

## ROSSENDALE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1<sup>st</sup> AUGUST 2007 TO 30<sup>th</sup> NOVEMBER 2007

The Forward Plan sets out the details of the key decisions which the Cabinet or Officers expect to take during the next four month period and beyond where possible. The Plan is updated every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined as one that either:

- a) is, in value worth more than £100,000, or
- b) has a **significant impact** because (for example) it either:
  - (i) affects individuals or organisations outside the Borough;
  - or
  - (ii) will have a long term (more than 5 years) or permanent effect on the council or the borough.

The current members of the Cabinet are:

<a href="#"><u>Councillor Duncan Ruddick</u></a>	Leader of the Council
<a href="#"><u>Councillor William Challinor</u></a>	Deputy Leader and Portfolio Holder Regenerating and Promoting Rossendale
<a href="#"><u>Councillor Judith Driver</u></a>	Portfolio Holder for a Clean and Green Rossendale
<a href="#"><u>Councillor Brian Essex</u></a>	Portfolio Holder for a Well Managed Council
<a href="#"><u>Councillor Janet Graham</u></a>	Portfolio Holder for Health and Wellbeing
<a href="#"><u>Councillor Alison Tickner</u></a>	Portfolio Holder for Quality Services for Customers

The Council's Management Team comprises:

Carolyn Wilkins	Chief Executive
Helen Lockwood	Deputy Chief Executive
George Graham	Executive Director of Resources
Linda Fisher	Head of Planning, Legal and Democratic Services
Phil Seddon	Head of Financial Services
Liz Murphy	Head of Human Resources
Carole Todd	Head of Street Scene and Liveability
Ilona Snow-Miller	Head of Community and Partnerships
Lesley Noble	Head of Policy and Change Management
Jon Sharples	Head of Economic Regeneration and Strategic Housing
Andrew Buckle	Head of Customer Services and E-Government

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision.

Under the Access to Information Procedure rules set out in the Council's Constitution, a key decision may not be taken, unless:

- It is published in the Forward Plan
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given

The law and the Council's Constitution provide an exception that allows urgent key decisions to be made, even though they have not been included in the Forward Plan. This is provided for in Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to Information Procedure Rules.

The Forward Plan also contains details of significant decisions which will be considered by the Cabinet with recommendations to Full Council.

Copies of the following documents may be inspected at the Rossendale Borough Council One Stop Shop, Town Centre Offices, Lord Street, Rawtenstall, Rossendale, Lancashire, BB4 7LZ or accessed from the Council's website [www.rossendale.gov.uk](http://www.rossendale.gov.uk)

- The Council's Constitution
- The Forward Plan

- Reports on the key decisions to be taken
- The minutes or decision notice for each key decision, which will normally be published 4 working days after having been made.

Members of the public are welcome to attend meetings of the Cabinet and the dates and times of the meetings are published on the Council's website [www.rossendale.gov.uk](http://www.rossendale.gov.uk) or you may contact the Democratic Services Section on telephone number 01706 252423 or email Heather Moore, Committee and Member Services Manager at [heathermoore@rossendalebc.gov.uk](mailto:heathermoore@rossendalebc.gov.uk) for further details.

Details of the decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by the decision taker	Representations may be made to the following officer
Statement of Community Involvement	The Cabinet	Regenerating and Promoting Rossendale	August 2007	Consultees identified in Forward Planning consultation database and in accordance with PPS12 and regulatory requirements	Website, circulated to consultees that have expressed prior interest in document, statutory consultees	Website and report	Stephen Stray Senior Planning Officer Tel: 01706 252410 Email: <a href="mailto:stephenstray@rossendalebc.gov.uk">stephenstray@rossendalebc.gov.uk</a>
Review of Planning Code of Conduct	Full Council	Regenerating and Promoting Rossendale	September 2007	Development Control Committee	Meetings	Report	Linda Fisher, Head of Planning, Legal and Democratic Services. Tel: 01706 252447 Email: <a href="mailto:lindafisher@rossendalebc.gov.uk">lindafisher@rossendalebc.gov.uk</a>
Employment Land Study	The Cabinet	Regenerating and Promoting Rossendale	September 2007	Lancashire County Developments Ltd	Meetings	Report	Stephen Stray Senior Planning Officer Tel: 01706252410 Email: <a href="mailto:stephenstray@rossendalebc.gov.uk">stephenstray@rossendalebc.gov.uk</a>
Policy for amended drawings submitted during the planning process (Validation Policy)	The Cabinet	Regenerating and Promoting Rossendale	September 2007	Development Control Committee	Meetings	Report	Linda Fisher, Head of Planning, Legal and Democratic Services Tel: 01706 252447 Email: <a href="mailto:lindafisher@rossendalebc.gov.uk">lindafisher@rossendalebc.gov.uk</a>

Licence Conditions for Private Hire/Hackney Carriage Vehicles	The Cabinet	A Well Managed Council	September 2007	Licensing Committee	Meetings	Report	Tracy Brzozowski, Licensing Manager Tel: 01706 238602 Email <a href="mailto:tracybrzozowski@rossendalebc.gov.uk">tracybrzozowski@rossendalebc.gov.uk</a>
Enforcement Policy - Adoption of final Policy following consultation	The Cabinet	Regenerating and Promoting Rossendale and a Clean and Green Rossendale	September 2007	Development Control and Overview and Scrutiny Task and Finish Group	Meetings	Report	Carole Todd, Head of Street Scene and Liveability 01706 252555 Email: <a href="mailto:caroletodd@rossendalebc.gov.uk">caroletodd@rossendalebc.gov.uk</a> Linda Fisher, Head of Planning, Legal and Democratic Services Tel: 01706 252447 Email: <a href="mailto:lindafisher@rossendalebc.gov.uk">lindafisher@rossendalebc.gov.uk</a>
Former Whitworth Neighbourhood Office	The Cabinet	A Well Managed Council	October 2007	Property offered for sale on open market by way of sealed tender bid	Local paper/Manchester Evening News/Council's Web Site and signs erected on each of the buildings	Report	Michael Forster, Property Services Manager Tel: 01706 252442 Email: <a href="mailto:michaelforster@rossendalebc.gov.uk">michaelforster@rossendalebc.gov.uk</a>
Disposal of land: Henrietta Street, Bacup	The Cabinet	A Well Managed Council	October 2007	Portfolio Holder	Meetings	Report	Mike Forster, Property Services Manager Tel: 01706 252442 Email: <a href="mailto:michaelforster@rossendalebc.gov.uk">michaelforster@rossendalebc.gov.uk</a>
Sustainable Community Strategy	Full Council	Health and Wellbeing	October 2007	Portfolio Holder	Report	Report	Ilona Snow Miller, Head of Community and Partnerships Tel: 01706 252412 Email: <a href="mailto:ilonasnow-miller@rossendalebc.gov.uk">ilonasnow-miller@rossendalebc.gov.uk</a>

Polling Station Review	Full Council	A Well Managed Council	October 2007	Public Consultation	Website, questionnaires	Report	Joanne Smith, Elections Manager Tel: 01706 252446 Email: <a href="mailto:joannesmith@rossendalebc.gov.uk">joannesmith@rossendalebc.gov.uk</a>
Submission of Core Strategy	Full Council	Regenerating and Promoting Rossendale	November 2007	Consultees identified in Forward Planning consultation database and in accordance with PPS12 and regulatory requirements.	Consultation in accordance with Regulations 27& 28 of the TCPA (Local Development) (England) Regulations 2004 for the submission of the document to the Secretary of State and examination by Planning Inspectorate.	Core Strategy, Final Sustainability Appraisal and Statement of Communication.	Stephen Stray Senior Planning Officer Tel: 01706252410 Email: <a href="mailto:stephenstray@rossendalebc.gov.uk">stephenstray@rossendalebc.gov.uk</a>
Approval of the Allocation Development Plan Document (DPD) for consultation	The Cabinet	Regenerating and Promoting Rossendale	November 2007	The issues and options documents will be deposited for public consultation	Consultation in accordance with Regulation 25 of the TCPA (Local Development) (England) Regulations 2004. Consultation will also be in accordance with the 2 <sup>nd</sup> Draft Statement of Community Involvement	Allocation DPD	Stephen Stray Senior Planning Officer Tel: 01706252410 Email: <a href="mailto:stephenstray@rossendalebc.gov.uk">stephenstray@rossendalebc.gov.uk</a>
Approval of the Proposals Map for consultation	The Cabinet	Regenerating and Promoting Rossendale	November 2007	The issues and Options documents will be deposited for public consultation	Consultation in accordance with Regulation 25 of the TCPA (Local Development) (England) Regulations 2004. Consultation will also be in accordance with the 2 <sup>nd</sup> Draft Statement of Community Involvement	Proposals Map	Stephen Stray, Senior Planning Officer Tel: 01706 252410 Email: <a href="mailto:stephenstray@rossendalebc.gov.uk">stephenstray@rossendalebc.gov.uk</a>
Rossendale Black & Minority Ethnic Housing Strategy	Cabinet	Regenerating and Promoting Rossendale	November 2007	BME Groups, stakeholders, providers, external partners	Draft Report and focus sessions	Report	Steve Jackson, Housing Market Restructuring Manager, Tel: 01706 252401, e-mail: <a href="mailto:stephenjackson@rossendalebc.gov.uk">stephenjackson@rossendalebc.gov.uk</a> no later than 1 <sup>st</sup> October

							2007.
Rossendale Supported Housing Strategy	Cabinet	Regenerating and Promoting Rossendale	November 2007	Stakeholders, providers, partners, public	Draft Report and meetings, advertising through website and press.	Report	Steve Jackson, Housing Market Restructuring Manager, Tel: 01706 252401, e-mail: <a href="mailto:stephenjackson@rossendalebc.gov.uk">stephenjackson@rossendalebc.gov.uk</a> no later than 1 <sup>st</sup> October 2007.



Duncan Ruddick  
Leader of the Council