

## ROSSENDALE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1<sup>st</sup> MARCH 2008 TO 30<sup>th</sup> JUNE 2008

The Forward Plan sets out the details of the key decisions which the Cabinet or Officers expect to take during the next four month period and beyond where possible. The Plan is updated every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined as one that either:

- a) is, in value worth more than £100,000, or
- b) has a **significant impact** because (for example) it either:
  - (i) affects individuals or organisations outside the Borough;
  - or
  - (ii) will have a long term (more than 5 years) or permanent effect on the council or the borough.

The current members of the Cabinet are:

<a href="#">Councillor Anthony Swain</a>	Leader of the Council
<a href="#">Councillor William Challinor</a>	Deputy Leader and Portfolio Holder for Regenerating and Promoting Rossendale
<a href="#">Councillor Judith Driver</a>	Portfolio Holder for a Clean and Green Rossendale
<a href="#">Councillor Brian Essex</a>	Portfolio Holder for a Well Managed Council
<a href="#">Councillor Janet Graham</a>	Portfolio Holder for Health and Wellbeing
<a href="#">Councillor Alison Tickner</a>	Portfolio Holder for Quality Services for Customers

The Council's Management Team comprises:

Carolyn Wilkins	Chief Executive
Helen Lockwood	Deputy Chief Executive
George Graham	Executive Director of Resources
Linda Fisher	Executive Director of Regulatory Services
Andrew Buckle	Head of Customer Services and E-Government
Phil Seddon	Head of Finance
Liz Murphy	Head of People and Organisational Development
Lesley Noble	Head of Policy and Performance
Jon Sharples	Head of Regeneration
Carole Todd	Head of Street Scene and Neighbourhood Services

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision.

Under the Access to Information Procedure rules set out in the Council's Constitution, a key decision may not be taken, unless:

- It is published in the Forward Plan
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given

The law and the Council's Constitution provide an exception that allows urgent key decisions to be made, even though they have not been included in the Forward Plan. This is provided for in Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to Information Procedure Rules.

The Forward Plan also contains details of significant decisions which will be considered by the Cabinet with recommendations to Full Council.

Copies of the following documents may be inspected at the Rossendale Borough Council One Stop Shop, Town Centre Offices, Lord Street, Rawtenstall, Rossendale, Lancashire, BB4 7LZ or accessed from the Council's website [www.rossendale.gov.uk](http://www.rossendale.gov.uk)

- The Council's Constitution
- The Forward Plan
- Reports on the key decisions to be taken
- The minutes or decision notice for each key decision, which will normally be published 4 working days after having been made.

Members of the public are welcome to attend meetings of the Cabinet and the dates and times of the meetings are published on the Council's website [www.rossendale.gov.uk](http://www.rossendale.gov.uk) or you may contact the Democratic Services Section on telephone number 01706 252423 or email Heather Moore, Committee and Member Services Manager at [heathermoore@rossendalebc.gov.uk](mailto:heathermoore@rossendalebc.gov.uk) for further details.

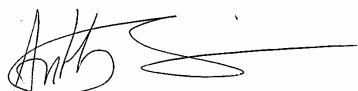
Details of the decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by the decision taker	Representations may be made to the following officer
Fall Barn Conservation Area Appraisal	The Cabinet	Regeneration and Promoting Rossendale	March 2008	Members	Meetings	The appraisal	Joseph Hildred Planning Assistant Tel 01706252419
Cemetery Policies and Regulations	The Cabinet	A Clean and Green Rossendale	March 2008	Elected Members	Meetings	Report	Carole Todd, Head of Street Scene and Neighbourhood Services Tel: 01706 252555 Email: <a href="mailto:caroletodd@rossendalebc.gov.uk">caroletodd@rossendalebc.gov.uk</a>
Pennine Lancashire Flag	The Cabinet	Quality Services to Customers	March 2008	Portfolio Holder	Meetings	Report	Nick Molyneux, Communications Manager Tel: 01706 238604 Email: <a href="mailto:nickmolyneux@rossendalebc.gov.uk">nickmolyneux@rossendalebc.gov.uk</a>
Policy for amended drawings submitted during the planning process (Validation Policy)	The Cabinet	Regenerating and Promoting Rossendale	March 2008	Development Control Committee	Meetings	Report	Linda Fisher, Executive Director of Regulatory Services Tel: 01706 252447 Email: <a href="mailto:lindafisher@rossendalebc.gov.uk">lindafisher@rossendalebc.gov.uk</a>
Baltic Bridge Regeneration Project, Waterfoot	The Cabinet	Regenerating and Promoting Rossendale	March 2008	Elected Members Public consultation has taken place	Meetings	Report	on Sharples, Head of Regeneration Tel: 01706 252404 Email: <a href="mailto:jonsharples@rossendalebc.gov.uk">jonsharples@rossendalebc.gov.uk</a>

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City Development Company	The Cabinet	Regenerating and Promoting Rossendale	March 2008	East Lancashire Leaders and Chief Executives	Meetings	Report	Carolyn Wilkins, Chief Executive Tel: 01706 252428 Email: <a href="mailto:carolynwilkins@rosseendalebc.gov.uk">carolynwilkins@rosseendalebc.gov.uk</a>
Sustainable Community Strategy	The Cabinet	Health and Wellbeing	March 2008	Portfolio Holder	Report	Report	Mike Riley, Principal Partnerships Officer Tel: 01706 252412 Email: <a href="mailto:michaelriley@rosseendalebc.gov.uk">michaelriley@rosseendalebc.gov.uk</a>
Housing Market Renewal Programme 2008/2009	The Cabinet	Regenerating and Promoting Rossendale	March 2008	Ward Members	Meetings	Report	Steve Jackson, Housing Market Restructuring Manager, Tel: 01706 252401, e-mail: <a href="mailto:stephenjackson@rosseendalebc.gov.uk">stephenjackson@rosseendalebc.gov.uk</a>
Pennine Lancashire Choice Based Lettings – Memorandum of Understanding	The Cabinet	Regenerating and Promoting Rossendale	March 2008	Members	Meetings	Report	Steve Jackson, Housing Market Restructuring Manager, Tel: 01706 252401, e-mail: <a href="mailto:stephenjackson@rosseendalebc.gov.uk">stephenjackson@rosseendalebc.gov.uk</a>
Environmental Policy	The Cabinet	Clean and Green Rossendale	March 2008	Policy Scrutiny Committee Public Consultation	Meetings	Report	Philip Mepham, Interim Environmental Health Manager Tel: 01706 252566 Email: <a href="mailto:philipmepham@rosseendalebc.gov.uk">philipmepham@rosseendalebc.gov.uk</a>

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An organisation that focuses resources on priorities	The Cabinet	Well Managed Council	March 2008	Meetings with staff and Trade Unions. Consideration of reports by members	Meetings	Report	Carolyn Wilkins, Chief Executive Tel: 01706 252428 Email: <a href="mailto:carolynwilkins@rosse.ndalebc.gov.uk">carolynwilkins@rosse.ndalebc.gov.uk</a>
Rossendale Supported Housing Strategy	The Cabinet	Regenerating and Promoting Rossendale	March 2008	Stakeholders, providers, partners, public	Draft Report and meetings, advertising through website and press.	Report	Steve Jackson, Housing Market Restructuring Manager, Tel: 01706 252401, e-mail: <a href="mailto:stephenjackson@rossendalebc.gov.uk">stephenjackson@rossendalebc.gov.uk</a>
Economic Strategy	The Cabinet	Regenerating and Promoting Rossendale	April 2008	Rossendale Regeneration Board  Other internal departments and services  Other external stakeholders  Wider community consultation	Variety of methods including presentations to appropriate meetings and groups, publication of draft with appropriate questionnaire, publication of draft on Internet.	Final draft strategy with covering report.	Sarah Dunn Economic Regeneration Manager  01706 252421 <a href="mailto:sarahdunn@rossendalebc.gov.uk">sarahdunn@rossendalebc.gov.uk</a>

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Enforcement Policy - Adoption of final Policy following consultation	The Cabinet	Regenerating and Promoting Rossendale and a Clean and Green Rossendale	May/June 2008	Development Control and Overview and Scrutiny Task and Finish Group	Meetings	Report	Carole Todd, Head of Street Scene and Neighbourhood Services Tel: 01706 252555 Email: <a href="mailto:caroletodd@rossendalebc.gov.uk">caroletodd@rossendalebc.gov.uk</a> Linda Fisher, Executive Director of Regulatory Services Tel: 01706 252447 Email: <a href="mailto:lindafisher@rossendalebc.gov.uk">lindafisher@rossendalebc.gov.uk</a>
Open Space and Play Equipment Supplementary Planning Document (part of Local Development Framework)	The Cabinet Full Council	Regenerating and Promoting Rossendale	June 2008	Members	Meetings	SPD - Adoption	Stephen Stray Principal Planning Officer – Forward Planning Tel: 01706252420 Email: <a href="mailto:stephenstray@rossendalebc.gov.uk">stephenstray@rossendalebc.gov.uk</a>
Policy on Alterations and Extensions to Residential Properties (part of Local Development Framework)	The Cabinet Full Council	Regenerating and Promoting Rossendale	June 2008	Members	Meetings	SPD - Adoption	Stephen Stray Principal Planning Officer – Forward Planning Tel: 01706252420 Email: <a href="mailto:stephenstray@rossendalebc.gov.uk">stephenstray@rossendalebc.gov.uk</a>
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Housing Green Paper	The Cabinet	Regenerating and Promoting Rossendale	July 2008	Elected Members	Meetings	Report	Jon Sharples, Head of Regeneration Tel: 01706 252404 Email: <a href="mailto:jonsharples@rossendalebc.gov.uk">jonsharples@rossendalebc.gov.uk</a>
Approval of the Allocation Development Plan Document (DPD) for consultation	Full Council	Regenerating and Promoting Rossendale	November 2008	The issues and options documents will be deposited for public consultation	Consultation in accordance with Regulation 25 of the TCPA (Local Development) (England) Regulations 2004. Consultation will also be in accordance with the 2 <sup>nd</sup> Draft Statement of Community Involvement	Allocation DPD	Stephen Stray Senior Planning Officer Tel: 01706252420 Email: <a href="mailto:stephenstray@rossendalebc.gov.uk">stephenstray@rossendalebc.gov.uk</a>
Approval of the Proposals Map for consultation	Full Council	Regenerating and Promoting Rossendale	November 2008	The issues and Options documents will be deposited for public consultation	Consultation in accordance with Regulation 25 of the TCPA (Local Development) (England) Regulations 2004. Consultation will also be in accordance with the 2 <sup>nd</sup> Draft Statement of Community Involvement	Proposals Map	Stephen Stray, Senior Planning Officer Tel: 01706 252420 Email: <a href="mailto:stephenstray@rossendalebc.gov.uk">stephenstray@rossendalebc.gov.uk</a>
Approval of the Core Strategy Revised Preferred Options (DPD) for consultation	Full Council	Regenerating and Promoting Rossendale	November 2008	The revised preferred options document will be deposited for public consultation	Consultation in accordance with Regulation 25 of the TCPA (Local Development) (England) Regulations 2004. Consultation will also be in accordance with the Adopted Statement of Community Involvement	Core Strategy DPD	Stephen Stray Principal Planning Officer Tel: 01706252420 Email: <a href="mailto:stephenstray@rossendalebc.gov.uk">stephenstray@rossendalebc.gov.uk</a>



Councillor Anthony Swain  
Leader of the Council