

CIP Actions

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Action Code	Action Title	Theme	HoS & Portfolio Holder	Lead Officer	RAG	Target Date	Completed Date	Latest Status Update
CS09.1	Implementation of Customer Services Best Value Review Plan	Customers.	Cabinet Member for Customer Services; Buckle, Andrew	Buckle, Andrew	Green	01/06/2006	09/11/2006	(9/11/2006) Completed June 2006
HR03.5	Set up rewards/recognition for staff who go beyond the call of duty	Improvement	Cabinet Member for HR and Member Development; Murphy, Liz	Murphy, Liz	Amber	01/07/2006		(9/11/2006) Consultation Complete Report going to January Cabinet. Need to prepare growth bid
LD19.1	Councilor Engagement	Com Network	Cabinet Member for HR and Member Development	Joinson, Julian	Green	01/07/2006	01/09/2006	(16/11/2006) The 'Your Councilors' leaflet has been distributed to all households. The format of Area Forums is still being considered in the light of the consultants' report concerning community engagement.
ER03.2	Core Strategy submitted to GONW	Improvement	Cabinet Member for Regeneration; Sharples, Jon	Sharples, Jon	Amber	01/08/2006		(14/11/2006) Submission February 2007
HR03.2	Implementation of the Competency Framework	LAA ./ Improvement	Cabinet Member for HR and Member Development; Murphy, Liz	Holt, Glenys	Green	01/08/2006		(9/11/2006) --Training Programme now running due to complete end of March 07
HR03.6	Establish an action plan and deliver	Improvement	Cabinet Member for HR and	Holt, Glenys	Amber	01/08/2006		(9/11/2006) Staff morale survey complete. Report complete

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LD17.1	actions as specified as a consequence of the 2nd staff morale survey. To progress plans for the introduction of charges for parking within the Borough with a view to increasing revenue to re-invest in the service in a fair and equal manner.	Economy .	Member Development; Murphy, Liz Cabinet Member for Regeneration; Fisher, Linda	Fisher, Linda	Amber .	01/08/2006		identifying actions. Additional session with mgt forum established in January to share findings (14/11/2006) October 2006 Cabinet
ER12.1	Pre-Feasibility Study Completed	Economy .	Cabinet Member for Regeneration; Sharples, Jon	Sharples, Jon	Amber .	01/08/2006		(15/11/2006) The prefeasibility study was completed in September. It is to be formally signed off at the next meeting of the project steering group on 17th November when the timetable and actions for Phase 2 of the project will be considered. The project now has wider support within East Lancashire and a broader project team is likely to emerge. It is important that the Council is able to provide sufficient resources for the ongoing development of the project.
CS07.1	ICT Strategy Developed	Improvement .	Cabinet Member for Customer Services; Buckle, Andrew	Buckle, Andrew	Green .	01/09/2006	09/11/2006	(9/11/2006) ICt strategy developed sept 06 approved by Cabinet Oct 06
ER02.3	Framework for addressing Affordable Housing within the borough	Housing .	Cabinet Member for Regeneration; Sharples, Jon	Sharples, Jon	Green .	01/09/2006		(15/11/2006) The affordable housing strategy has been prepared. It was submitted to Overview and Scrutiny Committee on 2nd November and will be considered by Cabinet in December.
SL06.3	Develop and implement an Environmental Strategy with local partners and LSP Theme groups	Environment .	Cabinet Member for SS&L; Todd, Carole	Todd, Carole	Green .	01/09/2006		(10/11/2006) The parks and open spaces strategy is progressing well, and the slippage is due to the extra time we have allocated to allow for greater consultation. We are on track to deliver the draft strategy in partnership with Groundwork and other LSP partners by January 2007.

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CS9.2	Monitoring Toolkit for Customer Services Standard	Customers .	Cabinet Member for Customer Services; Buckle, Andrew	Buckle, Andrew	Amber .	01/09/2006		(9/11/2006) Toolkit was developed in September 2006 and is currently being reviewed to assess the fitness for purpose in light of Capita contract.
CP03.2	Evaluation & Options appraisal on Leisure within Borough report received and actions taken forward as required	LAA ./ Partnerships .	Cabinet Member for Customer Services; Snow-Miller, Ilona	Snow-Miller, Ilona	Green .	01/10/2006	15/11/2006	(15/11/2006) Review to be incorporated into budget discussion in Feb 07
CS06.1	Revenues, Benefits and Customer Contact Partnership negotiations completed and contract implementation begun.	LAA ./ Partnerships .	Cabinet Member for Customer Services; Buckle, Andrew	Buckle, Andrew	Green .	01/10/2006	09/11/2006	(9/11/2006) Contact completed and signed end of Sept 2006, All Rossendale Revs & Bens staff tupe'd to Capita
ER03.3	Rawtenstall Area Action Plan submitted	Economy .	Cabinet Member for Regeneration; Sharples, Jon	Sharples, Jon	Amber .	01/10/2006		(14/11/2006) AAP will be submitted in February 2007 due to requirements to do addendum report which is being consulted on at present.
ER08.1	8.1 Delivery of Service Improvement Plan for Development Control	Improvement .	Cabinet Member for Regeneration; Fisher, Linda	Fisher, Linda	Amber .	01/10/2006		(14/11/2006) Cabinet report agreed the way forward for Spatial Development October 2006. New Head of Planning, Legal and Democratic Services - Linda Fisher. Software purchased for performance management exercise to be carried out each week. Weekly assessment of major applications. Section 106 SLA drafted/pre-application discussions introduced. October saw 100% of 2 major applications.
FS06.4	Capital Strategy & AMP Completion- IPF data input- open space data input- digital mapping data input	Improvement .	Cabinet member for Finance & Risk Management; Seddon, Phil	Seddon, Phil	Amber .	01/10/2006		(6/11/2006) AMP Element revised timescale of approval through Committee process by end December 2006. Capital Strategy completed with good assessment by GONW in line with original timescale.