

Meeting of: Audit & Accounts Committee

Date: 27th July 2022

Time: 6.30pm

Venue: Council Chamber, The Business Centre, Futures Park, Bacup, OL13 0BB

***This meeting will be accessible in the Council Chamber for essential attendees (elected councillors, supporting officers and members of the public with a registered question). All other access will be by remote observation as detailed below.**

To observe the meeting, please use the Zoom link below (please allow time for set up if accessing for the first time):

<https://us06web.zoom.us/j/95072643870?pwd=Y0lBdGtHS0xZUUNTZmQ3VEFwcVZkZz09>

Meeting ID: **950 7264 3870**

Passcode: **265981**

A waiting room will be in place and observers will be admitted to the meeting at approx. 6.30pm.

Supported by: Glenda Ashton, Committee and Member Services Officer Tel: 01706 252423

Email: glendaashton@rossendalebc.gov.uk

ITEM		Lead Member/Contact Officer
A.	BUSINESS MATTERS	
A1.	Apologies for Absence	<p>Glenda Ashton, Committee and Member Services Officer Tel: 01706 252423 Email: glendaashton@rossendalebc.gov.uk</p>
A2.	Minutes of the last meeting To approve and sign as a correct record the Minutes of the meeting held on 9 th March 2022	
A3.	Urgent Items of Business To note any items which the Chair has agreed to add to the Agenda on the grounds of urgency.	
A4.	Declarations of Interest <i>Members are advised to contact the Monitoring Officer in advance of the meeting to seek advice on interest issues if necessary.</i> Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct, they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item.	
B.	COMMUNITY ENGAGEMENT	
B1.	Public Question Time Members of the public can register their question by contacting the Committee Officer.	

The agenda and reports are also available for inspection on the Council's website <https://www.rossendale.gov.uk/>. Other formats are available on request. Tel 01706 217777 or contact Rossendale Borough Council, Futures Park, Bacup, OL13 0BB

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ITEM		Lead Member/Contact Officer
	<p>Groups with similar questions are advised to appoint and register a spokesperson.</p> <p>This is an opportunity to ask a question about a matter which the Council may be able to assist with. A time limit of 3 minutes applies for each question and you are only able to address the meeting once.</p> <p>To register for public question time your question must be received no later than 12noon on the day of the meeting by emailing democracy@rossendalebc.gov.uk Please give your full name, telephone number and include a copy of your question.</p> <p>Please begin by giving your name and state whether you are speaking as an individual member of the public or as a representative of a group. (Question time normally lasts up to 30 minutes).</p>	<p>Lead Member/Contact Officer Glenda Ashton, Committee and Member Services Officer 01706 252423 glendaashton@rossendalebc.gov.uk</p> <p>Please register an agenda related public question by emailing democracy@rossendalebc.gov.uk no later than 12noon on Wednesday 27th July 2022</p>
C.	<p>Chair's Update To receive communications from the Chair</p>	Councillor MacNae
D.	ORDINARY BUSINESS	
D1.	Annual Fraud Report 2021/22	Karen Spencer, Head of Finance 01706 252465 karenspencer@rossendalebc.gov.uk
D2.	Annual Governance Statement and Statement of Accounts 2017/18 Letter of Representation 2017/18	Karen Spencer, Head of Finance 01706 252465 karenspencer@rossendalebc.gov.uk
D3.	External Audit Findings Report and Opinion for 2017/18 Accounts	Paul Dossett, Grant Thornton paul.dossett@uk.gt.com
D4.	Corporate Risk Report Q4 2021/22	Karen Spencer, Head of Finance 01706 252465 karenspencer@rossendalebc.gov.uk
D5.	Review of Audit & Accounts Terms of Reference	Karen Spencer, Head of Finance 01706 252465 karenspencer@rossendalebc.gov.uk
D6.	Internal Audit Annual Assurance Opinion 2021/22	Mark Baskerville Lancashire County Council mark.baskerville@lancashire.gov.uk
D7.	Internal Audit Progress Report Qtr 1 2022/23	Mark Baskerville Lancashire County Council mark.baskerville@lancashire.gov.uk

ITEM		Lead Member/Contact Officer
D8.	Internal Audit Charter	Mark Baskerville Lancashire County Council mark.baskerville@lancashire.gov.uk
D9.	External Audit Verbal Update – Mazars	Karen Spencer, Head of Finance 01706 252465 kareenspencer@rossendalebc.gov.uk
E.	EXCLUSION OF PUBLIC AND PRESS To consider passing the appropriate resolution under Section 100 (A)(4) of the Local Government Act 1972 that the press and public be excluded from the meeting during consideration of the following item of business since it involves the likely disclosure of exempt information under Paragraphs 1 and 2 of Schedule 12A of the Act.	
E1.	Standards Complaints Update (verbal)	Councillor MacNae
E2.	Whistleblowing update (verbal)	Councillor MacNae



Neil Shaw
Chief Executive

Date Published: 19th July 2022