

Subject:	2024/25 Council Budget and Medium Term Financial Strategy	Status:	For Publication
Report to:	Council	Date:	28 th February 2024
Report of:	Chief Finance Officer	Lead Member:	Resources
Key Decision:	X Forward Plan X	General Exception	<input type="checkbox"/> Special Urgency <input type="checkbox"/>
Equality Impact Assessment:	Required:	Yes/No	Attached: Yes/No
Biodiversity Impact Assessment:	Required:	Yes/No	Attached: Yes/No
Contact Officer:	Karen Spencer	Telephone:	01706 252409
Email:	karenspencer@rossendalebc.gov.uk		

1. RECOMMENDATION(S)

Cabinet recommend that Council approve:

- 1.1. A revenue budget for 2024/25 of £10.599m, as detailed in this report
- 1.2. A Council Tax increase of 2.99%, increasing the Council Tax rate for a Band D property from £299.49 to £308.44, an increase of £8.95 pa.
- 1.3. Use of £564k from the reserves to support the 2024/25 revenue budget.
- 1.4. The proposed fees and charges attached as Appendix 1
- 1.5. The technical resolution necessary to give effect to these budget proposals attached as Appendix 3.

2. EXECUTIVE SUMMARY

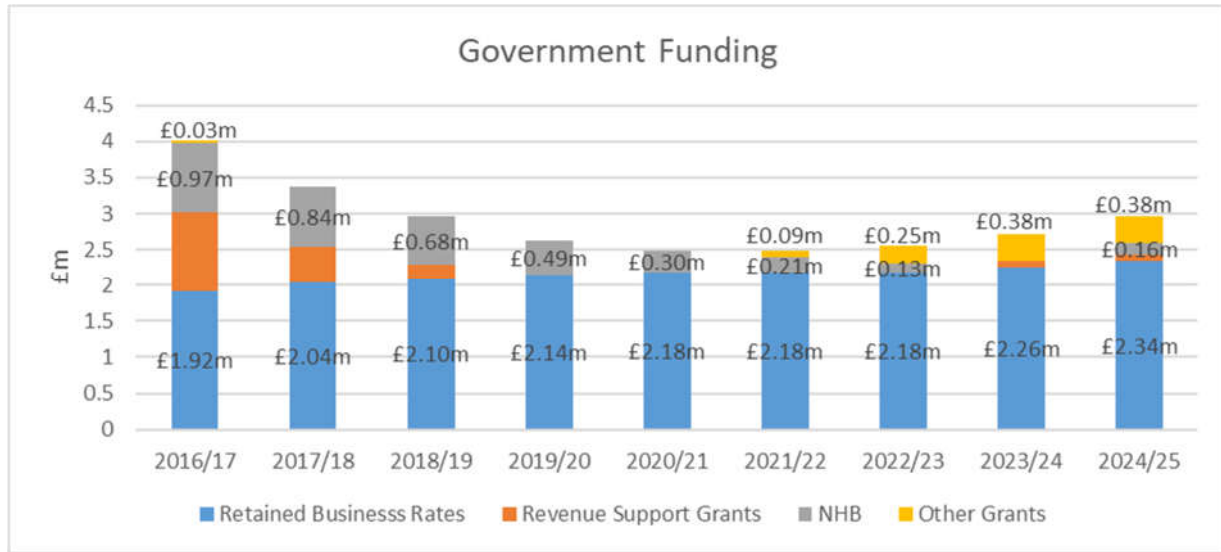
- 2.1 The purpose of the report is to enable the Cabinet to recommend to Council the proposed revenue budget and level of Council Tax for 2024/25, together with implications for the Council's Medium Term Financial Strategy

3. BACKGROUND

- 3.1 The budget process is a key element of the council's strategic planning process. It is part of the service and financial planning approach adopted by the council, is a means of ensuring that resources are best placed to enable the council to deliver its corporate priorities expressed in the Corporate Plan.
- 3.2 Previous budget reports have set out the level of uncertainty associated with any forward projections with Government funding. This uncertainty remains given the one-year funding settlement for 2024/25.
- 3.3 The Government has confirmed that the Review of Relative Needs and Resources (also known as the Fair Funding Review) and the business rates reset will not be implemented in the current Parliament, although state that they remain committed to improving the local government finance landscape in the next Parliament.
- 3.4 For a number of years the council has continued to reduce its net revenue expenditure in line with its own efficiency agenda, and the Government's changes to local government financing over both recent years and the changes proposed for the future. This has resulted in all borough councils now being heavily reliant on the income they generate from their own locality,

be it from residents, visitors, property, and/or businesses. The graph below demonstrates how Government funding for Rossendale has reduced over the period 2016/17 to 2024/25, with the traditional Revenue Support Grant ceasing in 2018/19.

Table 1



4. 2024/25 Provisional Finance Settlement

- 4.1 The final Settlement Funding Assessment for 2024/25 was announced on 5th February 2024. The key messages from the settlement are:
- Up to 2.99% maximum annual increase for Council Tax without triggering a local referendum. It needs to be noted that the Governments 'Core Spending Power' calculations assume all council's increase their Council Tax by the maximum allowed.
 - The NNDR baseline funding has been increased.
 - New Homes Bonus payments will be made in 2024/25 for one year only.
 - Extension of the 'Services Grant' in to 2024/25, albeit reduced to pay for other parts of the settlement
 - The Funding Guarantee introduced last year will be maintained. This will ensure that all authorities will see at least a 4% increase in their core spending power before any decision they make about organisational efficiencies, use of reserves, and council tax levels.
- 4.2 The Government announcement indicates that Local Government Core Spending Power will rise by an average 6.5% in 2024/25. However as a shire district, Rossendale will see an increase in Core Spending Power of 5.9%. Whilst the additional funding is welcomed, following years of austerity and with the 2023/24 pay award average increase being 6.2%, and indications that 2024/25 will be similar, this still leaves this Council with a significant funding gap.

5. The Medium Term Financial Strategy

- 5.1 Taking into account the impact of the finance settlement, including an annual increase in Council Tax of 2.99% per annum, the 2023/24 net budget estimates, resources and future forecasts are as follows:

Table 2

Version Number:	1	Page:	2 of 11
-----------------	---	-------	---------

	2023-24	2024-25	2025-26	2026-27	2027-28
	£000	£000	£000	£000	£000
Original Budget - February 2023	10,256	10,722	11,316	11,547	11,802
Additional in year pressures	52				
Savings Proposals		(123)	(484)	(539)	(540)
Savings/Income growth required*			(275)	(750)	(1,100)
Revised Budget Estimates	10,308	10,599	10,557	10,258	10,162
Estimated Funding:					
Council Tax (+2.99%)	6,238	6,444	6,637	6,835	7,039
Council Tax - growth in base			48	98	149
Collection Fund Surplus - CTax	40	126			
Retained Business Rates	2,261	2,335	2,335	2,335	2,335
Revenue Support Grant**	85	91	91	91	91
Funding Guarantee	290	361	-	-	-
Services Grant	85	15	-	-	-
New Homes Bonus	1	163	-	-	-
NNDR Growth/Pooling	500	500	200	200	200
Resources	9,500	10,035	9,311	9,559	9,814
Call on Reserves	(808)	(564)	(1,246)	(699)	(348)
Available Reserves					
Balance of Reserves b/f	4,753	3,945	3,381	2,135	1,436
Less to/(-)from reserves in year	(808)	(564)	(1,246)	(699)	(348)
Year End Reserves Balance	3,945	3,381	2,135	1,436	1,088

* This is the amount of savings/income growth required to maintain the minimum reserves balance

**Rolled in Local Council Tax Support Admin and Family Annex Grants

5.2 Changes in the base budget costs between 2023/24 and 2024/25 are as follows:

Table 3

Forecast Changes	£000
2023/24 Base Budget	10,256
Employment Costs (Pay Award & Increments)	555
Inflation (Utilities)	(66)
Vehicle Fuel	(70)
NET Revenues & Benefits Contract Inflation	67
General Inflation	80
Temporary Accommodation	100
Bank Charges	(20)
Financing not required in year	(145)
Previous Years Budget Proposals	(91)
Current Year Budget Proposals	(123)
Various small technical adjustments	56
2024/25 Base Budget	10,599

5.3 The budget proposals for 2024/25 onwards are set out below:

Table 4

Budget Proposals	2024-25	2025-26	2026-27	2027-28
	£000	£000	£000	£000
Income & Efficiencies				
i) Business Centre	(5)	(30)	(30)	(30)
ii) Markets	(6)	(20)	(20)	(20)
iii) Corporate Estates	(41)	(115)	(151)	(151)
iv) Bus Station/Shelters	-	(14)	(29)	(29)
v) Waste Collection Efficiencies	-	(150)	(150)	(150)
vi) Four Yearly Elections	-	(37)	(37)	(37)
vii) Member Allowances	-	(11)	(11)	(11)
Staffing				
viii) Vacant post management	(71)	(107)	(111)	(112)
	(123)	(484)	(539)	(540)

Description

- i) Review space and increase lets in Futures Park Business Centre
- ii) Savings whilst Bacup Market closed and increased income after markets refurbished
- iii) Review usage of all corporate estates with a view to increasing rental income or disposal
- iv) Review management of site and departure charges
- v) Waste Management round optimisation efficiencies
- vi) Annual saving from moving to 4 yearly elections
- vii) Saving made by reducing from 36 Councillors to 30 following the implementation of the Boundary Review
- viii) Removal of vacant posts following phased retirements

5.4 Based on the above, the draft budget book for 2024/25 is included at Appendix 2. Key assumptions are:

1. Budget estimates:

- a) Average pay award in 2023/24 now 6.21% (in line with the final pay award), 5% in 2024/25 and 2% pa thereafter. This includes Member Allowances, which will increase by the average officer pay award in 2024/25, pending further review of the Independent Remuneration Panel.
- b) Assumes an annual staff vacancy saving of £200k pa
- c) General price inflation – a freeze on all general revenue expenditure with the exception of pay, utility budgets and contractual increases
- d) Employers Pension Contribution – 14.6% for the period 2023/24 to 2025/26
- e) Employer National Insurance Contributions – 13.8%. The average rate for the Council is 9.9% in 2024/25 (9.7% in 2023/24)
- f) Council Tax increase – assumes 2.99% pa, this is the maximum the Council Tax Principles will allow for 2024/25.
- g) NNDR baseline – the current assumption is for the baseline to remain static throughout the life of the forecast
- h) 2024/25 assumes a £500k pa pooling gain, based on current 2023/24 forecasts.

2. Council tax to increase by 2.99% (2.99% in February 2023) with growth in the tax base of 0.75% pa included from 2025/26 onwards.

3. The Government's final settlement confirmed the NNDR baseline funding plus other one-off grants.

4. NNDR:

- a) The benefits of the 2023/24 pooling arrangement are currently forecast to contribute c£500k to the 2023/24 budget. Pooling gains reduced significantly during the pandemic due to the additional reliefs Government granted and the impact they had on the NNDR Collection Fund, if Government announce further reliefs to assist with the current economic crisis this could negatively affect the level of pooling gain.
- b) The Government has announced that business rate pools will continue into 2024/25. However beyond 2024/25 the outlook is very uncertain. The MTFs does assume a continued retained growth/pooling gain of £200k pa, less than previous assumptions. Given the Government's previous consultation on business rates retention, this assumption continues to have some risk as the 2025/26 and future position could be that all or some greater proportion of growth will be taken away from council.

6. Impact on Reserves

6.1 As shown in table 2 the forecast relies on the use of reserves to balance the budget throughout its lifespan. This is not a sustainable option and work is ongoing to generate additional income and savings. Table 2 also demonstrates the level of additional income/savings required to maintain the Council's minimum level of reserves.

6.2 Sections 32 and 43 of the Local Government Finance Act 1992 requires local authorities to consider the establishment and maintenance of reserves. These can be held for three main purposes:

- a working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing – this forms part of general reserves
- a contingency to cushion the impact of unexpected events or emergencies – this also forms part of general reserves
- a means of building up funds, often referred to as earmarked reserves, to meet known or predicted requirements; earmarked reserves are accounted for separately but legally remain part of the General Fund

In support of this requirement, and as part of the development of the budget for 2024/25, an assessment has been carried out to establish the minimum level of the General Fund Working Balance for this Council. Based on this assessment it is recommended that the minimum working balance should remain at £1.0m. At this level it represents circa 3% of the Council's gross revenue expenditure.

7. Council Tax for 2024/25

7.1 Cabinet will make its final recommendation for Full Council to approve on 28th February 2024. Other precepting authorities will announce their Council Tax charges as follows:

- Lancashire County Council – 23rd February 2024
- Lancashire Fire & Rescue – 19th February 2024
- Lancashire Police & Crime Commissioner – Early February 2024
- Whitworth Town Council – 25th January 2024

7.2 The proposed Band D Council Tax for 2024/25 and the previous charge across Rossendale is as follows:

Table 5

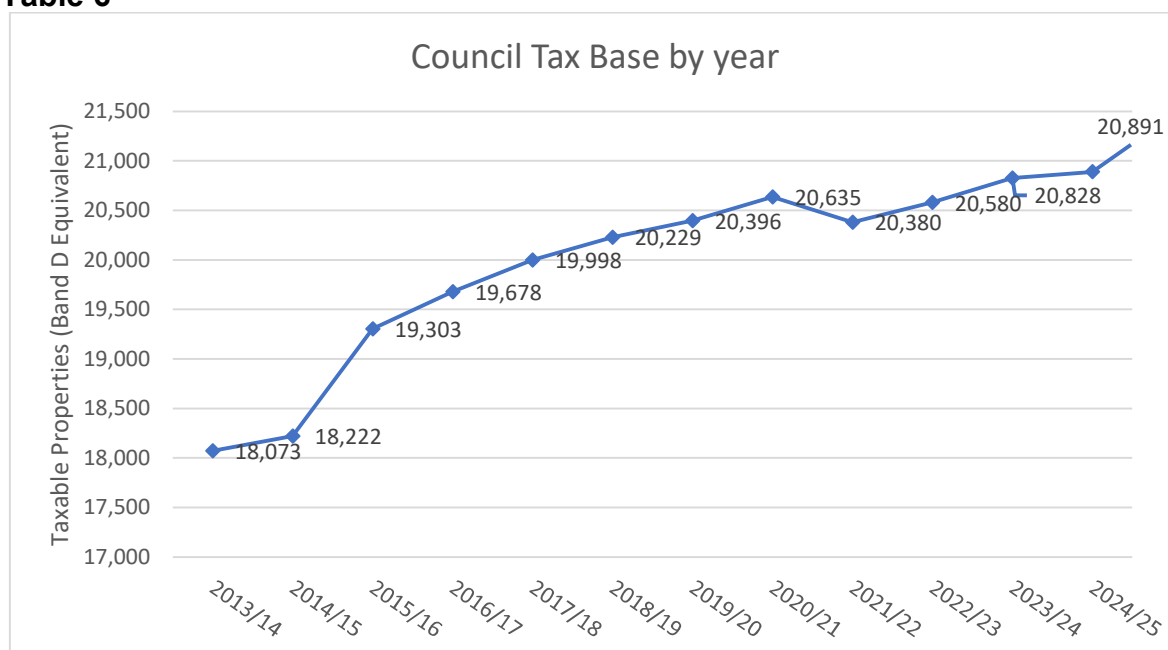
Precepting Body	% Increase	2023/24	2024/25	Increase £	% Share	2023/24	2024/25	Increase £
		Band D £	Band D £			Band A £	Band A £	
Rosendale BC	2.99%	299.49	308.44	8.95	13.4%	199.66	205.63	5.97
Lancashire County Council *	2.99%	1,364.66	1,411.81	47.15	61.1%	909.77	941.21	31.43
LCC Adult Social Care *	2.00%	210.05	241.48	31.43	10.5%	140.03	160.99	20.95
Combined Fire Authority *	2.99%	82.27	84.73	2.46	3.7%	54.85	56.49	1.64
Police & Crime Commissioner	4.75%	251.45	263.40	11.95	11.4%	167.63	175.60	7.97
Total (Excl' Whitworth)	4.62%	2,207.92	2,309.86	101.94	100.0%	1,471.95	1,539.91	67.96
Whitworth Parish Council	14.11%	27.14	30.97					
Total Whitworth Parish	4.73%	2,235.06	2,340.83					

* At the time of publication the 2024/25 rates have not yet been approved.

8. Council Tax Base

8.1 For 2024/25 the Council has seen 284 new properties added to the valuation list, with the majority of these being Band B properties. The Band D Tax base has increased by 63 properties – 0.3% to 20,891 Band D equivalents. The table below shows the growth trend.

Table 6



8.2 Any variation through actual billing will be reflected in the Collection Fund. Future estimated increases in the Council Tax have been assumed at 0.75% c154 Band D equivalents. The Local Plan target is 185 pa (albeit there is no Band D equivalent published).

9. Fees and Charges

9.2 The annual budget requires that any changes to the council's fees and charges be approved by members. Unless there is commercial justification not to increase fees or an alternative statutory regulation, the proposal is to increase all fees and charges to ensure costs are being recovered. A full list of fees (including previous year comparisons) are included at Appendix 1.

10. Bridging the Council's future funding gap

- 10.1 The council continues to face a funding gap for the future. Therefore the council should continue to give consideration to:
- The future levels of Council Tax
 - Maximising the returns from business rates revenue
 - The council's ability to support non-statutory activities and partner/community organisations
 - The future quality and standard of statutory service provision
 - Any future efficiencies within services and ensuring support services are appropriate
 - The council's ability to exploit new revenue generating opportunities
 - Treasury management initiatives and maximising the strength of the council's balance sheet resources
 - Ensuring any contract renewals are to the best advantage of the council.

11. RISK

In managing the council's budget the council is seeking to manage the following larger scale risks:

- 11.1 **Council Tax:** In setting the 2024/25 budget, members should continue to plan and give due regard to the continued financial challenges over the medium term. In particular, members should be aware of the future implications for the council's financial resources of any council tax freeze or any increase below the Governments' referendum trigger of the higher of £5.00 or 3%.
- 11.2 **Reserves:** The level of reserves is still an estimate until the external auditors sign off the proposed amendments to the previous years accounts. Members should note that the 2024/25 budget proposals include the use of £564k from the Transitional reserve. The un-ringfenced reserves are the Transitional, General Fund and some Directorate reserves. An ongoing reliance on reserves to manage the medium term budget is unsustainable and this will require the council to seek future savings and income generation which members will need to support.
- 11.3 **Resources:** The Council faces significant financial pressures, with table 1 showing the continued real time reduction in Government funding. The financial settlement is for a single year 2024/25, this makes resource planning extremely difficult. The Review of Relative Needs and Resources (also known as the Fair Funding Review) and the business rates reset will not be implemented in the current Parliament.
- 11.4 **Funding gap:** The medium-term financial forecast indicates the Council needs to generate additional income or savings of c£1.1m annually by 2027/28 to maintain the minimum level of reserves (subject to the assumptions noted above and before future savings initiatives). Members must continue to give due consideration as to how they are to bridge this annual deficit going forward, in order to produce legally balanced budgets for the future.
- 11.5 **NNDR arrangements for 2024/25:** The Government has announced that the Business Rates reset will not be implemented in the current Parliament. Therefore arrangements for 2024/25 are the same as 2023/24. The council remains a member of the Lancashire Business Rates Pool which means the council retains 40% of all business rates growth and avoids the direct payment of a 50% levy on any end of year surplus. This is beneficial for the council's budget position and the council should continue to lobby for the retention of this model, however over recent years the impact of Covid and the economic crisis have significantly reduced the benefits achieved from the pool.

- 11.6 **Pay:** The 2023/24 pay award equated to an average 6.21% increase for this Council. National Employers have indicated the award is likely to be similar for 2024/25, therefore the budget assumes a 5% pay award in 2024/25 and 2% each year thereafter. The budget also assumes, as in previous years a saving as a result of natural staff turnover and the vacancy saving this creates, this is set at £200k pa. Whilst this is a challenging target, it is achievable and will be closely monitored
- 11.7 **Capital:** Members need to be aware of the impact the increased number of capital schemes and expenditure will have on the MTFs in future years. Capital expenditure has to be paid for through the revenue budget spread across the life of the asset, this is called the Minimum Revenue Provision (MRP). The MRP charged to the revenue budget in 2024/25 based on the estimated capital expenditure is c£645k, however based on current schemes this rises to c£767k by 2027/28. This places additional pressure on the MTFs.
- 11.8 **Empty Homes Scheme:** The project continues to have a significant adverse impact on the council's financial position. The project team continue to closely monitor the scheme, manage the project risks and legacy issues. The scheme is due to end in December 2024.
- 11.9 **Rossendale Leisure Trust (RLT):** The cost of living crisis is having a significant impact on leisure facilities across the country, including the Leisure Trust. The Trust is estimating an income shortfall in 2024/25. The Trust and the Council are trying to mitigate the risks as much as possible, however many of the factors are beyond the Trusts' and the council's control. The recommendations in the Grant Thornton report have been implemented and are subject to regular monitoring. The announcement in the Autumn Statement of a further c10% increase in the living wage from April 2024 will place further pressure on the Trust. The Trust and the council need to continue to work together to control the losses wherever possible. This is a major risk for the council in that the Trust is a significant debtor, and in respect of the ongoing delivery of leisure services across the borough. It is critical that the Trust becomes financially sustainable and financially independent of the council.
- 11.10 **The Whitaker:** The cost of living crisis is also impacting on the hospitality operation at the Whitaker, which is in significant debt to RLT (the parent company). The Whitaker Board have recently published a tender opportunity for a hospitality partner to run that side of the business. This is a risk for the Council as it is the accountable body for the NLHF grant, which may be subject to clawback if the Whitaker were to close. The Council is working closely with RLT and the Board to mitigate this risk.
- 11.11 **Temporary Accommodation:** The current demand for temporary accommodation is placing significant pressure on the Council's revenue budget. Whilst the Council claims Housing Benefit towards the cost, this only covers c20% of the expenditure. The Housing Options team are working hard to reduce costs wherever possible and the Council is investigating longer term solutions.
- 11.13 **Corporate Risk register:** The register includes risks around the MTFs, Sustainable Workforce and the Leisure Trust. The MTFs is currently a "red" risk, in light of this current MTFs update it is recommended that the current risk rating is retained.

12. Section 25 Report

- 12.1 As part of the final recommendations to Full Council, Section 25 of the Local Government Act (2003) places a requirement on the Section 151 Officer to advise councillors during the

budget process on “the robustness of the estimates made for the purposes of the budget calculations and the adequacy of the proposed financial reserves”, which includes a financial resilience statement. This provision is designed to ensure that members have information which will support responsible financial management over the longer term.

12.2 The Chief Finance Officer (as the officer designated under Section 151 of the Local Government Act 1972) has produced the following statements in respect of the proposed budget for 2024/25:

- Acknowledging the contents of this report and setting this within the wider control framework and financial management arrangements within the council, it is my opinion that the estimates have been prepared and reviewed utilising the most up to date and accurate information available and that all assumptions made are reasonable in the current climate. I therefore consider the Council’s budget for 2024/25 to be robust.
- I am of the view that the Council is pursuing a sound financial strategy in the context of the challenging financial position. However, there remains a high level of uncertainty. The current economic situation of higher inflation and interest rates means the Councils financial position is constantly changing. Depending on the shift/outcome of these risks there could be a major movement on the financial forecast set out above. The Cabinet and Corporate Management Team will be working to firm up the 2025/26 savings proposals and formulate the plans for identifying the additional savings requirement during 2024 and will continue monitoring the current economic position.
- In relation to financial reserves, the levels continue to be closely monitored and if the savings/income generation schemes set out in table 2 are achieved the level of reserves is adequate for the lifetime of this forecast. However if the savings are not achieved or the additional income isn’t generated the Council’s reserves will be exhausted by the end of this forecast.

13. FINANCE

13.1 The key financial matters are dealt with throughout this report. The decision to increase Council Tax is a Member decision. In making their decision Members should give consideration of the deficit facing the council over the medium term. Given the council’s future deficit an increase of 2.99% in Council Tax is strongly recommended by the s.151 officer. Any change to Council Tax below the maximum allowed, has an ongoing and cumulative negative impact on future year resources.

13.2 The council continues to face a funding gap challenge despite the savings and income generation work already completed this year and in previous years. The council has a statutory duty to produce annually a balanced budget and it is legally bound to find a solution to the future funding gap. There are also some higher risk assumptions in the forecast. Ultimately the use of reserves to balance the funding gap, although legal, is both finite and financially not a sustainable approach to managing the budget in the long-term.

13.3 Given the 2024/25 cost base and the financial gap over the longer term the council needs to continue to develop plans to reduce its net cost base in order to avoid reliance on limited reserves and to deal with the future resource deficit. The key messages for the medium term continue to be:

- Council must continue to increase Council Tax in line with the Government’s maximum thresholds.
- Council must give further consideration to either reduce costs or increase revenue.

- The uncertainty of future funding levels given the Review of Relative Needs and Resources (also known as the Fair Funding Review) and the business rates reset have not been implemented. With the prospect of a general election this year it is unknown as to when this will happen.

14. LEGAL

14.1 The council must calculate and approve its Council Tax Requirement annually for the forthcoming financial year in accordance with s32 and s43 of the Local Government Finance Act 1992 (LGFA 1992). Section 25 of the Local Government Act (2003) also requires the officer having responsibility for the administration of the council's financial affairs, to report to the council on the robustness of the budget estimates and adequacy of financial reserves when determining its budget requirement under the Local Government Finance Act 1992. This report discharges this responsibility.

15. POLICY AND EQUALITIES IMPLICATIONS

15.1 The Equality Act (2010) requires the council to have due regard in the exercising of its functions to eliminate discrimination, advance equality of opportunity and foster good relations between people who share a relevant protected characteristic and those who do not share it. Equality impact assessments will be carried out where necessary on any savings proposal. The duty to inform, consult or involve requires that the council must involve communities and those directly affected at the most appropriate and proportionate level in 'routine functions, in addition to one-off decisions.' Consultation took place with:

- Cabinet and Management Team – November and December 2023 and January 2024
- Public (via social media and the council's website) – January 2024
- Overview & Scrutiny - February 2024

16. CONCLUSIONS

16.1 The financial position for the council, like all local authorities, is challenging and subject to a high-level of risk regarding the current economic position. The council is proposing to set a revenue budget for 2024/25 of £10.599m.

16.2 There are a number of significant risks outside the council's control which remain a major concern including the current economic crisis and the uncertainty of future Government funding levels. Members will be kept updated on latest financial projections, local Government Finance announcements and risks as they transpire.

16.3 The Council carefully considers and monitors the MTFs and the risks as set out in this report and in the Corporate Risk Register. The Council has a risk management strategy in place to identify and evaluate risks. Risks are identified, potential impacts are highlighted and controls and mitigations are set in place. The Council monitors and reports to Cabinet Members and Audit and Accounts Committee during the year.

16.4 The Council currently holds a number of earmarked reserves, these are funds set aside for funding future liabilities, however they are being used to fund the shortfall between how much the Council spends and how much funding the Council receives. Based on the estimates detailed in section 5 above, if no further savings/efficiencies or additional income is generated these reserves will be exhausted over the life of the current forecast.

16.5 Whilst the Council is currently developing several income generating regeneration schemes, which will support the budget in the longer term. It must remain focused on identifying and delivering further savings and income in order to ensure annual balanced budgets over the

immediate and medium term. It must also ensure that all its budget resource allocations are directed to the core functions of the council and that the use of its resources drives the delivery of the council's Corporate Plan priorities.

Background Papers	
Document	Place of Inspection
Revenue Budget 2024/25 and the MTFS update being reported to Cabinet in Feb 2024	Cabinet papers February 2024



Rossendale Borough Council

Fees and Charges for 2024/25

Council may from time to time revise fees and charges partway through a financial year

Trade Waste

Trade Waste		
Cost per annum one pick up a week		
size of bin	2023/24 Charges	2024/25 Charge
140ltr	£280.00	£350.00
240ltr	£425.00	£525.00
500ltr	£660.00	£725.00
660ltr	£880.00	£900.00
770ltr	£990.00	£1,000.00
1100ltr	£1,050.00	£1,050.00

Schools/ Charities		
Cost per annum one pick up a fortnight		
size of bin	2023/24 Charges	2024/25 Charge
55 - 140ltr Bin, Bag or Box	£140.00	£175.00
240ltr	£212.50	£262.50
500ltr	£330.00	£362.50
660ltr	£440.00	£450.00
770ltr	£495.00	£500.00
1100ltr	£525.00	£525.00

Trade Recycling		
Cost per annum - fortnightly collection		
size of bin	2023/24 Charges	2024/25 Charge
55 - 140ltr Bin, Bag or Box	£65.00	£75.00
240ltr	£80.00	£95.00
500ltr	£140.00	£160.00
660ltr	£180.00	£195.00
770ltr	£200.00	£220.00
1100ltr	£240.00	£265.00

Sacks etc		
	2023/24 Charges	2024/25 Charge
Grey Sacks (includes VAT) (50 pack)	£250.00	£300.00
Blue Sacks (50 pack)	£65.00	£75.00
Aqua Sacks (50 pack)	£65.00	£75.00

Bulky Collections

<u>Bulky Collection Charges</u>	2023/24 Charges	2024/25 Charges
1 item (furniture and electrical items)	£20.00	£21.00
2 items (furniture and electrical items)	£30.00	£32.00
3 items (furniture and electrical items)	£40.00	£43.00
4 items (furniture and electrical items)	£50.00	£54.00
5 items (furniture and electrical items)	£60.00	£65.00
6 items (furniture and electrical items)	£70.00	£76.00
7 items (furniture and electrical items)	£80.00	£87.00
8 items (furniture and electrical items)	£90.00	£98.00
9 items (furniture and electrical items)	£100.00	£109.00
10 items (furniture and electrical items)	£110.00	£120.00
Price per additional item	£10 per item thereafter	£10 per item thereafter
<u>Bins & Sacks</u>	2023/24 Charges	2024/25 Charges
New Bin Delivery	£37.00	£39.00
	2023/24 Charges	2024/25 Charges
Garden Waste (yearly fee)	£44.00	£45.00

No charges for the following Bins

Blue - Glass, Cans & Plastics

Grey - Paper & Cardboard

Parks and Playing Fields

	2023/24 Charges	2024/25 Charges
Letting of Sites (Per Day)		
Moorlands Park	£240.00	£257.00
Stubbylee Park	£240.00	£257.00
Victoria Park	£240.00	£257.00
Maden Recreation Ground	£240.00	£257.00
New Hall Hey Bacup Cricket Ground - Property Services	£240.00	£257.00
Fairview	£240.00	£257.00
All Other Playing Fields	£125.00	£134.00

Parks and Playing Fields

	2023/24 Charges	2024/25 Charges
Memorials / Dedications		
Trees		
Standard option	£235.00	£252.00
Own selected species		
Benches		
Standard	£975.00	£1,045.00
Ornate	£1,200.00	£1,285.00

Cemeteries

	2023/24 Charges	2024/25 Charges
Purchase of right of burial in numbered grave space	£1,245.00	£1,333.00
Purchase of right of burial in numbered grave space (outside of the Borough)	£1,480.00	£1,585.00
Transfer of Grant	£74.00	£80.00
Right to fix a headstone or monument		
Headstone	£230.00	£245.00
Kerb Stones		
Inscriptions	£62.00	£65.00
Vase / Plinth and Tablets	£105.00	£115.00
Interments		
Earth Grave & Grave Dressing (resident of the Borough)	£1,020.00	£1,090.00
Earth Grave & Grave Dressing (non resident of the Borough)	£1,530.00	£1,650.00
Vault – Constructions costs + 5% (+ VAT)	£1,230.00	£1,320.00
Vault – Interments	£1,120.00	£1,200.00
Vault – Interments (non resident of the Borough)	£1,620.00	£1,735.00
Interment of Ashes	£240.00	£260.00
Interment of ashes (non resident of the borough)	£310.00	£330.00
Scattering of Ashes	£48.00	£52.00
Bricking of grave to coffin height (additional fee)	£208.00	£225.00
Ashes Chambers (Rawtenstall, Bacup & Haslingden)		
Purchase of Exclusive Right of Burial in Chamber	£780.00	£835.00
Interment of ashes in chamber	£275.00	£295.00
Miscellaneous Charges		
Copy of Regulations and Charges	£10.00	£11.00
Search Fee	£45.00	£49.00
Duplicate Grave Deed	£72.00	£77.00
Use of Chapel	£175.00	£188.00
Garden of Remembrance / Whitworth		
Reserving Space	£38.00	£41.00
Interment of Ashes	£60.00	£65.00
Headstone in above.	£65.00	£70.00
Supply of Engraved Plaque (excluding VAT)	£165.00	£177.00
Supply of Memorial Tree	£420.00	£450.00
New Bench including Plaque	£1,400.00	£1,500.00

Environmental Health

Item	2023/24 Charge	2024/25 Charge
Food Safety		
Export Certificate	£60.00	£63.00
Re-inspections of business operators for food hygiene rating	£175.00	£175.00
Private water supplies - Risk Assessment	£48 per hour or any part there of, plus £12 per invoiced Household	£52 per hour or any part there of, plus £12 per invoiced Household
Private water supplies - Sampling	£48 per hour or any part there of, plus £12 per invoiced Household	£52 per hour or any part there of, plus £12 per invoiced Household
Private water supplies - Investigation	£48 per hour or any part there of, plus £12 per invoiced Household	£52 per hour or any part there of, plus £12 per invoiced Household
Private water supplies - Granting Authorisation	£48 per hour or any part there of, plus £12 per invoiced Household	£52 per hour or any part there of, plus £12 per invoiced Household
Private water supplies - Analysing a sample under Regulation 10	£48 per hour or any part there of, plus £12 per invoiced Household	£52 per hour or any part there of, plus £12 per invoiced Household
Private water supplies - Analysing a check monitoring sample	£48 per hour or any part there of, plus £12 per invoiced Household	£52 per hour or any part there of, plus £12 per invoiced Household
Private water supplies - Analysing an audit monitoring sample	£48 per hour or any part there of, plus £12 per invoiced Household	£52 per hour or any part there of, plus £12 per invoiced Household
Health & Safety		
Skin Piercing - premises	£200.00	£210.00
Skin Piercing - persons	£200.00	£210.00
Factual report to solicitors / injured person	£300.00	£330.00

Environmental Health

Item	2023-24 Charge	2024-25 Charge
Pollution Health & Housing		
LAPC & LAPPCC Fees	As Prescribed	As Prescribed
Environmental Information Regulation enquires	£90 per hour (minimum 1 hour)	£90 per hour (minimum 1 hour)
List of permitted processes	£58.00	£58.00
Enquires related to public register of permitted processes	£90 per hour (minimum 1 hour)	£90 per hour (minimum 1 hour)
Contaminated Land Enquires	£99 (1st hour), £50 per additional half hour	£99 (1st hour), £50 per additional half hour
Any Default works	Hourly rate of officer involved + 16.30% of external works costs (min £15 and max £500 per household)	Hourly rate of officer involved + 16.30% of external works costs (min £15 and max £500 per household)
UK House inspections	£130.00	£142.00

HMO License	New Application Part A £719.70 Part B £279.50 Renewal Part A £700.70 Part B £279.50	New Application Part A £719.70 Part B £279.50 Renewal Part A £700.70 Part B £279.50
Housing Act 2004 Notices not including Variations and Revocations	Up to Statutory Maximum of £500	Up to Statutory Maximum of £500
Housing Act 2004 Revocation or Variation of Notice	Officer Time at £48 per hour	Officer Time at £48 per hour
The Smoke and Carbon Monoxide Alarm (England) Regulations 2016 Penalty Charge (not exceeding £5000) Reg 8	First offence £2,500 (reduced to £1,250 if paid early). Second offence £5,000 (reduced to £2,500 if paid early). Any other offence £5,000 with no reductions.	First offence £2,500 (reduced to £1,250 if paid early). Second offence £5,000 (reduced to £2,500 if paid early). Any other offence £5,000 with no reductions.
Scrap Metal		
Dealers 3 year Licence	£450.00	£486.00
Mobile Collections 3 year Licence	£350.00	£378.00
Variations	£65.00	£70.00
Replacement licences	£50.00	£54.00

Item	2023-24 Charge	2024-25 Charge
Abandoned Vehicles		
Recovery of abandoned vehicles	£0.00	£200.00

Animal Welfare							
Item	Application Fee	Licence Fee	2023/24 Charge	Application Fee	Licence Fee	2024/25 Charge	NOTES
Keeping or Training Animals for exhibition	£121.00	£274.00	£395.00	£127.00	£288.00	£415.00	
Selling animals as Pets	£121.00	£274.00	£395.00	£127.00	£288.00	£415.00	
Doggy Day Care	£121.00	£274.00	£395.00	£127.00	£288.00	£415.00	
Hiring out Horses	£153.00	£283.00	£436.00	£161.00	£297.00	£458.00	Additional vet fees apply and charged separately prior to issue of licence
Dog Breeding	£153.00	£283.00	£436.00	£161.00	£297.00	£458.00	Additional vet fees apply and charged separately prior to issue of licence
Dog Breeding	£184.00	£295.00	£479.00	£193.00	£310.00	£503.00	Additional vet fees apply and charged separately prior to issue of licence
Boarding for cats	£121.00	£274.00	£395.00	£127.00	£288.00	£415.00	
Boarding dogs in kennels	£121.00	£274.00	£395.00	£127.00	£288.00	£415.00	
Home Boarders (Single Dwelling)	£114.00	£285.00	£399.00	£119.00	£300.00	£419.00	
Arranging boarding/day care where agent not	£250.00	£289.00	£539.00	£262.00	£304.00	£566.00	
Additional fee for every 1 host	£55.00	£30.00	£85.00	£58.00	£32.00	£90.00	
Arranging boarding/day care where Host has	£308.00	£286.00	£594.00	£324.00	£300.00	£624.00	
Add additional activity to existing licence	£88.00		£88.00	£93.00	£0.00	£93.00	
Licence issue (copy licence or following	£14.00		£14.00	£15.00	£0.00	£15.00	
Appeal Fee	£82.00		£82.00	£86.00	£0.00	£86.00	£43 refunded if appeal results in a higher star rating
Re-score Request	£62.00		£62.00	£65.00	£0.00	£65.00	
Missed vet or inspector appointment fee	£52.00		£52.00	£55.00	£0.00	£55.00	Where appointment arranged but inspection cannot be undertaken for any reason
Zoo Licence	£186.00	£186.00	£372.00	£195.00	£195.00	£390.00	Additional vet fees apply and charged separately prior to issue of licence
Dangerous Wild Animals Licence	£78.00	£77.00	£155.00	£91.00	£91.00	£182.00	Additional vet fees apply and charged separately prior to issue of licence

Taxi Licensing

	2023-24 Charges	2024-25 Charges
Hackney Carriage Driver Licence (Renewal) 3 years	£246	£259
Hackney Carriage Driver New Licence (Renewal) 3 years	£246	£259
Hackney Carriage Vehicle Licences	£201	£212
Electric Hackney Carriage Vehicle Licences	£0	
Hackney Carriage Vehicle Licence (Renewal)	£201	£212
Private Hire Vehicle Licence	£201	£212
Electric Private Hire Vehicle Licence	£0	
Private Hire Vehicle Licence (Renewal)	£201	£212
Private Hire Driver Licence 3 years	£246	£259
Private Hire New Driver License 3 years	£246	£259
Private Hire Operators License 5 years	£425	£446
Private Hire Operators License 3 years	£306	£321
Private Hire Operators License 1 year	£187	£196
Driver/ Vehicle/ Operator License only	No charge	No charge
Copy documents	No charge	No charge
Re-booking Fee	£35	£35
Basic Skills Assessment / Policy Knowledge Test	£70	£70
Change of Vehicle	£42	£42
Replacement Door Stickers (each)	£8	£8
Replacement ID Plate	£13	£13
Replacememnt ID Badge	£5	£5
Lanyard	£2	£2

Gambling Act Licences

Activity	2023-24 Charge	2024-25 Charge
Bingo Hall – New Licence	£1,885.00	£1,885.00
Bingo Hall – Non Fast Track	£1,540.00	£1,750.00
Bingo Hall – Fast Track	£274.00	£274.00
Bingo Hall – Annual Fee	£1,000.00	£1,000.00
Bingo Hall – Variations	£631.00	£1,750.00
Bingo Hall – Reinstatement of Licence	£1,110.00	£1,200.00
Bingo Hall – Provisional statement	£1,133.00	£1,133.00
Bingo Hall – Transfer	£567.00	£567.00
Betting Shop – New Application	£1,681.00	£1,681.00
Betting Shop – Non Fast Track	£1,485.00	£1,500.00
Betting Shop – Fast Track	£300.00	£300.00
Betting Shop – Annual Fee	£600.00	£600.00
Betting Shop – Variations	£631.00	£1,500.00
Betting Shop – Reinstatement	£1,100.00	£1,100.00
Betting Shop – Provisional Statement	£1,133.00	£2,000.00
Betting Shop – Transfer	£567.00	£1,200.00
Adult Gaming Centre – New Application	£1,335.00	£1,335.00
Adult Gaming Centre – Non Fast Track	£1,000.00	£1,000.00
Adult Gaming Centre – Fast Track	£274.00	£274.00
Adult Gaming Centre – Annual Fee	£1,000.00	£1,000.00
Adult Gaming Centre – Variations	£631.00	£1,000.00
Adult Gaming Centre – reinstatement of licence	£1,110.00	£1,200.00
Adult Gaming Centre – provisional licence	£1,133.00	£2,000.00
Adult Gaming Centre – transfer	£567.00	£1,200.00
Family Entertainment Centre – New Application	£1,327.00	£1,327.00
Family Entertainment Centre – Non Fast Track	£1,000.00	£1,000.00
Family Entertainment Centre – Fast Track	£300.00	£300.00
Family Entertainment Centre – Annual Fee	£750.00	£750.00
Family Entertainment Centre – Variations	£750.00	£750.00
Family Entertainment Centre – reinstatement of licencer	£950.00	£950.00
Family Entertainment Centre – provisional statement	£1,133.00	£2,000.00
Family Entertainment Centre – Transfer	£567.00	£950.00

Premises Liquor Licences

The cost premises licences are determined in accordance with the Licensing Act 2003 and the regulations made therein. Local Authorities have no discretion in this matter.

Rateable Value
Rateable < £4,300
£4,300 to £33,000
£33,001 to £87,000
£87,001 to £125,000
£125,001 and above

Band
A
B
C
D
E

Band
A
B
C
D
E

License	Description	2023-24 Charge	2024-25 Charge
Premises Licence - Alcohol Band A	New	£100.00	£100.00
Premises Licence - Alcohol Band B	New	£190.00	£190.00
Premises Licence - Alcohol Band C	New	£315.00	£315.00
Premises Licence - Alcohol Band D	New	£450.00	£450.00
Premises Licence - Alcohol Band E	New	£635.00	£635.00
Premises Licence - NO Alcohol Band A	New	£100.00	£100.00
Premises Licence - NO Alcohol Band B	New	£190.00	£190.00
Premises Licence - NO Alcohol Band C	New	£315.00	£315.00
Premises Licence - NO Alcohol Band D	New	£450.00	£450.00
Premises Licence - NO Alcohol Band E	New	£635.00	£635.00
Club Premiese Certificate - Alcohol Band A	New	£100.00	£100.00
Club Premiese Certificate - Alcohol Band B	New	£190.00	£190.00
Club Premiese Certificate - Alcohol Band C	New	£315.00	£315.00
Club Premiese Certificate - Alcohol Band D	New	£450.00	£450.00
Club Premiese Certificate - Alcohol Band E	New	£635.00	£635.00
Club Premiese Certificate - NO - Alcohol Band A	New	£100.00	£100.00
Club Premiese Certificate - NO - Alcohol Band B	New	£190.00	£190.00
Club Premiese Certificate - NO - Alcohol Band C	New	£315.00	£315.00
Club Premiese Certificate - NO - Alcohol Band D	New	£450.00	£450.00
Club Premiese Certificate - NO - Alcohol Band E	New	£635.00	£635.00
Premises Licence - Alcohol Band A	Annual Fee	£70.00	£70.00
Premises Licence - Alcohol Band B	Annual Fee	£180.00	£180.00
Premises Licence - Alcohol Band C	Annual Fee	£295.00	£295.00
Premises Licence - Alcohol Band D	Annual Fee	£320.00	£320.00
Premises Licence - Alcohol Band E	Annual Fee	£350.00	£350.00
Premises Licence - NO Alcohol Band A	Annual Fee	£70.00	£70.00
Premises Licence - NO Alcohol Band B	Annual Fee	£180.00	£180.00
Premises Licence - NO Alcohol Band C	Annual Fee	£295.00	£295.00
Premises Licence - NO Alcohol Band D	Annual Fee	£320.00	£320.00
Premises Licence - NO Alcohol Band E	Annual Fee	£350.00	£350.00
Copy premises license or summary	Section 25	£10.50	£10.50
Provisional Statement	Sectio 29	£315.00	£315.00
Notification of Change of Name or address - premise license	Section 33	£10.50	£10.50
Variation of DPS	Section 37	£23.00	£23.00
Transfer Premises License	Section 42	£23.00	£23.00
Interim Authoirty Notice	Section 47	£23.00	£23.00
Copy club premises certificate or summary	Section 79	£10.50	£10.50
Notification of Change of Name or alteration of rules	Section 82	£10.50	£10.50
Change of registered address of club	Section 83	£10.50	£10.50
Temporary Event Notice	Section 100	£21.00	£21.00
Copy Temporary Event Notice	Section 100	£10.50	£10.50
Personal Licence	New	£37.00	£37.00
Personal Licence	Renewal	£37.00	£37.00
Copy personal license	Section 126	£10.50	£10.50
Notification of change of name or address - personal license	Section 127	£10.50	£10.50
Notification of interest	Section 178	£21.00	£21.00

Street Trading

Licence	Details
Street Trading Consent - 12 mth consent	New
Street Trading Consent - 12 mth consent	New
Street Trading Consent - 12 mth consent	Renewal
Street Trading Consent - 14 day consent	New
Variation of Street Trading Consent	Variation
Change of personal details	
Change in employee details	
Copy of street trading consent	

2023-24 Charge
£90.00
£320.00
£410.00
£90.00
£0.00
£0.00
£0.00
£0.00

Notes

Application Fee. A further £320 will be charged for issue of consent (below)

Issue fee

Fee is not payable if the consent is a community event (as determined by the licencing manager)

2024-25 Charge
£95.00
£336.00
£430.00
£95.00
£0.00
£0.00
£0.00
£0.00

Notes

Application Fee. A further £336 will be charged for issue of consent (below)

Issue fee

Fee is not payable if the consent is a community event (as determined by the licencing manager)

Second Hand Goods Dealers Fees

Licence	Details
Second hand Goods Dealer Registration	Registration
Copy registration certificate	Copy

2023-24 Charge
£100.00
£0.00

2024-25 Charge
£105.00
£0.00

Other

Licence	Details
Sex Shop	New

2023-24 Charge
£3,125.00

2024-25 Charge
£3,282.00

Planning Applications

The planning application costs are determined in accordance with the Town and Country Planning Regulations 2012. Local Authorities have no discretion in this matter.

All Outline Applications		2023-24 Charges	20% fixing broken Hsg Mrkt element	2024-25 Charges	20% fixing broken Hsg Mrkt element
Site Area	Not more than 2.5 hectares	£462 per 0.1 hectare	£77	£578 per 0.1 hectare	£116
Site Area up to a maximum fee of £150,000	More than 2.5 hectares	£11,432 + £138 per 0.1 hectare	£1905 + £23	£15,431 + £186 per 0.1 hectare	£3,086 + £31
Householder Applications		2023-24 Charges	20% fixing broken Hsg Mrkt element	2024-25 Charges	20% fixing broken Hsg Mrkt element
Alterations/extensions to a single dwelling , including works within boundary	Single dwelling (excluding flats)	£206	£34	£258	£43
Full Applications (and First Submissions of Reserved Matters)		2023-24 Charges	20% fixing broken Hsg Mrkt element	2024-25 Charges	20% fixing broken Hsg Mrkt element
Erection of dwellings					
Permission in Principle		£402 for each 0.1 hectare		£503 for each 0.1 hectare	£84
Alterations/extensions to two or more dwellings , including works within boundaries	Two or more dwellings (or one or more flats)	£407	£68	£550	£92
New dwellings (up to and including 50)	New dwellings (not more than 50)	£462 per dwelling	£77	578 per dwelling	£96
New dwellings (for more than 50) up to a maximum fee of £300,000	New dwellings (more than 50)	£22,859 + £138 per additional dwelling	£3810 + £23	£30,859 + £186 per additional dwelling	£5,143 + £31
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):					
Increase of floor space	No increase in gross floor space or no more than 40m ²	£234	£39	£293	£49
Increase of floor space	More than 40m ² but no more than 75m ²	£462	£77	£578	£96
Increase of floor space	More than 75m ² but no more than 3,750m ²	£462 for each 75m ² or part thereof	£77	£578 for each 75m ² or part thereof	£96
Increase of floor space	More than 3,750m ²	£22,859 + £138 for each additional 75m ² in excess of 3750 m ² to a maximum of £300,000	£3810 + £23	£30,859 + £186 for each additional 75m ² in excess of 3750 m ² to a maximum of £405,000	£5,143 + £31
The erection of buildings (on land used for agriculture for agricultural purposes)					
Site area	Not more than 465m ²	£96	£16	£120	£20
Site area	More than 465m ² but not more than 540m ²	£462	£77	£578	£96
Site area	More than 540m ² but not more than 4,215m ²	£462 for first 540m ² + £462 for each 75m ² (or part thereof) in excess of 540m ²	£77 + £77	£578 for first 540m ² + £578 for each 75m ² (or part thereof) in excess of 540m ²	£96 + £96
Site area	More than 4,215m ²	£22,859 + £138 for each 75m ² (or part thereof) in excess of 4,215m ² up to a maximum of £300,000	£3810 + £23	£30,859 + £186 for each 75m ² (or part thereof) in excess of 4,215m ² up to a maximum of £405,000	£5,143 + £31
Erection of glasshouses (on land used for the purposes of agriculture)		2023-24 Charges	20% fixing broken Hsg Mrkt element	2024-25 Charges	20% fixing broken Hsg Mrkt element
Floor space	Not more than 465m ²	£96	£16	£120	£20
Floor space	More than 465m ²	£2,580	£430	£3,225	£538
Erection/alterations/replacement of plant and machinery					
Site area	Not more than 5 hectares	£462 for each 0.1 hectare (or part thereof)	£77	£578 for each 0.1 hectare (or part thereof)	£96
Site area	More than 5 hectares	£22,859 + additional £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £300,000	£3810 + £23	£30,859 + additional £186 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £405,000	£5143 + £31

Planning Applications

Applications other than Building Works		2023-24 Charges	20% fixing broken Hsg Mrkt element	2024-25 Charges	20% fixing broken Hsg Mrkt element
Car parks, service roads or other accesses	For existing uses	£234	£39	£293	£49
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)					
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part	£39	£293 for each 0.1 hectare (or part	£49
Site area	More than 15 hectares	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000	£5822+ £23	£47,161 + £186 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300	£7,860 + £31
Operations connected with exploratory drilling for oil or natural gas					
Site area	Not more than 7.5 hectares	£508 for each 0.1 hectare (or part	£123	£635 for each 0.1 hectare (or part	£106
Site area	More than 7.5 hectares	£36,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000	£7320 + £36	£48,696 + additional £204 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £405,000	£8,116 + £34
Other operations (winning and working of minerals)					
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part	£39	£293 for each 0.1 hectare (or part	£49
Site area	More than 15 hectares	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	£5822 + £23	£47,161 + additional £186 for each 0.1 in excess of 15 hectare up to a maximum of £105,300	£7,860 + £31
Other operations (not coming within any of the above categories)					
Site area	Any site area	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028	£39	£293 for each 0.1 hectare (or part thereof) up to a maximum of £2,535	£49
Lawful Development Certificate					
LDC – Existing Use - in breach of a planning condition		Same as Full		Same as Full	
LDC – Existing Use LDC - lawful not to comply with a particular condition		£234	£39	£293	£49
LDC – Proposed Use		Half the normal planning fee.		Half the normal planning fee.	
Reserved Matters					
Application for approval of reserved matters following outline approval		Full fee due or if full fee already paid then £462 due	£77	Full fee due or if full fee already paid then £578 due	£96
Approval/Variation/discharge of condition					
Application for removal or variation of a condition following grant of planning permission		£234	£39	£293	£49
Application relates to planning permission for development already carried out (Section 73A)		£234	£39	£293	£49
Request for confirmation that one or more planning conditions have been complied with		£34 per request for Householder otherwise £116 per request	£6 and £19	£43 per request for Householder otherwise £145 per request	£7 and £24
Change of Use of a building to use as one or more separate dwellinghouses, or other cases					
Number of Dwellings	Not more than 50 dwellings	£462 for each	£77	£578 for each	£96
Number of Dwellings	More than 50 dwellings	£22,859 + £138 for each in excess of 50 up to a maximum of £300,000	£3810 + £23	£30,859 + £186 for each in excess of 50 up to a maximum of £405,000	£5,143 + £31
Other Changes of Use of a building or land		£462	£77	£578	£96
Advertising					
Relating to the business on the premises		£132	£22	£178	£30
Advance signs which are not situated on or visible from the site, directing the public to business		£132	£22	£178	£30
Other advertisements		£462	£77	£578	£96

Planning Applications

Prior Approval					
Agricultural and Forestry buildings & operations or demolition of buildings		£96	£16	£120	£20
Telecommunications Code Systems Operators		£462	£77	£578	£96
Proposed Change of Use to State Funded School or Registered Nursery		£96	£16	£120	£20
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery		£96	£16	£120	£20
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure		£96	£16	£120	£20
Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwellinghouse)		£96	£16	£120	£20
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations		£96	£16	£120	£20
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations		£206	£34	£258	£43
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), where there are no Associated Building Operations		£96	£16	£120	£20
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations		£206	£34	£258	£43
Notification for Prior Approval for a Change Of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to Dwellinghouses (Class C3)		£96	£16	£120	£20
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3)		£96	£16	£120	£20
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3), and Associated Building Operations		£206	£34	£258	£43
Notification for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafés (Class A3)		£96	£16	£120	£20
Notification for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafés (Class A3), and Associated Building Operations		£206	£34	£258	£43
Notification for Prior Approval for a Change of Use from Shops (Class A1) and Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis Uses) to Assembly and Leisure Uses (Class D2)		£96	£16	£120	£20
Application for a Non-material Amendment Following a Grant of Planning Permission					
Applications in respect of householder developments		£34	£6	£43	£7
Applications in respect of other developments		£234	£39	£293	£49
Local Authority Involvement in High Hedge Complaints					
High Hedge Complaint		£500	N/A	£625	N/A
Pre-Application Advice Fees					
Small scale- Householders		£90	N/A	£90	N/A
Medium Scale - 1-9 houses		£450		£450	
Majors		£2,000		£2,000	
Significant Majors		£3,000		£3,000	
Listed Building Consent & Conservation Works		£250		£250	
Planning History Checks					
		£72	N/A	£72	N/A
Supplementary Planning Application Advice					
		POA	N/A	POA	N/A

S106 Fees

2023/24

Type of Obligation Monitoring Fee

Commuted Sum	1% of each payment instalment	This will be included within each invoice requesting payment
Land Contribution	£1,000 per development site	This payment is to be made at the time that the land transfer takes place
On-site Affordable Housing	£1,000 per development site	Payment is to be made on the first occupation of the affordable units
Other obligation	£1,000 per obligation	This is to ensure compliance with obligations such as providing a woodland management strategy etc
Overage Clause1	At least £1,000 or 1% of any additional payments due	This is to report on any commuted sum payments arising from greater profits.

Commuted sum payments for open space / playing pitches contributions	£2,057 per dwelling for housing schemes of 10 or more dwelling	
---	--	--

2024/25

Type of Obligation Monitoring Fee

Commuted Sum	1% of each payment instalment	This will be included within each invoice requesting payment
Land Contribution	£1,067 per development site	This payment is to be made at the time that the land transfer takes place
On-site Affordable Housing	£1,067 per development site	Payment is to be made on the first occupation of the affordable units
Other obligation	£1,067 per obligation	This is to ensure compliance with obligations such as providing a woodland management strategy etc
Overage Clause1	At least £1,067 or 1% of any additional	This is to report on any commuted sum payments arising from greater profits.

Commuted sum payments for open space / playing pitches contributions	£2,195 per dwelling for housing schemes of 10 or more dwelling	This is to report on any commuted sum payments arising from greater profits.
---	--	--

Building Control - Table A

New Build - Houses 2023/24

Standard Charge for New Housing (up to 300m2 Floor Area including flats and maisonettes but not conversions)

No of Dwellings	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
1	250.00	50.00	£300.00	695.83	139.17	£835.00	1,135.00	227.00	£1,362.00
2	329.17	65.83	£395.00	830.83	166.17	£997.00	1,392.50	278.50	£1,671.00
3	365.83	73.17	£439.00	974.17	194.83	£1,169.00	1,608.33	321.67	£1,930.00
4	437.50	87.50	£525.00	1,124.17	224.83	£1,349.00	1,874.17	374.83	£2,249.00
5	525.00	105.00	£630.00	1,286.67	257.33	£1,544.00	2,173.33	434.67	£2,608.00

Building Control - Table A

New Build - Houses 2024/25

Standard Charge for New Housing (up to 300m2 Floor Area including flats and maisonettes but not conversions)

No of Dwellings	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
1	260.00	52.00	£312.00	723.33	144.67	£868.00	1,180.00	236.00	£1,416.00
2	342.50	68.50	£411.00	864.17	172.83	£1,037.00	1,448.33	289.67	£1,738.00
3	380.83	76.17	£457.00	1,013.33	202.67	£1,216.00	1,672.50	334.50	£2,007.00
4	455.00	91.00	£546.00	1,169.17	233.83	£1,403.00	1,949.17	389.83	£2,339.00
5	545.83	109.17	£655.00	1,338.33	267.67	£1,606.00	2,260.00	452.00	£2,712.00

Standard Charge for New Housing (Floor Area between 301m2 and 700m2)

	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
Single Dwelling with Floor Area between 301m2 and 500m2	288.33	57.67	£346.00	787.50	157.50	£945.00	1,291.67	258.33	£1,550.00
Single Dwelling with Floor Area between 501m2 and 700m2	288.33	57.67	£346.00	1,015.00	203.00	£1,218.00	1,564.17	312.83	£1,877.00

Standard Charge for New Housing (Floor Area between 301m2 and 700m2)

	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
Single Dwelling with Floor Area between 301m2 and 500m2	300.00	60.00	£360.00	819.17	163.83	£983.00	1,343.33	268.67	£1,612.00
Single Dwelling with Floor Area between 501m2 and 700m2	300.00	60.00	£360.00	1,055.83	211.17	£1,267.00	1,626.67	325.33	£1,952.00

Please note for more than 5 Dwelling or if the floor area of a dwelling exceeds 700m2 the charge is individually determined

All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered competent person scheme, if this is not the case an additional charge may apply

Please note for more than 5 Dwelling or if the floor area of a dwelling exceeds 700m2 the charge is individually determined

All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered competent person scheme, if this is not the case an additional charge may apply

Building Control - Table B

Charges for small buildings, extensions and alterations to dwellings 2023/24
Valid for applications received between 01/04/2023 & 31/03/2024

Proposal	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
Category 1: Extensions to Dwellings									
Extension Internal Floor area not exceeding 10m2	350.00	70.00	£420.00	inc	inc	inc	420.00	84.00	£504.00
Extension Internal Floor Area over 10m2 but not exceeding 40m2	166.67	33.33	£200.00	344.17	68.83	£413.00	613.33	122.67	£736.00
Extension Internal Floor Area over 40m2 but not exceeding 60m2	166.67	33.33	£200.00	486.67	97.33	£584.00	750.83	150.17	£901.00
Extension - Internal Floor Area over 60m2 but not exceeding 80m2	166.67	33.33	£200.00	629.17	125.83	£755.00	955.00	191.00	£1,146.00
Category 2 - Garages & Carports									
Erection or Extension of a detached or attached building or extension to a dwelling									
Which consists of a garage, carport or both; having a floor area not exceeding 40m2 in total and is intended to be used in common with an existing building	269.17	53.83	£323.00	inc	inc	inc	323.33	64.67	£388.00
The conversion of an attached garage into a habitable room	238.33	47.67	£286.00	inc	inc	inc	285.83	57.17	£343.00
Where the Garage extension exceeds a floor area of 40m2 but does not exceed 60m2	387.50	77.50	£465.00	inc	inc	inc	465.00	93.00	£558.00
Category 3: Loft Conversion and Dormers									
Formation of a room in a roof space, including means of access thereto. Fees for lofts greater than 40m2 are to be based on the cost of work. The Fee cannot be less than shown below									
Without a dormer but not exceeding 40m2 in floor area	358.33	71.67	£430.00	inc	inc	inc	430.00	86.00	£516.00
With a dormer but not exceeding 40m2 in floor area	166.67	33.33	£200.00	308.33	61.67	£370.00	570.00	114.00	£684.00

Where the extension to the dwelling exceeds 80m2 in floor area, the charge is based on the estimated cost in Table E, subject to the sum of the plan charge and inspection charge being not less than £1057.50 (excluding VAT). The total estimated cost of the work must therefore be at least £75,001.

Note: All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge may apply.

Building Control - Table B

Charges for small buildings, extensions and alterations to dwellings 2024/25
Valid for applications received between 01/04/2024 & 31/03/2025

Proposal	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
Category 1: Extensions to Dwellings									
Extension Internal Floor area not exceeding 10m2	166.67	33.33	£200.00	197.50	39.50	£237.00	436.67	87.33	£524.00
Extension Internal Floor Area over 10m2 but not exceeding 40m2	166.67	33.33	£200.00	365.00	73.00	£438.00	637.50	127.50	£765.00
Extension Internal Floor Area over 40m2 but not exceeding 60m2	166.67	33.33	£200.00	512.50	102.50	£615.00	815.00	163.00	£978.00
Extension - Internal Floor Area over 60m2 but not exceeding 80m2	166.67	33.33	£200.00	660.83	132.17	£793.00	993.33	198.67	£1,192.00
Category 2 - Garages & Carports									
Erection or Extension of a detached or attached building or extension to a dwelling									
Which consists of a garage, carport or both; having a floor area not exceeding 40m2 in total and is intended to be used in common with an existing building	280.00	56.00	£336.00	inc	inc	inc	336.67	67.33	£404.00
The conversion of an attached garage into a habitable room	248.33	49.67	£298.00	inc	inc	inc	297.50	59.50	£357.00
Where the Garage extension exceeds a floor area of 40m2 but does not exceed 60m2	403.33	80.67	£484.00	inc	inc	inc	483.33	96.67	£580.00
Category 3: Loft Conversion and Dormers									
Formation of a room in a roof space, including means of access thereto. Fees for lofts greater than 40m2 are to be based on the cost of work. The Fee cannot be less than shown below									
Without a dormer but not exceeding 40m2 in floor area	166.67	33.33	£200.00	205.83	41.17	£247.00	447.50	89.50	£537.00
With a dormer but not exceeding 40m2 in floor area	166.67	33.33	£200.00	327.50	65.50	£393.00	592.50	118.50	£711.00

Where the extension to the dwelling exceeds 80m2 in floor area, the charge is based on the estimated cost in Table E, subject to the sum of the plan charge and inspection charge being not less than £1057.50 (excluding VAT). The total estimated cost of the work must therefore be at least £75,001.

Note: All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge may apply.

Building Control - Table C

Standard Charges for Alterations to Dwellings 2023-24

Proposal	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total	Regularisation
1A. <u>Installation of Replacement windows and doors</u> in a dwelling where the number of windows / doors does not exceed 20							74.17	14.83	£89.00	
1B. <u>Installation of Replacement windows and doors</u> in a dwelling where the number of windows / doors does not exceed 20 (retrospective)								0.00		117.00
2. <u>Underpinning</u> with a total cost not exceeding £30,000	270.83	54.17	£325.00	inc	inc	inc	325.00	65.00	£390.00	
3. <u>Controlled Electrical Work</u> to a single dwelling (not carried out in conjunction with work being undertaken that falls within Table B)	240.83	48.17	£289.00	inc	inc	inc	289.17	57.83	£347.00	
4A. <u>Renovation of a thermal element</u> i.e. Work involving recovering of a roof, replacement of a floor or renovation of an external wall to which L 1b applies. (retrospective)							113.33	22.67	£136.00	171.00
4B. <u>Renovation of a thermal element</u> Replacement Conservatory Roof	POA						POA			POA
5. <u>Formation of a single en suite bathroom / shower room or cloakroom within an existing dwelling</u> (excluding electrical work)	232.50	46.50	£279.00	inc	inc	inc	279.17	55.83	£335.00	393.00
6. <u>Removal or partial removal of chimney breast</u> (accompanied by Structural Engineering Details)	145.83	29.17	£175.00				145.83	29.17	£175.00	210.00
7. <u>Installation of New or Replacement Sewage Treatment Plant and associated discharge</u>	223.33	44.67	£268.00			inc	268.33	53.67	£322.00	386.00
8. <u>Removal of wall and insertion of one or two steel beams maximum span 4 metres</u> (accompanied by Structural Engineering Details)	145.83	29.17	£175.00			inc	145.83	29.17	£175.00	210.00
9. <u>Structural Alterations not supported by Structural Calculations to be individually assessed (Calculations may still be required)</u>	POA					inc	POA			POA
10. <u>The insertion of insulating material in a cavity wall of an existing property*</u>							75.00	15.00	£90.00	
11. <u>Installation of a multi fuel appliance including associated Flue liner and hearth*</u> to a single dwelling							267.50	53.5	£321.00	385.00

* Not carried out under a Competent Person Scheme

Where it is intended to carry out additional work internally within a dwelling at the same time as undertaking alterations as defined in Table C then the charge for all of the internal work (including work as defined in table C) may be assessed using the total estimated cost of work as set out in table E. All other work within dwellings will be charged as set out in Table E.

Building Control - Table C

Standard Charges for Alterations to Dwellings 2024-25

Proposal	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total	Regularisation
1A. <u>Installation of Replacement windows and doors</u> in a dwelling where the number of windows / doors does not exceed 20							77.50	15.50	£93.00	
1B. <u>Installation of Replacement windows and doors</u> in a dwelling where the number of windows / doors does not exceed 20 (retrospective)								0.00		122.00
2. <u>Underpinning</u> with a total cost not exceeding £30,000	281.667	56.33	£338.00	inc	inc	inc	338.33	67.67	£406.00	
3. <u>Controlled Electrical Work</u> to a single dwelling (not carried out in conjunction with work being undertaken that falls within Table B)	250.83	50.17	£301.00	inc	inc	inc	300.83	60.17	£361.00	
4A. <u>Renovation of a thermal element</u> i.e. Work involving recovering of a roof, replacement of a floor or renovation of an external wall to which L 1b applies. (retrospective)							117.50	23.50	£141.00	178.00
4B. <u>Renovation of a thermal element</u> Replacement Conservatory Roof	POA						POA			POA
5. <u>Formation of a single en suite bathroom / shower room or cloakroom within an existing dwelling</u> (excluding electrical work)	241.67	48.33	£290.00	inc	inc	inc	290.00	58.00	£348.00	409.00
6. <u>Removal or partial removal of chimney breast</u> (accompanied by Structural Engineering Details)	151.67	30.33	£182.00				151.67	30.33	£182.00	218.00
7. <u>Installation of New or Replacement Sewage Treatment Plant and associated discharge</u>	232.50	46.50	£279.00			inc	279.17	55.83	£335.00	402.00
8. <u>Removal of wall and insertion of one or two steel beams maximum span 4 metres</u> (accompanied by Structural Engineering Details)	151.67	30.33	£182.00			inc	151.67	30.33	£182.00	218.00
9. <u>Structural Alterations not supported by Structural Calculations to be individually assessed (Calculations may still be required)</u>	POA					inc	POA			POA
10. <u>The insertion of insulating material in a cavity wall of an existing property*</u>							78.33	15.67	£94.00	
11. <u>Installation of a multi fuel appliance including associated Flue liner and hearth*</u> to a single dwelling							278.33	55.6667	£334.00	400.00

* Not carried out under a Competent Person Scheme

Where it is intended to carry out additional work internally within a dwelling at the same time as undertaking alterations as defined in Table C then the charge for all of the internal work (including work as defined in table C) may be assessed using the total estimated cost of work as set out in table E. All other work within dwellings will be charged as set out in Table E.

Building Control - Table D

Extensions and New Build - Other than to Dwellings 2023/24

(i.e. Shops, Offices, industrial, hotels, storage, assembly etc.)

Note - must be submitted as a full plans application (other than application for replacement windows)

Category of Work	Proposal	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total
1	Internal Floor Area not exceeding 6m ²	353.33	70.67	£424.00	inc	inc	inc
2	Internal Floor Area over 6m ² but not exceeding 40m ²	166.67	33.33	£200.00	345.00	69.00	£414.00
3	Internal Floor Area over 40m ² but not exceeding 80m ²	166.67	33.33	£200.00	536.67	107.33	£644.00
4	Shop fit out not exceeding a value of £50,000	343.33	68.67	£412.00	inc	inc	inc
5	Replacement Windows						
	a - not exceeding 10 windows	128.33	25.67	£154.00	Inc	Inc	inc
	b - between 11 - 20 windows	227.5	45.50	£273.00	Inc	Inc	inc

Building Control - Table D

Extensions and New Build - Other than to Dwellings 2024/25

(i.e. Shops, Offices, industrial, hotels, storage, assembly etc.)

Note - must be submitted as a full plans application (other than application for replacement windows)

Category of Work	Proposal	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total
1	Internal Floor Area not exceeding 6m ²	367.50	73.50	£441.00	inc	inc	inc
2	Internal Floor Area over 6m ² but not exceeding 40m ²	173.33	34.67	£208.00	359.17	71.83	£431.00
3	Internal Floor Area over 40m ² but not exceeding 80m ²	173.33	34.67	£208.00	558.33	111.67	£670.00
4	Shop fit out not exceeding a value of £50,000	357.50	71.50	£429.00	inc	inc	inc
5	Replacement Windows						
	a - not exceeding 10 windows	133.33	26.67	£160.00	Inc	Inc	inc
	b - between 11 - 20 windows	236.67	47.33	£284.00	Inc	Inc	inc

Building Control - Table E

Standard Charges for all work not in Tables A,B,C & D for 2023/24
(excludes individually determined charges)

Estimated Cost										
From	To	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
0	1000	121.67	24.33	£146.00	inc	inc	inc	145.83	29.17	£175.00
1,001	2,000	232.50	46.50	£279.00	inc	inc	inc	279.17	55.83	£335.00
2,001	5,000	251.67	50.33	£302.00	inc	inc	inc	301.67	60.33	£362.00
5,001	7,000	257.50	51.50	£309.00	inc	inc	inc	309.17	61.83	£371.00
7,001	10,000	312.50	62.50	£375.00	inc	inc	inc	375.00	75.00	£450.00
10,001	20,000	385.83	77.17	£463.00	inc	inc	inc	463.33	92.67	£556.00
20,001	30,000	166.67	33.33	£200.00	335.83	67.17	£403.00	603.33	120.67	£724.00
30,001	40,000	227.50	45.50	£273.00	370.83	74.17	£445.00	718.33	143.67	£862.00
40,001	50,000	276.67	55.33	£332.00	446.67	89.33	£536.00	868.33	173.67	£1,042.00
50,001	75,000	325.00	65.00	£390.00	544.17	108.83	£653.00	1,048.33	209.67	£1,258.00
75,001	100,000	370.83	74.17	£445.00	686.67	137.33	£824.00	1,269.17	253.83	£1,523.00
100,001	150,000	415.00	83.00	£498.00	790.00	158.00	£948.00	1,445.83	289.17	£1,735.00
150,001	200,000	458.33	91.67	£550.00	893.33	178.67	£1,072.00	1,621.67	324.33	£1,946.00
200,001	250,000	502.50	100.50	£603.00	996.67	199.33	£1,196.00	1,799.17	359.83	£2,159.00

Where it is intended to carry out additional work on a dwelling at the same time as undertaking an extension within table B, then the charge for this additional work (as indicated in Table E) shall be discounted by 50%, subject to a maximum estimated cost of less than £10,000

Note: In respect of domestic work the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge may apply.

Where the estimated cost of work exceeds £250,000 the charge will be individually assessed by Rossendale Borough Council Building Control Services.

Building Control - Table E

Standard Charges for all work not in Tables A,B,C & D for 2024/25
(excludes individually determined charges)

Estimated Cost										
From	To	Plan Fee	VAT	Plan Total	Inspect Fee	VAT	Inspect Total	Building Notice Fee	VAT	Building Notice Total
0	1000	126.67	25.33	£152.00	inc	inc	inc	151.67	30.33	£182.00
1,001	2,000	241.67	48.33	£290.00	inc	inc	inc	290.83	58.17	£349.00
2,001	5,000	261.67	52.33	£314.00	inc	inc	inc	314.17	62.83	£377.00
5,001	7,000	290.00	58.00	£348.00	inc	inc	inc	347.50	69.50	£417.00
7,001	10,000	325.00	65.00	£390.00	inc	inc	inc	390.00	78.00	£468.00
10,001	20,000	401.67	80.33	£482.00	inc	inc	inc	482.50	96.50	£579.00
20,001	30,000	173.33	34.67	£208.00	350.00	70.00	£420.00	627.50	125.50	£753.00
30,001	40,000	236.67	47.33	£284.00	385.83	77.17	£463.00	747.50	149.50	£897.00
40,001	50,000	287.50	57.50	£345.00	465.00	93.00	£558.00	903.33	180.67	£1,084.00
50,001	75,000	338.33	67.67	£406.00	566.67	113.33	£680.00	1,090.83	218.17	£1,309.00
75,001	100,000	385.83	77.17	£463.00	714.17	142.83	£857.00	1,320.00	264.00	£1,584.00
100,001	150,000	431.67	86.33	£518.00	821.67	164.33	£986.00	1,504.17	300.83	£1,805.00
150,001	200,000	476.67	95.33	£572.00	929.17	185.83	£1,115.00	1,686.67	337.33	£2,024.00
200,001	250,000	522.50	104.50	£627.00	1036.67	207.33	£1,244.00	1,870.83	374.17	£2,245.00

Where it is intended to carry out additional work on a dwelling at the same time as undertaking an extension within table B, then the charge for this additional work (as indicated in Table E) shall be discounted by 50%, subject to a maximum estimated cost of less than £10,000

Note: In respect of domestic work the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge may apply.

Where the estimated cost of work exceeds £250,000 the charge will be individually assessed by Rossendale Borough Council Building Control Services.

Building Control - Table F**Demolition (2023/24)**

Category of Work	Proposal	VAT Exempt Fee
1	Application to demolish existing property under Section 80 of the Buildings Act 1984 & issuing the counter notice under Section 81 of the Building Act 1984.	FOC

Building Control - Table F**Demolition (2024/25)**

Category of Work	Proposal	VAT Exempt Fee
1	Application to demolish existing property under Section 80 of the Buildings Act 1984 & issuing the counter notice under Section 81 of the Building Act 1984.	FOC

Building Control - Table G**Other Charges (2023/24)**

Category of Work	Proposal	Net	VAT	Gross Fee
1	Copy of Decision Notice or Completion Certificates (within the past 3 years)	24.17	4.83	£29.00
2	Additional copy from same file.	6.25	1.25	£7.50
3	Re- opening of archived applications (Charge per Hour - minimum 1 hour £80.00) plus decision notice and completion certificate	66.67	13.33	£80.00
4	Re- opening of archived applications (Charge per Hour - minimum 1 hour £80.00) plus decision notice and completion certificate	93.33	18.67	£112.00
5	Withdrawal of an application and any associated charges (Charge per Hour - minimum 1 hour £80.00)	66.67	13.33	£80.00
6	Building Regulation Confirmation letter	66.67	13.33	£80.00
7	Change of applicants details on valid application (New)	66.67	13.33	£80.00
8	Supply of non-standard data and information, including responding to solicitors enquiries (Charge per Hour - minimum 1 hour £80.00)	66.67	13.33	£80.00
9	Pre Application site visit discountably against full application	66.67	13.33	£80.00
10	Exemption Certificate (Charged per Hour - minimum 1 hour £80.00) additional charges for site visits.	66.67	13.33	£80.00

Building Control - Table G**Other Charges (2024/25)**

Category of Work	Proposal	Net	VAT	Gross Fee
1	Copy of Decision Notice or Completion Certificates (within the past 3 years)	25.83	5.17	£31.00
2	Additional copy from same file.	6.67	1.33	£8.00
3	Re- opening of archived applications (Charge per Hour - minimum 1 hour £80.00) plus decision notice and completion certificate	70.00	14.00	£84.00
4	Re- opening of archived applications (Charge per Hour - minimum 1 hour £80.00) plus decision notice and completion certificate	97.50	19.50	£117.00
5	Withdrawal of an application and any associated charges (Charge per Hour - minimum 1 hour £80.00)	70.00	14.00	£84.00
6	Building Regulation Confirmation letter	70.00	14.00	£84.00
7	Change of applicants details on valid application (New)	70.00	14.00	£84.00
8	Supply of non-standard data and information, including responding to solicitors enquiries (Charge per Hour - minimum 1 hour £80.00)	70.00	14.00	£84.00
9	Pre Application site visit discountably against full application	70.00	14.00	£84.00
10	Exemption Certificate (Charged per Hour - minimum 1 hour £80.00) additional charges for site visits.	70.00	14.00	£84.00

Street Naming & Numbering

Existing Properties

Individual House Name / Individual House re-name or re-number

£75

£78

Conversions of existing Properties into multiples

£120 up to a maximum of 4 units; additional Units £26 per unit

£125 up to a maximum of 4 units; additional Units £26 per unit

Newbuild / Conversion to a property

Development of 10 plots or less

£75 per plot up to a maximum of £300

£78 per plot up to a maximum of £300

Development of 11 plots or more

Charges individually assessed

Charges individually assessed

Additional charge, where this includes the naming of a street

£120

£125

Additional charge, where this includes the naming of a building (e.g. block of flats)

£120

£125

Local Land Charges

	2023/24		
	Fee	VAT	TOTAL
Offical Search / Enquiries / Con29R form / LLC1	£70.00	£14.00	£114.00
	£30.00	£0.00	£30.00
Con 29R - Each additional parcel of land	£20.00	£4.00	£24.00
Offical Search - LLC1	£25.00	£0.00	£25.00
Supplementary Questions Con 29O *	£15.00	£3.00	£18.00
Supplementary Question Con 29O (Question 22) *	£25.00	£5.00	£30.00
Each additional Enquiry	£20.00	£4.00	£24.00

	2024/25		
	Fee	VAT	TOTAL
Offical Search / Enquiries / Con29R form / LLC1	£85.00	£17.00	£132.00
	£30.00	£0.00	£30.00
Con 29R - Each additional parcel of land	£25.00	£5.00	£30.00
Offical Search - LLC1	£30.00	£0.00	£30.00
Supplementary Questions Con 29O *	£20.00	£4.00	£24.00
Supplementary Question Con 29O (Question 22) *	£27.00	£5.40	£32.40
Each additional Enquiry	£25.00	£5.00	£30.00

Legal Services

	2023/24			2024/25		
	Net	VAT	Gross	Net	VAT	Gross
<u>Sales of land and property and freehold reversion</u>						
Up to £5,000			£570.00			£600.00
£5001 - £15,000			£775.00			£800.00
£15,001 - £100,000			£1,750.00			£1,800.00
over £100k			2% of sale price			2% of sale price
<u>Leases and Licences</u>						
Industrial Unit Lease		*min	£365.00		*min	£400.00
Industrial Unit Licence		*min	£210.00		*min	£250.00
Garden/Garage Tenancy		*min	£310.00		*min	£350.00
Wayleave/Easement		*min	£505.00		*min	£550.00
Commercial Lease		*min	£770.00		*min	£850.00
Notice of Assignment		*min	£85.00		*min	£95.00
Agricultural Tenancy		*min	£365.00		*min	£400.00
Agricultural Tenancy Renewal		*min	£260.00		*min	£300.00
Lease Renewal		*min	£260.00		*min	£300.00
Deed of Variation/Surrender/Release		*min	£365.00		*min	£400.00
<u>S106 Agreements</u>						
Preparation		* min	£1,600.00		* min	£1,750.00
Checking Fee		* min	£550.00		* min	£800.00
Deed of Variations		* min	£775.00		* min	£1,000.00
Footpath Diversions		* min	£2,850.00		* min	£3,000.00
+ any disbursements (assuming unopposed)						
Commercial Road Closures under TPCA		* min	£110.00		* min	£150.00
Commercial Event Licences		* min	£275.00		* min	£300.00
Misc' Commercial Licence		* min	£300.00		* min	£400.00

Property Services

	2023/24		
	Net	VAT	Gross
Garage sites (adopted TH sites will be held at current rate for a period of 12 months)	£182.50	£36.50	£219.00
Departure Charge (Rawtenstall Bus Terminal, Bacup Road)	78.00 p		
Garden Licences (a garden must be formed of land adjoining Rental £1.50 per sq.m)			
Information regarding industrial units or managed offices have not been included due to the sensitivity of individual pricing			
Garage bond scheme to be introduced to all new and renewing tenancies from 01/04/20			

Property Services

	2024/25		
	Net	VAT	Gross
Garage sites (adopted TH sites will be held at current rate for a period of 12 months)	£190.00	£38.00	£228.00
Departure Charge (Rawtenstall Bus Terminal, Bacup Road)	87.00 p		
Garden Licences (a garden must be formed of land adjoining Rental £1.50 per sq.m)			
Information regarding industrial units or managed offices have not been included due to the sensitivity of individual pricing			
Garage bond scheme to be introduced to all new and renewing tenancies from 01/04/20			

	2023/24		
	Net	VAT	Gross
Band A (£1,000 - £5,000)	300.00	60.00	360.00
Band B (£5001 - £15,000)	300.00	60.00	360.00
Band C (£15,001 - £25,000)	320.00	64.00	384.00
Band D (£5,001 - £50,000)	320.00	64.00	384.00
Band E (£50,001 - £100,000)	345.00	69.00	414.00
Band F (£100,001 +)	460.00	92.00	552.00
Minimum rental fee of £200 per annum. Minimum purchase value of £1000. Valuations on a price banding basis based on letterhead valuation for purchase.			

	2024/25		
	Net	VAT	Gross
Band A (£1,000 - £5,000)	318.33	63.67	382.00
Band B (£5001 - £15,000)	318.33	63.67	382.00
Band C (£15,001 - £25,000)	340.00	68.00	408.00
Band D (£5,001 - £50,000)	340.00	68.00	408.00
Band E (£50,001 - £100,000)	365.00	73.00	438.00
Band F (£100,001 +)	485.00	97.00	582.00
Minimum rental fee of £200 per annum. Minimum purchase value of £1000. Valuations on a price banding basis based on letterhead valuation for purchase.			

	2023/24		
	Net	VAT	Gross
Band A (£1,000 - £5,000)	267.25	£53	£321
Band B (£5001 - £15,000)	267.25	£53	£321
Band C (£15,001 - £25,000)	267.25	£53	£321
Band D (£5,001 - £50,000)	267.25	£53	£321
Band E (£50,001 - £100,000)	320.70	£64	£385
Band F (£100,001 +)	320.70	£64	£385
Minimum rental fee of £200 per annum. Minimum purchase value of £1000. Valuations on a price banding basis based on	Min net fee of £200		

	2024/25		
	Net	VAT	Gross
Band A (£1,000 - £5,000)	280.00	56.00	£336.00
Band B (£5001 - £15,000)	280.00	56.00	£336.00
Band C (£15,001 - £25,000)	280.00	56.00	£336.00
Band D (£5,001 - £50,000)	280.00	56.00	£336.00
Band E (£50,001 - £100,000)	335.00	67.00	£402.00
Band F (£100,001 +)	335.00	67.00	£402.00
Minimum rental fee of £200 per annum. Minimum purchase value of £1000. Valuations on a price banding basis based on	Min net fee of £200		

	2023/24		
	Net	VAT	Gross
Application to Purchase/Lease/Rent	120.00	24.00	144.00
Charity / CIC Application to Purchase/Lease/Rent	10.83	2.17	13.00
Licence / Lease Instruction Fee	65.00	13.00	78.00
Charity Licence / Lease Instruction Fee	10.83	2.17	13.00
Estates Administration Fee	27.50	5.50	33.00
Allotments			
Tenancy agreement pr sq. m.	25.00	0.00	25.00
Minimum fee of £50 per annum	0.35	0.00	0.35

	2024/25		
	Net	VAT	Gross
Application to Purchase/Lease/Rent	125.00	25.00	150.00
Charity / CIC Application to Purchase/Lease/Rent	11.25	2.25	13.50
Licence / Lease Instruction Fee	70.00	14.00	84.00
Charity Licence / Lease Instruction Fee	10.83	2.17	13.00
Estates Administration Fee	30.00	6.00	36.00
Allotments			
Tenancy agreement pr sq. m.	25.50	0.00	25.50
Minimum fee of £50 per annum	0.37	0.00	0.37

Rossendale Borough
Council

Revenue & Capital Budget Book 2024/25

To be presented to Full Council on 28th February 2024

Summary of Revenue Budget 2024/25

General Fund Summary

Service	2023/24 Original Estimate £000	2023/24 Revised Estimate £000	In Year Virements £000	2023/24 Revised Baseline £000	Changes within 2023/24						2024/25 Original Budget £000
					Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
					£000	£000	£000	£000	£000	£000	
Communities Directorate											
Customer Services	1,659	1,661	0	1,661	19	6	94	0	(20)	(16)	1,743
Operational Functions	2,140	2,162	0	2,163	93	13	48	(60)	0	5	2,263
Parks & Open Spaces	843	844	0	844	41	21	35	0	0	7	948
Communities	131	131	0	131	7	36	(0)	4	0	14	169
Environmental Health / PPU unit	406	406	(73)	334	19	15	6	0	0	14	388
Licensing & Enforcement	63	63	22	85	10	49	1	0	0	(23)	122
	5,242	5,267	(50)	5,217	188	139	184	(56)	(20)	2	5,632
Economic Development Directorate											
Planning Services	351	351	0	351	26	(31)	4	0	0	(40)	310
Building Control Services	17	17	0	17	6	(0)	1	0	(0)	(17)	7
Housing and Regeneration Service	385	385	0	385	37	(7)	103	0	4	0	522
Property Services	442	420	0	420	8	55	(91)	(53)	(4)	(57)	277
	1,195	1,173	0	1,173	78	16	17	(53)	0	(114)	1,116
Corporate Services											
Legal Services	188	188	0	190	9	1	(0)	0	0	0	199
Democratic Services	621	620	(3)	617	13	(2)	(1)	2	0	(2)	627
Local Land Charges	(15)	(15)	3	(12)	3	7	1	0	0	(3)	(5)
Corporate Management	653	653	0	653	24	87	0	(10)	70	(107)	718
Financial Services	767	767	0	767	26	1	(2)	0	0	47	838
People & Policy	730	730	0	730	27	(24)	1	0	0	(0)	734
Non-Distributed Costs	131	131	50	181	0	0	(10)	(65)	(50)	50	106
Capital Financing and Interest	742	742	0	742	0	0	0	0	0	(109)	633
	3,816	3,816	50	3,868	102	69	(11)	(73)	20	(125)	3,851
Total General Fund	10,253	10,256	0	10,259	368	225	190	(182)	0	(238)	10,599
Funded by											
Revenue Support Grant	85	85									91
NNDR (Business rates baseline share)	2,261	2,261									2,335
New Homes Bonus	1	1									163
Funding Guarantee	290	290									361
Services Grant	85	85									15
Collection Fund Surplus - Council Tax	40	40									126
Collection Fund Surplus - Business Rates	0	0									0
NNDR Growth/Pooling	500	500									500
Contribution from Reserves	756	756									564
Council Tax Requirement	4,018	4,018									4,155
Number of Band D Equivalent Properties	20,828	20,828									20,891
Council Tax at Band D (excluding Whitworth)	£299.49	£299.49							2.99%		£308.44

£6,444

Revenue Budget 2024/25

Communities Directorate

Service	2023/24 Original Estimate £000	2023/24 Revised Estimate £000	In Year Virements £000	2023/24 Revised Baseline £000	Changes within 2023/24						2024/25 Original Budget £000
					Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes	
Customer Services											
Benefits Administration	(130)	(130)	0	(130)	0	0	0	0	0	12	(118)
Benefits Granted	(24)	(24)	0	(24)	0	0	0	0	0	0	(24)
Central Printing	5	5	0	5	0	0	0	0	0	(5)	0
Concessionary Travel	0	0	0	0	0	0	0	0	0	0	0
Customer Services Management	83	82	0	82	4	(3)	(0)	0	0	(0)	83
E-Government (ICT Support)	873	873	0	873	8	8	27	0	(20)	(27)	869
One Stop Shop	6	6	0	6	0	0	0	0	0	(1)	5
Revenues Collection	(379)	(379)	0	(379)	0	0	0	0	0	0	(379)
Revs & Bens Partnership	1,091	1,091	0	1,091	0	0	67	0	0	0	1,158
Service Assurance Team	134	134	0	134	7	1	0	0	0	5	147
	1,659	1,661	0	1,661	19	6	94	0	(20)	(16)	1,743
Operational Functions											
Operations & Fleet Management	374	374	0	374	20	15	1	0	0	12	422
Refuse & Recycling	1,505	1,504	0	1,505	61	(5)	36	(60)	0	0	1,537
Street Sweeping	261	285	0	285	12	4	10	0	0	(7)	304
	2,140	2,162	0	2,163	93	13	48	(60)	0	5	2,263
Parks											
Cemeteries	(137)	(137)	0	(137)	0	0	5	0	0	5	(126)
Parks	78	78	0	78	0	0	16	0	0	2	96
Parks & Open Spaces	891	891	0	891	41	21	14	0	0	0	967
Playing Fields (Sports Facilities)	11	11	0	11	0	0	0	0	0	0	11
	843	844	0	844	41	21	35	0	0	7	948
Communities	131	131	0	131	7	36	(0)	4	0	(9)	169
Environmental Health	406	406	(73)	334	19	15	6	0	0	14	388
Licensing and Enforcement	63	63	22	85	10	49	1	0	0	(23)	122
Communities Directorate Total	5,242	5,267	(50)	5,217	188	139	184	(56)	(20)	(21)	5,632

Revenue Budget 2024/25

Economic Development Directorate

Service	2023/24 Original Estimate £000	2023/24 Revised Estimate £000	In Year Virements £000	2023/24 Revised Baseline £000	Changes within 2023/24						2024/25 Original Budget £000
					Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes	
Planning											
Development Control	198	198	0	198	19	(31)	2	0	3	(39)	151
Forward Planning	153	153	0	153	7	0	2	0	(2)	(1)	159
	351	351	0	351	26	(31)	4	0	0	(40)	310
Building Control											
Fee Earning	(19)	(19)	0	(19)	5	(0)	1	0	0	(17)	(31)
Statutory Function	33	33	0	33	1	0	0	0	(0)	(0)	35
Street Signs	3	3	0	3	0	0	0	0	0	0	3
	17	17	0	17	6	(0)	1	0	(0)	(17)	7
Regeneration											
Economic Regeneration	184	184	0	184	18	0	1	0	1	21	226
Museum	20	20	0	20	0	0	1	0	2	3	26
	204	204	0	204	18	0	3	0	3	24	252
Property Services											
Allotments	4	4	0	4	0	0	0	(0)	0	(1)	3
Bus Shelters / Station	129	129	0	129	0	0	(2)	(0)	1	1	129
Business Centre	235	235	0	235	0	0	(4)	(5)	0	(26)	200
Car Parks	73	73	0	73	0	0	(1)	0	0	2	75
Corporate Estates	(581)	(581)	0	(581)	8	55	(20)	(2)	(1)	(30)	(570)
Council Offices	(25)	(25)	0	(25)	0	0	(2)	(13)	0	4	(37)
Courier	4	4	0	4	0	0	0	0	0	1	5
Depots	99	99	0	99	0	0	(3)	(12)	(0)	16	101
Facilities Management	91	91	0	91	0	0	(0)	0	0	1	92
Land Drainage	17	17	0	17	0	0	0	0	0	(1)	16
Markets	49	25	0	25	0	0	(2)	(6)	(2)	7	21
Museums	9	9	0	9	0	0	(0)	0	(4)	(4)	1
Public Baths	38	9	0	9	0	0	(28)	0	1	0	(18)
Public Clocks & Memorials	8	38	0	38	0	0	0	0	1	(1)	39
Public Conveniences	23	23	0	23	0	0	(0)	(5)	0	(9)	9
Public Halls	61	61	0	61	0	0	(7)	(2)	0	(32)	20
Sports Facilities	49	49	0	49	0	0	(22)	(0)	0	(2)	24
Sports Grounds	125	125	0	125	0	0	(0)	(8)	0	15	132
Xmas Lights	34	34	0	34	0	0	0	0	0	1	35
	442	420	0	420	8	55	(91)	(53)	(4)	(57)	277
Housing											
Homelessness	116	116	0	116	11	12	100	0	2	(24)	217
Housing Strategy	63	63	0	63	2	(22)	(0)	0	0	(0)	43
Private Sector renewals	2	2	0	2	6	2	1	0	0	0	11
	181	181	0	181	19	(8)	101	0	2	(24)	271
Economic Development Directorate Total	1,195	1,173	0	1,173	78	16	17	(53)	0	(114)	1,116

Revenue Budget 2024/25

Corporate Directorate

Service	2023/24 Original Estimate	2023/24 Revised Estimate	In Year Virements	2023/24 Revised Baseline	Changes within 2023/24						2024/25 Original Budget
					Inflation Pay Award	Employee Increments	Other Inflation	Savings	Inter-service Virements	Volume/ Technical Changes	
					£000	£000	£000	£000	£000	£000	
Legal Services	188	188	0	190	9	1	(0)	0	0	0	199
Local Land Charges	(15)	(15)	3	(12)	3	7	1	0	0	(3)	(5)
Democratic Services											
Democratic Support	151	151	0	151	7	2	0	0	0	(3)	158
Direct Member Costs (including allowances)	216	216	0	216	0	0	(1)	0	0	0	215
Elections	101	101	(12)	89	1	(12)	0	2	0	9	90
Elections IER	0	0	0	0	0	0	0	0	0	0	0
Electoral Registration	86	86	9	95	3	8	0	0	0	(11)	94
Mayoralty & Civic Events	64	64	0	64	2	1	(1)	0	0	3	68
Town Twinning	3	3	0	3	0	0	0	0	0	0	3
	621	620	(3)	617	13	(2)	(1)	2	0	(2)	627
Corporate Management											
Corporate Contingency	40	40	0	40	0	0	0	(10)	0	0	30
Executive Office	380	380	0	380	18	(13)	0	0	0	0	385
Executive Support/Corporate Subscriptions	34	34	0	34	0	0	0	0	0	0	34
Empty Homes	300	300	0	300	3	41	0	0	0	(45)	300
Leisure Services	(101)	(101)	0	(101)	3	58	0	0	70	(62)	(32)
	653	653	0	653	24	87	0	(10)	70	(107)	718
Finance											
Accountancy	356	356	0	356	20	(2)	(2)	0	0	67	438
Exchequer	126	126	0	126	6	2	0	0	0	0	135
Insurance & Risk / Internal Audit	65	65	0	65	0	0	0	0	0	0	65
Treasury Management	220	220	0	220	0	0	0	0	0	(20)	200
	767	767	0	767	26	1	(2)	0	0	47	838
People & Policy											
Corporate Support	244	244	0	244	11	(27)	0	0	0	(0)	228
People & Policy	482	482	0	482	16	3	1	0	0	(0)	501
Publicity & Tourism	4	4	0	4	0	0	0	0	0	0	4
	730	730	0	730	27	(24)	1	0	0	(0)	734
Non-Distributed Costs											
Other Non Distributed costs	21	21	0	21	0	0	(10)	0	0	(0)	11
Pension Costs	110	110	50	161	0	0	0	(65)	(50)	50	95
	131	131	50	181	0	0	(10)	(65)	(50)	50	106
Capital Financing											
Interest & Misc expenses	143	143	0	143	0	0	0	0	0	(153)	(11)
Capital Financing	599	599	0	599	0	0	0	0	0	45	644
Reversal of Capital Charges	0	0	0	0	0	0	0	0	0	0	0
	742	742	0	742	0	0	0	0	0	(109)	633
Corporate Directorate Total	3,816	3,816	50	3,868	102	69	(11)	(73)	20	(125)	3,851

Schemes in Progress	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total 2023/24 - 2027/28 inc slippage £'000
Schemes						
Vehicles / Equipment	529	740	467	261	889	2,886
Wheeled & Litter Bins	70	50	50	50	50	270
Playgrounds	15	10	10	-	-	35
Cemeteries	25	10	10	10	10	65
Pathways	54	20	20	-	-	94
Empty Homes Scheme	500	500	-	-	-	1,000
General Building Renovations & Maintenance	165	100	100	100	100	565
Whitworth	-	-	-	76	-	76
Carbon Reduction Fund	250	627	-	-	-	877
Digital Access	73	-	-	-	-	73
Various Digital Solutions	55	-	-	-	-	55
Stubbylee and Whitaker Parking	30	-	-	-	-	30
Henrietta Street Depot Improvements	115	-	-	-	-	115
Christmas Lighting Catenary	33	-	-	-	-	33
Stubbylee Skate Park	42	-	-	-	-	42
Victoria Park Improvements	62	-	-	-	-	62
Hareholme Viaduct	400	-	-	-	-	400
Car Parks General 22-26 MTFS	20	30	30	30	-	110
Rawtenstall Market Electrical Works	-	101	-	-	-	101
Edgeside Pump Track	34	-	-	-	-	34
Leisure Facilities upgrades	28	80	-	-	-	108
Whitaker Park Improvements	110	-	-	-	-	110
Marl Pits Air Handling Unit	110	-	-	-	-	110
Legacy Liabilities	-	100	-	-	-	100
Sub-total	2,720	2,368	687	527	1,049	7,351
Schemes funded wholly/partly by External Finance or Government Grants	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total 2023/24 - 2027/28 inc slippage £'000
DFG'S - Mandatory Grants	3,727	1,000	1,000	1,000	1,000	7,727
Futures Park Infrastructure	525	-	-	-	-	525
Bacup Historic England	350	-	-	-	-	350
Haslingden 2040 NLHF	2,709	-	-	-	-	2,709
Supported Accomodation	809	-	-	-	-	809
UKSPF - Park Improvements	41	75	-	-	-	116
UKSPF - Haslingden Market	50	450	-	-	-	500
UKSPF - Waterfoot	-	300	-	-	-	300
UKSPF & S106 - Football Pitches	10	241	192	-	-	443
Weir Play Area	150	-	-	-	-	150
Moller Ring Play Area	160	-	-	-	-	160
Tennis Court Improvements	104	-	-	-	-	104
Fairview Rec	143	-	-	-	-	143
Rosendale Town Centres - (LUF)	460	2,886	10,606	-	-	13,952
Rawtenstall Gyratory - (LUF)	250	2,489	4,562	-	-	7,301
Sub-total	9,488	7,441	16,360	1,000	1,000	35,289
Total of Schemes in Progress	12,208	9,809	17,047	1,527	2,049	42,640

New Schemes or Schemes awaiting external funder approval	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total 2023/24 - 2027/28 inc
Stubbylee Park Drainage	-	40	-	-	-	40
Tree Maintenance Equipment	-	100	-	-	-	100
Waste Transfer Station	95	130	-	-	-	225
Trickett's Memorial Ground	-	129	-	-	-	129
Food Waste Collections	-	739	-	-	-	739
Electric Vehicle Charge Points	-	172	-	-	-	172
Swimming Pool Support Fund	-	290	-	-	-	290
Total New Schemes	95	1,600	-	-	-	1,695
Grand Total	12,303	11,409	17,047	1,527	2,049	44,335
Description						
Stubbylee Park Drainage	The drainage has failed in two locations in Stubbylee Park - this scheme is to relay the drainage					
Tree Maintenance Equipment	Purchase of specialist tree felling machinery to assist the safe and efficient removal of diseased/dead trees on the Councils maintained land.					
Waste Transfer Station	This budget is for the preliminary works for the Waste Transfer Station, designs, plans and costings will be worked up in 2024/25 with a view to the build commencing in 2025/26					
Trickett's Memorial Ground	This is a fully funded scheme that has been developed with local community groups to improve the physical features and celebrate the history behind the gardens					
Food Waste Collections	This scheme is for the purchase of the capital equipment(vehicles & caddies) required to implement food waste collections in 2025/26. The project is fully funded by DEFRA.					
Electric Vehicle Charge Points	The Council is partnering with Connected Kerb to install electric vehicle charge points on several car parks across the Borough. The scheme is fully funded by OZEV.					
Swimming Pool Support Fund	Swimming Pool Support Fund grant towards the upgrade of Marl Pits Swimming Pool.					

Appendix 4

Rossendale Borough Council

Council Tax Resolution – Council 28th February 2024

1 – 2023-24 Collection Fund Surplus

- 1.1 That estimated amounts due in relation to collection fund surplus 2023-24 are noted:

	£
Lancashire Police & Crime Commissioner	105,960
Lancashire County Council	663,484
Lancashire Combined Fire Authority	34,700
Rossendale Borough Council	126,148

The Council Tax Resolution

The Council is recommended to resolve as follows:-

- 2 That it is noted that the Chief Finance Officer, under delegated authority has calculated for the year 2024/25
 - (a) the Council Tax Base for the whole area of the Borough **20,891** “D” Band equivalent units [Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended by the Localism Act 2011]
 - (b) a Council Tax Base for dwellings in that part of the Council’s area to which a parish precept relates, being Whitworth Parish, the amount of **2,257** “D” Band equivalent units.
- 3 Calculate that the Council Tax Requirement for the Council's own purposes for 2024/25 (excluding Parish precepts) is £ 6,443,620
- 4 That the following amounts be calculated for the year 2024/25 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:-

- (a) **£33,707,912** Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
- (b) **£27,194,392** Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
- (c) **£6,513,520** Being the amount by which the aggregate at 4(a) above exceeds the aggregate at 4(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
- (d) **£311.79** Being the amount at 4(a) above less the amount at 4(b) above, divided by the amount at 2(a) above, calculated by the Council, in accordance with Section 31(B) of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
- (e) **£69,889** Being the aggregate amounts of all special items (Parish precepts) referred to in Section 34(1) of the Act.
- (f) **£308.44** Being the amount at 4(d) above less the result given by dividing the amount at 2(a) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council tax for the year for dwellings in those parts of its area to which no Parish precept relates.
- (g) **£339.41** for part of the Council's area, Parish of Whitworth, being the amounts given by adding to the amount at 4(f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area 4(e) above divided in each case by the amount at 2(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.
- (h) Being the amounts shown below that are given by multiplying the amounts at 4(f) and 4(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided to dwellings listed in valuation band D, calculated by the Council, in accordance with

Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Parish of Whitworth	226.27	263.99	301.69	339.41	414.83	490.26	565.68	678.82
All other parts of the Borough	205.63	239.9	274.17	308.44	376.98	445.52	514.07	616.88

- (i) That it be noted that for the year 2024-25 the Lancashire County Council have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the Categories of dwellings shown below:-

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Lancashire County Council General	941.22	1098.07	1254.94	1,411.81	1725.55	2039.27	2353.03	2823.62
LCC Social Care	160.99	187.82	214.65	241.48	295.14	348.8	402.47	482.96
Total LCC	1,102.21	1,285.89	1,469.59	1,653.29	2,020.69	2,388.07	2,755.50	3,306.58

At the time of publication the above rates have not been approved.

- (j) That it be noted that for the year 2024-25 the Police and Crime Commissioner for Lancashire has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Police & Crime Commissioner for Lancashire	175.60	204.87	234.13	263.40	321.93	380.47	439.00	526.80

- (k) That it be noted that for the year 2024-25 the Lancashire Combined Fire Authority have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:-

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Lancashire Combined Fire Authority	56.49	65.90	75.32	84.73	103.56	122.39	141.22	169.46

- (l) That, being calculated the aggregate in each case of the amounts at 4.2(h) above and 4.2(i), (j) and (k) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2024-25 for each of the categories of dwellings show below:-

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Rossendale Borough Council	205.63	239.90	274.17	308.44	376.98	445.52	514.07	616.88
Lancashire County Council	1102.19	1285.89	1469.59	1,653.29	2020.69	2388.09	2755.48	3306.58
Police & Crime Commissioner for Lancashire	175.60	204.87	234.13	263.40	321.93	380.47	439.00	526.80
Lancashire Combined Fire Authority	56.49	65.90	75.32	84.73	103.56	122.39	141.22	169.46
Total Non Parished Area	1,539.91	1,796.56	2,053.21	2,309.86	2,823.16	3,336.47	3,849.77	4,619.72
Parish of Whitworth	1,560.55	1,820.65	2,080.73	2,340.83	2,861.01	3,381.21	3,901.38	4,681.66

- 5** To determine in accordance with Section 52ZB of the Local Government Finance Act 1992 that the Council's basic amount of Council Tax for 2024/25 is not excessive in accordance with principles determined by the Secretary of State under Section 52ZC. As the billing authority, the Council has not been notified by a major precepting authority that its relevant basic amount of Council Tax for 2022/23 is excessive and therefore the billing authority is not required to hold a referendum in accordance with section 52ZK of the Local Government Finance Act 1992.

6 Council Tax

Collection - That the Head of Customer Services and e-Government, officers and partners be authorised to take all necessary steps to ensure collection and recovery of the Council Tax and National Non-Domestic Rates (NNDR).

7 NNDR1

In accordance with Section 59A of The Local Government Finance Act 1988, as amended by The Local Government Finance Act 2012, the report informs members of the calculations carried out in estimating the level of National Non-Domestic Rates (the business rates tax base) the Council anticipates collecting in 2024-25. The business rates tax base, reported in the NNDR1 submission to the Department for Levelling Up, Housing and Communities (DLUHC), is noted as £13,620,073 (Part 1a, line 11).

That estimated amounts due to each authority in relation to NNDR collection fund for 2023-24 are noted:

	£
Central Government	27,747
Lancashire County Council	4,994
Lancashire Combined Fire Authority	555
Rosendale Borough Council	22,197