

SUMMARY OF KEY ISSUES

To enable members to understand fully the contents of the Report, below are the key issues and proposed action which needs to be taken.

KEY ISSUES

- The attached 2 tables give a brief position update of the BVPI's and KSI's that are collected on an Annual basis (position as at December 8th)
- There are 34 BVPI's that are collected on an Annual Basis
- There are 33 KSI's
 - 27 KSI's are collected on an annual basis and a position update is given in this report.
 - 6 KSI's which are collected on a monthly basis are not featured in this report, but monthly position updates can be found on Covalent.

RECOMMENDATIONS

To take up any concerns you may have with the performance of the BVPI's and/or KSI's with the relevant responsible officer.

ACTION TO BE TAKEN/BY WHOM/WHAT DATE

1. The Task Group will determine what action, if any, to take