

Annual Meeting of: The Council

Special Meeting of: The Council to confer the title Honorary Alderman

Time: 6.30pm

Date

19th May 2023

Venue: Council Chamber, The Business Centre, Futures Park, Bacup. OL13 0BB



The meeting will also be live streamed at the following link:

<https://www.youtube.com/channel/UCrLsMDOP7AYxik5pNP0gTIA/streams>

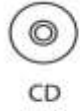
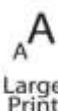
Supported by: Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422

Email: carolynsharples@rossendalebc.gov.uk

	ITEM	Lead Member/Contact Officer
A.	CIVIC MATTERS	
A1.	Election of the Mayor The retiring Mayor will invite nominations for the position of Mayor for 2023/24.	Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: carolynsharples@rossendalebc.gov.uk
A2.	Election of the Deputy Mayor The Mayor will invite nominations for the position of Deputy Mayor for 2023/24.	
A3.	Presentation and vote of thanks to the retiring Mayor and Mayoress	
B.	BUSINESS MATTERS	
B1.	Apologies for absence	Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: carolynsharples@rossendalebc.gov.uk
B2.	Minutes of the last meeting To approve and sign as a correct record the minutes of the Council meeting held on 22 nd March 2023.	
B3.	Urgent items of business To note any items which the Chair has agreed to add to the Agenda on the grounds of urgency.	
B4.	Declarations of interest <i>Members are advised to contact the Monitoring Officer in advance of the meeting to seek advice on interest issues if necessary.</i> Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct, they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item.	Clare Birtwistle, Monitoring Officer. Tel: (01706) 252438 Email: clarebirtwistle@rossendalebc.gov.uk

The agenda and reports are also available for inspection on the Council's website <https://www.rossendale.gov.uk/>. Other formats are available on request. Tel 01706 217777 or contact Rosendale Borough Council, Futures Park, Bacup, OL13 0BB

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<p>B5.</p>	<p>Retiring councillors – vote of thanks The Mayor will call for a vote of thanks for those councillors who have retired following the local elections on 4th May 2023.</p> <p>Retiring councillor and ward</p> <table border="0"> <tr> <td>Sean Serridge</td> <td>Cribden</td> </tr> <tr> <td>Margaret Pendlebury</td> <td>Greenfield</td> </tr> <tr> <td>Peter Steen</td> <td>Greensclough</td> </tr> <tr> <td>Janet Eaton</td> <td>Irwell</td> </tr> <tr> <td>Sue Brennan</td> <td>Longholme</td> </tr> </table>	Sean Serridge	Cribden	Margaret Pendlebury	Greenfield	Peter Steen	Greensclough	Janet Eaton	Irwell	Sue Brennan	Longholme	<p>Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: carolynsharples@rossendalebc.gov.uk</p>														
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<p>B6.</p>	<p>Election of councillors The Chief Executive as the Returning Officer will report that at the Council Elections held on 4th May 2023, the following persons were duly elected as councillors for the wards stated:</p> <p>Name of person elected and ward</p> <table border="0"> <tr> <td>Christine Gill</td> <td>Cribden</td> </tr> <tr> <td>Scott Smith</td> <td>Facit & Shawforth</td> </tr> <tr> <td>Neil Looker</td> <td>Greenfield</td> </tr> <tr> <td>Judith Driver</td> <td>Greensclough</td> </tr> <tr> <td>Patrick Marriott</td> <td>Hareholme</td> </tr> <tr> <td>Dayne Powell</td> <td>Healey & Whitworth</td> </tr> <tr> <td>Ann Hodgkiss</td> <td>Helmshore</td> </tr> <tr> <td>Andy MacNae</td> <td>Irwell</td> </tr> <tr> <td>Matt Norton</td> <td>Longholme</td> </tr> <tr> <td>Danielle Ashworth</td> <td>Stacksteads</td> </tr> <tr> <td>Julie Adshead</td> <td>Whitewell</td> </tr> <tr> <td>Adrian Lythgoe</td> <td>Worsley</td> </tr> </table>	Christine Gill	Cribden	Scott Smith	Facit & Shawforth	Neil Looker	Greenfield	Judith Driver	Greensclough	Patrick Marriott	Hareholme	Dayne Powell	Healey & Whitworth	Ann Hodgkiss	Helmshore	Andy MacNae	Irwell	Matt Norton	Longholme	Danielle Ashworth	Stacksteads	Julie Adshead	Whitewell	Adrian Lythgoe	Worsley	<p>Rob Huntington, Chief Executive. Tel: (01706) 252447 Email: robhuntington@rossendalebc.gov.uk</p>
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<p>B7.</p>	<p>Communications from the Mayor, the Leader and Head of Paid Service To receive any communications from the Mayor, the Leader or the Head of the Paid Service that they may wish to lay before the Council.</p>	<p>Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: carolynsharples@rossendalebc.gov.uk</p>																								
<p>B8.</p>	<p>Political balance, committees and outside bodies for 2023/24 To consider the report of the Chief Executive on the allocation of seats to the political groups; the appointments to committees, and appointments to outside bodies for the year.</p>	<p>Rob Huntington, Chief Executive. Tel: (01706) 252447 Email: robhuntington@rossendalebc.gov.uk</p>																								
<p>C.</p>	<p>SPECIAL MEETING ITEMS</p>																									
<p>C1.</p>	<p>Honorary Aldermen To consider the nominations and to confer the title of Honorary Alderman of the Borough of Rossendale to the following:</p> <ul style="list-style-type: none"> Sean Serridge 	<p>Rob Huntington, Chief Executive. Tel: (01706) 252447 Email: robhuntington@rossendalebc.gov.uk</p>																								



Rob Huntington
Chief Executive

Date Published: 11th May 2023

COUNCILLOR ANNE CHEETHAM, MAYOR

MINUTES OF: THE COUNCIL OF THE BOROUGH OF ROSSENDALE

DATE OF MEETING: 22nd March 2023

PRESENT: The Mayor Councillor Cheetham (in the Chair)
Councillors Adshead, Ashworth, A. Barnes, Brennan, Coogan, James Eaton, Janet Eaton, Foxcroft, Johnson, Kenyon, Lythgoe, McInnes, McMahon, MacNae, Marriott, Morris, Neal, Oakes, Powell, Procter, Rigby, Rooke, Serridge, M. Smith, S. Smith, Snowden, Thompson, Walmsley, Whitehead and Woods.

IN ATTENDANCE: Adam Allen, Acting Chief Executive/Director of Communities
Clare Birtwistle, Head of Legal Services / Monitoring Officer
David Smurthwaite, Director of Economic Development
George Taylor, Mayor's Attendant

ALSO IN ATTENDANCE: 4 public

Prior to the meeting the Rossendale Male Voice Choir delivered a performance to the Council members and officers and the Mayor presented a certificate of appreciation on behalf of the Council in recognition of their achievements and in advance of their 100 year anniversary. Thanks was also given to their predecessors.

1. Apologies for Absence

Apologies for absence were received for Councillors S. Barnes, Hodgkiss, Hughes, Pendlebury and Steen.

2. Minutes

Resolved:

That the minutes of the meeting held on 28th February 2023 be signed by the Mayor as a correct record.

3. Urgent Items of Business

There were no urgent items of business.

4. Declarations of Interest

The following non-pecuniary declarations of interest were made:

- Councillor Marilyn Procter - Trustee of Veterans in Communities (minute 7).
- Councillor Alan Woods - Trustee of Veterans in Communities and member of Royal British Legion (minute 7).
- Councillor Liz McInnes - Friends of Whitaker Park (minute 8).

5. Communications from the Mayor, the Leader or Head of Paid Service

There were no communications from the Mayor or Head of Paid Service.

The Leader of the Council confirmed the excellent result in being successful in the £18million Capital LUF bid, with a lot of work being put in by officers to get it over the line. It was good news for Rossendale and the Council would write to thank all those involved.

ORDINARY BUSINESS

6. Shared Prosperity Fund Update

The Council considered the Shared Prosperity Fund Update.

In response to questions from members it was confirmed that:

- Any funding was to be welcomed.
- The fund would be available to the Bloom group in Whitworth and funding had been increased to the caretaker in Whitworth.
- The Council would do all they could to accelerate the work in Waterfoot.
- Government set the funding criteria.

Resolved:

To note progress of the introduction of the Shared Prosperity Fund in Rossendale.

Reason for Decision

To note the progress that has been made to deliver the SPF across Rossendale.

Alternative Options Considered

None.

7. Armed Forces Covenant

The Council considered the Armed Forces Covenant report.

In response to questions from members it was confirmed that:

- There was a new charity formed called Get Together After Serving CIC who could assist.
- The Council had funded the traffic management for the Remembrance Parades since the Police had withdrawn their support.

Resolved:

That Council adopt the Armed Forces Covenant in full.

Reason for Decision

The principles of the Armed Forces Covenant are in line with the Council's core values. Putting customers first and meeting the emerging needs of our communities is at the heart of Rossendale Council's values and the Covenant is a mechanism to assist in meeting the needs of armed forces personnel, their families and veterans wherever practicable and feasible.

Alternative Options Considered

None.

8. Council Achievements 2022/23

The Council considered the Council Achievements 2022/23.

The Leader agreed to send thanks to staff for going the extra mile, and also acknowledged that the Council could not do what it needed to do without the support of all the community groups and volunteers within Rossendale.

Resolved:

That Council note the summary of achievements for the past financial year.

Reason for Decision

To highlight the achievements of the Council in the past financial year.

Alternative Options Considered

None.

(The meeting commenced at 7.22pm and concluded at 8.15pm)

Signed.....

(Chair)

Date

Subject:	Political Balance, Committees and Outside Bodies		Status:	For Publication	
Report to:	Annual Council		Date:	19 th May 2023	
Report of:	Chief Executive		Portfolio Holder:	Leader of the Council	
Key Decision:	No - reserved for Council	Forward Plan <input type="checkbox"/>	General Exception <input type="checkbox"/>	Special Urgency <input type="checkbox"/>	
Equality Impact Assessment:		Required:	No	Attached:	No
Biodiversity Impact Assessment:		Required:	No	Attached:	No
Contact Officer:	Carolyn Sharples		Telephone:	01706 252422	
Email:	carolynsharples@rossendalebc.gov.uk				

1. RECOMMENDATIONS

- 1.1 That the Development Control Committee is reduced from 9 to 7 members as detailed in the appendices and that any required changes are made to the Council's Constitution.
- 1.2 That the Council confirm appointments proposed by the various political groups as set out in the following appendices:
 - Appendix A - Draft political balance calculation
 - Appendix B - Draft committees of the Council, working groups, member champions and other meetings.
- 1.3 That James Heaton be appointed Co-opted Member of the Overview and Scrutiny Committee for a 2 year term, subject to relevant policies and references being completed.

2. EXECUTIVE SUMMARY

- Development Control Committee to have 7 members.
- Following the elections the Council has a new political balance (Appendix A).
- The appointments to committees for 2023/24 reflects this new balance (Appendix B).
- Appendix B also details:
 - Cabinet appointments
 - Chair/vice-chair appointments
 - Member Champion appointments
 - Working group and other appointments
 - Co-opted Member and Independent Person appointments

3. BACKGROUND

- 3.1 The Council is required to confirm the political balance following the elections and agree committee appointments in order to conduct its business.
- 3.2 For 2023/2024 there has been cross party agreement to reduce the Development Control Committee from 9 members to 7 as reflected in the appendices.

4. DETAILS

- 4.1 At each Annual Meeting the Council agrees the appointments for the coming municipal year and this document (Appendix B) sets out the number of appointments which need to be made. This includes taking into account the proposal to move from 9 to 7 members on the Development Control Committee.
- 4.2 There are strict rules on political balance/proportionality, which apply to appointments to decision making bodies of the Council. Appendix A illustrates the political balance.

- 4.3 Political balance does not apply to the Cabinet which may be either single or multi party.
- 4.4 The proposals of the Council's various political groups for appointments to the Council's committees, working groups, member champions and other meetings including outside bodies are set out in Appendix B. This includes the confirmation of the co-opted member on the Audit and Accounts Committee and the appointment of the co-opted member Overview and Scrutiny Committee.
- 4.5 The appointment of the co-opted member to the vacancy on the Overview and Scrutiny Committee is being made following the recruitment process and the recommendation made by the Appointment and Appeals Panel on 13th April 2023.
- 4.6 The Chief Executive has delegated authority to make any in-year changes to appointments where notified.
- 4.7 Consultation has been carried out with Corporate Management Team and political groups.

5. RISK

All the issues raised and the recommendations in this report involve risk considerations as set out below:

- If appointments are not made to the committees then there is a risk that the Council will not be able to effectively conduct its business over the coming months. In addition, if appointments are not made to outside bodies there is a risk that the Council's views will not be represented in the debates undertaken within those bodies.

6. FINANCE

There are no material financial matters arising from the report.

7. LEGAL

There are no specific legal implications identified as arising from this report, other than the need to make sure certain appointments are in line with the political balance rules.

8. POLICY AND EQUALITIES IMPLICATIONS

There are no specific policy or equalities implications for the Council arising from this report.

9. REASON FOR DECISION

It is important that appointments to committees are made to ensure that the Council can effectively conduct its business.

No background papers.

Rossendale Borough Council - Political Balance Calculation

	Available No.	Conservative No.	Labour No.	Communi ty First No.	Ind JW No.	Green JA No.	Ind. Jam E No.	Total No.
Council	36	9	22	2	1	1	1	36
Committees of Council		25.00	61.11	5.56	2.78	2.78	2.78	100.00
Development Control	7	2	4	0	0	0	1	7
Licensing	11	3	6	1	0	1	0	11
Audit and Accounts	7	2	4	1	0	0	0	7
Overview and Scrutiny	10	2	7	0	1	0	0	10
Standards	7	2	5	0	0	0	0	7
Appointments and Appeals	9	2	6	1	0	0	0	9
Total	51	13	32	3	1	1	1	51
Grand Total	51	13	32	3	1	1	1	51
		24.53	60.38	5.66	1.89	1.89	1.89	
Balance Should Give		12.8	31.2	2.8	1.4	1.4	1.4	51
Difference		0.3	0.8	0.2	-0.4	-0.4	-0.4	0

Working Groups	Avail No	Conservative	Labour	Communi ty First	Ind JW	Green JA	Ind JE	Total
Governance Working Group	7	2	4	1	0	0	0	7
Grants Advisory Group	7	2	4	0	1	0	0	7
Consultation Working Group	7	2	4	0	0	0	1	7
Local Plan Steering Group	7	2	3	1	0	1	0	7
Project Development Consultation Group	5	2	3	0	0	0	0	5

MEMBERS OF THE CABINET, COMMITTEES AND MEETINGS 2022/2023

COMMITTEE	CHAIR	VICE CHAIR	MEMBERS	
CABINET (Leader, Deputy Leader and up to 8 other members)	Alyson Barnes	Jackie Oakes	Barbara Ashworth Steve Hughes Adrian Lythgoe Liz McInnes	
DEVELOPMENT CONTROL (7 Members) 4 Labour 2 Conservative 1 Independent	Marilyn Procter	James Eaton	Judith Driver Christine Gill Patrick Marriott	Granville Morris Ann Hodgkiss
LICENSING (11 Members) 6 Labour 3 Conservative 1 Community First 1 Green Party	Patrick Marriott	Christine Gill	Judith Driver Janice Johnson Matt Norton Neil Looker	Anne Cheetham Jenny Rigby Laura-Beth Thompson Alan Neal Julie Adshead
AUDIT AND ACCOUNTS COMMITTEE (7 Members) 4 Labour 2 Conservative 1 Community First	Michelle Smith	Marilyn Procter	Andy MacNae Andrew Walmsley	Scott Smith Alan Woods Dayne Powell (Plus Mr Simon McManus Co-opted)
OVERVIEW AND SCRUTINY COMMITTEE (10 Members) 7 Labour 2 Conservative 1 Independent	Samara Barnes	David Foxcroft	Danielle Ashworth Mary Coogan Ann Kenyon Annie McMahon Matt Norton Gemma Rooke	Laura-Beth Thompson Janet Whitehead (Plus Mr James Heaton Co-opted)
STANDARDS (7 Elected Members, 2 Members of Whitworth Town Council and 1 Independent Person) 5 Labour 2 Conservative			Barbara Ashworth Samara Barnes Adrian Lythgoe Annie McMahon Andrew Walmsley Granville Morris Jenny Rigby	<u>Whitworth Town Council</u> TBC TBC <u>Independent Persons</u> Alison Driver
APPOINTMENTS AND APPEALS (panel of 9 Members) 6 Labour 2 Conservative 1 Community First	Five or three members to be chosen by the Chief Executive from the panel if possible to reflect the political balance on the Council and if possible on a rota basis.			
	Alyson Barnes Samara Barnes Christine Gill Steve Hughes Jackie Oakes Michelle Smith	David Foxcroft Jenny Rigby		Alan Neal

OTHER APPOINTMENTS			
GOVERNANCE WORKING GROUP (7 Members) 4 Labour 2 Conservative 1 Community First	Barbara Ashworth Patrick Marriott Jackie Oakes Marilyn Procter	Ann Hodgkiss Laura-Beth Thompson	Alan Neal
GRANTS ADVISORY GROUP (7 Members) 4 Labour 2 Conservative 1 Independent	Steve Hughes Janice Johnson Ann Kenyon Gemma Rooke	Ann Hodgkiss Caroline Snowden	Janet Whitehead
CONSULTATION WORKING GROUP (7 Members) 4 Labour 2 Conservative 1 Independent	Ann Kenyon Patrick Marriott Jackie Oakes Andrew Walmsley	David Foxcroft Scott Smith	James Eaton
LOCAL PLAN STEERING GROUP (7 Members) 3 Labour 2 Conservative 1 Community First 1 Green Party	Adrian Lythgoe Jackie Oakes Marilyn Procter	Ann Hodgkiss Jenny Rigby	Alan Neal Julie Adshead
PROJECT DEVELOPMENT CONSULTATION GROUP (5 Members) 3 Labour 2 Conservative	Steve Hughes Adrian Lythgoe Marilyn Procter	Jenny Rigby Caroline Snowden	
MEMBER CHAMPIONS			
EQUALITIES	Gemma Rooke		
FLOOD	Janice Johnson		
DESIGN AND HERITAGE	Annie McMahon		
YOUNGER PEOPLE	Samara Barnes		
ARMED FORCES	Marilyn Procter		
FOOD	Liz McInnes		
NEIGHBOURHOOD FORUMS			
Neighbourhood Forums are held in a local area venue and all ward members are encouraged to attend their area forum. The allocation of grants will be agreed with each Neighbourhood Forum chair. Please note that Neighbourhood Forums are not Council meetings.			

JOINT COMMITTEE/ PARTNERSHIP APPOINTMENTS		TYPE OF APPOINTMENT
CAPITA Strategic Governance Board	Steve Hughes, Jackie Oakes, Anne Cheetham	Board member
Healey Dell Nature Reserve Joint Management Committee	Dayne Powell, Janet Whitehead	Local authority ward member representative
Lancashire Leaders and District Leaders Groups	Alyson Barnes	Local authority lead member
Lancashire Police And Crime Panel	Jackie Oakes (Alyson Barnes sub)	Local authority member representative
Lancashire Waste Partnership	Adrian Lythgoe	Local authority member representative
LCC Health and Adult Services Scrutiny Committee	Barbara Ashworth (Steve Hughes sub)	Local authority co-opted member
LEP Joint Scrutiny Committee	Adrian Lythgoe	Local authority member representative
Patrol Adjudication Joint Committee	Patrick Marriott	Local authority member representative
PLACE Joint Committee	Alyson Barnes	Local authority lead member
RTB Board	Alyson Barnes, vacancy TBC	Director
OUTSIDE BODY APPOINTMENTS		TYPE OF APPOINTMENT
Burnley Pendle & Rossendale Council for Voluntary Service (BPRCVS)	Marilyn Procter, Alan Woods	Local authority member representative
Carers Link Lancashire	Barbara Ashworth	Local authority member representative
East Lancashire Railway Trust Board of Management	Janice Johnson, Annie McMahon, Anne Cheetham	Board member
Growth Lancashire Board	Andy MacNae (Alyson Barnes sub)	Director
LGA Assembly	Alyson Barnes	Local authority lead member
Littleworld Limited t/a Horse & Bamboo Theatre	Marilyn Procter	Trustee
North West Employers'	Steve Hughes (Jackie Oakes sub)	Local authority member representative
North West Region Reserves Forces & Cadets Association (RFCA)	Marilyn Procter	Local authority member representative
Pennine Prospects	Andy MacNae	Board member
Rossendale Leisure Trust Ltd	Adrian Lythgoe, David Foxcroft	Trustee/board member