

**Meeting of:**  
 Joint Audit Scrutiny  
 Committee and  
 Standards Committee

**Time / Date**  
 14 June 2007  
 6.30pm

**Venue**  
 Hardmans Mill  
 New Hall Hey  
 Rawtenstall

This meeting is being supported by Heather Moore, Committee and Member Services Manager, (01706) 252423 or email [heathermoore@rossendalebc.gov.uk](mailto:heathermoore@rossendalebc.gov.uk)

### Agenda

ITEM	Lead Member / Contact Officer
<b>A. Business Matters</b>	
<b>A1. Welcome to New Members of the Committee</b>	Heather Moore, Committee and Member Services Committee (01706) 252423
<b>A2. Apologies for Absence and Notification of Substitutes</b>	Heather Moore, Committee and Member Services Committee (01706) 252423
<b>A3. Appointment of Chair and Vice-Chair of the Standards Committee</b>	Heather Moore, Committee and Member Services Committee (01706) 252423
<b>A4. Declarations of Interest</b> Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct, they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item.	Heather Moore, Committee and Member Services Committee (01706) 252423
<b>A5. Minutes of the Audit Scrutiny Committee Meeting held on 15 March 2007</b>	Councillor Darryl Smith/ Heather Moore, Committee and Member Services Manager (01706) 252423
<b>A6. Minutes of the Standards Committee Meeting held on 8 March 2007</b>	Heather Moore, Committee and Member Services Manager (01706) 252423
<b>A7. Urgent Item</b> To note any items which the Chairs have agreed to add to the Agenda on the grounds of urgency	Heather Moore, Committee and Member Services Manager (01706) 252423
<b>B. Public Question Time</b>	

<b>C</b>	<b>Audit and Council Business</b>	
<b>C1.</b>	<b>External Audit Reports</b> <ul style="list-style-type: none"> <li>• Annual Audit Plan (to follow)</li> <li>• Audit and Inspection Letter</li> </ul>	Councillor Brian Essex/Tony Hough, Audit Commission
<b>C2.</b>	<b>Internal Audit Report for 2006/07</b> <ul style="list-style-type: none"> <li>• Annual Audit Report for 2006/07</li> <li>• Audit Annual Plan for 2006/07</li> </ul>	Councillor Brian Essex/Neil Leadbetter, Lancashire Audit Service
<b>C3.</b>	<b>Terms of Reference of both the Audit Scrutiny Committee and the Standards Committee</b>	Councillor Brian Essex/Andrew Fox, Lancashire Audit Service
<b>C4.</b>	<b>New Model Code of Conduct for Members</b> (training will be held on 19 <sup>th</sup> June)	Councillor Brian Essex/ Bill Lawley, Legal and Democratic Services Manager
<b>C5.</b>	<b>Draft Statement of Internal Control</b>	Councillor Brian Essex/Phil Seddon, Head of Financial Services
<b>C6.</b>	<b>Draft Overview and Scrutiny Annual Report 2006/07</b>	Councillor Darryl Smith/ Heather Moore, Committee and Member Services Manager (01706) 252423
<b>C7.</b>	<b>Standards Committee Work Programme 2007/08</b> The Head of Planning, Legal and Democratic Services will provide a verbal update	Linda Fisher, Head of Planning, Legal and Democratic Services
<b>C8.</b>	<b>Audit Scrutiny Committee Work Programme 2007/08</b>	Councillor Darryl Smith/ Heather Moore, Committee and Member Services Manager (01706) 252423



**Carolyn Wilkins**  
**Chief Executive**

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