

Report of:	Public Protection Manager	Licence Type:	Premises Licence
Report to:	Licensing Committee	Date:	12 th August 2024
Contact Officer:	Susan Chadwick	Telephone:	01706 238 648
Email:	susanchadwick@rossendalebc.gov.uk		

PREMISES DETAILS

Name:	Ninja Coffee Shop
Address:	23 Deardengate, Haslingden, Rossendale, BB4 5QN
Ward:	Haslingden
Application:	Application for the grant of a new premises licence

1. REASON FOR REFERRAL

- 1.1 To advise members of an application for the grant of a premises licence under Section 17 of the Licensing Act 2003.

2. RECOMMENDATIONS

- 2.1 It is recommended that members determine the application in accordance with the provisions of the Licensing Act 2003.

3. LICENSING OBJECTIVES

- 3.1 Members are reminded of the Licensing objectives as follows:

- The prevention of crime and disorder;
- Public Safety;
- The prevention of public nuisance; and
- The protection of children from harm

4. THE APPLICATION

- 4.1 An application for the grant of a premises licence was received from Ninja Coffee Shops Ltd on 19th June 2024. The application is appended at **Appendix A**.

- 4.2 The applicant is a registered private limited company under company number 14441440.

- 4.3 The Director is listed as Mr Matthew Graham Devlin.

- 4.4 The application proposes:

Live music (Indoors):

Between 0800 hours and 1600 hours Monday to Thursday
 Between 0800 hours and 2230 hours Friday and Saturday
 Between 0800 hours and 2100 hours Sunday

Between 1600 hours and 2230 hours for May, June, July, August and September (without clarity on the days to which this relates, i.e., calendar months, meteorological summer months etc.)

Between 0800 hours and 0100 hours on New Year's **Eve*** (* corrected after publication from "Day").

The applicant has restricted the activity further by limiting it to organised event purposes only with no definition of organised event.

The sale by retail of alcohol:

Between 0800 hours and 1600 hours Monday to Thursday
Between 0800 hours and 2230 hours Friday and Saturday
Between 0800 hours and 2200 hours Sunday

Between 0800 hours and 0100 hours New Year's Eve

The sale shall be for consumption **ON** the premises.

Hours premises are open to the public:

Between 0800 hours and 1600 hours Monday to Thursday
Between 0800 hours and 2230 hours Friday and Saturday
Between 0800 hours and 2200 hours Sunday

Between 0800 hours and 0100 hours New Year's Eve

- 4.5 It should be noted that the premises to which this application relates is relatively small and not likely to safely hold more than 500 people within the proposed licensable area (ground floor). As such, if the application were granted in its current form, the provision of live music as requested would likely be exempt from licensing provided that it took place on the licensed premises whilst the premises is open and authorised for the supply of alcohol for consumption on the premises, i.e., between 0800 hours and the terminal alcohol hour authorised. If the premises were to hold an audience of more than 500 people, the exemption would no longer apply.
- 4.6 Every premises licence that authorises the sale of alcohol must specify a DPS. This will normally be the person who has been given day to day responsibility for running the premises by the premises licence holder.
- 4.7 The application proposes that the designated premises supervisor will be Mr Matthew Graham Devlin who is the holder of a personal licence issued by Rossendale Borough Council.
- 4.8 The applicant has detailed the steps they intend to take to promote the licensing objectives in the operating schedule (Section M) and these steps will be translated into conditions on the licence, if granted. The applicant has also provided a second version of an operating schedule which does differ in parts to the application form. This is appended at **Appendix B**.
- 4.9 As they stand, these steps which will be translated into conditions are loosely worded without a degree of precision.

The applicant has proposed several conditions that appear to be excessively stringent and disproportionate in relation to the requested activities and hours. Whilst their enthusiasm to align with the expectations of the responsible authorities and the public is commendable, the sub-committee are invited to consider whether such measures are indeed necessary to promote the licensing objectives in this case.

- 4.10 The sub-committee are reminded that breach of conditions can lead to a criminal prosecution and/or an application for a review of the licence. It is therefore imperative that conditions are expressed in unequivocal and unambiguous terms. It is also imperative that they are proportionate and necessary to promote the licensing objectives.
- 4.11 The conditions proposed by the applicant have been drafted into clearer enforceable conditions which are appended at **Appendix C**.
- 4.12 Noting paragraphs 4.10 and 4.11 above, not all of these conditions would be considered proportionate in the circumstances. The sub-committee are therefore invited to determine, which, if any, should be imposed in light of the application and any representations made and should amend them as they deem necessary.

5. BACKGROUND

- 5.1 The premises subject to this application was until recently a retail store offering vape products within the town centre setting.
- 5.2 This premises has not previously been licensed.
- 5.3 The licensing plan is appended at **Appendix D**.
- 5.4 Whilst the regimes are properly segregated, it is noted that planning permission may be required for the premises by way of a change of use. This is a matter that the applicant will have to address in due course directly with Development Control.

6. RESPONSIBLE AUTHORITIES

- 6.1 There have been 2 relevant representations from the responsible authorities. The first being a representation from the Licensing Authority which is appended at **Appendix E**.
- 6.2 This representation is one which seeks to obtain precise, proportionate and appropriate conditions for the licence should the sub-committee be minded to grant the application.
- 6.3 The second relevant representation is made on behalf of the Chief Officer of Police and is appended at **Appendix F**.
- 6.4 This representation is the same principle as that at 6.1. It seeks clarity on the steps offered by the applicant.
- 6.5 Members should note in particular paragraph 1.16 of the Section 182 guidance which states:

1.16 Conditions on a premises licence or club premises certificate are important in setting the parameters within which premises can lawfully operate. The use of wording such as “must”, “shall” and “will” is encouraged. Licence conditions:

- *must be appropriate for the promotion of the licensing objectives;*
- *must be precise and enforceable;*
- *must be unambiguous and clear in what they intend to achieve;*
- *should not duplicate other statutory requirements or other duties or responsibilities placed on the employer by other legislation;*
- *must be tailored to the individual type, location and characteristics of the premises and events concerned;*
- *should not be standardised and may be unlawful when it cannot be demonstrated that they are appropriate for the promotion of the licensing objectives in an individual case;*
- *should not replicate offences set out in the 2003 Act or other legislation;*
- *should be proportionate, justifiable and be capable of being met;*
- *cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff, but may impact on the behaviour of customers in the immediate vicinity of the premises or as they enter or leave; and*
- *should be written in a prescriptive format.*

7. REPRESENTATIONS

7.1 There has been 1 representations from “other persons”. This representation is from someone living in the vicinity of the premises and it is appended at **Appendix G**.

7.2 The representation relates to all 4 licensing objectives.

7.3 The representations also concern issues which cannot lawfully be considered by this sub-committee such as parking and associated street safety problems.

7.4 Furthermore, members are reminded that conditions cannot seek to control the behaviour of customers once they are away from the direct control of the licence holder. Beyond the immediate area surrounding the premises, such behaviour is matter for personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right.

8. OPTIONS

8.1 Members should always consider whether concerns raised can be overcome by the addition of conditions before refusing an application.

8.2 Members should consider the application, the representations and all submissions made and must take the steps below (if any) as it considers appropriate for the promotion of the licensing objectives. The steps are:

1. To grant the licence subject to:
 - a) the conditions in the operating schedule modified to such extent as the Authority considers appropriate for the promotion of the licensing objectives, and
 - b) any mandatory conditions which must be included in the licence,
2. To exclude from the scope of the licence any of the licensable activities to which the application relates,
3. To refuse to specify a person in the licence as the premises supervisor;

4. To reject the application.

9. POLICIES TO CONSIDER

- 9.1
- Rossendale Borough Council's Statement of Licensing Policy effective 20th March 2019.
 - Guidance issued under Section 182 of the Licensing Act 2003.

10. CRIME AND DISORDER

10.1 Section 17(1) of the Crime and Disorder Act 1998 places a duty on the Local Authority to have due regard to the likely effect of the exercise of these functions on preventing in its area, the following;

- crime and disorder;
- misuse of drugs alcohol and other substances; and
- re-offending.

APPENDICES

Appendix A	Application form
Appendix B	Further operating schedule
Appendix C	Licence conditions
Appendix D	Licensing Plan
Appendix E	Representation – Licensing Authority
Appendix F	Representation – Lancashire Constabulary
Appendix G	Representation – Other persons

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I Ninja Coffee Shop Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

ROSENDALE
LICENSING UNIT
RECEIVED
19 JUN 2024

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Ninja Coffee 23 Deardengate			
Post town	Haslingden	Postcode	BB4 5QN
Telephone number at premises (if any)		0800 030 2018	
Non-domestic rateable value of premises		£5300	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
- i as a limited company/limited liability partnership please complete section (B)
- ii as a partnership (other than limited liability) please complete section (B)
- iii as an unincorporated association or please complete section (B)
- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/> Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
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Surname		First names	
Date of birth over		I am 18 years old or	<input type="checkbox"/> Please tick yes
Nationality			
Current postal address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Ninja Coffee Shops Ltd
Address Bank House, 4 Ormerod Street Rawtenstall, BB4 8EB
Registered number (where applicable) 14441440
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any) [REDACTED]
E-mail address (optional) Contact@NinjaCoffeeCompany.co.uk

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
01	08	2024

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

Coffee shop based on Higher Deardengate in Haslingden.
Front door accessible by foot/wheelchair.
Easy access and flow throughout the coffee shop. Rear exit is a fire door via downstairs (13 Steps)
Storage of Alcohol will be within the building. No outside storage.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4) Not Applicable		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5) Not Applicable		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6) Not Applicable		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4) Not Applicable	Both	<input type="checkbox"/>
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5) Not Applicable		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6) Not Applicable		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4) Not Applicable
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 5) Not Applicable
Tue			
Wed			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6) Not Applicable
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>		
Day				Start	Finish	Outdoors	<input type="checkbox"/>
						Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4) Not Applicable				
Tue							
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5) Not Applicable				
Thur							
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6) Not Applicable				
Sat							
Sun							

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	08:00	16:00	<u>Please give further details here</u> (please read guidance note 4) Live music. For Example: 1 Male/Female singing with guitar with Small amplified setup due to size and location of Coffee Shop. Live music would only be from an organised event purposes and not every weekend.		
Tue	08:00	16:00			
Wed	08:00	16:00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5) Summer Months – May / June / July / August / September 4pm until 10:30pm		
Thur	08:00	16:00			
Fri	08:00	22:30	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) New Year's Eve/Day – 1am		
Sat	08:00	22:30			
Sun	08:00	21:00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day				Start	Finish
Mon				Please give further details here (please read guidance note 4)	
			Not Applicable		
			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
			Not Applicable		
			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
			Not Applicable		
			Not Applicable		

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)	Not Applicable	
Tue			State any seasonal variations for the performance of dance (please read guidance note 5)	Not Applicable	
Wed			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)	Not Applicable	
Thur					
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing Not Applicable		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4) Not Applicable		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri			Not Applicable		
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun			Not Applicable		

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) Not Applicable		
Mon					
Tue			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5) Not Applicable		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6) Not Applicable		
Fri					
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for <u>consumption – please tick</u> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5) New Years Eve into New Years day: 1am Finish New Years Day. <u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Mon	08:00	16:00			
Tue	08:00	16:00			
Wed	08:00	16:00			
Thur	08:00	16:00			
Fri	08:00	22:30			
Sat	08:00	22:30			
Sun	08:00	22:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Matthew Devlin
Date of birth [REDACTED]
Address [REDACTED]
Postcode [REDACTED]
Personal licence number (if known) 21/00075/LAPERS
Issuing licensing authority (if known) Rossendale Borough Council

□□□□

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

Not Applicable

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	New Years Evening into New Years Day (1am) <u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6) Not Applicable
Mon	08:00	16:00	
Tue	08:00	16:00	
Wed	08:00	16:00	
Thur	08:00	16:00	
Fri	08:00	22:30	
Sat	08:00	22:30	
Sun	08:00	22:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

- 1. Training and Education:**
 - Ensure all staff, including management, undergo thorough training on the licensing objectives, relevant laws, and best practices.
 - Regularly update training to reflect any changes in laws or local policies.
- 2. Risk Assessments and Policies:**
 - Conduct regular risk assessments to identify potential issues related to each objective.
 - Develop and implement comprehensive policies to mitigate identified risks.
 - Review and update policies periodically or after any incidents.
- 3. Community Engagement:**
 - Establish open lines of communication with local community groups, residents, and authorities.
 - Attend community meetings and seek feedback to understand local concerns and expectations.
 - Actively participate in community initiatives and support local events.
- 4. Monitoring and Compliance:**
 - Regularly monitor compliance with licensing laws and internal policies.
 - Implement a system for recording incidents and actions taken to address them.
 - Conduct internal audits and inspections to ensure ongoing adherence standards

b) The prevention of crime and disorder

- The Prevention of Crime and Disorder**
- **Security Measures:**
 - Employ trained security personnel to manage entry and patrol the premises.
 - Install and maintain CCTV systems in strategic locations.
 - Use ID scanners to prevent underage drinking and track potential troublemakers.
 - **Incident Response:**
 - Develop a clear incident response plan for staff to follow.
 - Maintain a logbook for recording incidents of crime and disorder, along with actions taken.
 - **Partnership with Authorities:**
 - Work closely with local police to share intelligence and receive guidance.
 - Participate in local crime reduction initiatives and forums.

c) Public safety

- **Premises Design:**
 - Ensure the premises are designed and maintained to minimize risks (e.g., adequate lighting, clear signage, and safe entry/exit routes).
 - Regularly inspect and maintain equipment and facilities to ensure safety.
- **Capacity Management:**
 - Adhere to capacity limits to prevent overcrowding.
 - Implement crowd control measures during peak times and events.
- **Emergency Procedures:**
 - Develop and regularly rehearse emergency procedures, including evacuation plans.
 - Ensure staff are trained in first aid and emergency response.

d) The prevention of public nuisance

- **Noise Control:**
 - Install soundproofing and limit noise levels, particularly during late hours.
 - Use noise limiters on sound systems and ensure doors and windows remain closed during live music events.
- **Waste Management:**
 - Implement efficient waste management and recycling systems.
 - Schedule waste collections to minimize disruption to neighbors.
- **Customer Behaviour:**
 - Manage customer behavior to reduce disturbances (e.g., clear signage reminding customers to respect the neighborhood, providing adequate smoking areas away from residences).

e) The protection of children from harm

- **Age Verification:**
 - Enforce a strict age verification policy using a Challenge 25 or similar scheme.
 - Train staff to recognize fake IDs and handle refusals appropriately.
 - **Restricted Areas:**
 - Designate specific areas as child-free zones where necessary.
 - Implement policies to ensure children are not exposed to inappropriate activities or materials.
 - **Family-Friendly Policies:**
 - Provide a safe environment for families, with facilities such as child-friendly seating areas and baby-changing facilities.
 - Offer child-friendly entertainment and activities where appropriate.
- By implementing these steps, Ninja Coffee can ensure we are promoting the four licensing objectives effectively, contributing to a safe, lawful, and enjoyable environment for all customers and the local community

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE

WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	<i>Matthew Devlin</i>
Date	17 th June 2024
Capacity	Owner

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the

relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with an official**

document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-

- evidence of the applicant's own identity – such as a passport,
- evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
- evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.



Operating Schedule for Ninja Coffee

Premises: Ninja Coffee, 23 Deardengate, Haslingden, BB4 5QN

License Applicant: Matthew Devlin

Date: 13th June 2024

Nature of Business:

- Coffee Shop

Proposed Licensable Activities:

- Sale of Alcohol (for consumption on the premises)
- live music

Proposed Hours of Operation:

- **Sale of Alcohol:** During standard opening times of:

Monday – Friday 08:00 until 16:00
Friday & Saturday 08:00 until 22:30 & Sunday 08:00 until 22:00
- **Other Licensable Activities:** Live Music:
Monday – Friday 08:00 until 16:00
Friday & Saturday 08:00 until 22:30 & Sunday 08:00 until 22:00
- **Opening Hours:** Monday to Thursday 8am until 16:00
Saturday & Sunday 8am until 22:30 (Sunday: 22:00)

Promotion of Licensing Objectives

1. The Prevention of Crime and Disorder

- **Security Measures:**
 - Install and maintain a high-quality CCTV system covering all public areas, with recordings kept for a minimum of 28 days.
 - Implement an incident logbook to record any occurrences of crime or disorder and actions taken.
 - Display clear signage stating that the premises is under CCTV surveillance.
- **Drugs Policy:**
 - Enforce a zero-tolerance policy on drugs, including regular checks of the premises and staff training on how to handle drug-related incidents.
 - Provide a secure storage area for confiscated items until handed over to the police.
- **Glassware Management:**



- Use polycarbonate or toughened glass where appropriate to reduce the risk of injury.

2. Public Safety

- **Occupancy Management:**
 - Adhere to a maximum occupancy limit as determined by a fire risk assessment.
 - Employ crowd management techniques to prevent overcrowding.
- **Safety Equipment:**
 - Ensure all fire safety equipment is maintained and regularly checked.
 - Provide clear signage for fire exits and evacuation routes.
- **Staff Training:**
 - Train staff in emergency procedures, including fire evacuation and first aid.
 - Conduct regular fire drills and review emergency procedures.

3. The Prevention of Public Nuisance

- **Noise Control:**
 - Implement soundproofing measures and maintain a noise limiter on any amplification equipment.
 - Monitor noise levels at the boundary of the premises and address any issues promptly.
 - Display signage requesting Customers to leave quietly and respect our neighbours.
- **Waste Management:**
 - Schedule waste collection at times that minimize disturbance to our neighbours.
 - Keep outdoor areas tidy and free from litter.
- **External Areas:**
 - Manage outdoor smoking and seating areas to ensure they do not become a source of noise or nuisance.

4. The Protection of Children from Harm

- **Age Verification:**
 - Implement a Challenge 25 policy to prevent underage sales, requiring photographic ID for proof of age.
 - Train staff on the age verification policy and how to handle refusals of service.
- **Restricted Areas:**
 - Designate child-free zones, particularly in areas where adult entertainment is provided or where the primary purpose is the sale of alcohol.
- **Family-Friendly Practices:**
 - Provide a safe and suitable environment for families, including designated family seating areas.



Additional Information

- **Designated Premises Supervisor (DPS): Matthew Devlin**
[REDACTED] **Personal Licence Number:**
21/00075/LAPERS: Issuing Licencing Authority: Rossendale Borough Council.
- **Policies and Procedures:**
 - Attach detailed policies and procedures that outline how the premises will manage each of the above objectives.
- **Community Engagement:**
 - Regularly engage with local residents and businesses to address any concerns and maintain good relations.
- **Review and Improvement:**
 - Commit to regular reviews of operating procedures and policies to ensure continuous improvement and compliance with licensing objectives.

Signed by:

Name:

Date:

Document Owner:	Matthew Devlin	
Review Date:	17 th June 2024	
Next Review Date:	1-10 th December 2024	

Condition 1:

Before any member of staff is authorised to sell alcohol from the premises, they must receive training in the main requirements of the Licensing Act 2003, the specific measures and conditions in place to promote the licensing objectives, licensing offences, age restricted product policies and signs of drunkenness.

Condition 2:

The premises licence holder must ensure that all staff receive comprehensive training in the main requirements of the Licensing Act 2003, the specific measures and conditions in place to promote the licensing objectives, licensing offences, age restricted product policies and signs of drunkenness.

Condition 3:

Training must be documented and records must be retained for a rolling period of 18 months. Such records must be made available for inspection by a Police Constable or Authorised Officer on demand and must be made available in a visible and legible form, or, where any such records are stored in electronic form, in a form from which they can readily be produced in a visible and legible form.

Condition 4:

All staff must receive refresher training in relation to the main requirements of the Licensing Act 2003, the specific measures and conditions in place to promote the licensing objectives, licensing offences, age restricted product policies and signs of drunkenness, licensing offences and age restricted product policies. Such training must be provided at least once every 12 months and must be documented. Records must be retained for a rolling period of 18 months. Such records must be made available for inspection by a Police Constable or Authorised Officer on demand and must be made available in a visible and legible form, or, where any such records are stored in electronic form, in a form from which they can readily be produced in a visible and legible form.

Condition 5:

An incident log (which may be electronically recorded) shall be kept at the premises for at least six months from the date of last entry, and made available on request to a Police Constable or an Authorised Officer of the licensing authority. The incident log shall include the date and time of the incident, a description of the incident and details of any remedial action taken. The incident log may contain any other details which the author considers to be pertinent.

Condition 6:

The licence holder, or other person nominated in writing by the licence holder, shall implement and maintain suitable and sufficient internal auditing systems to test and monitor the businesses operating procedures with regard to preventing underage sales of alcohol and testing of compliance with licensing regulation. Such documentation shall be made available to an authorised officer of the Licensing Authority or Police Constable upon request. The details of the last 2 previous audits including any action taken as a result of those audits shall be made available to an authorised officer of the Licensing Authority or a Police Constable upon request.

Condition 7:

At all times that the premises is open to the public, there shall be a minimum of 1 SIA registered door staff employed at the premises to manage entry to and patrol the premises.

Condition 8:

A colour CCTV system will be installed in the premises and will display on any recording, the time and date of the recording and;

- The system will be operated during permitted hours authorised by the premises licence,
- The camera's shall be sufficient in number to view any area for licensable activity and any exit/entry and the area immediately outside the main entrance,

- Signs will be displayed in the premises to indicate that CCTV is in use and when dealing with incidents or unruly behaviour, staff shall indicate that CCTV is recording the incident,
- The system is kept in a working order, is checked regularly and any faults are rectified promptly,
- Images and recordings to be kept for 28 days and will be available to an Authorised Officer or Police Constable upon request and there shall be trained members of staff who are able to access and operate the system, and
- The recordings can be accessed and downloaded to another removable device (eg, USB stick, DVD or similar).

Condition 9:

An electronic ID scanner shall be operational and working at all times that licensable activity takes place from the premises. If the electronic ID scanner is not operational the Police and the licensing authority will be informed of this fact within at least 48 hours of the equipment becoming inoperational and a repair timescale shall be provided.

A staff member from the premises that is conversant with the operation of the electronic ID scanner shall be on the premises at all times that the premises are used for licensable activity. This staff member will be able to show Police or authorised officers of the Licensing Authority that the electronic ID scanner is working correctly.

The Licence Holder shall provide Police or authorised officers of the Licensing Authority data from the electronic ID scanner upon request.

A UK Driving Licence, Passport and PASS ID Card are the only forms of photographic identification that shall be accepted at the premises for use with the electronic ID scanner.

Condition 10:

The licence holder shall be responsible for creating and implementing a suitable crowd control plan for the premises. Such plan shall be submitted to the Licensing Authority and Police prior to the first occasion that the premises is used for licensable activity. This plan must be further made available upon request to an authorised officer of the Licensing Authority or Police Constable.

Condition 11:

All external doors and windows must remain closed, save for access and egress, whilst live music takes place from the premises.

Condition 12:

The emptying and filling of bins outside the premises with noise producing waste (for example, bottles, glassware etc) and the movement of bins and rubbish outside the premises will cease by 2100 hours.

Condition 13:

Signage in font size of 24 or larger must be conspicuously displayed at the bar and all public exits and must request that customers leave the premises and area quietly.

Condition 14:

All persons purchasing alcohol who appear to be under the age of 25 years shall be required to produce proof of age by way of the following:

- A recognised proof of age card accredited under the British Retail Consortiums Proof of Age Standards Scheme (PASS)
- Photo driving licence
- Passport

Condition 15:

A refusals book shall be kept at the premises to record details of all refusals to sell alcohol and age restricted products. This book shall contain:

- The date and time of the incident,
- The product which was the subject of the refusal

- A description of the customer,
- The name of the staff member who refused the sale
- The reason the sale was refused

The refusals book may contain any other information that is considered pertinent by the author of the entry.

Condition 16:

The licence holder shall implement a written drugs policy and maintain a zero-tolerance approach. The policy shall be made available upon request to an authorised officer of the Licensing Authority and/or Police Constable.

Condition 17:

The premises must make use of a drugs safe to deposit any finds and confiscated items. The licence holder must implement a written policy for the handling, storage and disposal of seized items. This policy must be made available upon request to an authorised officer of the Licensing Authority or Police Constable.

Condition 18:

All staff involved in the day to day operation of the business must be suitably trained in dealing with persons who are incapacitated through the use of drugs or the combined effects of drugs and alcohol. Such training must be documented and records retained for a rolling period of 18 months from the date of last training. These records must be produced, upon request, to an authorised officer of the Licensing Authority or Police Constable.

Condition 19:

All drinking vessels used in the venue shall be polycarbonate and all drinks in glass bottles are to be decanted into polycarbonate containers or polycarbonate carafes prior to being served. Nothing in the condition shall apply to drinks that do not contain any amount of alcohol.

Condition 20:

A noise limiter must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service, so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured by key or password to the satisfaction of officers from the Environmental Health Service and access shall only be by persons authorised by the Premises Licence holder. The limiter shall not be altered without prior agreement with the Environmental Health Service. No alteration or modification to any existing sound system(s) should be effected without prior knowledge of an authorised Officer of the Environmental Health Service. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.

Condition 21:

No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

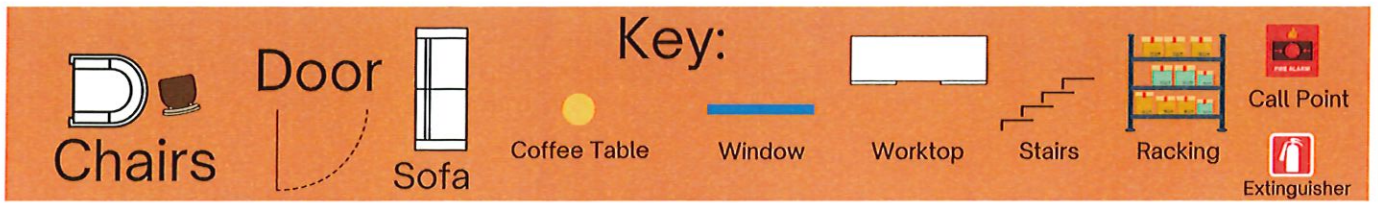
Condition 22:

While live or recorded music takes place, the licensee or management shall undertake regular monitoring of noise levels at the nearest noise-sensitive locations. A record shall be kept of any monitoring, including the date, time and location of monitoring; the name of the monitor; and any action taken. Such records shall be retained for a rolling period of not less than 18 months from the date of last entry and shall be made available upon request to an authorised officer of the Licensing Authority or Police Constable.

Condition 23:

The premises licence holder shall be responsible for ensuring that litter patrols are carried out in the immediate vicinity of the premises and that all waste packaging and other litter is collected and disposed of lawfully. Details of the date and time such patrols are carried out shall be documented and such records shall be made available upon request to a Police Constable or authorised officer of the Licensing

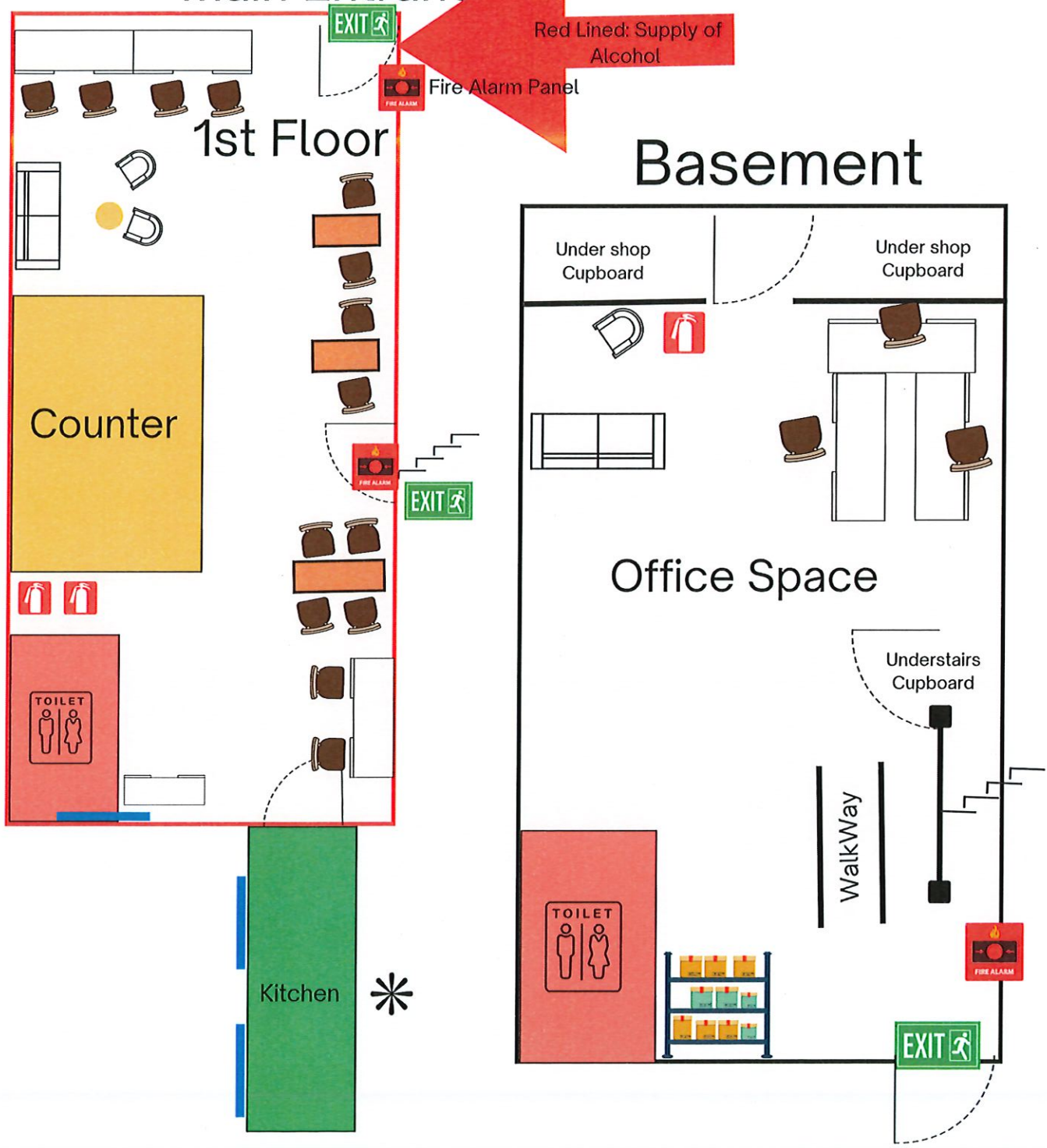
Authority. Such records shall be retained for a rolling period of not less than two years from the date of last entry.



23 Deardengate, BB4 5QN

Floor Plan

Main Entrance



Susan Chadwick

From: Michael Dermody
Sent: 17 July 2024 12:25
To: Licensing Department
Subject: Ninja Coffee wording

Categories: Mike Dermody

As a responsible authority and having reviewed the premise licence application, the licensing authority submit a representation against the application.

This is based on the lack of detail and clarity in the applicant's operating schedule. The applicant has submitted two versions which appear in parts to duplicate each other. Contradict each other and in other parts, are not sufficiently specific enough to work into enforceable conditions on the licence if it were granted. Examples include security measures where it is not stated as to what days or times they will be in post and matters such as whether risk assessments would be documented and available to Authorised Officers.

In principle, the licensing Authority do not object to the application being granted, it simply seeks clarity on the conditions to be offered by the applicant before any decision to grant is made.

Mike Dermody
Public Protection Officer

Rossendale Borough Council | The Business Centre | Futures Park | Bacup | OL13 0BB
Email: michaeldermody@rossendalebc.gov.uk | Tel: 01706 [REDACTED]
Website: www.rossendale.gov.uk



Susan Chadwick

From: Dundon, Stephen <Stephen.Dundon@lancashire.police.uk>
Sent: 17 July 2024 12:19
To: Susan Chadwick
Cc: Jones, Michael - 2623
Subject: Ninja Coffee Premises Licence Application

Susan

With regards the Premises Licence Application dated 17th June from the Ninja Coffee Shops Limited, 53 Deardengate, Haslingden, please accept this email as representations being made by the Police in respect of this application.

Whilst we don't have any objections in principle to this premises having a premises licence for the proposed activity, we have concerns that there appears to be some discrepancy between what is put in the application and what is in the operating schedule that was submitted. For example, the application makes reference to using "trained security personnel to manage entry and patrol the premises". Does this mean all the time, only at certain times, or will a written risk assessment be made to determine when appropriate. Whichever it is, it should be in the conditions of the licence so it is clear what the expectations are.

Similarly the use of CCTV. The use of CCTV is fine but there needs to be clarity around how requests for CCTV will be handled, how promptly they will be responded to and how.

There is also the mention of the use of ID scanners to check age verification. I very much doubt that this would be proportionate in a small venue such as this and the cost would be prohibitive, so clarification is needed as to whether this is required as a condition or not.

In respect of training there is mention of staff training but no mention of how this would be recorded. Similarly the application states in respect of age related refusal, the would age related sales, the applicant will "handle refusals appropriately" but there is no mention of how/if this would be recorded and made available for inspection.

Finally, the police would make representations around the time of the premises being open and the time of the alcohol sales. It is our view that there should be a period of time between the last sale of alcohol and the premises closing to allow a reasonable period of time for customers to finish their drinks. We would suggest that 30 minutes would be a reasonable period.

So in summary, the nature of how the applicant wishes to operate needs to be clearer so that there is scope to add conditions to the licence that are appropriate to that operating model.

If you need anything else from me then let me know.

Regards

Steve

Sergeant 541 Steve Dundon

Licensing Sergeant - Burnley, Rossendale, Pendle and Ribble Valley
Burnley Police Station, Parker Lane, Burnley, BB11 2BT





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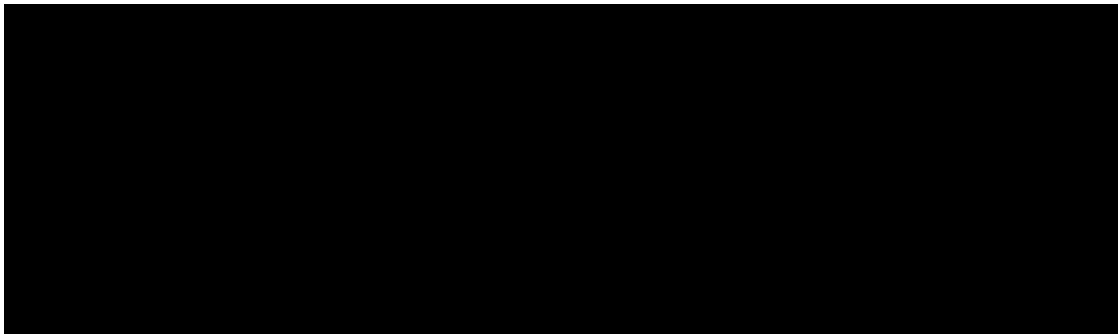
This e-mail has been scanned for the presence of computer viruses.

Susan Chadwick

From: Licensing Department
Sent: 26 June 2024 14:11
To: Susan Chadwick; Michael Dermody
Subject: FW: Objection Re licence for Ninja Coffee shop, Haslingden
Attachments: Planning form (3).pdf

Hi,

Please see the attached objection against the new premises licence application for Ninja Coffee Shop Ltd.



From: [Redacted]
Sent: 26 June 2024 14:06
To: Licensing Department <licensing@rossendalebc.gov.uk>
Subject: Objection Re licence for Ninja Coffee shop, Haslingden

Dear Marcus,

Please see attached objection form re Ninja Coffee licence.

Kind Regards

[Redacted signature block]

Licensing Act 2003 Representation (Objection Form)

I object to the following application:

Section 1 – Premises Details

Name of Premises Ninja Coffee
Name of applicant Matthew Devlin
Address of Premises 23 Dearden Gate, Haslingden, Rossendale, BB4 5QN
What is the application you oppose 24/00142/LAPRE

Section 2 – Objector’s Details

Title: █████
Surname: █████
First Names: █████
Address: █████ Haslingden, Rossendale, █████
Email:* █████ <i>*By providing an email address, you consent to receiving notices and correspondence in this regard by return email.</i>
Daytime phone number: █████ <i>(This is essential as we may need to contact you at short notice)</i>

If you are representing residents or businesses, please complete the boxes below and attach any additional sheets showing the details of those you have been requested to represent and authority to do so.

Organisation name (if applicable): N/A
Nature of representation, for example, Resident’s Association, Ward Councillor etc: Affected individual

Section 3 – Representation Details

Which of the four licensing objectives does your representation relate to? (Tick as appropriate)	<input checked="" type="checkbox"/>	Please state your representation here. Use separate sheets if necessary.
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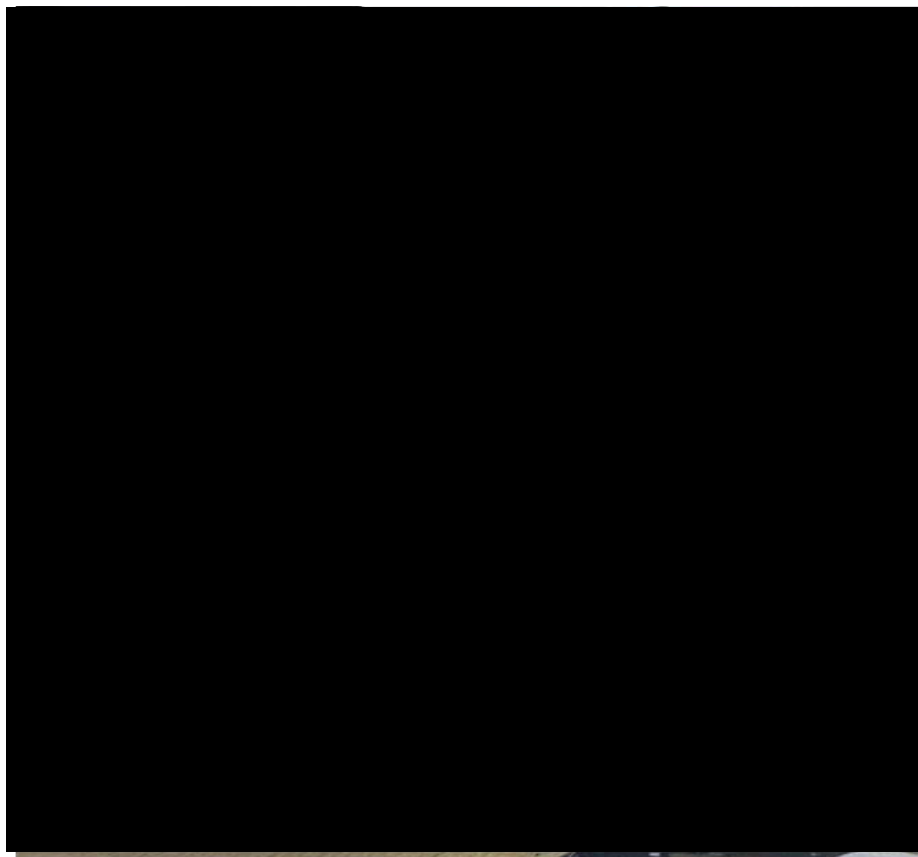
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Use this space to provide further information in support of your representation or to explain any supporting documentation you have provided with this representation:

Mr Devlin states that he will Establish open lines of communication with local community groups, residents and authorities. However, he did not display his original notice until after the period for objection had passed, demonstrating his lack of openness Mr Devlin has made no attempt to address the clear damage this will do to my family right to privacy and quiet enjoyment of our home.

Haslingden regeneration is an excellent idea, but selling alcohol in Ninja coffee will not contribute toward that, rather it will detract.

[REDACTED]



Please tick as appropriate:

<input checked="" type="checkbox"/>	I object to the application being granted at all
<input type="checkbox"/>	I object to the application being granted in its current form

Are there any changes the applicant could take which would alleviate your concerns detailed above?

YES x NO

If yes, please give details below (use separate sheets if necessary):

Determination hearings are held on weekdays during normal business hours. If your representation is deemed relevant in whole or part, would you want to attend the hearing?

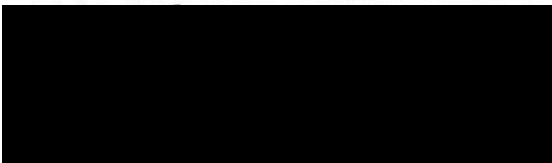
x YES NO

If no, please say why:

Section 4 – Declarations

I am aware that a full copy of my representation (including my name and address) will be sent to the applicant and will form part of a public document prior to any hearing on this matter.	x
I declare that all information contained within this form is correct and true to my knowledge.	x
By providing an email address, I consent to receiving notices and correspondence about this matter by return email.	x

Signature



Date: 25th June 2024

Once complete, this form should be returned to the Licensing department by email to licensing@rossendalebc.gov.uk or by post or personal service to the Council offices. You must ensure that the representation is received within the statutory objection period as late representations cannot be considered.