

**Subject:** CHECKLIST FOR LOCAL ASSESSMENTS

**Status:** For Publication

**Report to:** STANDARDS COMMITTEE

**Date:** 22<sup>ND</sup> JANUARY 2008

**Report of:** EXECUTIVE DIRECTOR OF REGULATORY SERVICES

**Portfolio Holder:** WELL MANAGED COUNCIL

**Key Decision:** Yes / No

Forward Plan

General Exception

Special Urgency

## 1. PURPOSE OF REPORT

- 1.1 That members of the Committee are made aware of the recently published checklist for Local Assessments.

## 2. CORPORATE PRIORITIES

- 2.1 The matters discussed in this report impact directly on the following corporate priorities and associated corporate objective.

- Delivering Quality Services to Customers (Customers, Improvement)
- Well Managed Council (Improvement, Community Network)

## 3. RISK ASSESSMENT IMPLICATIONS

- 3.1 All the issues raised and the recommendation in this report involve risk considerations as set out below:
- 3.2 There are no specific risk issues for members to consider arising from this report.

### COMMENTS FROM STATUTORY OFFICERS:

## 4. SECTION 151 OFFICER

- 4.1 No comments.

## 5. MONITORING OFFICER

- 5.1 Its important that the Committee are aware of the new checklist and that we implement relevant changes to accommodate proposals.

**6. HEAD OF PEOPLE AND ORGANISATIONAL DEVELOPMENT (ON BEHALF OF THE HEAD OF PAID SERVICE)**

6.1 No comments.

**7. CONCLUSION**

7.1 The Committee is asked to provide feedback on the consultation paper.

**8. RECOMMENDATION**

8.1 That consideration is given to the checklist and the monitoring officer is requested and report back to Standards Committee and Full Council on any Constitutional amendments.

**9. CONSULTATION CARRIED OUT**

9.1 None.

**10. EQUALITY IMPACT ASSESSMENT**

Is an Equality Impact Assessment required No

Is an Equality Impact Assessment attached No

**11. BIODIVERSITY IMPACT ASSESSMENT**

Is a Biodiversity Impact Assessment required No

Is a Biodiversity Impact Assessment attached No

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No background papers (*delete where applicable*)

