

RAWTENSTALL NEIGHBOURHOOD FORUM

Action Plan following meeting on 21st January 2008

Question/Issue Raised	Responsible Member/Head of Service	What action has been taken?
Councillor Forshaw requested that a list of Cleansing Staff contact details be sent to her.	NEAT Team	Councillor Forshaw informed of Contact for Street Cleansing contact Craig Swift based at Henrietta Street telephone number 01706 878660 mob 0773 650 8130 or Operations Manager Jason Foster 01706 878660
Grants to be allocated as per the minutes.	Democratic Services	Grants have been transferred by BACS or cheque.
A request was made to invite the owner of the land with bollards surrounding it near Bank Street car park to a meeting to discuss its future use.	Councillor Swain	Not been successful in getting a meeting with the owner of the land near Bank Street car park, still ongoing and still trying to get a meeting.
Information was requested concerning why PACT meetings were only being advertised in certain areas.	Lancashire Constabulary	Update at next meeting
A request was made to investigate whether working groups could be set up for parks.	Councillor Swain Carole Todd	Preliminary plans to consult with members, residents and visitors has already been discussed at Cabinet. C. Todd to update on outcome.
Forum Members are required to send suggestions to the Chair concerning where to site the notice boards.	Forum Members	
Check who owns the path at Oakley where gas fittings and rubbish has been left.	NEAT Team	Issue raised during estate walk with Greenvale Housing All items subsequently removed.

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Branches at the base of the trees need cutting back on Burnley Road between Leech's Scrap Yard and the Craven Heifer. Investigate who is responsible for cutting back and request action.	NEAT Team	These are the responsibility of LCC as they are on the highway. Claire Angus Passed to L.C.C..
Investigate the condition of the road markings and surface conditions at the junction of Schofield Road and Hargreaves Drive.	Lancashire County Council	Schofield Road is to be resurfaced in the 2008-09 programme and that this work will include renewing road markings to better highlight highway priorities.
Investigate why contractors installing street lighting in Rawtenstall had left debris overnight.	Lancashire County Council	The main contractors installing the lights were Lancashire County Engineering Services and they cleared the site each night. However, at the moment Morrisons Utilities are on site doing the electrical connections on behalf of United Utilities. The process requires the joints to be left open for a period of time to allow them to "cure" before the holes can be backfilled, which unfortunately means spoil being left on site.
Member of the public requested information to be sent regarding the Valley Centre application once it had been published.	Democratic Services	The link to the published documents will be emailed on the day the Valley Centre application is published.
Member of the public suggested investigating whether a notice could be displayed indicating that the One Stop Shop was open and how to enter.	Councillor Swain/ Andrew Buckle	Could put notice on door but as it's frosted glass the notice is not clear. There is a possibility of looking into an LED sign to show the One Stop Shop is open and more noticeable to the public.
Member of the public requested information on the frequency of gully cleaning.	Lancashire County Council	An explanatory report on gully cleaning will be an agenda item at the March Neighbourhood Forum.