

**MINUTES OF: THE CABINET**

**Date of Meeting: Wednesday 8<sup>th</sup> January 2025**

**Present: Councillor A Barnes (Chair)  
Councillors Harris, Lythgoe, McInnes and Walmsley**

**Rob Huntington, Chief Executive  
Chris Warren, Director of Resources, s151 Officer  
Clare Birtwistle, Head of Legal, Monitoring Officer  
Clare Law, Head of People and Policy  
Andy Taylor, Head of Environmental Services  
Megan Eastwood, Head of Housing and Regeneration  
Azadeh Bayat, Regeneration Programme Manager**

**Also present 1 press  
7 members of the public**

---

**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2. MINUTES OF THE LAST MEETING**

**Resolved:**

The minutes of the meeting held on 20<sup>th</sup> November 2024 were agreed as a correct record.

**3. URGENT ITEMS OF BUSINESS**

There were no urgent items.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**5. PUBLIC QUESTION TIME**

Four public questions were submitted in advance of the meeting regarding item D1. Transitional plans for Rawtenstall market and item E1. Waste Transfer Station. It was agreed that written responses would be sent to those who were unable to attend in person.

The Leader provided clarification in relation to the Waste Transfer Station.

Rawtenstall Chamber of Commerce asked questions regarding the works in Rawtenstall town centre (item D2 South Gyrotory Design and Delivery Approval). The Leader advised that ongoing meetings would take place between the Council and Lancashire County Council (LCC) regarding disruption caused by the works. Enquiries to be made with LCC to discuss the possibility of further meetings to include the Chamber. Rate relief for businesses would be considered.

**6. UPDATE FROM THE CHAIR OF THE OVERVIEW & SCRUTINY COMMITTEE**

There had been no meeting since the last Cabinet.

**7. TRANSITIONAL PLANS FOR RAWTENSTALL MARKET**

The Lead Member for Economic Development outlined the report which asked Cabinet to approve proposals for the temporary market, approve the partnership with Tameside Council and approve delegations to Officers and Lead Member.

Cabinet was invited to comment on the report:

- It was important to relocate in a way that worked for traders.

**Resolved:**

1. Cabinet approved proposals for the Rawtenstall Temporary Market project, including the relocation of kiosks and provision of separate food stalls to Rawtenstall Town Square.
2. Delegated authority to the Director of Economic Development, Monitoring Officer, and Director of Resources in conjunction with the Lead Member for Economic Development and Regeneration;
  - to complete procurements and legal agreements as necessary.
  - secure relevant permissions including the rental structure for the temporary market.
  - to agree a suitable storage location for 4 kiosks.
3. Approved the partnership of Tameside Council to complete the dismantling and crane hire of the kiosks at a value of £100k.

**Reason for Decision:**

The Rawtenstall Temporary Market project is essential to:

- Support traders and maintain town centre vibrancy;
- Deliver a structured, cost-effective solution for temporary market operations;
- Mitigate disruption during refurbishment works on the permanent market.

**Alternative Options Considered:**

None.

**8. SOUTH GYRATORY DESIGN AND DELIVERY APPROVAL**

The Lead Member for Economic Development outlined the report which asked Cabinet to approve the design and delivery of the project and delegate authority to Officers and the Lead Member.

Cabinet was invited to comment on the report:

- Weekly site visits were taking place.
- Design discussions would take place where any issues arose.
- Design clarification on the drainage issue was to be resolved.
- Issues with the North Gyratory traffic light phasing were being resolved.
- Access to McDonalds would be via an informal pedestrian crossing.
- Schemes were subject to road safety audits and recommendations would be given by the independent inspector.
- Feedback to be given to the design team to take these concerns on board.
- There were challenges delivering in the cost envelope.

**Resolved:**

1. Cabinet approved the design and delivery of the South Gyratory Project as part of the Capital Regeneration Programme for Rawtenstall.
2. Delegated authority to the Director of Economic Development, Monitoring Officer, Director of Resources and the Lead Member to manage procurement, budget approvals, and project oversight.

**Reason for Decision:**

The South Gytratory Project is critical to achieving:

- Improved traffic flow and road conditions;
- Enhanced pedestrian safety and accessibility;
- Resilient infrastructure with reduced flooding risks;
- Long-term benefits for residents, businesses, and road users in Rawtenstall.

**Alternative Options Considered:**

None.

**9. PROCUREMENT OF FOOD WASTE CADDIES**

The Lead member for Environment and Corporate Services outlined the report which asked Cabinet to approve the procurement of food waste caddies and household delivery via the ESPO framework.

Cabinet was invited to comment on the report:

- The caddies would be collected weekly.

**Resolved:**

1. Cabinet approved the procurement of food waste caddies and household delivery via the ESPO framework at a cost of £218,750.

**Reason for Decision:**

To procure food waste caddies, an initial supply of caddy liners and household delivery via the ESPO framework at a cost of £218,750 in readiness for the roll out of the Food Waste Collection Service.

**Alternative Options Considered:**

None.

**10. EXCLUSION OF PUBLIC AND PRESS**

The Leader outlined the reasons for dealing with the matter with the exclusion of public and press.

**Resolved:**

That public and press be excluded from the following item of business under Section 100 (A)(4) of the Local Government Act 1972 since the item involved the likely disclosure of exempt information under Part 1 Paragraph 3 of Schedule 12A to the Local Government Act 1972.

**11. CONTINUED APPOINTMENT OF CONSULTANTS TO REDEVELOP THE WASTE TRANSFER STATION**

The Lead Member for Environment and Corporate Services outlined the report.

Cabinet commented on the report.

**Resolved:**

1. Cabinet approved the recommendations in the report.

**Reason for Decision:**

To proceed to extend the appointment of the existing Consultants to continue with the work on

the redevelopment of the Waste Transfer Station.

**Alternative Options Considered:**

None.

**The meeting concluded at 7.34pm**

\_\_\_\_\_ CHAIR \_\_\_\_\_ DATE