

**MINUTES OF: LICENSING SUB-COMMITTEE (DRIVERS)**

**Date of Meeting: 15<sup>th</sup> December 2022**

**Present: Councillors M Smith (Chair), and Cllr Neal**

**In Attendance: Yasmin Ahmed, Principal Legal Officer  
Sattar Hussain, Legal Officer  
Phil Morton, Public Protection Manager  
Licence Holder**

## **BUSINESS MATTERS**

### **1. APOLOGIES FOR ABSENCE**

Cllr McInnes

### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **3. URGENT ITEMS**

There were no urgent items of business.

### **4. EXCLUSION OF PUBLIC AND PRESS**

#### **Resolved:**

That the public and press be excluded from the following items of business under Section 100(A)(4) of the Local Government Act 1972 since they involved the disclosure of exempt information under Paragraph 1 of Schedule 12A of the Act.

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### **5. REPORT TO CONSIDER THE REVIEW OF ALL VEHICLE LICENCES HELD BY UAA (ITEM C1)**

The chair welcomed the Licence Holder to the sub-committee.

The Public Protection Officer outlined to all persons present the relevant information, which applied to all confidential applications.

The Public Protection Officer presented the report and detailed the circumstances that had brought the Licence Holder before the sub-committee.

The Licence Holder presented their case to the sub-committee.

The sub-committee members asked questions for clarification purposes only.

The Licence Holder and Public Protection Officer left the room to enable the sub-committee to come to a decision.

The Licence Holder and Public Protection Officer re-entered the room to enable the sub-committee to advise of their decision.

The following decision was read out by the Chair:

**Resolved:**

That the vehicle licenses listed in the report be suspended until an Authorised Officer has conducted a vehicle inspection and is satisfied as to the fitness of the vehicles.

The Licence Holder would be informed of the reason for the council's decision in writing.

**Reason for Decision**

The matter had been considered in accordance with the Council's approved procedure, the Council's Guidelines on Convictions, the conditions attached to Hackney Carriage Vehicle Licences/Private Hire Licences and the sub-committee took into account all the relevant information put before them.

**The meeting concluded at 10:40am.**

CHAIRMAN

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