

**Subject:** Appointments to the Cabinet, Committees and Outside Bodies and Approval of the Committee Schedule for 2008/09

**Status:** For Publication

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**Report to:** Council

**Date:** 16<sup>th</sup> May 2008

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**Report of:** The Chief Executive

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**Portfolio**

**Holder:** The Leader of the Council

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**Key Decision:** No

Forward Plan  General Exception  Special Urgency

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**1. PURPOSE OF REPORT**

1.1 To seek approval from the Council to the appointment of the Cabinet, Committees and representatives on outside bodies for the coming municipal year together with seeking approval of the public meetings schedule for 2008/09.

**2. CORPORATE PRIORITIES**

2.1 The matters discussed in this report impact directly on the following corporate priorities and associated corporate objective.

- Well Managed Council (Improvement, Community Network)

**3. RISK ASSESSMENT IMPLICATIONS**

3.1 All the issues raised and the recommendation(s) in this report involve risk considerations as set out below:

If appointments are not made to Committees then there is a risk that the Council will not be able to effectively conduct its business over the coming months. In addition if appointments are not made to outside bodies there is a risk that the Council's views will not be represented in the debates undertaken within those bodies.

#### **4. BACKGROUND AND OPTIONS**

- 4.1 At each annual meeting the Council is required to make a range of appointments for the coming municipal year together with approving the meetings schedule for the year. This report sets out the number of appointments which need to be made following the recent elections.
- 4.2 There are strict rules on political balance or proportionality which apply to appointments to decision making bodies of the Council. The first page of Appendix 1 illustrates how the proposals made reflect the political balance of the Council following the elections.
- 4.3 Political balance does not apply to the Cabinet which may be either single or multi party. The proposals for the Cabinet are set out in Appendix 2.
- 4.4 The proposals of the Council's various political groups for appointments to the Council's Committees, Working Groups, other meetings and Member Champions are set out in Appendix 3.
- 4.5 The appointments to outside bodies is attached at Appendix 4.
- 4.6 Under the Council Procedure Rules, the annual meeting of the Council will approve a programme of ordinary meetings of the Council for the year. The proposed schedule is attached at Appendix 5 for consideration.

#### **COMMENTS FROM STATUTORY OFFICERS:**

#### **5. SECTION 151 OFFICER**

- 5.1 There are no specific financial implications arising from this report.

#### **6. MONITORING OFFICER**

- 6.1 There are no specific legal implications identified as arising from this report, other than the need to make certain appointments in line with the political balance rules.

#### **7. HEAD OF PEOPLE AND ORGANISATIONAL DEVELOPMENT (ON BEHALF OF THE HEAD OF PAID SERVICE)**

- 7.1 There are no specific human resources implications for the Council arising from this report.

#### **8. CONCLUSION**

- 8.1 It is important that appointments to Committees are made to ensure that the Council can effectively conduct its business.

## 9. RECOMMENDATIONS

9.1 That the Council approve the appointments proposed by the various political groups set out in the following appendices:

- a) Appendix 1 – Political balance calculation
- b) Appendix 2 – Composition of the Cabinet;
- c) Appendix 3 – The Committees of the Council, Working Groups, other meetings and Member Champions
- d) Appendix 4 - Representatives on outside bodies

9.2 That the annual public meetings schedule set out in Appendix 5 be approved

## 10. CONSULTATION CARRIED OUT

10.1 Political Groups, Independent Member.

## 11. EQUALITY IMPACT ASSESSMENT

Is an Equality Impact Assessment required No

Is an Equality Impact Assessment attached No

## 12. BIODIVERSITY IMPACT ASSESSMENT

Is a Biodiversity Impact Assessment required No

Is a Biodiversity Impact Assessment attached No

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No background papers