

ROSSENDALE BOROUGH COUNCIL'S REPRESENTATIVES ON OUTSIDE BODIES

Name of Body/ Organisation	Contact Officer	What Does Body/Org. Do?	Terms of Reference or Other Docs. Supplied	How often Body/Org. meets	Start Times of Meetings	Venue/s of Meetings	Composition of Committee or Body	Can Council's Rep. Vote?	Receives assistance from Council? (Financial or other)	No. of Appointments Required	Nominations
Children's Trust	Liz Murphy	Statutory partnership to deliver the County's Children Plan and meet the requirements of the Children's Act	Yes	6 weekly	9.30am	Hardman Mill	LCC/PCT and Partners	By agreement	No	One	Portfolio Holder (Councillor Essex)
(CDRP) Rossendale Crime & Disorder Reduction Partnership - Steering Group	Carole Todd	Statutory partnership to work to reduce crime & disorder in the borough	None	Quarterly	10am	Stubbylee Hall	Statutory & voluntary partners	N/A	CDRP's receive Home Office funding currently to deliver on their strategies & plans	Three	Councillor Peter Steen, Councillor Nicola May and Councillor Lamb
Groundwork Pennine Lancashire (& Valley of Stone Advisory Group - TBC)	Carole Todd	Environmental regeneration	None	Quarterly	2pm, likely to be evening after April 2007	Groundwork Blackburn	Range of businesses, agency reps and rep of county, unitary and district councils of East Lancashire	Yes	Yes	One	Councillor Anne Cheetham
Lancashire Waste Partnership	Carole Todd	Take necessary actions to implement municipal waste management strategy for Lancashire	TOR	3 x per year, March, July, November	2pm	County Hall, Preston	15 elected members from Lancashire authorities	Yes	Yes	One	Councillor Peter Steen
Police Authority Community Meeting (PAC) Lancashire Police Authority	Carole Todd	Forum for consideration of matters relating to the exercise of the functions of the Authority (Police) and Police within a district, local views on policing, good relations between police and community, etc.	TOR	3 x per annum	7pm	Various	32 made up of various authorities.	Yes	No	Five	Councillor James Eaton, Councillor Granville Morris, Councillor Anne Cheetham, Councillor Robertson and Councillor Forshaw
Steering Group for the Whitworth Quality Town Council Pilot Scheme	Carole Todd	Meeting of RBC/LCC and Whitworth to discuss three tier working	None	Monthly	daytime	Whitworth Civic Hall	Whitworth Civic Hall	Yes	No	One	Councillor Lynda Barnes
Elevate East Lancashire	Carolyn Wilkins	Housing market renewal pathfinder	None	Quarterly	4pm	Various	Local authorities, NWOA/English Partnerships	Yes	No	One	Councillor William Challinor
Lancashire Leaders' & Chief Executives' Group	Carolyn Wilkins	Focus on legislative policy and service development affecting all authorities, strengthening "voice for Lancashire" in the region and beyond, working together, sharing good practice	TOR	Bi-monthly	2pm	Rotation	All Leaders & Chief Executives	Yes	No	Leader & Chief Executive	Councillor Tony Swain

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Lancashire Police Authority Partnership Forum	Carolyn Wilkins	represents the geographic area served by the twelve Lancashire district councils, two unitary authorities (Blackpool and Blackburn with Darwen), and Lancashire County Council, speaking with a single voice.	TOR & Membership	3 x per year	1.30pm	County Hall, Preston	County Cllrs & District Cllrs	Yes	No	One	Councillor Peter Evans
Local Government Association General Assembly	Carolyn Wilkins	Don't write								One	Councillor Tony Swain
North West Regional Assembly	Carolyn Wilkins	To seek to improve the quality of life for people who live & work in the NW of England.	Constitution	Main Assembly 4 x per year, Ex Board 4 x year, R&S 1 x year	10am	Wigan Investment Centre	Assembly, Ex Board, Other Committees	Yes	Like all Local Authority Members	One for Full Assembly, others as sub-regions advise.	Councillor Tony Swain
Green Vale Homes	George Graham	Housing association	None	Every 6 weeks	6.30pm	Green Vale Court	The Board of Greenvale Homes	Yes	Yes	Two	Councillor Hazel Steen and Councillor Judith Driver
Rossendale Transport Limited	George Graham	Bus Transport	Memorandum & Articles of Association	Sub Committee monthly, Board Meeting quarterly	Various	Board Room, 35 Bacup Rd, Rawtenstall	6 Councillor Directors, 2 Executive Directors, 1 Worker Director (nominated by employees)	Yes	Council own the bus company, received load & mortgage prior to 1997	Six	Councillor Lynda Barnes, Councillor Anne Cheetham, Councillor Brian Essex, Councillor Pat Dickinson, Councillor Trevor Unsworth and Councillor Amanda Robertson
Lancashire Adult Social Care & Health Overview & Scrutiny Committee	Helen Lockwood	To exercise the functions of a Health O&S Committee under the provisions of the Health & Social Care Act 2001. The Committee also scrutinises the work & performance of any relevant part of the County Council & the adult social care functions of the Cabinet Member for Adult & Community Services.	TOR	Every 8 weeks	10.30am	County Hall, Preston	13 County Cllrs, 12 District Cllrs (i.e. one from each of the 12 Lancs District Councils)	No	No	One	Councillor Gladys Sandiford

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Burnley Pendle & Rossendale Council for Voluntary Service (BPRCVS)	Ilona Snow Miller	Local development agency offering support to local voluntary community & faith sector organisations including governance, funding advice, development etc.	Memorandum of Association, history, contents page of Trustee induction pack, protocol for LA representatives,	Executive & various sub-groups quarterly	1pm	East Lancs Voluntary Sector Resource Centre, 62/64 Yorkshire Street, Burnley	18 members nominated by local VCF sector organisations. 5 LA representatives	No	Yes	Two	Councillor David Stansfield and Councillor June Forshaw
East Lancashire Railway Trust Board of Management	Ilona Snow Miller	Decision making body for partnership between Bury, RBC, Rochdale & East Lancs Light Railway Co. for promotion & economic benefit/regeneration of areas.	None	3 x per year inc. extra-ordinary meetings	6pm, tea provided at 5.30pm	Various	3 members appointed by each Partner = 12 members	Yes	Each authority contributes to running of trust: costs of legal, admin, technical & engineering - which is provided by Bury	Three	Councillor Darryl Smith, Councillor Peter Steen and Councillor Trevor Unsworth
Littleworld Limited t/a Horse & Bamboo Theatre	Ilona Snow Miller	One of Europe's leading visual theatre companies	Various information - brochures, etc.	4 x per year	7pm, usually Thursdays	Horse & Bamboo Centre, Bacup Road, Waterfoot	Board of Trustees meeting quarterly, sub committees meet quarterly or bi-annually, finance sub-committee meets quarterly	No, only directors vote	Yes	Two	Councillor Fred Lynskey, Councillor June Forshaw
Maden Community & Children's Centre Partnership Board	Ilona Snow Miller	Ensures programme delivers aims - outcomes for children & families	TOR (missing)	Quarterly or bi-monthly as demands require, usually first Thursday of month	10am	Maden Community & Childrens Centre, Rochdale Road, Bacup	Reps from partner agencies - LCC Early Years, Local Council, Borough Council, PCT, Voluntary Sector, Parent Reps, Training Provider, Police	Yes	Very rarely on request for specific advice. Main input is advice from Partnership Officer	Two	Councillor Hazel Steen, Councillor June Forshaw
Mid-Pennine Association for the Arts	Ilona Snow Miller	Acts as an arts development and promotion agency for the Pennine Lancashire Area.		Forum 3x per year and Board of Trustees every 2 months	5pm (usually)	Varies, majority in Burnley	County, Borough, Parish Councils, Corporate Bodies, individual members.	Yes	Annual subscription and grants	One	Councillor Roger Wilson
Rossendale Citizens Advice Bureau	Ilona Snow Miller	Provides general advice to members of the public on a wide range of topics including debt, benefits, etc.	None	Every 2 months plus AGM	7pm	18 King Street, Bacup	Chair, Vice Chair, Secretary, Bureau Manager, Elected	Yes	Yes	Three	Councillor Brian Essex, Councillor Pat Dickinson and Councillor Amanda Robertson
Rossendale Leisure Trust Ltd	Ilona Snow Miller	Deliver leisure & cultural opportunities for the communities of Rossendale	None	2 monthly	7pm	Bacup Leisure Hall	11 trustees including 2 Cllrs, 1 staff representative from the Trust	Yes	Yes	Two	Councillor William Challinor and Councillor Amanda Robertson

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Rossendale Museum Advisory Forum	Ilona Snow Miller	Monitor & review management of museum by LCC	Extract from Management Agreement	2 x per year (approx)	By agreement	Rossendale Museum	2 RBC representatives, 2 LCC representatives, County Museums Officer, RBC Officer, 3 stakeholders	Yes	Museum is owned & financed by RBC	Two	Councillor Anne Cheetham and Councillor June Forshaw
Rossendale Partnership (Local Strategic Partnership)	Ilona Snow Miller	Agrees Strategy and Policy for the LSP	2 appts plus PH	LSP Assembly meets 4 times per way	Alternating one daytime and one evening	Varies	Public sector, community, voluntary, faith and private sector	Yes	Yes	Three seats, One to be portfolio holder	Councillor Janet Graham, Councillor Gladys Sandiford and Councillor Graham Haworth
Bacup and Stacksteads Community Partnership Board	Jon Sharples	Principally manages the Single Regeneration Budget (SRB) Programme but also considers activities that contribute to the Programme and their sustainability	None	Monthly	4.30pm	St James Centre, St James Square, Bacup	community, voluntary and public sector representatives	Yes	Yes	Two	Councillor Fred Lynskey
East Lancashire Into Employment	Jon Sharples	Supports disadvantaged people (principally those disadvantaged through disability) to move into self employment	None	Bi-monthly	10.00am	Queens Street Mills, Harle Sykes, Burnley	Board of Directors consisting of two reps from Rossendale, Burnley and Hyndburn	Yes	Yes - provide their salary service and an annual grant of £2k	Two	Councillor Amanda Robertson and Councillor Hazel Steen
Healey Dell Nature Reserve Joint Management Committee	Jon Sharples	Works in joint partnership with Rochdale MBC & Whitworth Town Council to manage the Dell	None	4 x per year	7pm	Whitworth Civic Hall	Ward Councillors	Yes	Yes	Three (Ward Councillors)	Councillor Lynda Barnes, Councillor Roger Wilson and Councillor Alan Neal
Lancashire Economic Partnership	Jon Sharples	LEP is the leading strategic body that promotes economic growth throughout Lancashire. LEP operates primarily at a strategic level, managing sub-regional projects where appropriate. The primary role of LEP is to lead on the development, implementation and review of the Lancashire Economic Strategy, which complements the Regional Economic Strategy for the North West. It also acts as the vehicle for the delivery of the Central Lancashire City Region Development Programme - part of the Government's Northern Way initiative.	None	Bi-monthly	4.00pm	Varies	reps from all authorities in Lancashire plus other relevant public bodies and reps from private sector	Approve and endorse recommendations from the Board	Yes - all partners make a financial contribution towards LEP operating costs	One	Councillor Brian Essex
Rossendale Youth Housing Support Group	Jon Sharples	A networking & campaigning group covering homelessness & housing issues for young people in Rossendale	None	Bi-monthly, 2nd Monday of month	2pm	Old Fire Station	N/A	N/A	No	One	Councillor Nicola May

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West Pennine Moors Area Management Committee	Jon Sharples	Protect, conserve & enhance the natural & cultural heritage of the West Pennine Moors, promote sustainable regeneration of the area, encourage enjoyment of the area.	TOR	2 x per year	2pm	Various in West Pennine Moors Area	County & District Cllrs	Yes	Not recently & not in 2007/08	Two	Councillor Brian Essex and Councillor Roger Wilson
North West Region Reserves Forces & Cadets Association (RFCA)	Liz Murphy	Written to 20/04/07								One	Councillor Peter Steen
North Western Local Authorities' Employers' Association	Liz Murphy	Provide information advice & direct assistance to constituents on HR & general management issues, promote best practice in employee relations & training & development.	Rules of the Organisation	AGM 1 x year, Various Committees 4/5 times per year	Various	AGM - JJB Stadium, Committees held in Manchester Offices	1 representative of each Member authority	Yes to appoint Chair/VC at AGM	No, the Council pays a subscription to be a member	One	Councillor Brian Essex
University of Lancaster Court	Liz Murphy	Institution of higher education governing body	None	Annually	10.30am	George Fox Building, Lancaster Campus	400 members with members from extensive range of internal & external areas	Yes	No	One	Councillor Brian Essex
Charity of George Duckworth	Phil Seddon	Relieves ether generally or individually persons resident in the Borough of Haslingden who are in conditions of need, hardship or distress.	None	N/A	N/A	N/A	N/A	N/A	Yes Council is a Trustee	Four	Councillor June Forshaw, Councillor Gladys Sandiford, Councillor Peter Evans and Councillor Colin Crawforth
Newchurch in Rossendale Exhibition Foundation	Phil Seddon	Trust	None	As required						Six	Councillor Anthony Swain, Councillor Janet Graham, Councillor Nicola May, Councillor Trevor Unsworth, Councillor C Crawforth, Councillor R Wilson
Rawtenstall Public Welfare Committee	Phil Seddon	OAP help per year, helps people in the community, committee decides. Tea dances.	None	3-4 times per year	7pm	Various	Mayor ex officio, all Rawtenstall Cllrs & co-opted members	Yes	No apart from rental charges for rooms	The Mayor (ex officio) All Rawtenstall Members	Councillor Anthony Swain, Councillor June Forshaw, Councillor Janet Graham, Councillor Trevor Unsworth, Councillor Christine Gill, Councillor Jason Gledhill, Councilor Nicola May, Councillor Colin Crawforth
Richard Whitaker Charity Administration Board	Phil Seddon	Written to 23/04/07								The Mayor (ex officio) and two Members	Councillor Jason Geldhill and Councillor June Forshaw