

**PERFORMANCE  
OVERVIEW AND  
SCRUTINY  
COMMITTEE**

**ACTION PLAN**

**2008/09**

**PERFORMANCE OVERVIEW AND SCRUTINY COMMITTEE  
ACTION PLAN (subject to change during the year)**

<b>REPORT/ITEM</b>	<b>HEAD OF SERVICE /OFFICER</b>	<b>EXPECTED DATE TO COMMITTEE</b>	<b>REASON</b>
BVPI – end of year	Lesley Noble	June 2008	To consider the report and request further information from any under-achieving service area
Overview and Scrutiny Reports - Annual Report 07/08 - Work Programme 08/09	Pat Couch	June 2008	To agree the Annual Report 2007/08 and the Work Programme 2008/09
Annual Letter and Annual Report of the Ombudsman	Bill Lawley	29 July 2008	To consider the Annual Letter
Green Vale Homes	Lynn Hurrell	29 July 2008	To consider the annual performance of Green Vale Homes
Quarter 1 Performance Report	Lesley Noble	4 September 2008	To consider the performance report for the first quarter and decide if any under achieving service needs to address the next meeting
Capita Performance	Andrew Buckle	16 October 2008	To consider the annual Performance Report
Equalities and Management of Absence	Liz Murphy	16 October 2008	To consider the yearly report on Equalities Monitoring

Report of Member Champion for Children and Younger People	Councillor May	16 October 2008	To consider the work being done for Young People in the Borough
Housing Strategy Action Plan	Stephen Jackson	16 October 2008	To receive an update report on the targets/outputs and achievements of the Housing Strategy Action Plan
Quarter 2 Performance	Lesley Noble	20 November 2008	To receive the Q2 Performance Report and decide if any under achieving service needs to address the next meeting
Housing Benefits and Council Tax Service including a review of debt recovery.	Andrew Buckle/Anita Tittensor	22 January 2009	To give an update performance report
Community Leadership Action Plan	Carolyn Wilkins	22 January 2009	To review the Action Plan (requested by Policy Scrutiny)
Partnership Action Plan	Mike Riley	22 January 2009	To review the Action Plan (requested by Policy Scrutiny)
Sustainable Community Strategy	Helen Lockwood	22 January 2009	To receive a progress report on the Strategy
Quarter 3 Performance	Lesley Noble	17 February 2008	To receive the Q3 Performance Report and decide if any under achieving service needs to address the next meeting