Trade Waste net increased income	(20)	(20)	(20)	(20)
Increased Garden Waste subscriptions	(10)	(10)	(10)	(10)
Increased Taxi Licence Fees (Subject to Taxi Licencing Committee Approval)	(11)	(11)	(11)	(11)
Supplementary Planning service	(5)	(10)	(10)	(10)
Increased investment property rental income	(17)	(17)	(17)	(17)
Refuse Bins - replace revenue with capital	(50)	(50)	(50)	(50)
Post Empty Homes scheme				(200)
<u>Growth</u>				
Reverse - Household Bin Cleaning	5	10	10	10
Additional revenue requirement arising from the Digital Strategy	41	41	41	41
Additional revenue requirement as a result of transferring vehicle fleet from diesel to hydro treated vegetable oil	60	60	60	60
Extension to Rossendale Works (agreed Cabinet Oct 2021)	30	23		
Make permanent the Operations Supervisor & Education Officer posts - currently due to end 31/03/2021	67	67	67	67
Contribution towards developing the Lancashire County Deal	20			
Total	102	75	52	(148)
Future Annual budget movement		(27)	(23)	(200)

3.9 Impact on reserves

As shown in Table 1, after the implementation of the Cabinet proposals there is a funding gap of £56k in 2022/23. This is to be funded by the Transitional reserve as set out in the table, below. The table also shows the potential impact on the unringfenced Transitional reserve and the General reserve if no further savings/increased income are found:

Table 5

Use of Reserves if no further savings implemented	2021-22	2022-23	2023-24	2024-25	2025-26
£000	£000	£000	£000	£000	£000
Funding gap	0	(56)	(619)	(666)	(568)
Use of Reserves					
Opening Balance					
Transitional Reserve usage	1,789	0	(56)	(619)	(666)
General Fund Reserve	1,000	0	0	0	(120)
Reserve Balance	2,789	2,789	2,733	2,114	1,448

The table demonstrates an annual deficit from 2022/23 onwards. In the immediate period this can be funded through the use of the Transitional reserve and latterly the General Fund reserve. The total value of the Transitional Reserve was £1.8m at 31st March 2021.

3.10 In addition to the Transitional reserve the Council also holds a General Fund reserve of £1.0m this is in reality the Council's Minimum Working Balance, this is a requirement of Sections 32 and 43 of the Local Government Finance Act 1992 which requires local authorities to consider the establishment and maintenance of reserves. These can be held for three main purposes:

- a working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing – this forms part of general reserves;
- a contingency to cushion the impact of unexpected events or emergencies – this also forms part of general reserves;
- a means of building up funds, often referred to as earmarked reserves, to meet known or predicted requirements; earmarked reserves are accounted for separately but legally remain part of the General Fund

In support of this requirement, and as part of the development of the budget for 2022/23, an assessment has been carried out to establish the minimum level of the General Fund Working Balance for this Council. Based on this assessment it is recommended that the minimum working balance should remain at £1.0m. At this level it represents circa 3% of the council's gross revenue expenditure.

- 3.11 Table 5 demonstrates that if no further savings/efficiencies/income generation schemes are implemented by the end of 2025/26 the Transitional Reserve will be exhausted and the General Fund Reserve will have £880k remaining. The figures above do not include any impact that may arise from the 2021/22 close down.
- 3.12 In addition to the above reserves the council also holds a Local Business Rate Retention reserve. The Business Rate Collection Fund annual surpluses and deficits are set aside in this earmarked reserve to smooth peaks and troughs in business rate receipts over the life of the forecast. At 31/03/2021 the balance of this reserve was £6.229m. This balance is exceptionally high due to the additional S31 grant receipts during 2020/21, in respect of the extension of the Retail, Hospitality, Leisure and Nursery reliefs which are due to be released equally over the three years, commencing 2021/22, to fund Collection Fund deficits. This is in accordance with amended legislation to fund the 'exceptional balance' incurred as a result of the Covid pandemic on the Collection Fund ('re-phasing the deficit'). In addition £606k of this reserve is currently budgeted to be used during 2021/22. Further information on reserves can be found in Appendix 2.

4. Council Tax for 2022/23

- 4.1 Cabinet will make its final recommendation for Full Council to approve on 23rd February 2022. Other precepting authorities will announce their Council Tax changes as follows:
- Lancashire County Council – 17th February 2022
 - Lancashire Fire & Rescue – 21st February 2022
 - Lancashire Police & Crime Commissioner – 1st February 2022
 - Whitworth Town Council – 27th January 2022
- 4.2 The proposed Band D Council Tax for 2022/23 and the previous change across Rossendale is as follows:

Table 6

Precepting Body	% Increase	2021/22	2022/23	Increase £	% Share	2021/22	2022/23	Increase £
		Band D £	Band D £			Band A £	Band A £	
Rossendale BC	1.99%	285.13	290.80	5.67	14.3%	190.09	193.87	3.78
Lancashire County Council *	1.99%	1,305.55	1,334.49	28.94	65.4%	870.37	889.66	19.29
LCC Adult Social Care *	2.00%	150.64	179.80	29.16	8.8%	100.43	119.87	19.44
Combined Fire Authority *	6.92%	72.27	77.27	5.00	3.8%	48.18	51.51	3.33
Police & Crime Commissioner *	4.42%	226.45	236.45	10.00	11.6%	150.97	157.63	6.67
Total (Excl' Whitworth)	3.86%	2,040.04	2,118.81	78.77	103.9%	1,360.03	1,412.54	52.52
Whitworth Parish Council	4.11%	25.81	26.87					
Total Whitworth Parish	4.91%	2,065.85	2,145.68					

* At the time of publication the proposed increases are estimates as the actual increases have not yet been published.

4.3 Council Tax Base

2021/22 saw a reduction in the Council Tax Base due to the increase in Local Council Tax Support claimants, resulting from the Covid pandemic. Across Rossendale as a whole, the level of Council Tax Support granted has not yet returned to pre Covid pandemic levels and therefore even though there has been growth the Council Tax Base has not yet fully recovered. For 2022/23 the Council Band D Tax base has increased by 200 properties – 0.98% to 20,580 Band D equivalents.

Any variation through actual billing will be reflected in the Collection Fund. Future estimated increases in the Council Tax have been assumed at 0.75% c154 Band D equivalents. The Local Plan target is now 185 pa (albeit there is no Band D equivalent published).

4.4 The draft **budget book** for 2022/23 (based on the above) is included at Appendix 3. The key assumptions are:

1. Budget estimates:

- Annual pay award 2.5% 2022/23 for all staff, 2% pa 2023/24 onwards for all staff – (1% for all staff equates to c.£60k, inclusive of on costs).
- An annual staff vacancy saving of £200k pa
- Pension costs for future service now at 17.6% of gross pay the cost of which is fixed for the three-year period (2020/21, 2021/22 & 2022/23) of the Lancashire Pension Fund's Triennial Review. The Council took advantage of the full three-year prepayment option in April 2020.

2. Council tax to increase by 1.99% (previously 1.99% in February 2021) with growth in the tax base of 0.75% pa included from 2023/24 onwards.

3. The Government's provisional settlement (December 2021) confirmed the NNDR baseline funding and New Homes Bonus payment.

4. NNDR:

- The benefits of the 2021/22 pooling arrangement are currently forecast to contribute c£390k to reserves, however the Government has recently announced further NNDR reliefs which are likely to reduce this figure. Pooling gains have reduced significantly during the pandemic due to the additional reliefs Government has granted and the impact they have had on the NNDR Collection Fund, as detailed in 3.10 above.
- Whilst the pool is retained for 2022/23 it is difficult to predict how the ongoing

pandemic will impact on NNDR receipts or whether the Government will announce further reliefs which will also negatively affect any potential pooling gains. This MTFS assumes pooling gains of £390k in 2022/23.

- c. Beyond 2022/23 the outlook is very uncertain as whilst the Government has announced a review of Local Government funding, whether this includes the current business rates retention scheme and/or a business rates reset is unknown. The MTFS does assume a continued retained pooling gain of £200k pa, less than previous assumptions of £1m. Given the Government's previous consultation on business rates retention, this assumption continues to have some risk as the 2023/24 and future position could be that all or some greater proportion of growth will be taken away from council.

5. New Home Bonus legacy payments ceased being earned in 2018 and end in 2022/23.

4.5 Fees and charges

The annual budget requires that any changes to the council's fees and charges be approved by members. Unless there is commercial justification not to increase fees or an alternative statutory regulation, the proposal is to increase all fees and charges by a minimum of 2% having taken into consideration the consumer price index (CPI) impact on the service. The November 2021 CPI published annual inflation at 5.1%. A full list of fees (including previous year comparisons) are included at Appendix 1.

5. Bridging the council's future funding gap

5.1. The council continues to face a funding gap for the future. Therefore the council should continue to give consideration to:

- The future levels of Council Tax
- Maximising the returns from business rates revenue
- The council's ability to support non-statutory activities and partner/community organisations
- The future quality and standard of statutory service provision
- Any future efficiencies within services and ensuring support services are appropriate
- The council's ability to exploit new revenue generating opportunities
- Treasury management initiatives and maximising the strength of the council's balance sheet resources
- Ensuring any contract renewals are to the best advantage of the council

5.2. Section 25 report

As part of the final recommendations to Full Council Section 25 of the Local Government Act (2003) places a requirement on the Chief Financial Officer of each local authority to advise councillors during the budget process on "the robustness of the estimates made for the purposes of the budget calculations and the adequacy of the proposed financial reserves", which includes a financial resilience statement. This provision is designed to ensure that members have information which will support responsible financial management over the longer term. The full section 25 report can be found at Appendix 2.

6. RISK

In managing the council's budget the council is seeking to manage the following larger scale risks.

6.1 **Council Tax:** In setting the 2022/23 budget members should continue to plan and give due regard to the continued financial challenges over the medium term. In particular, members

should be aware of the future implications for the council's financial resources of any council tax freeze or any increase below the Governments' referendum trigger of the higher of £5.00 or 2%.

- 6.2 **Reserves:** Members should note that the 2022/23 budget proposals include the use of £56k from the Transitional reserve. The unringfenced reserves are the Transitional and General Fund reserves. An ongoing reliance on reserves to manage the medium term budget is unsustainable and this will require the council to seek future savings and income generation which members will need to support.
- 6.3 **Resources:** The Council faces significant financial pressures, with table 1 showing the continued real term reduction in Government funding in particular the impact of the reduction in the annual value of New Homes Bonus (reduced to £130k in 2022/23 from a peak of c£1m in 2016/17). The recently announced revised funding review and the continued uncertainty around Business Rate retention/reset will have an impact on the council's future resources the size of which is as yet unknown.
- 6.4 **Funding gap:** The medium term financial forecast indicates the underlying deficit has increased to c£0.6m (subject to the assumptions noted above and before future savings initiatives). Members must continue to give due consideration as to how they are to bridge this annual deficit going forward, in order to produce legally balanced budgets for the future.
- 6.5 **NNDR arrangements for 2022/23:** The Government's planned new national 75% retention scheme will not be implemented in 2022/23, there is uncertainty as to whether this scheme will now be implemented at all. Therefore the arrangements for 2022/23 are the same as 2021/22. The council remains a member of the Lancashire Business Rates Pool which means the council retains 40% of all business rates income and avoids the direct payment of a 50% levy on any end of year surplus. This is beneficial for the council's budget position and the council should continue to lobby for the retention of this model, however as stated in 4.4 the impact of Covid has significantly reduced the current benefits from the pool.
- 6.6 **Fair Funding Review:** The Fair Funding review as originally proposed will not now be introduced. As part of the provisional financial settlement Government announced that over the coming months the Department for Levelling Up, Housing and Communities will be carrying out a review of council funding to ensure funding allocations for councils are based on an up-to-date assessment of their needs and resources, with a view to implementing the revised funding scheme from 2023/24 onwards. It is not yet known what impact the review will have on the Council's funding levels, however this poses a significant risk to the MTFS.
- 6.7 **Pay:** The budget assumes a 2.5% pay award in 2022/23 and 2% each year thereafter. The budget also assumes, as in previous years a saving as a result of natural staff turnover and the vacancy saving this creates, this is set at £200k pa. Whilst this is a challenging target, it is achievable and will be closely monitored.
- 6.8 **Capital:** Members need to be aware of the impact the increased number of capital schemes and expenditure will have on the MTFS in future years. Capital expenditure has to be paid for through the revenue budget spread across the life of the asset, this is called the Minimum Revenue Provision (MRP). The MRP charged to the revenue budget in 2022/23 based on the estimated capital expenditure is c£480k, however based on current schemes this rises to c£870k by 2025/26. This places additional pressure on the MTFS.
- 6.9 **Empty Homes Scheme:** The project continues to have a significant adverse impact on the

council's financial position with several legal claims ongoing. The project team continue to closely monitor the scheme, manage the project risks and challenge the claims where possible thereby reducing the scale of the liability, but the scale of this is very limited given the overall scale of both current works and the nature of the property leases. The scheme is due to end in December 2024.

- 6.10 **Covid-19:** Covid continues to place additional challenges on the council's finances and staffing resources, this is now anticipated to last into 2022/23. The scale of these are unknown and therefore difficult to manage. The council may continue to suffer from reduced income from Council Tax, Business rates and fees and charges. The Government provided the council with £415k in 2021/22 to support continued delivery of services. The scale of future Government Covid funding, if any, is unknown and if any additional costs in 2022/23 are not covered this would have an adverse impact on the budget.
- 6.11 **Rossendale Leisure Trust:** Covid has had a significant impact on the leisure/culture sector, severely impacting the Leisure Trusts' financial position. The Trust had a level of reserves which along with the support from the Council approved in February 2021, the Covid Business Grants and the Leisure recovery fund have served to cushion the full financial impact. Whilst the Leisure Trust is now able to trade the membership and income levels have not yet recovered to pre-pandemic levels. The full scale of the Trusts' losses are still unquantifiable as the impact of the pandemic is ongoing. In addition a new private leisure provision is due to open in Rawtenstall in early 2022, which may adversely impact on the Trusts income. The Trust and the council need to continue to work together to control the losses wherever possible. This is a risk for the council in that it provides the day-to-day cashflow for the Trust, and also in respect of the ongoing delivery of leisure services across the borough. It is critical that the Trust remains financially sustainable and financially independent of the council.
- 6.12 **Corporate Risk register:** The register includes risks around the MTFs, the County Council Budget, Covid-19 and the Leisure Trust. The MTFs is currently a "red" risk, in light of this current MTFs update it is recommended that the current risk rating is retained.

7. FINANCE

- 7.1 The key financial matters are dealt with throughout this report. The decision to increase Council Tax is a Member decision. In making their decision Members should give consideration of the deficit facing the council over the medium term. Given the council's future deficit an increase of 1.99% in Council Tax is strongly recommended by the s.151 officer. Any change to Council Tax below the maximum allowed, has an ongoing and cumulative negative impact on future year resources.
- 7.2 The council continues to face a funding gap challenge despite the savings and income generation work already completed this year and in previous years. The council has a statutory duty to produce annually a balanced budget and it is legally bound to find a solution to the future funding gap. There are also some higher risk assumptions in the forecast. Ultimately the use of reserves to balance the funding gap, although legal, is both finite and financially not a sustainable approach to managing the budget in the long-term.
- 7.3 Given the 2022/23 cost base and the financial gap over the longer term that council needs to continue to develop plans to reduce its net cost base in order to avoid reliance on limited reserves and to deal with the future resource deficit. The key messages for the medium term continue to be:

- Council must continue to increase Council Tax in line with the Government's maximum thresholds.
- Council must give further consideration to either reduce costs or increase revenue.
- The results of the recently announced revised funding review could materially impact future Government funding.
- The future of the retained business rates scheme is unknown and poses a threat to the Council's current share of annual business rates income.

8. LEGAL

8.1 The council must calculate and approve its Council Tax Requirement annually for the forthcoming financial year in accordance with s32 and s43 of the Local Government Finance Act 1992 (LGFA 1992). Section 25 of the Local Government Act (2003) also requires the officer having responsibility for the administration of the council's financial affairs, to report to the council on the robustness of the budget estimates and adequacy of financial reserves when determining its budget requirement under the Local Government Finance Act 1992. This report discharges this responsibility.

9. POLICY AND EQUALITIES IMPLICATIONS

9.1 The Equality Act (2010) requires the council to have due regard in the exercising of its functions to eliminate discrimination, advance equality of opportunity and foster good relations between people who share a relevant protected characteristic and those who do not share it. Equality impact assessments will be carried out where necessary on any savings proposal. The duty to inform, consult or involve requires that the council must involve communities and those directly affected at the most appropriate and proportionate level in 'routine functions, in addition to one-off decisions.' Consultation took place with:

- Cabinet and Management Team – October and December 2021
- Members - January 2022
- Public (via the council's website) – January 2022
- Overview & Scrutiny - 1 February 2022

10. CONCLUSIONS

10.1 The financial position for the council, like all local authorities, is challenging. The council is proposing to set a revenue budget for 2022/23 of £8.991m.

There are a number of significant risks outside the council's control which remain a major concern: Covid, the uncertainty of the recently announced revised funding review and the Business Rates scheme from 2023/24 onwards, also the ongoing impact of Brexit. The council must remain focused on identifying and delivering further savings and income in order to ensure annual balanced budgets over the immediate and medium term. It must also ensure that all its budget resource allocations are directed to the core functions of the council and that the use of its resources drives the delivery of the council's Corporate Plan priorities.

Background Papers	
Document	Place of Inspection
Previous updates to the MTFS	Rossendale Borough Council website
Government's Financial Settlement	DCLG website

Rossendale Borough Council

Fees and Charges for 2022/23

Council may from time to time revise fees and charges partway through a financial year

Trade Waste

Trade Waste		
Cost per annum one pick up a week		
size of bin	2021/22 Charge	2022/23 Charge
140ltr	£173.90	£230.00
240ltr	£294.20	£375.00
500ltr	£561.00	£600.00
660ltr	£740.70	£800.00
770ltr	£886.50	£900.00
1100ltr	£996.10	£998.00

Schools/ Charities		
Cost per annum one pick up a fortnight		
size of bin	2021/22 Charge	2022/23 Charge
55 - 140ltr Bin, Bag or Box	£75.20	£110.00
240ltr	£127.20	£175.00
500ltr	£242.10	£300.00
660ltr	£319.40	£400.00
770ltr	£382.50	£450.00
1100ltr	£429.00	£499.00

Trade Recycling		
Cost per annum - fortnightly collection		
size of bin	2021/22 Charge	2022/23 Charge
55 - 140ltr Bin, Bag or Box	£35.30	£50.00
240ltr	£60.90	£60.90
500ltr	£116.10	£116.10
660ltr	£152.60	£152.60
770ltr	£182.60	£182.60
1100ltr	£204.70	£204.70

Sacks etc		
	2021/22 Charge	2022/23 Charge
Grey Sacks (includes VAT) (50 pack)	£123.30	£200.00
Blue Sacks (50 pack)	£36.40	£50.00
Aqua Sacks (50 pack)	£36.40	£50.00

Bulky Collections

	2021/22	2022/23
<u>Bulky Collection Charges</u>		
1 item (furniture and electrical items)	£15.50	£17.50
2 items (furniture and electrical items)	£22.50	£25.50
3 items (furniture and electrical items)	£29.50	£33.50
4 items (furniture and electrical items)	£36.50	£41.50
5 items (furniture and electrical items)	£43.50	£49.50
6 items (furniture and electrical items)	£50.50	£57.50
7 items (furniture and electrical items)	£57.50	£65.50
8 items (furniture and electrical items)	£64.50	£73.50
9 items (furniture and electrical items)	£71.50	£81.50
10 items (furniture and electrical items)	£78.50	£89.50
Price per additional item	£7.00 per item thereafter	£7.00 per item thereafter
<u>Bins & Sacks</u>	2020/21	2022/23
Green Bins	£29.50	£33.50
	2020/21	2022/23
Garden Waste (yearly fee)	£40.00	£40.00

No charges for the following Bins

Blue - Glass, Cans & Plastics

Grey - Paper & Cardboard

Parks and Playing Fields

	2021/22	2022/23
Letting of Sites (Per Day)		
Moorlands Park	205.40	218.00
Stubbylee Park	205.40	218.00
Victoria Park	205.40	218.00
Maden Recreation Ground	205.40	218.00
New Hall Hey Bacup Cricket Ground - Property Services	205.40	218.00
Fairview	205.40	218.00
All Other Playing Fields	105.00	112.00

Parks and Playing Fields

	2021/22	2022/23
Memorials / Dedications		
Trees		
Standard option	199.90	212.00
Own selected species	Price on Application	
Benches		
Standard	834.40	885.00
Ornate	1,016.20	1,078.00

Cemeteries

	2021/22 Charges	2022/23 Charges
Purchase of right of burial in numbered grave space	£1,065.20	£1,130.00
Purchase of right of burial in numbered grave space (outside of the Borough)	£1,265.50	£1,342.00
Transfer of Grant	£62.70	£67.00
Right to fix a headstone or monument		
Headstone	£193.80	£206.00
Inscriptions	£52.10	£56.00
Vase / Plinth and Tablets	£89.30	£95.00
Interments		
Earth Grave & Grave Dressing (resident of the Borough)	£858.90	£911.00
Earth Grave & Grave Dressing (non resident of the Borough)	£1,052.10	£1,116.00
Vault – Constructions costs + 5% (+ VAT)	£1,052.10	£1,116.00
Vault – Interments	£872.80	£926.00
Vault – Interments (non resident of the Borough)	£954.20	£1,012.00
Interment of Ashes	£202.10	£215.00
Interment of ashes (non resident of the borough)	£217.10	£231.00
Scattering of Ashes	£39.80	£43.00
Bricking of grave to coffin height (additional fee)	£175.40	£186.00
Ashes Chambers (Rawtenstall, Bacup & Haslingden)		
Purchase of Exclusive Right of Burial in Chamber	£663.60	£704.00
Interment of ashes in chamber	£232.90	£247.00
Miscellaneous Charges		
Copy of Regulations and Charges	£6.80	£8.00
Search Fee	£35.20	£38.00
Duplicate Grave Deed	£59.50	£64.00
Use of Chapel	£145.70	£155.00
Garden of Remembrance / Whitworth		
Reserving Space	£30.70	£33.00
Interment of Ashes	£46.30	£50.00
Headstone in above.	£54.70	£58.00
Supply of Engraved Plaque (excluding VAT)	£141.40	£150.00
Supply of Memorial Tree	£348.70	£370.00
New Bench including Plaque	£1,025.90	£1,088.00

Environmental Health

Item	2021/22 Charge	2022/23 Charge
Food Safety		
Export Certificate	£54.70	£58.00
Re-inspections of business operators for food hygiene rating	£148.90	£175.00
Private water supplies - Risk Assessment	£41.10 per hour or any part there of, plus £10 per invoiced Household	£44 per hour or any part there of, plus £12 per invoiced Household
Private water supplies - Sampling	£41.10 per hour or any part there of, plus £10 per invoiced Household	£44 per hour or any part there of, plus £12 per invoiced Household
Private water supplies - Investigation	£41.10 per hour or any part there of, plus £10 per invoiced Household	£44 per hour or any part there of, plus £12 per invoiced Household
Private water supplies - Granting Authorisation	£41.10 per hour or any part there of, plus £10 per invoiced Household	£44 per hour or any part there of, plus £12 per invoiced Household
Private water supplies - Analysing a sample under Regulation 10	£41.10 per hour or any part there of, plus £10 per invoiced Household	£44 per hour or any part there of, plus £12 per invoiced Household
Private water supplies - Analysing a check monitoring sample	£41.10 per hour or any part there of, plus £10 per invoiced Household	£44 per hour or any part there of, plus £12 per invoiced Household
Private water supplies - Analysing an audit monitoring sample	£41.10 per hour or any part there of, plus £10 per invoiced Household	£44 per hour or any part there of, plus £12 per invoiced Household
Health & Safety		
Skin Piercing - premises	£145.20	£200.00
Skin Piercing - persons	£145.20	£200.00
Factual report to solicitors / injured person	£207.90	£250.00

Environmental Health

Item	2020/21 Charge	2022-23 Charge
Pollution Health & Housing		
LAPC & LAPPC Fees	As Prescribed	As Prescribed
Environmental Information Regulation enquires	£89.90 per hour (minimum 1 hour)	£90 per hour (minimum 1 hour)
List of permitted processes	£54.70	£58.00
Enquires related to public register of permitted processes	£89.90 per hour (minimum 1 hour)	£90 per hour (minimum 1 hour)
Contaminated Land Enquires	£89.90 (1st hour), £44.60 per additional half hour)	£90 (1st hour), £45 per additional half hour)
Any Default works	Hourly rate of officer involved + 16.30% of external works costs (min £15 and max £500 per household)	Hourly rate of officer involved + 16.30% of external works costs (min £15 and max £500 per household)
UK House inspections	£110.60	£118.00

HMO License	New Application Part A £719.70 Part B £279.50 Renewal Part A £700.70 Part B £279.50	New Application Part A £719.70 Part B £279.50 Renewal Part A £700.70 Part B £279.50
Housing Act 2004 Notices not including Variations and Revocations	Up to Statutory Maximum of £500	Up to Statutory Maximum of £500
Housing Act 2004 Revocation or Variation of Notice	Officer Time at £41.10 per hour	Officer Time at £45 per hour
The Smoke and Carbon Monoxide Alarm (England) Regulations 2016 Penalty Charge (not exceeding £5000) Reg 8	First offence £2,500 (reduced to £1,250 if paid early). Second offence £5,000 (reduced to £2,500 if paid early). Any other offence £5,000 with no reductions.	First offence £2,500 (reduced to £1,250 if paid early). Second offence £5,000 (reduced to £2,500 if paid early). Any other offence £5,000 with no reductions.
Scrap Metal		
Dealers 3 year Licence	£387.00	£414.00
Mobile Collections 3 year Licence	£276.40	£293.00
Variations	£55.20	£59.00
Replacement licences	£44.30	£47.00

Animal Welfare							
Item	Application Fee	Licence Fee	2021/22 Charge	Application Fee	Licence Fee	2022/23 Charge	NOTES
Keeping or Training Animals for exhibition	£116.00	£264.00	£380.00	£121.00	£274.00	£395.00	
Selling animals as Pets	£116.00	£264.00	£380.00	£121.00	£274.00	£395.00	
Doggy Day Care	£116.00	£264.00	£380.00	£121.00	£274.00	£395.00	
Hiring out Horses	£148.00	£271.00	£419.00	£153.00	£283.00	£436.00	Additional vet fees apply and charged separately prior to issue of licence
Dog Breeding	£148.00	£271.00	£419.00	£153.00	£283.00	£436.00	Additional vet fees apply and charged separately prior to issue of licence
Dog Breeding	£176.00	£285.00	£461.00	£184.00	£295.00	£479.00	Additional vet fees apply and charged separately prior to issue of licence
Boarding for cats	£116.00	£264.00	£380.00	£121.00	£274.00	£395.00	
Boarding dogs in kennels	£116.00	£264.00	£380.00	£121.00	£274.00	£395.00	
Home Boarders (Single Dwelling)	£106.00	£278.00	£384.00	£114.00	£285.00	£399.00	
Arranging boarding/day care where agent not	£240.00	£278.00	£518.00	£250.00	£289.00	£539.00	
Additional fee for every 1 host	£53.00	£29.00	£82.00	£55.00	£30.00	£85.00	
Arranging boarding/day care where Host has	£293.00	£278.00	£571.00	£308.00	£286.00	£594.00	
Add additional activity to existing licence	£85.00		£85.00	£88.00		£88.00	
Licence issue (copy licence or following	£13.00		£13.00	£14.00		£14.00	
Appeal Fee	£79.00		£79.00	£82.00		£82.00	£43 refunded if appeal results in a higher star rating
Re-score Request	£60.00		£60.00	£62.00		£62.00	
Missed vet or inspector appointment fee	£50.00		£50.00	£52.00		£52.00	Where appointment arranged but inspection cannot be undertaken for any reason
Zoo Licence	£179.00	£179.00	£358.00	£186.00	£186.00	£372.00	Additional vet fees apply and charged separately prior to issue of licence
Dangerous Wild Animals Licence	£75.00	£74.00	£149.00	£78.00	£77.00	£155.00	Additional vet fees apply and charged separately prior to issue of licence

Taxi Licensing

	2021-22 Charges	2022-23 Charges
Hackney Carriage Driver Licence (Renewal) 3 years	185.00	223.00
Hackney Carriage Driver New Licence (Renewal) 3 years	185.00	223.00
Hackney Carriage Vehicle Licences	140.00	178.00
Electric Hackney Carriage Vehicle Licences	0.00	0.00
Hackney Carriage Vehicle Licence (Renewal)	140.00	178.00
Private Hire Vehicle Licence	140.00	178.00
Electric Private Hire Vehicle Licence	0.00	0.00
Private Hire Vehicle Licence (Renewal)	140.00	178.00
Private Hire Driver Licence 3 years	185.00	223.00
Private Hire New Driver License 3 years	185.00	223.00
Private Hire Operators License 5 years	300.00	413.00
Private Hire Operators License 3 years	0.00	294.00
Private Hire Operators License 1 year	0.00	175.00
Driver/ Vehicle/ Operator License only	No charge	No charge
Copy documents	No charge	No charge
Re-booking Fee	35.00	35.00
Basic Skills Assessment / Policy Knowledge Test	70.00	70.00
Change of Vehicle	0.00	42.00
Replacement Door Stickers (each)	0.00	7.50
Replacement ID Plate	0.00	13.00
Replacememnt ID Badge	0.00	5.00
Lanyard	0.00	1.50

Gambling Act Licences

Activity	2021-22 Charge	2022-23 Charge
Bingo Hall – New Licence	1,885.00	1,885.00
Bingo Hall – Non Fast Track	1,540.00	1,540.00
Bingo Hall – Fast Track	274.00	274.00
Bingo Hall – Annual Fee	1,000.00	1,000.00
Bingo Hall – Variations	631.00	631.00
Bingo Hall – Reinstatement of Licence	1,110.00	1,110.00
Bingo Hall – Provisional statement	1,133.00	1,133.00
Bingo Hall – Transfer	567.00	567.00
Betting Shop – New Application	1,681.00	1,681.00
Betting Shop – Non Fast Track	1,485.00	1,485.00
Betting Shop – Fast Track	300.00	300.00
Betting Shop – Annual Fee	600.00	600.00
Betting Shop – Variations	631.00	631.00
Betting Shop – Reinstatement	1,100.00	1,100.00
Betting Shop – Provisional Statement	1,133.00	1,133.00
Betting Shop – Transfer	567.00	567.00
Adult Gaming Centre – New Application	1,335.00	1,335.00
Adult Gaming Centre – Non Fast Track	1,000.00	1,000.00
Adult Gaming Centre – Fast Track	274.00	274.00
Adult Gaming Centre – Annual Fee	1,000.00	1,000.00
Adult Gaming Centre – Variations	631.00	631.00
Adult Gaming Centre – reinstatement of licence	1,110.00	1,110.00
Adult Gaming Centre – provisional licence	1,133.00	1,133.00
Adult Gaming Centre – transfer	567.00	567.00
Family Entertainment Centre – New Application	1,327.00	1,327.00
Family Entertainment Centre – Non Fast Track	1,000.00	1,000.00
Family Entertainment Centre – Fast Track	300.00	300.00
Family Entertainment Centre – Annual Fee	750.00	750.00
Family Entertainment Centre – Variations	750.00	750.00
Family Entertainment Centre – reinstatement of licencer	950.00	950.00
Family Entertainment Centre – provisional statement	1,133.00	1,133.00
Family Entertainment Centre – Transfer	567.00	567.00

Premises Liquor Licences

The cost premises licences are determined in accordance with the Licensing Act 2003 and the regulations made therein. Local Authorities have no discretion in this matter.

Rateable Value
Rateable < £4,300
£4,300 to £33,000
£33,001 to £87,000
£87,001 to £125,000
£125,001 and above

Band
A
B
C
D
E

License	Description	2021-22 Charge	2022-23 Charge
Premises Licence - Alcohol Band A	New	100.00	100.00
Premises Licence - Alcohol Band B	New	190.00	190.00
Premises Licence - Alcohol Band C	New	315.00	315.00
Premises Licence - Alcohol Band D	New	450.00	450.00
Premises Licence - Alcohol Band E	New	635.00	635.00
Premises Licence - NO Alcohol Band A	New	100.00	100.00
Premises Licence - NO Alcohol Band B	New	190.00	190.00
Premises Licence - NO Alcohol Band C	New	315.00	315.00
Premises Licence - NO Alcohol Band D	New	450.00	450.00
Premises Licence - NO Alcohol Band E	New	635.00	635.00
Club Premiese Certificate - Alcohol Band A	New	100.00	100.00
Club Premiese Certificate - Alcohol Band B	New	190.00	190.00
Club Premiese Certificate - Alcohol Band C	New	315.00	315.00
Club Premiese Certificate - Alcohol Band D	New	450.00	450.00
Club Premiese Certificate - Alcohol Band E	New	635.00	635.00
Club Premiese Certificate - NO - Alcohol Band A	New	100.00	100.00
Club Premiese Certificate - NO - Alcohol Band B	New	190.00	190.00
Club Premiese Certificate - NO - Alcohol Band C	New	315.00	315.00
Club Premiese Certificate - NO - Alcohol Band D	New	450.00	450.00
Club Premiese Certificate - NO - Alcohol Band E	New	635.00	635.00
Premises Licence - Alcohol Band A	Annual Fee	70.00	70.00
Premises Licence - Alcohol Band B	Annual Fee	180.00	180.00
Premises Licence - Alcohol Band C	Annual Fee	295.00	295.00
Premises Licence - Alcohol Band D	Annual Fee	320.00	320.00
Premises Licence - Alcohol Band E	Annual Fee		
Premises Licence - NO Alcohol Band A	Annual Fee	70.00	70.00
Premises Licence - NO Alcohol Band B	Annual Fee	180.00	180.00
Premises Licence - NO Alcohol Band C	Annual Fee	295.00	295.00
Premises Licence - NO Alcohol Band D	Annual Fee	320.00	320.00
Premises Licence - NO Alcohol Band E	Annual Fee	350.00	350.00
Copy premises license or summary	Section 25	10.50	10.50
Provisional Statement	Sectio 29	315.00	315.00
Notification of Change of Name or address - premise license	Section 33	10.50	10.50
Variation of DPS	Section 37	23.00	23.00
Transfer Premises License	Section 42	23.00	23.00
Interim Authoirty Notice	Section 47	23.00	23.00
Copy club premises certificate or summary	Section 79	10.50	10.50
Notification of Change of Name or alteration of rules	Section 82	10.50	10.50
Change of registered address of club	Section 83	10.50	10.50
Temporary Event Notice	Section 100	21.00	21.00
Copy Temporary Event Notice	Section 100	10.50	10.50
Personal Licence	New	37.00	37.00
Personal Licence	Renewal	37.00	37.00
Copy personal license	Section 126	10.50	10.50
Notification of change of name or address - personal license	Section 127	10.50	10.50
Notification of interest	Section 178	21.00	21.00

Street Trading

Licence	Details	2021-22 Charge	2022-23 Charge	Notes
Street Trading Consent - 12 mth consent	New	78.00	80.00	Application Fee. A further £275 will be charged for issue of consent (below)
Street Trading Consent - 12 mth consent	New	285.60	293.00	Issue fee
Street Trading Consent - 12 mth consent	Renewal	363.10	373.00	
Street Trading Consent - 14 day consent	New	78.00	80.00	Fee is not payable if the consent is a community event (as determined by the licencing manager)
Variation of Street Trading Consent	Variation	0.00	0.00	
Change of personal details		0.00	0.00	
Change in employee details		0.00	0.00	
Copy of street trading consent		0.00	0.00	

Second Hand Goods Dealers Fees

Licence	Details	2021-22 Charge	2022-23 Charge
Second hand Goods Dealer Registration	Registration	78.00	80.00
Copy registration certificate	Copy	0.00	0.00

Other

Licence	Details	2021-22 Charge	2022-23 Charge
Sex Shop	New	1,815.60	2,500.00

Planning Applications

The planning application costs are determined in accordance with the Town and Country Planning Regulations 2012. Local Authorities have no discretion in this matter.

All Outline Applications		2021-22 Charges	20% fixing broken Hsg Mrkt element	2022-23 Charges	20% fixing broken Hsg Mrkt element
Site Area	Not more than 2.5 hectares	£462 per 0.1 hectare	£77	£462 per 0.1 hectare	£77
Site Area up to a maximum fee of £150,000	More than 2.5 hectares	£11,432 + £138 per 0.1 hectare	£1905 + £23	£11,432 + £138 per 0.1 hectare	£1905 + £23
Householder Applications		2021-22 Charges	20% fixing broken Hsg Mrkt element	2022-23 Charges	20% fixing broken Hsg Mrkt element
Alterations/extensions to a single dwelling , including works within boundary	Single dwelling (excluding flats)	£206	£34	£206	£34
Full Applications (and First Submissions of Reserved Matters)		2021-22 Charges	20% fixing broken Hsg Mrkt element	2022-23 Charges	20% fixing broken Hsg Mrkt element
Erection of dwellings					
Permission in Principle		£402 for each 0.1 hectare		£402 for each 0.1 hectare	
Alterations/extensions to two or more dwellings , including works within boundaries	Two or more dwellings (or one or more flats)	£407	£68	£407	£68
New dwellings (up to and including 50)	New dwellings (not more than 50)	£462 per dwelling	£77	£462 per dwelling	£77
New dwellings (for more than 50) up to a maximum fee of £300,000	New dwellings (more than 50)	£22,859 + £138 per additional dwelling	£3810 + £23	£22,859 + £138 per additional dwelling	£3810 + £23
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):					
Increase of floor space	No increase in gross floor space or no more than 40m ²	£234	£39	£234	£39
Increase of floor space	More than 40m ² but no more than 75m ²	£462	£77	£462	£77
Increase of floor space	More than 75m ² but no more than 3,750m ²	£462 for each 75m ² or part thereof	£77	£462 for each 75m ² or part thereof	£77
Increase of floor space	More than 3,750m ²	£22,859 + £138 for each additional 75m ² in excess of 3750 m ² to a maximum of £300,000	£3810 + £23	£22,859 + £138 for each additional 75m ² in excess of 3750 m ² to a maximum of £300,000	£3810 + £23
The erection of buildings (on land used for agriculture for agricultural purposes)					
Site area	Not more than 465m ²	£96	£16	£96	£16
Site area	More than 465m ² but not more than 540m ²	£462	£77	£462	£77
Site area	More than 540m ² but not more than 4,215m ²	£462 for first 540m ² + £462 for each 75m ² (or part thereof) in excess of 540m ²	£77 + £77	£462 for first 540m ² + £462 for each 75m ² (or part thereof) in excess of 540m ²	£77 + £77
Site area	More than 4,215m ²	£22,859 + £138 for each 75m ² (or part thereof) in excess of 4,215m ² up to a maximum of £300,000	£3810 + £23	£22,859 + £138 for each 75m ² (or part thereof) in excess of 4,215m ² up to a maximum of £300,000	£3810 + £23
Erection of glasshouses (on land used for the purposes of agriculture)		2021-22 Charges	20% fixing broken Hsg Mrkt element	2022-23 Charges	20% fixing broken Hsg Mrkt element
Floor space	Not more than 465m ²	£96	£16	£96	£16
Floor space	More than 465m ²	£2,580	£430	£2,580	£430
Erection/alterations/replacement of plant and machinery					
Site area	Not more than 5 hectares	£462 for each 0.1 hectare (or part thereof)	£77	£462 for each 0.1 hectare (or part thereof)	£77
Site area	More than 5 hectares	£22,859 + additional £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £300,000	£3810 + £23	£22,859 + additional £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £300,000	£3810 + £23
Applications other than Building Works		2021-22 Charges	20% fixing broken Hsg Mrkt element	2022-23 Charges	20% fixing broken Hsg Mrkt element

Planning Applications

Car parks, service roads or other accesses	For existing uses	£234	£39	£234	£39
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)					
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part	£39	£234 for each 0.1 hectare (or part	£39
Site area	More than 15 hectares	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000	£5822+ £23	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000	£5822+ £23
Operations connected with exploratory drilling for oil or natural gas					
Site area	Not more than 7.5 hectares	£508 for each 0.1 hectare (or part	£123	£508 for each 0.1 hectare (or part	£123
Site area	More than 7.5 hectares	£36,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000	£7320 + £36	£36,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000	£7320 + £36
Other operations (winning and working of minerals)					
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part	£39	£234 for each 0.1 hectare (or part	£39
Site area	More than 15 hectares	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	£5822 + £23	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	£5822 + £23
Other operations (not coming within any of the above categories)					
Site area	Any site area	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028	£39	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028	£39
Lawful Development Certificate					
LDC – Existing Use - in breach of a planning condition		Same as Full	20% fixing broken Hsg Mrkt element	Same as Full	20% fixing broken Hsg Mrkt element
LDC – Existing Use LDC - lawful not to comply with a particular condition		£234	£39	£234	£39
LDC – Proposed Use		Half the normal planning fee.		Half the normal planning fee.	
Reserved Matters					
Application for approval of reserved matters following outline approval		Full fee due or if full fee already paid then £462 due	£77	Full fee due or if full fee already paid then £462 due	£77
Approval/Variation/discharge of condition					
Application for removal or variation of a condition following grant of planning permission		£234	£39	£234	£39
Application relates to planning permission for development already carried out (Section 73A)		£234	£39	£234	£39
Request for confirmation that one or more planning conditions have been complied with		£34 per request for Householder otherwise £116 per request	£6 and £19	£34 per request for Householder otherwise £116 per request	£6 and £19
Change of Use of a building to use as one or more separate dwellinghouses, or other cases					
Number of Dwellings	Not more than 50 dwellings	£462 for each	£77	£462 for each	£77
Number of Dwellings	More than 50 dwellings	£22,859 + £138 for each in excess of 50 up to a maximum of £300,000	£3810 + £23	£22,859 + £138 for each in excess of 50 up to a maximum of £300,000	£3810 + £23
Other Changes of Use of a building or land					
		£462	£77	£462	£77
Advertising					
Relating to the business on the premises		£132	£22	£132	£22
Advance signs which are not situated on or visible from the site, directing the public to business		£132	£22	£132	£22
Other advertisements		£462	£77	£462	£77
Prior Approval					
Agricultural and Forestry buildings & operations or demolition of buildings		£96	£16	£96	£16
Telecommunications Code Systems Operators		£462	£77	£462	£77

Planning Applications

Proposed Change of Use to State Funded School or Registered Nursery		£96	£16	£96	£16
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery		£96	£16	£96	£16
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure		£96	£16	£96	£16
Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwellinghouse)		£96	£16	£96	£16
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations		£96	£16	£96	£16
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations		£206	£34	£206	£34
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), where there are no Associated Building Operations		£96	£16	£96	£16
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations		£206	£34	£206	£34
Notification for Prior Approval for a Change Of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to Dwellinghouses (Class C3)		£96	£16	£96	£16
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3)		£96	£16	£96	£16
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3), and Associated Building Operations		£206	£34	£206	£34
Notification for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafés (Class A3)		£96	£16	£96	£16
Notification for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafés (Class A3), and Associated Building Operations		£206	£34	£206	£34
Notification for Prior Approval for a Change of Use from Shops (Class A1) and Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis Uses) to Assembly and Leisure Uses (Class D2)		£96	£16	£96	£16
Application for a Non-material Amendment Following a Grant of Planning Permission					
Applications in respect of householder developments		£34	£6	£34	£6
Applications in respect of other developments		£234	£39	£234	£39
Local Authority Involvement in High Hedge Complaints					
High Hedge Complaint		£500	N/A	£500	N/A
Pre-Application Advice Fees					
Small scale- Householders		£90	N/A	£90	N/A
Medium Scale - 1-9 houses		£450		£450	
Majors		£2,000		£2,000	
Significant Majors		£3,000		£3,000	
Listed Building Consent & Conservation Works		£250		£250	
Planning History Checks					
		£72	N/A	£72	N/A
Supplementary Planning Application Advice					
		POA	N/A	POA	N/A

S106 Fees

Type of Obligation Monitoring Fee

Commuted Sum	1% of each payment instalment	This will be included within each invoice requesting payment
Land Contribution	£1,000 per development site	This payment is to be made at the time that the land transfer takes place
On-site Affordable Housing	£1,000 per development site	Payment is to be made on the first occupation of the affordable units
Other obligation	£1,000 per obligation	This is to ensure compliance with obligations such as providing a woodland management strategy etc
Overage Clause1	At least £1,000 or 1% of any additional payments due	This is to report on any commuted sum payments arising from greater profits.

Building Control - Table A

New Build - Houses 2021-22

Standard Charge for New Housing (up to 300m2 Floor Area including flats and maisonettes but not conversions)

No of Dwellings	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
1	£233.33	£46.67	£280.00	£650.00	£130.00	£780.00	£1,060.00	£212.00	£1,272.00
2	£308.33	£61.67	£370.00	£775.00	£155.00	£930.00	£1,300.00	£260.00	£1,560.00
3	£341.67	£68.33	£410.00	£910.00	£182.00	£1,092.00	£1,502.00	£300.40	£1,802.40
4	£408.33	£81.67	£490.00	£1,050.00	£210.00	£1,260.00	£1,750.00	£350.00	£2,100.00
5	£491.67	£98.33	£590.00	£1,200.00	£240.00	£1,440.00	£2,030.00	£406.00	£2,436.00

Building Control - Table A

New Build - Houses 2022-23

Standard Charge for New Housing (up to 300m2 Floor Area including flats and maisonettes but not conversions)

No of Dwellings	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
1	£237.50	£47.50	£285.00	£663.33	£132.67	£796.00	£1,080.83	£216.17	£1,297.00
2	£314.17	£62.83	£377.00	£790.83	£158.17	£949.00	£1,325.83	£265.17	£1,591.00
3	£348.33	£69.67	£418.00	£928.33	£185.67	£1,114.00	£1,531.67	£306.33	£1,838.00
4	£416.67	£83.33	£500.00	£1,070.83	£214.17	£1,285.00	£1,785.00	£357.00	£2,142.00
5	£500.00	£100.00	£600.00	£1,225.00	£245.00	£1,470.00	£2,070.00	£414.00	£2,484.00

Standard Charge for New Housing (Floor Area between 301m2 and 700m2)

	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
Single Dwelling with Floor Area between 301m2 and 500m2	£270.83	£54.17	£325.00	£733.33	£146.67	£880.00	£1,205.00	£241.00	£1,446.00
Single Dwelling with Floor Area between 501m2 and 700m2	£270.83	£54.17	£325.00	£945.83	£189.17	£1,135.00	£1,460.00	£292.00	£1,752.00

Please note for more than 5 Dwelling or if the floor area of a dwelling exceeds 700m2 the charge is individually determined

All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered competent person scheme, if this is not the case an additional charge may apply

Standard Charge for New Housing (Floor Area between 301m2 and 700m2)

	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
Single Dwelling with Floor Area between 301m2 and 500m2	£275.00	£55.00	£330.00	£750.00	£150.00	£900.00	£1,230.00	£246.00	£1,476.00
Single Dwelling with Floor Area between 501m2 and 700m2	£275.00	£55.00	£330.00	£966.67	£193.33	£1,160.00	£1,490.00	£298.00	£1,788.00

Please note for more than 5 Dwelling or if the floor area of a dwelling exceeds 700m2 the charge is individually determined

All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered competent person scheme, if this is not the case an additional charge may apply

Building Control - Table B

Charges for small buildings, extensions and alterations to dwellings 2021/22
Valid for applications received between 01/04/2020 & 31/03/2021

Proposal	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
Category 1: Extensions to Dwellings									
Extension Internal Floor area not exceeding 10m2	£327.50	£65.50	£393.00	inc	inc	inc	£393.00	£78.60	£471.60
Extension Internal Floor Area over 10m2 but not exceeding 40m2	£166.67	£33.33	£200.00	£310.00	£62.00	£372.00	£572.00	£114.40	£686.40
Extension Internal Floor Area over 40m2 but not exceeding 60m2	£166.67	£33.33	£200.00	£443.33	£88.67	£532.00	£732.00	£146.40	£878.40
Extension - Internal Floor Area over 60m2 but not exceeding 80m2	£166.67	£33.33	£200.00	£577.00	£115.40	£692.40	£892.40	£178.48	£1,070.88
Category 2 - Garages & Carports									
Erection or Extension of a detached or attached building or extension to a dwelling									
Which consists of a garage, carport or both; having a floor area not exceeding 40m2 in total and is intended to be used in common with an existing building	£251.67	£50.33	£302.00	inc	inc	inc	£302.00	£60.40	£362.40
The conversion of an attached garage into a habitable room	£221.67	£44.33	£266.00	inc	inc	inc	£266.00	£50.00	£316.00
Where the Garage extension exceeds a floor area of 40m2 but does not exceed 60m2	£361.67	£72.33	£434.00	inc	inc	inc	£434.00	£86.80	£520.80
Category 3: Loft Conversion and Dormers									
Formation of a room in a roof space, including means of access thereto. Fees for lofts greater than 40m2 are to be based on the cost of work. The Fee cannot be less than shown below									
Without a dormer but not exceeding 40m2 in floor area	£335.00	£67.00	£402.00	inc	inc	inc	£402.00	£80.40	£482.40
With a dormer but not exceeding 40m2 in floor area	£166.67	£33.33	£200.00	£276.67	£55.33	£332.00	£532.01	£106.40	£638.41

Where the extension to the dwelling exceeds 80m2 in floor area, the charge is based on the estimated cost in Table E, subject to the sum of the plan charge and inspection charge being not less than £761.67 (excluding VAT). The total estimated cost of the work must therefore be at least £50,001.

Note: All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge may apply.

Building Control - Table B

Charges for small buildings, extensions and alterations to dwellings 2022-23
Valid for applications received between 01/04/2022 & 31/03/2023

Proposal	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
Category 1: Extensions to Dwellings									
Extension Internal Floor area not exceeding 10m2	£333.33	£66.67	£400.00	inc	inc	inc	£400.00	£80.00	£480.00
Extension Internal Floor Area over 10m2 but not exceeding 40m2	£166.67	£33.33	£200.00	£320.00	£64.00	£384.00	£584.00	£116.80	£700.80
Extension Internal Floor Area over 40m2 but not exceeding 60m2	£166.67	£33.33	£200.00	£455.83	£91.17	£547.00	£747.00	£149.40	£896.40
Extension - Internal Floor Area over 60m2 but not exceeding 80m2	£166.67	£33.33	£200.00	£591.67	£118.33	£710.00	£910.00	£182.00	£1,092.00
Category 2 - Garages & Carports									
Erection or Extension of a detached or attached building or extension to a dwelling									
Which consists of a garage, carport or both; having a floor area not exceeding 40m2 in total and is intended to be used in common with an existing building	£256.67	£51.33	£308.00	inc	inc	inc	£308.00	£61.60	£369.60
The conversion of an attached garage into a habitable room	£226.67	£45.33	£272.00	inc	inc	inc	£272.00	£54.40	£326.40
Where the Garage extension exceeds a floor area of 40m2 but does not exceed 60m2	£369.17	£73.83	£443.00	inc	inc	inc	£443.00	£88.60	£531.60
Category 3: Loft Conversion and Dormers									
Formation of a room in a roof space, including means of access thereto. Fees for lofts greater than 40m2 are to be based on the cost of work. The Fee cannot be less than shown below									
Without a dormer but not exceeding 40m2 in floor area	£341.67	£68.33	£410.00	inc	inc	inc	£410.00	£82.00	£492.00
With a dormer but not exceeding 40m2 in floor area	£166.67	£33.33	£200.00	£285.83	£57.17	£343.00	£543.00	£108.60	£651.60

Where the extension to the dwelling exceeds 80m2 in floor area, the charge is based on the estimated cost in Table E, subject to the sum of the plan charge and inspection charge being not less than £761.67 (excluding VAT). The total estimated cost of the work must therefore be at least £50,001.

Note: All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge may apply.

Building Control - Table C

Standard Charges for Alterations to Dwellings 2021/22

Proposal	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total	Regularisation
Installation of Replacement windows and doors in a dwelling where the number of windows / doors does not exceed 20							£70.00	£14.00	£84.00	
Installation of Replacement windows and doors in a dwelling where the number of windows / doors does not exceed 20 (retrospective)								£0.00		£109.00
Underpinning with a total cost not exceeding £30,000	£253.33	£50.67	£304.00	inc	inc	inc	£304.00	£60.80	£364.80	
Controlled Electrical Work to a single dwelling (not carried out in conjunction with work being undertaken that falls within Table B)	£225.00	£45.00	£270.00	inc	inc	inc	£270.00	£54.00	£324.00	
Renovation of a thermal element i.e. Work involving recovering of a roof, replacement of a floor or renovation of an external wall to which L 1b applies							£106.67	£21.33	£128.00	
Renovation of a thermal element i.e. Work involving recovering of a roof, replacement of a floor or renovation of an external wall to which L 1b applies (retrospective)										£160.00
Formation of a single en suite bathroom / shower room or cloakroom within an existing dwelling (excluding electrical work)	£217.50	£43.50	£261.00	inc	inc	inc	£255.00	£51.00	£306.00	£366.00
Removal or partial removal of chimney breast (accompanied by Structural Engineering Details)	£136.67	£27.33	£164.00				£136.67	£27.33	£164.00	£195.00
Installation of New or Replacement Sewage Treatment Plant and associated discharge	£208.33	£41.67	£250.00				£229.17	£45.83	£275.00	£330.00
Removal of wall and insertion of one or two steel beams maximum span 4 metres (accompanied by Structural Engineering Details)	£136.67	£27.33	£164.00				£136.67	£27.33	£164.00	£195.00
Structural Alterations not supported by Structural Calculations to be individually assessed (Calculations may still be required)	POA					inc	POA			POA
The insertion of insulating material in a cavity wall of an existing property*							£70.00	£14.00	£84.00	
Installation of a multi fuel appliance including associated Flue liner and hearth* to a single dwelling							£250.00	£50.00	£300.00	£360.00

* Not carried out under a Competent Person Scheme

Where it is intended to carry out additional work internally within a dwelling at the same time as undertaking alterations as defined in Table C then the charge for all of the internal work (including work as defined in table C) may be assessed using the total estimated cost of work as set out in table E. All other work within dwellings will be charged as set out in Table E.

Building Control - Table C

Standard Charges for Alterations to Dwellings 2022/23

Proposal	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total	Regularisation
1A Installation of Replacement windows and doors in a dwelling where the number of windows / doors does not exceed 20							£70.83	£14.17	£85.00	
1B Installation of Replacement windows and doors in a dwelling where the number of windows / doors does not exceed 20 (retrospective)								£0.00		£111.00
2 Underpinning with a total cost not exceeding £30,000	£258.33	£51.67	£310.00	inc	inc	inc	£310.00	£62.00	£372.00	
3 Controlled Electrical Work to a single dwelling (not carried out in conjunction with work being undertaken that falls within Table B)	£229.17	£45.83	£275.00	inc	inc	inc	£275.00	£55.00	£330.00	
4A Renovation of a thermal element i.e. Work involving recovering of a roof, replacement of a floor or renovation of an external wall to which L 1b applies							£108.33	£21.67	£130.00	£163.00
4B Renovation of a thermal element Replacement conservatory Roof	POA						POA			POA
5 Formation of a single en suite bathroom / shower room or cloakroom within an existing dwelling (excluding electrical work)	£221.67	£44.33	£266.00	inc	inc	inc	£266.00	£53.20	£319.20	£374.00
6 Removal or partial removal of chimney breast (accompanied by Structural Engineering Details)	£139.17	£27.83	£167.00				£139.17	£27.83	£167.00	£199.00
7 Installation of New or Replacement Sewage Treatment Plant and associated discharge	£212.50	£42.50	£255.00				£233.33	£46.67	£280.00	£337.00
8 Removal of wall and insertion of one or two steel beams maximum span 4 metres (accompanied by Structural Engineering Details)	£139.17	£27.83	£167.00				£139.17	£27.83	£167.00	£199.00
9 Structural Alterations not supported by Structural Calculations to be individually assessed (Calculations may still be required)	POA					inc	POA			POA
10 The insertion of insulating material in a cavity wall of an existing property*							£71.67	£14.33	£86.00	
11 Installation of a multi fuel appliance including associated Flue liner and hearth* to a single dwelling							£255.00	£51.00	£306.00	£368.00

* Not carried out under a Competent Person Scheme

Where it is intended to carry out additional work internally within a dwelling at the same time as undertaking alterations as defined in Table C then the charge for all of the internal work (including work as defined in table C) may be assessed using the total estimated cost of work as set out in table E. All other work within dwellings will be charged as set out in Table E.

Building Control - Table D

Extensions and New Build - Other than to Dwellings 2021/22

(i.e. Shops, Offices, industrial, hotels, storage, assembly etc.)

Note - must be submitted as a full plans application (other than application for replacement windows)

Category of Work	Proposal	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total
1	Internal Floor Area not exceeding 6m ²	£330.00	£66.00	£396.00	inc	inc	inc
2	Internal Floor Area over 6m ² but not exceeding 40m ²	£166.67	£33.33	£200.00	£310.00	£62.00	£372.00
3	Internal Floor Area over 40m ² but not exceeding 80m ²	£166.67	£33.33	£200.00 £0.00	£490.00	£98.00	£588.00
4	Shop fit out not exceeding a value of £50,000	£320.00	£64.00	£384.00	inc	inc	inc
5	Replacement Windows						
	a - not exceeding 10 windows	£120.00	£24.00	£144.00	Inc	Inc	inc
	b - between 11 - 20 windows	£212.50	£42.50	£255.00	Inc	Inc	inc

Building Control - Table D

Extensions and New Build - Other than to Dwellings 2022/23

(i.e. Shops, Offices, industrial, hotels, storage, assembly etc.)

Note - must be submitted as a full plans application (other than application for replacement windows)

Category of Work	Proposal	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total
1	Internal Floor Area not exceeding 6m ²	£336.67	£67.33	£404.00	inc	inc	inc
2	Internal Floor Area over 6m ² but not exceeding 40m ²	£166.67	£33.33	£200.00	£320.00	£64.00	£384.00
3	Internal Floor Area over 40m ² but not exceeding 80m ²	£166.67	£33.33	£200.00 £0.00	£503.33	£100.67	£604.00
4	Shop fit out not exceeding a value of £50,000	£326.67	£65.33	£392.00	inc	inc	inc
5	Replacement Windows						
	a - not exceeding 10 windows	£122.50	£24.50	£147.00	Inc	Inc	inc
	b - between 11 - 20 windows	£216.67	£43.33	£260.00	Inc	Inc	inc

Building Control - Table E

Standard Charges for all work not in Tables A,B,C & D for 2021/22
(excludes individually determined charges)

Estimated Cost		Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
From	To									
£0.00	£1,000.00	£113.33	£22.67	£136.00	inc	inc	inc	£136.67	£27.33	£164.00
£1,001.00	£2,000.00	£208.33	£41.67	£250.00	inc	inc	inc	£250.00	£50.00	£300.00
£2,001.00	£5,000.00	£235.00	£47.00	£282.00	inc	inc	inc	£281.67	£56.33	£338.00
£5,001.00	£7,000.00	£252.50	£50.50	£303.00	inc	inc	inc	£303.33	£60.67	£364.00
£7,001.00	£10,000.00	£291.67	£58.33	£350.00	inc	inc	inc	£350.00	£70.00	£420.00
£10,001.00	£20,000.00	£360.00	£72.00	£432.00	inc	inc	inc	£432.50	£86.50	£519.00
£20,001.00	£30,000.00	£166.67	£33.33	£200.00	£302.50	£60.50	£363.00	£563.33	£112.67	£676.00
£30,001.00	£40,000.00	£212.50	£42.50	£255.00	£346.67	£69.33	£416.00	£671.67	£134.33	£806.00
£40,001.00	£50,000.00	£258.33	£51.67	£310.00	£416.67	£83.33	£500.00	£810.00	£162.00	£972.00
£50,001.00	£75,000.00	£304.17	£60.83	£365.00	£508.33	£101.67	£610.00	£975.00	£195.00	£1,170.00
£75,001.00	£100,000.00	£345.83	£69.17	£415.00	£641.67	£128.33	£770.00	£1,185.00	£237.00	£1,422.00
£100,001.00	£150,000.00	£387.50	£77.50	£465.00	£737.50	£147.50	£885.00	£1,350.00	£270.00	£1,620.00

Where it is intended to carry out additional work on a dwelling at the same time as undertaking an extension within table B, then the charge for this additional work (as indicated in Table E) shall be discounted by 50%, subject to a maximum estimated cost of less than £10,000

Note: In respect of domestic work the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge may apply.

Where the estimated cost of work exceeds £150,000 the charge will be individually assessed by Rossendale Borough Council Building Control Services.

Building Control - Table E

Standard Charges for all work not in Tables A,B,C & D for 2022/23
(excludes individually determined charges)

Estimated Cost		Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
From	To									
£0.00	£1,000.00	£115.83	£23.17	£139.00	inc	inc	inc	£139.17	£27.83	£167.00
£1,001.00	£2,000.00	£221.50	£44.30	£265.80	inc	inc	inc	£265.83	£53.17	£319.00
£2,001.00	£5,000.00	£240.00	£48.00	£288.00	inc	inc	inc	£288.33	£57.67	£346.00
£5,001.00	£7,000.00	£257.50	£51.50	£309.00	inc	inc	inc	£309.17	£61.83	£371.00
£7,001.00	£10,000.00	£297.50	£59.50	£357.00	inc	inc	inc	£356.67	£71.33	£428.00
£10,001.00	£20,000.00	£367.50	£73.50	£441.00	inc	inc	inc	£440.83	£88.17	£529.00
£20,001.00	£30,000.00	£166.67	£33.33	£200.00	£311.67	£62.33	£374.00	£574.17	£114.83	£689.00
£30,001.00	£40,000.00	£216.67	£43.33	£260.00	£353.33	£70.67	£424.00	£684.17	£136.83	£821.00
£40,001.00	£50,000.00	£263.33	£52.67	£316.00	£425.00	£85.00	£510.00	£825.83	£165.17	£991.00
£50,001.00	£75,000.00	£310.00	£62.00	£372.00	£518.33	£103.67	£622.00	£994.17	£198.83	£1,193.00
£75,001.00	£100,000.00	£353.33	£70.67	£424.00	£654.17	£130.83	£785.00	£1,209.17	£241.83	£1,451.00
£100,001.00	£150,000.00	£395.00	£79.00	£474.00	£752.50	£150.50	£903.00	£1,376.67	£275.33	£1,652.00

Where it is intended to carry out additional work on a dwelling at the same time as undertaking an extension within table B, then the charge for this additional work (as indicated in Table E) shall be discounted by 50%, subject to a maximum estimated cost of less than £10,000

Note: In respect of domestic work the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge may apply.

Where the estimated cost of work exceeds £150,000 the charge will be individually assessed by Rossendale Borough Council Building Control Services.

Building Control - Table F**Demolition (2021/22)**

Category of Work	Proposal	VAT Exempt Fee
1	Application to demolish existing property under Section 80 of the Buildings Act 1984 & issuing the counter notice under Section 81 of the Building Act 1984.	FOC

Building Control - Table F**Demolition (2022/23)**

Category of Work	Proposal	VAT Exempt Fee
1	Application to demolish existing property under Section 80 of the Buildings Act 1984 & issuing the counter notice under Section 81 of the Building Act 1984.	FOC

Building Control - Table G**Other Charges (2020/21)**

Category of Work	Proposal	Net	VAT	Gross Fee
1	Copy of Decision Notice or Completion Certificates (within the past 3 years)	£22.92	£4.58	£27.50
2	Additional copy from same file.	£5.83	£1.17	£7.00
3	Re- opening of archived applications (Charge per Hour - minimum 1 hour £75) plus decision notice and completion certificate	£62.50	£12.50	£75.00
4	Re- opening of archived applications (Charge per Hour - minimum 1 hour £75) plus decision notice, completion certificate and site visit	£87.50	£17.50	£105.00
5	Withdrawal of an application and any associated charges (Charge per Hour - minimum 1 hour £75)	£62.50	£12.50	£75.00
6	Building Regulation Confirmation letter	£62.50	£12.50	£75.00
7	Change of applicants details on valid application (New)	£62.50	£12.50	£75.00
8	Supply of non-standard data and information, including responding to solicitors enquiries (Charge per Hour - minimum 1 hour £75)	£62.50	£12.50	£75.00

Building Control - Table G**Other Charges (2022/23)**

Category of Work	Proposal	Net	VAT	Gross Fee
1	Copy of Decision Notice or Completion Certificates (within the past 3 years)	£24.17	£4.83	£29.00
2	Additional copy from same file.	£6.67	£1.33	£8.00
3	Re- opening of archived applications (Charge per Hour - minimum 1 hour £75) plus decision notice and completion certificate	£64.17	£12.83	£77.00
4	Re- opening of archived applications (Charge per Hour - minimum 1 hour £75) plus decision notice, completion certificate and site visit	£90.00	£18.00	£108.00
5	Withdrawal of an application and any associated charges (Charge per Hour - minimum 1 hour £75)	£64.17	£12.83	£77.00
6	Building Regulation Confirmation letter	£64.17	£12.83	£77.00
7	Change of applicants details on valid application (New)	£64.17	£12.83	£77.00
8	Supply of non-standard data and information, including responding to solicitors enquiries (Charge per Hour - minimum 1 hour £75)	£64.17	£12.83	£77.00
9	Pre Application site visit discountably against full application	£64.17	£12.83	£77.00
10	Exemption Certificate (Charged per Hour - minimum 1 hour £76.50) additional charges for site visits.	£64.17	£12.83	£77.00

Street Naming & Numbering

Existing Properties

Individual House Name / Individual House re-name or re-number

Conversions of existing Properties into multiples

Newbuild / Conversion to a property

Development of 10 plots or less

Development of 11 plots or more

Additional charge, where this includes the naming of a street

Additional charge, where this includes the naming of a building (e.g. block of flats)

	2021/22 Charge	2022/23 Charge
Individual House Name / Individual House re-name or re-number	£65	£75
Conversions of existing Properties into multiples	£117 up to a maximum of 4 units; additional Units £25 per unit	£120 up to a maximum of 4 units; additional Units £26 per unit
Development of 10 plots or less	£66 per plot up to a maximum of £250	£75 per plot up to a maximum of £300
Development of 11 plots or more	Charges individual assessed	Charges individually assessed
Additional charge, where this includes the naming of a street	£107	£120
Additional charge, where this includes the naming of a building (e.g. block of flats)	£107	£120

Local Land Charges

	2021/22			2022/23		
	Fee	VAT	TOTAL	Fee	VAT	TOTAL
Offical Search / Enquiries / Con29R form / LLC1	£60.00	£12.00	£92.00	£65.00	£13.00	£103.00
	£20.00	£0.00	£20.00	£25.00	£0.00	£25.00
Con 29R - Each additional parcel of land	£14.20	£2.84	£17.04	£20.00	£4.00	£24.00
Offical Search - LLC1	£20.00	£0.00	£20.00	£25.00	£0.00	£25.00
Supplementary Questions Con 29O *	£10.00	£2.00	£12.00	£15.00	£3.00	£18.00
Supplementary Question Con 29O (Question 22) *	£20.00	£4.00	£24.00	£20.00	£4.00	£24.00
Each additional Enquiry	£17.50	£3.50	£21.00	£20.00	£4.00	£24.00

Legal Services

	2021/22			2022/23		
	Net	VAT	Gross	Net	VAT	Gross
Sales of land and property and freehold reversion						
Up to £5,000			£550.00			£560.00
£5001 - £15,000			£750.00			£765.00
£15,001 - £100,000			£1,700.00			£1,730.00
over £100k			2% of sale price			2% of sale price
<u>Leases and Licences</u>						
Industrial Unit Lease		*min	£350.00		*min	£360.00
Industrial Unit Licence		*min	£200.00		*min	£205.00
Garden/Garage Tenancy		*min	£300.00		*min	£305.00
Wayleave/Easement		*min	£400.00		*min	£500.00
Commercial Lease		* min	£750.00		* min	£765.00
Notice of Assignment			£80.00			£85.00
Agricultural Tenancy			£350.00			£360.00
Agricultural Tenancy Renewal			£250.00			£255.00
Lease Renewal		*min	£250.00		*min	£255.00
Deed of Variation/Surrender/Release		*min	£350.00		*min	£360.00
<u>S106 Agreements</u>						
Preparation		* min	£1,500.00		* min	£1,550.00
Checking Fee		* min	£500.00		* min	£510.00
Deed of Variations		* min	£750.00		* min	£765.00
Footpath Diversions			£2,750.00			£2,800.00
+ any disbursements (assuming unopposed)						
Commercial Road Closures under TPCA			£0.00			£100.00
Commercial Event Licences		*min	£200.00		*min	£250.00
Misc' Commercial Licence		* min	£200.00		* min	£250.00

Property Services

Garage sites
Departure Charge (Rawtenstall Bus Terminal, Bacup Road)

Information regarding industrial units have not been included due to the sensitivity of individual pricing

Garage bond scheme to be introduced to all new and renewing tenancies from 01/04/20

2021/22		
Net	VAT	Gross
£173.67	£34.73	£208.40
46.00 p		

Property Services

Garage sites (adopted TH sites will be held at current rate for a period of 12 months)

Departure Charge (Rawtenstall Bus Terminal, Bacup Road)

Garden Licences (a garden must be formed of land adjoining Rental £1.50 per sq.m)

Information regarding industrial units or managed offices have not been included due to the sensitivity of individual pricing

Garage bond scheme to be introduced to all new and renewing tenancies from 01/04/20

2022/23		
Net	VAT	Gross
£178.04	£35.61	£213.65
78.00 p		

Valuation Services

Up to £10,000
 Up to £30,000
 Up to £60,000
 Up to £100,000
 Up to £150,000
 £150,001 to 250,000
 Above £250,000 - Fee to be agreed

Minimum net fee of £200. All valuations are priced on application & vary depending on complexity

2021/22		
Net	VAT	Gross
N/A	Fixed valuation pricing to be provided for 2021-22 pending on tender results to appoint new surveyors.	
Min net fee of £200		

Valuation Services Residential

Band A (£1,000 - £5,000)
 Band B (£5001 - £15,000)
 Band C (£15,001 - £25,000)
 Band D (£5,001 - £50,000)
 Band E (£50,001 - £100,000)
 Band F (£100,001 +)

Minimum rental fee of £200 per annum. Minimum purchase value of £1000. Valuations on a price banding basis based on letterhead valuation for purchase.

2022/23		
Net	VAT	Gross
280.00	56.00	336.00
280.00	56.00	336.00
300.00	60.00	360.00
300.00	60.00	360.00
320.00	64.00	384.00
450.00	90.00	540.00

Valuation Services Commercial

Band A (£1,000 - £5,000)
 Band B (£5001 - £15,000)
 Band C (£15,001 - £25,000)
 Band D (£5,001 - £50,000)
 Band E (£50,001 - £100,000)
 Band F (£100,001 +)

Minimum rental fee of £200 per annum. Minimum purchase value of £1000. Valuations on a price banding basis based on

2022/23		
Net	VAT	Gross
£250	£50	£300
£250	£50	£300
£250	£50	£300
£250	£50	£300
£300	£60	£360
£300	£60	£360
Min net fee of £200		

Application to Purchase/Lease/Rent

Charity / CIC Application to Purchase/Lease/Rent

Licence / Lease Instruction Fee

Charity Licence / Lease Instruction Fee

Allotments
 Tenancy agreement
 pr sq. m.

2021-22		
Net	VAT	Gross
108.33	21.67	130.00
10.00	2.00	12.00
58.33	11.67	70.00
10.00	2.00	12.00
23.40	4.68	28.08
0.34	0.07	0.40

Application to Purchase/Lease/Rent

Charity / CIC Application to Purchase/Lease/Rent

Licence / Lease Instruction Fee

Charity Licence / Lease Instruction Fee

Estates Administration Fee

Allotments
 Tenancy agreement
 pr sq. m.
Minimum fee of £50 per annum

2022/23		
Net	VAT	Gross
110.00	22.00	132.00
10.00	2.00	12.00
60.00	12.00	72.00
10.00	2.00	12.00
25.00	5.00	30.00
25.00	5.00	30.00
0.35	0.07	0.42

Draft - Rossendale Borough Council Budget 2022/23 Risk Analysis and Report Under s25 of the Local Government Act 2000

1. This analysis is produced in order to:
 - a) Support the conclusions as to the robustness of the budget and adequacy of reserves set out in the Chief Finance Officers report under 25 of the Local Government Act 2003.
 - b) Inform members of the financial risks facing the Council for consideration as part of their debates around the setting of the budget and approving the Medium Term Financial Strategy.

2. Financial risks are clearly of various sorts but can broadly be characterised as follows:
 - The chance of overspending against budget
 - The chance of under spending against budget
 - The chance of an unforeseen event with a major financial impact (for example a flood or similar event)
 - The chance of a significant reduction in previously available financial resources (eg New Homes Bonus, National Non-Domestic Rates, Council Tax, Fees & Charges, etc)

3. Clearly such risks have either a positive or negative effect on the Council's overall financial position. It is the purpose of the financial management process to allow the Council to both identify the risks it faces and the steps required to either mitigate them in the case of negative risks or exploit them in the case of positive risks.

4. The degree to which the Council is exposed to such risks is influenced by a number of factors:
 - The robustness of the budget estimates. In preparing the budget a line by line review of spending and income is carried out by finance staff and Managers to ensure that budgets reflect the reality of operations and Council policies. This process gives some assurance that underlying budget issues are identified and dealt with.
 - The achievability of major variations to spending plans such as growth or savings items. Where major change is undertaken it is always possible that there will be some delays in delivery, for example due to delays in filling posts or restructuring departments. These issues are dealt with in the costing of the business case for change which should tend to underestimate the achievement of savings and overestimate new costs thus presenting a prudent estimate for inclusion in the budget.
 - External factors such as: the Covid-19 Pandemic, Brexit, inflation, the economy, changes to local government financing and fluctuations in the property market,

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all of which have an influence on costs and income. These issues and how they can be managed are dealt with in the next section of this report.

- The budget reflects the ongoing cost of business previously approved by Members. Any policy changes which impact on the core financial budget requirement are always brought before Members for approval.

Turning to the specific risk areas within the Council's budget for 2022/23 and the medium term the following specific areas of risks have been identified:

Table 1

Expenditure/ Income Heading	Impact	Likelihood	Comments
Employee Costs			
Pay awards	Medium / High	Medium	The 2021/22 pay award has not yet been agreed. The final offer from National Employers is 1.5% for Chief Officers and 1.75% for all other staff (subject to Foundation Living Wage override), the budget therefore includes these proposals for 2021/22. For 2022/23 the budget assumes an average increase of 2.5% for pay awards for all employees – from 2022/23 onwards the MTFS assumes a 2% pay award for all employees.
Vacancies / structures	Medium	High	Vacancies normally occur during the year generating savings - this has been the experience in recent years. The budgets include an estimate from the savings associated with natural turnover of staff during 2022/23 being £200k for the year. This is a challenging but achievable target.
Pension Contributions	High	Low	The latest actuarial valuation published December 2019 together with a 3 year pre-payment (April 2020) confirmed the budget and MTFS assumptions. 2022/23 is the final year of the current triennial review.
Running Costs			
Energy and Fuel	Medium	High	Both energy and fuel prices have increased significantly during 2021/22. The 2022/23 budget has been uplifted to cover the known increased costs. We are in a fixed price contract for energy costs, however if vehicle fuel costs

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Expenditure/ Income Heading	Impact	Likelihood	Comments
			continue to rise this will place additional pressure on the revenue budget.
Repairs and maintenance	Medium	High	<p>High risk/cost areas remain with. Amongst others, the many drainage culverts within RBC land ownership, uninsured malicious damage to property and resolution of potential public liability matters. Capital requirements continue to experience increasing demand.</p> <p>The budget proposes to continue the £100k pa capital scheme (£500k over the life of the MTFs, funded from either capital receipts, internal or external borrowing. In addition a further scheme has been added to cover any potential future unknown legacy liabilities.</p>
Insurance	Medium	High	<p>The Council's insurance portfolio was tendered during 14/15 with the potential for a new 7 year max'm relationship, due to the Covid pandemic this has been extended for a further two year period.</p> <p>Sporadically we have in recent years experienced a number of occupational health claims in relation to past employment. Councils are often seen, mistakenly, as resource rich by the legal system as liability is deemed to be with the local government public sector even though working life could have been, in part, within the private sector.</p> <p>MMI the Councils insurer in 1992 triggered the Creditors Scheme of Arrangement, during 2013/14. MMI now require contribution rates of 25% per claim.</p> <p>Adequacy of provisions will be reviewed at the close of 2021/22. We have processed one claim during 2021/22</p> <p>The Council has <u>not</u> been able to identify its insurance providers pre – 1971. Any</p>

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Expenditure/ Income Heading	Impact	Likelihood	Comments
			financial claims pre-1971 will fall entirely on the Council – effectively self-insured for pre 1971 claims.
Contract Costs			
ICT	Low/Medium	Medium	The Civica Financial & Icon contracts have been renewed during 2021/22 through a framework.
Leisure	High	High	<p>Rossendale Leisure Trust has been self-financing in recent years, albeit supported by the Council’s “back office” teams. However the covid-19 pandemic has impacted significantly on the leisure industry and whilst the Trust is recovering, income streams have not yet returned to pre-pandemic levels.</p> <p>During 2021/22 the Trust also took over responsibility for running the ski slope, CLAW and the Whitaker.</p> <p>As the Council provides the day to day cash flow for the Leisure Trust should the Trust get into financial difficulties they may not be able to reimburse the Council. This is a significant risk which increases the longer the pandemic lasts.</p>
Revenues Benefits and Customer Contracts	High	Medium	The Council has a contract with Capita to deliver its Revenues, Benefits and One Stop Shop the contract commenced in December 2019 and is to run for 10 years with options to extend. The contract is subject to annual indexation increases.
Housing Benefits	High	Medium/High	Expenditure in this area is c. £19m and is the largest single item of expenditure in the Council’s budget. Whilst this expenditure, is in the main, fully funded by grant there is an extremely complex system of rules that determine what is and what is not eligible for grant. Given that a 1% variance on this budget amounts to c.£190k and with some previous history of variances in this area,

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Expenditure/ Income Heading	Impact	Likelihood	Comments
			significant caution needs to be exercised.
Council Tax Support	High	High	<p>Since 2013/14 the council is now exposed to the cost of increased take up from claimants (be they of working age or pensioners). A 2% allowance has been factored into our tax base for additional growth. The Council and other precept authorities continue to be exposed to the risk of additional growth and the cost of non-collection from those who are not eligible to a maximum 80% benefit.</p> <p>The Covid Pandemic led to an increase in the number of Local Council Tax Support claimants, because this forms part of the Council Tax base calculations it adversely impacted on the Council Tax Base in 2021/22. Whilst the level of claimants is reducing it is not back to pre-pandemic levels, therefore the 2022/23 Council Tax base has not fully recovered.</p>
Income			
Property Related (Planning Fee, Building Control, licencing & Land charges) and other income	Medium	Medium/High	A prudent view has been taken for all income streams based on recent experience plus an inflation uplift where appropriate.
Market Rents	Medium	High	Reflects the previous decisions by Members on: management, pricing and policy changes (eg Rawtenstall).
Waste Collection / Recycling income	Medium	Medium	<p>The LCC Cost share agreement ended on 31st March 2018.</p> <p>The value of the recycling market remains negligible. Council is not currently budgeting for any recycling income for 2022/23 and beyond.</p>
Capital Financing and Interest	High	Medium	The Councils ability to make interest gains has significantly reduced over the

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Expenditure/ Income Heading	Impact	Likelihood	Comments
			<p>last few years as bank rates have remained low, the Covid pandemic has meant that current investment interest rates have been at 0% for the majority of 2021/22, rising in December 21 to 0.25%. The MTFs assumes interest rates will remain low throughout 2022/23.</p> <p>The use of cash balances to support capital projects will reduce our balances to close to day to day working capital requirements.</p> <p>Estimates of future interest rates can be seen in the Councils Treasury Management Strategy.</p>
NNDR (Business Rates)	High	low	<p>Estimating the Council's share of income from business rates for 2022/23 remains a challenge, not only due to the Covid-19 pandemic but also due to the ongoing uncertainty on the timing and level of appeals.</p> <p>Therefore it is prudent to earmark the Business Rates Reserve to provide a degree of contingency should income fall below projected levels. This is important given the Council remains a member of the Lancashire Business Rates Pool and by virtue of this does not benefit from any safety net protection under the current scheme of business rates retention. The Covid pandemic itself along with the reliefs given by Government as a result, combined to reduce the Council's 2020/21 pooling gain to c£92k from previous highs of up to £1m.</p> <p>Covid-19 has continued to have a significant impact on our 2021/22 business rates income, however actual income from business rates will not be finalised until after the end of the financial year.</p>

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Expenditure/ Income Heading	Impact	Likelihood	Comments
New Homes Bonus	Medium	High	<p>2018/19 was the final year for the 4 year NHB funding. There has been no similar replacement scheme. Funds due for 2022/23 are as per the Government's Finance Settlement.</p> <p>There is an increased risk as to the value of the replacement scheme for 2023/24 and future years. The details of which have yet to be announced.</p>
Housing	High	High	<p>During 2021/22 the Council has continued to face a significant capacity challenge as it continues to work through the Empty Homes Scheme.</p> <p>The Council is currently facing several legal claims and challenges.</p>
Current Economic Outlook	High	High	<p>Covid-19 has had a significant impact on the economic outlook, and to a certain extent as we are still in the middle of the pandemic the future is still very uncertain. Coupled with that is the ongoing impacts of Brexit.</p> <p>The Councils Treasury Management advisors are predicting that inflation will peak at c6%, however whilst interest rates are likely to increase they will remain relatively low throughout 2022/23.</p>
Use of Transitional Reserves	High	High	<p>The Council will continue to grow when and where possible this reserve in order to support and balance future in year budget deficits.</p> <p>2022/23 will require the use of £56k from the Transitional Reserve.</p> <p>The forecast balance for 31/03/22 is c£2.78m.</p>
Level of Council Tax	High	High	This is the Council's most significant income source.

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Expenditure/ Income Heading	Impact	Likelihood	Comments
			<p>As a district Council, Rossendale is able to increase its CTax by a maximum of 2% or £5 (whichever is the higher) in order to avoid the risk of a referendum. Each 1% increase is worth c£55k cumulative resources for each year</p> <p>With NHB coming to an end and share of future NNDR uncertain, the decision on the level of Council tax is fundamental to the Council's medium term resources, future financial planning and ability to set a legally balanced budget,</p>

5. Adequacy of Reserves

Having conducted a review of the Council's requirement for the minimum working balance, taking into consideration various matters including:-

- the Council's spending plans for 2022/23 and the medium term financial position;
- adequacy of estimates of inflation, interest rates;
- treatment of demand led pressures;
- impact of external partnerships;
- the need to respond to emergencies.
- Capital programme variations.

I can confirm that an amount of £1.0m set aside in the General Reserve is considered adequate for this purpose. £1m equates to c3% of the Council's gross expenditure.

In relation to other financial reserves, a review has also been conducted to determine their adequacy. In addition to the matters referred to above, and taking into account the Medium Term Financial Plan, the review concluded that the level of such reserves is adequate based on current information in relation to anticipated risk, existing commitments and known future plans. That said, should there be a significant call on those reserves another review will need to be carried out.

However, it is important to note the proposed usage of reserves to support the General Fund Revenue Budget is not sustainable over the medium term without the need to align expenditure more closely with ongoing resources.

In particular, during the lifetime of the current Medium Term Financial Plan, it is projected that the entirety of the Transitional Reserve will be used. By that time, the Council will have had to take the necessary action to balance expenditure with ongoing resources. This statement is made on the understanding that any use of reserves and

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balances is undertaken in accordance with the Council's existing Financial Procedure Rules and that a further review of reserves and balances will be undertaken in September 2022 following the preparation of the Council's accounts for 2021/22.

The table below sets out the opening balances at 31/03/2021 of the Council's revenue reserves, planned usage during the year and the estimated balances at 31/03/2022.

Table 2

Revenue Earmarked Reserves	Opening Balance 31/03/2021 £000	Estimated Net Contributions to/(from) £000	Estimated balance 31/03/2022 £000
General Reserve	1,000	-	1,000
Transitional Reserve	1,790	997	2,787
Local Business Rates Retention Reserve	6,229	(423)	5,806
Response & Recovery Reserve	1,389	(1,229)	160
Other Earmarked Reserves	2,309	(691)	1,618
Total Reserves	12,717	(1,346)	11,371

6. Financial Assurance Statement

The Council must set a balanced budget each year. As the Council's designated Finance Officer, I have a legal duty to report to Full Council in February 2022 on the robustness of the Council's budget and the adequacy of reserves.

I have considered the major items of expenditure and income and their sensitivity to change, together with the budget proposals and assessed the impact on the Council's future forecasts and level of reserves. It is my opinion that the estimates have been prepared and reviewed utilising the most up to date and accurate information available and that all assumptions made are reasonable in the current uncertain economic climate.

I can confirm the recommendations contained in this report will provide the Council with a robust financial position in 2022/23.

I am of the view that the Council is pursuing a sound financial strategy in the context of the challenging financial position. However there is still a significant level of uncertainty from the major risks, e.g. the ongoing Covid pandemic, impact of Brexit and the implementation of the proposed revised Fair Funding Review from April 2023 onwards. Also the uncertainty as to when a Business Rates reset will be implemented. Combined with this is the projected scale of savings required by the Council to ensure a balanced budget in future years which means I cannot comment on the robustness of the estimates beyond 2022/23.

7. Therefore, in conclusion for 2022/23, being the current year ahead, I am able to give positive assurance to Members as to:

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- The adequacy of General and earmarked reserves to address the risks against which they are held and
- The robustness of the budget for 2022/23.

Karen Spencer
Chief Finance Officer
February 2022

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Appendix 3

Rossendale
BOROUGH COUNCIL

Revenue & Capital Budget Book 2022/23

To be presented to Full Council on 23rd February 2022

Summary of Revenue Budget 2022/23

General Fund Summary

Service	2021/22 Original Estimate £000	In Year Virements £000	2021/22 Revised Baseline £000	Changes within 2021/22						2022/23 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
Communities Directorate										
Customer Services	1,406	0	1,405	9	8	15	50	(126)	(83)	1,279
Operational Functions	1,833	0	1,833	39	(15)	81	12	0	(99)	1,850
Communities	702	0	702	16	(30)	4	(7)	0	2	687
Environmental Health / PPU unit	339	0	339	9	41	1	(2)	0	(36)	352
Licensing & Enforcement	115	0	115	5	(7)	1	(28)	(1)	6	90
Housing	497	0	497	8	31	0	(0)	0	(4)	532
	4,893	0	4,892	86	27	102	25	(127)	(214)	4,790
Economic Development Directorate										
Planning Services	291	0	291	13	43	1	(5)	0	(32)	311
Building Control Services	(7)	0	(7)	4	36	0	(2)	0	0	31
Housing and Regeneration Service	336	0	336	7	32	2	(22)	(4)	9	360
Property Services	265	0	265	2	1	98	(37)	1	(24)	306
	885	0	885	26	112	101	(67)	(3)	(46)	1,007
Corporate Services										
Legal Services	172	0	172	4	8	0	(4)	0	0	180
Democratic Services	585	0	585	6	(18)	3	(21)	(0)	1	555
Local Land Charges	(20)	0	(20)	1	1	0	0	0	(0)	(18)
Corporate Management	466	1	466	9	13	0	19	0	(31)	476
Financial Services	553	0	553	10	17	0	(0)	0	4	585
People & Policy	641	0	641	16	23	0	(1)	4	3	686
Non-Distributed Costs	72	0	72	0	0	23	0	0	37	132
Capital Financing and Interest	657	0	657	0	0	0	0	126	(186)	597
	3,127	1	3,127	46	43	26	(7)	130	(172)	3,194
Total General Fund	8,904	1	8,904	159	182	229	(49)	0	(432)	8,991
Funded by										
Revenue Support Grant	0									0
NNDR (Business rates baseline share)	2,180									2,180
New Homes Bonus	302									132
Lower Tier Services Grant	0									98
Services Grant	0									150
Use of Reserves	686									56
Collection Fund Surplus - Council Tax	69									0
Collection Fund Surplus - Business Rates	241									0
Contribution (to)/from Business Rates Reserves	(241)									390
Council Tax Requirement	5,667									5,985
Number of Band D Equivalent Properties	20,635									20,580
Council Tax at Band D (excluding Whitworth)	£279.57							Change in 2022/23	1.99%	£290.80

Revenue Budget 2022/23

Communities Directorate

Service	2021/22 Original Estimate £000	In Year Virements £000	2021/22 Revised Baseline £000	Changes within 2021/22						2022/23 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
Customer Services										
Benefits Administration	(253)	0	(253)	0	0	0	0	0	(15)	(268)
Benefits Granted	(24)	0	(24)	0	0	0	0	0	0	(24)
Revenues Collection	(360)	0	(360)	0	0	0	0	0	0	(360)
One Stop Shop / Switchboard (Capita)	5	0	5	0	0	0	0	0	0	6
E-Government (ICT Support)	713	0	712	4	1	4	51	0	0	772
Central Printing	4	0	4	0	0	0	0	0	0	4
Revs & Bens Partnership	1,047	0	1,047	0	0	10	0	0	(69)	988
Customer Services Management	75	0	75	2	2	0	(1)	0	0	78
Service Assurance Team & STAN	129	0	129	3	6	0	0	0	0	137
Leisure Services	70	0	71	0	0	0	0	(126)	0	(55)
Concessionary Travel	0	0	0	0	0	0	0	0	0	0
Pest Control	0	0	(1)	0	0	0	0	0	1	0
	1,406	0	1,405	9	8	15	50	(126)	(83)	1,279
Operational Functions										
Operations & Fleet Management	338	0	338	8	(21)	5	47	2	(30)	349
Refuse & Recycling	1,132	0	1,132	26	7	73	(34)	(2)	(36)	1,164
Street Sweeping	363	0	363	5	(1)	4	(1)	0	(31)	339
Markets	0	0	0	0	0	0	0	0	(1)	(1)
	1,833	0	1,833	39	(15)	81	12	0	(99)	1,850
Communities										
Playing Fields (Sports Facilities)	3	0	3	0	0	0	0	0	0	3
Parks	73	0	73	0	0	0	0	0	0	73
Cemeteries	(227)	0	(227)	0	0	0	(5)	0	0	(232)
Parks & Open Spaces	829	0	829	16	(30)	3	(2)	0	2	818
Dog Warden	24	0	24	0	0	0	0	0	0	24
	702	0	702	16	(30)	4	(7)	0	2	687
Environmental Health	339	0	339	9	41	1	(2)	0	(36)	352
Licensing and Enforcement	115	0	115	5	(7)	1	(28)	(1)	6	90
Housing										
Housing Strategy	57	0	57	1	1	0	(0)	0	0	59
Private Sector Housing Renewals	(1)	0	(1)	3	30	0	(0)	0	(1)	31
Homelessness	142	0	142	3	(2)	0	(0)	0	(1)	142
Empty Homes	300	0	300	1	1	0	0	0	(2)	300
	497	0	497	8	31	0	(0)	0	(4)	532
Communities Directorate Total	4,893	0	4,892	86	27	102	25	(127)	(214)	4,790

Revenue Budget 2022/23

Economic Development Directorate

Service	2021/22 Original Estimate £000	In Year Virements £000	2021/22 Revised Baseline £000	Changes within 2021/22						2022/23 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
Planning										
Development Control	143	0	143	10	41	1	(5)	0	(32)	157
Forward Planning	147	0	147	4	2	0	0	0	0	154
	291	0	291	13	43	1	(5)	0	(32)	311
Building Control										
Fee Earning	(43)	0	(43)	3	35	0	(0)	0	0	(4)
Statutory Function	32	0	32	1	1	0	(0)	0	(0)	33
Street Signs	4	0	4	0	0	0	(2)	0	0	3
	(7)	0	(7)	4	36	0	(2)	0	0	31
Regeneration										
Regeneration Management	139	0	139	5	30	0	(1)	0	(28)	145
Economic Regeneration	111	0	111	3	2	2	30	(4)	37	180
Whittaker Park Museum	71	0	71	0	0	0	(51)	0	0	20
Area Forums	15	0	15	0	0	0	0	0	0	15
Other Grants	0	0	0	0	0	0	0	0	0	0
	336	0	336	7	32	2	(22)	(4)	9	360
Property Services										
Land Drainage	15	2	17	0	0	0	0	0	0	17
Public Conveniences	20	(2)	18	0	0	(1)	0	0	0	17
Depots	71	0	71	0	0	4	0	(12)	0	63
Cemeteries	68	0	68	0	0	2	0	2	0	72
Sports Grounds	70	0	70	0	0	3	0	1	0	73
Allotments	6	0	6	0	0	0	0	0	0	6
Whittaker Park Museum	11	0	11	0	0	0	0	(2)	0	9
Car Parks	69	0	69	0	0	3	0	0	0	72
Xmas Lights	33	0	33	0	0	0	0	0	0	33
Markets	41	0	41	0	0	6	0	0	0	47
Public Baths	13	0	13	0	0	22	0	0	(0)	35
Public Halls	16	0	16	0	0	10	0	0	0	26
Sports Facilities	25	0	25	0	0	18	0	0	0	43
Council Offices	32	0	32	0	0	7	0	4	(82)	(38)
Bus Shelters / Stations	57	0	57	0	0	0	0	3	48	108
Public Clocks & Memorials	8	0	8	0	0	0	0	0	0	8
Facilities Management	90	0	90	0	0	1	(0)	(4)	0	87
Courier (vehicle related costs)	4	0	4	0	0	0	0	0	0	4
Corporate Estates & Industrial Units	(516)	0	(516)	2	1	10	(35)	0	11	(528)
Business Centre	134	0	134	0	0	14	(2)	9	0	154
	265	0	265	2	1	98	(37)	1	(24)	306
Economic Development Directorate Total	885	0	885	26	112	101	(67)	(3)	(46)	1,007

Revenue Budget 2022/23

Corporate Directorate

Service	2021/22 Original Estimate £000	In Year Virements £000	2021/22 Revised Baseline £000	Changes within 2021/22						2022/23 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
Legal Services	172	0	172	4	8	0	(4)	0	0	180
Local Land Charges	(20)	0	(20)	1	1	0	0	0	(0)	(18)
Democratic Services										
Electoral Registration	77	0	77	1	(5)	0	0	(0)	(0)	73
Elections	80	0	80	1	(5)	0	0	0	(0)	75
Individual Electoral Registration	0	0	0	0	0	0	0	0	0	0
Direct Member Costs (including allowances)	210	0	210	0	0	1	(7)	0	1	206
Democratic Support	162	0	162	3	(8)	0	(15)	0	0	143
Mayoralty & Civic Events	54	0	54	1	0	1	(0)	0	0	56
Town Twinning	3	0	3	0	0	0	0	0	0	3
	585	0	585	6	(18)	3	(21)	(0)	1	555
Corporate Management										
Executive Office	351	0	351	9	13	0	(1)	0	0	372
Corporate Contingency	50	0	50	0	0	0	20	0	0	70
Executive Support /Corporate Subscriptions	65	0	65	0	0	0	0	0	(31)	34
Community Safety	0	0	0	0	0	0	0	0	0	0
	466	0	466	9	13	0	19	0	(31)	476
Finance										
Treasury Mgmt	81	0	81	0	0	0	0	0	0	81
Insurance Risk & Internal Audit	65	0	65	0	0	0	0	0	0	65
Accountancy	309	0	309	8	15	0	(0)	0	4	336
Exchequer	98	0	98	2	2	0	0	0	0	103
	553	0	553	10	17	0	(0)	0	4	585
People & Policy										
People & Policy	407	0	407	10	37	0	(1)	3	0	457
Corporate Support	230	0	230	6	(15)	0	0	1	3	224
Publicity & Tourism	4	0	4	0	0	0	0	0	0	4
	641	0	641	16	23	0	(1)	4	3	686
Non-Distributed Costs										
Pension Costs	53	0	53	0	0	23	0	0	37	113
Other Non Distributed costs	19	0	19	0	0	0	0	0	0	19
	72	0	72	0	0	23	0	0	37	132
Capital Financing										
Minimum Revenue Provision	535	0	535	0	0	0	0	126	(183)	478
Interest & Misc expenses	122	0	122	0	0	0	0	0	(3)	119
Reversal of Capital Charges	0	0	0	0	0	0	0	0	0	0
	657	0	657	0	0	0	0	126	(186)	597
Corporate Directorate Total	3,127	0	3,127	46	43	26	(7)	130	(172)	3,194

Schemes in Progress	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	Total 2021/22 - 2025/26 inc slippage £'000
Schemes						
Vehicles / Equipment	1,055	977	471	614	404	3,521
Wheeled & Litter Bins	-	70	70	50	50	240
Playgrounds	25	10	10	-	-	45
Cemeteries	40	10	10	10	10	80
Pathways	80	20	-	-	-	100
CPO / Enforced Sales	81	-	-	-	-	81
Empty Homes Scheme	675	500	500	500	-	2,175
General Building Renovations & Maintenance	226	100	100	100	100	626
Whitworth pool - Boilers	-	-	-	-	76	76
Waterside Mill Emergency Works	25	-	-	-	-	25
Spinning Point - Building Phase1	33	-	-	-	-	33
Waste Transfer Station Henrietta St	22	-	-	-	-	22
Carbon Reduction Fund	250	250	250	250	-	1,000
	2,512	1,937	1,411	1,524	640	8,024
Schemes funded wholly/partly by External Finance or Government Grants	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	Total 2021/22 - 2025/26 inc slippage £'000
Whitworth wild play	23	-	-	-	-	23
Sports Playing Fields	-	-	157	-	-	157
Haslingden Sports Centre playing fields	-	-	49	-	-	49
DFG'S - Mandatory Grants	3,008	1,000	1,000	1,000	1,000	7,008
Plot 1 Futures Park	1,183	-	-	-	-	1,183
Plot 5 Futures Park	191	-	-	-	-	191
Futures Park Infrastructure	350	-	-	-	-	350
Whittaker Park Museum Refurb	787	-	-	-	-	787
Spinning Point - Town Square	366	-	-	-	-	366
Bacup Historic England	472	484	285	-	-	1,241
Haslingden 2040 NLHF	500	800	725	-	-	2,025
Marl Pits Running Track	225	-	-	-	-	225
EV Charge Point Installation	101	-	-	-	-	101
	7,206	2,284	2,216	1,000	1,000	13,706
Total of Schemes in Progress	9,718	4,221	3,627	2,524	1,640	21,730

New Schemes or Schemes awaiting external funder approval	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	Total 2021/22 - 2025/26 £'000
Digital Access		80				80
Various Digital Solutions		25				25
Stubbylee and Whitaker Parking		22	30			52
Henrietta Street Depot Improvements		206				206
Printer Replacement		30				30
Christmas Lighting Catenary		33				33
Stubbylee Skate Park		21				21
Victoria Park		40	40			80
Hareholme Viaduct		100				100
Car Parks		50	30	30	30	140
Rawtenstall Market Electrical Works	101					101
Edgeside Tennis Courts		34				34
Leisure Facilities upgrades		120				120
Legacy Liabilities		100	100			200
Total	101	861	200	30	30	1,222
Grand Total	9,819	5,082	3,827	2,554	1,670	22,952
Description						
Digital Access	Improving the accessibility of the Councils website					
Various Digital Solutions	Includes Customer GIS Map info, Customer Citizens Access, and staff management system					
Stubbylee and Whitaker Parking	Review and upgrade to the parking facilities at Stubbylee and Whitaker parks					
Henrietta Street Depot Improvements	Various improvements including increasing wall height, roof works, culvert works and resurfacing					
Printer Replacement	Replacing printers at Futures Park and Henrietta Street as existing printers at their end of the useful life					
Christmas Lighting Catenary	Replacing the end of life across street Christmas lighting catenary in areas across the Borough					
Stubbylee Skate Park	Replacing the existing end of life steel skate park with improved concrete structure - this is the Councils anticipated contribution to an externally funded scheme					
Victoria Park	To fund improvements arising out of the masterplan					
Hareholme Viaduct	Health and Safety works required to Hareholme Viaduct.					
Car Parks	Improvements to car parks across the Borough					
Rawtenstall Market Electrical Works	Upgrade to the Rawtenstall market electrical system and installation of sub-meters to market stalls					
Edgeside Tennis Courts	Refurbishing the derelict tennis courts as per the masterplan - this is the Councils anticipated contribution to an externally funded scheme					
Leisure Facilities upgrades	Implementing the proposals arising from the leisure feasibility study - this is the Councils anticipated contribution to an externally funded scheme					
Legacy Liabilities	A fund to support potential future liabilities arising from Council assets					

MTFS Forecast 2022/23

Rossendale Borough Council Capital Financing Statement

	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	Total Estimate 2021/22 - 2025/24 £000
Estimated Expenditure						
Schemes in Progress	9,718	4,221	3,627	2,524	1,640	21,730
New Schemes	101	861	200	30	30	1,222
Total Estimated Capital Payments	9,819	5,082	3,827	2,554	1,670	22,952
Estimated Resources						
Direct Revenue Finance	0	0	0	0	0	0
Disabled Facilities Grant	3,008	1,000	1,000	1,000	1,000	7,008
Other External Finance (see below)	2,504	1,190	1,154	0	0	4,848
Prudential Borrowing	1,581	2,585	1,632	1,554	670	8,022
Earmarked Reserves	189	107	41	0	0	337
Capital Receipts	2,537	200	0	0	0	2,737
Total Resources	9,819	5,082	3,827	2,554	1,670	22,952

ANALYSIS OF OTHER EXTERNAL FINANCE

	Funder	Estimate 2021/22 £'000	Estimate 2022/23 £'000	Estimate 2023/24 £'000	Estimate 2024/25 £'000	Estimate 2025/26 £'000
Plot 1 & 5 Futures Park Futures Park Infrastructure	Lancashire Enterprise Partnership	465	-	-	-	-
Whittaker Park Museum Refurb	NLHF	682	-	-	-	-
Spinning Point - Town Square	Lancashire County Council & Bequest	216	-	-	-	-
Bacup Historic England	Historic England	438	463	289	-	-
Haslingden 2040 NLHF	NLHF	454	727	659	-	-
Whitworth Wild Play	Section 106	23	-	-	-	-
EV Charge Point Installation	Lancaster Council	101	-	-	-	-
Marl Pits Running Track	Various	125	-	-	-	-
Sports Playing Fields	S106	-	-	157	-	-
Haslingden Sports Centre playing fields		-	-	49	-	-
Total External Funding :		2,504	1,190	1,154	-	-

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آپ کو ان معلومات کا خلاصہ سے حروف میں، ڈاؤن لوڈ کیسٹ، یا انگریزی کے علاوہ کسی اور زبان میں درکار ہے تو براہ کرم
میریابی ہمیں بتائیں، ہم خوشی آپ کے لئے اس کا انتظام کریں گے۔
ہماری میرابی 01706 217777 پر ٹیلیفون کریں یا چکر کیٹی کیشن سیشن سے اس سے رابطہ قائم کریں:

آپنی যদি اس بات کے سارے سرفہرے بڑے حروف میں، اڈیو کاسیٹسے اٹھوا یا ہینڈ رائٹڈ ڈاڈا
انہی کوئی زبان سے پتہ چان تاہلے انگریز کرے آمادہ کر کے جانالے آمیرا اتانت خوشی منے
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انگریز کرے 01706 217777 ای ناپارے اٹھوا کامیونیکیشن سیکشن، ٹاؤن سنٹر
آفس، رٹنٹل بی.بی.8 ۹.ای.ای. ای ٹیکنائے یوگا یوگا کرے۔

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