

ROSSENDALE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1st SEPTEMBER 2008 TO 31st DECEMBER 2008

The Forward Plan sets out the details of the key decisions which the Cabinet or Officers expect to take during the next four month period and beyond where possible. The Plan is updated every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined as one that either:

- a) is, in value worth more than £100,000, or
- b) has a **significant impact** because (for example) it either:
 - (i) affects individuals or organisations outside the Borough;
 - or
 - (ii) will have a long term (more than 5 years) or permanent effect on the council or the borough.

The current members of the Cabinet are:

Councillor Tony Swain	Leader of the Council
Councillor William Challinor	Deputy Leader and Portfolio Holder for Regeneration and Leisure
Councillor Peter Steen	Portfolio Holder for Environmental Services
Councillor Brian Essex	Portfolio Holder for Finance and Resources
Councillor Janet Graham	Portfolio Holder for Communities and Neighbourhoods
Councillor Darryl Smith	Portfolio Holder for Customer Services

The Council's Executive Directorate comprises of:

Chief Executive Directorate managed by Chief Executive – Carolyn Wilkins

- Finance and Property
- People and Policy (includes Policy & Performance, Communications, People and Organisational Development)

Place Directorate managed by Deputy Chief Executive – Helen Lockwood

- Regeneration (includes strategic housing)
- Street Scene
- Communities
- Customer Services and ICT
- Executive Office

Business Directorate managed by Executive Director Business – Linda Fisher

- Legal
- Committee and Member Services
- Elections
- Planning
- Land Charges
- Building Control
- Environmental Health including Licensing

Anyone wishing to make representations about any of the matters listed in the Forward Plan may do so by contacting the relevant officer listed against each key decision.

Under the Access to Information Procedure rules set out in the Council's Constitution, a key decision may not be taken, unless:

- It is published in the Forward Plan
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given

The law and the Council's Constitution provide an exception that allows urgent key decisions to be made, even though they have not been included in the Forward Plan. This is provided for in Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to Information Procedure Rules.

The Forward Plan also contains details of significant decisions which will be considered by the Cabinet with recommendations to Full Council.

Copies of the following documents may be inspected at the Rossendale Borough Council One Stop Shop, Town Centre Offices, Lord Street, Rawtenstall, Rossendale, Lancashire, BB4 7LZ or accessed from the Council's website www.rossendale.gov.uk

- The Council's Constitution
- The Forward Plan
- Reports on the key decisions to be taken
- The minutes or decision notice for each key decision, which will normally be published 4 working days after having been made.

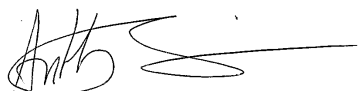
Members of the public are welcome to attend meetings of the Cabinet and the dates and times of the meetings are published on the Council's website www.rossendale.gov.uk or you may contact the Democratic Services Section on telephone number 01706 252422 or email democracy@rossendalebc.gov.uk for further details.

Details of the decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by the decision taker	Representations may be made to the following officer
Rosendale Sustainable Economic Delivery Plan	The Cabinet	Regeneration and Leisure	September 2008	Portfolio Holder, North West Development Agency	Meetings	Report and Delivery Plan	Steve Jackson, Head of Regeneration, Tel: 01706 252401, e-mail: stephenjackson@rosendalebc.gov.uk
Scores on the Doors – recognition of food business standards	The Cabinet	Communities and Neighbourhoods	September 2008	Food trade in Rosendale	Meetings	Report	Philip Mephram Environmental Health Manager Tel: 01706 252566 Email: philipmephram@rosendalebc.gov.uk
Open Space and Play Equipment SPD	The Cabinet	Regeneration and Leisure	September 2008	Members	Meetings	Report and New SPD on Open Space and Play Equipment	Stephen Stray Planning Unit Manager Tel: 01706252420 Email: stephenstray@rosendalebc.gov.uk
Approval of Health & Wellbeing Strategy	The Cabinet	Communities and Neighbourhoods	September 2008	Consultation event planned for 2 nd July	Health Event	Draft Health & Wellbeing Strategy	Philip Mephram, Environmental Health Manager Tel: 01706 252566 Email: philipmephram@rosendalebc.gov.uk
Compulsory Purchase Order – 2 vacant properties Blackburn Road, Haslingden	The Cabinet	Regeneration and Leisure	September 2008	Legal Property Service Ward Councillors	Meeting	Report	Steve Jackson, Head of Regeneration, Tel: 01706 252401, e-mail: stephenjackson@rosendalebc.gov.uk

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Pennine Lancashire Multi Area Agreement	The Cabinet	Finance and Resources	September 2008	Pennine Lancashire Leaders and Chief Executives	Meetings	Report	Carolyn Wilkins, Chief Executive Tel: 01706 252428 Email: carolynwilkins@rosse-ndalebc.gov.uk
Rossendale Disaster Recovery and Government Connect Report	The Cabinet	Customer Services	September 2008	Portfolio Holder and Executive management Team	Meeting	Report	Andrew Buckle, Head of Customer services and E-Government Tel: 01706 238606 Email andrewbuckle@rosse-ndalebc.gov.uk
Policy for amended drawings submitted during the planning process (Validation Policy)	The Cabinet	Regeneration and Leisure	October 2008	Development Control Committee	Meetings	Report	Linda Fisher, Executive Director - Business Tel: 01706 252447 Email: lindafisher@rossendalebc.gov.uk
Compulsory Purchase Order –1 vacant property on Blackburn Road, Haslingden	The Cabinet	Regeneration and Leisure	October 2008	Legal Property Service Ward Councillors	Meeting	Report	Steve Jackson, Head of Regeneration, Tel: 01706 252401, e-mail: stephenjackson@rossendalebc.gov.uk
Baltic Bridge Regeneration Project, Waterfoot	The Cabinet	Regeneration and Leisure	October 2008	Elected Members Public consultation has taken place	Meetings	Report	Steve Jackson, Head of Regeneration, Tel: 01706 252401, e-mail: stephenjackson@rossendalebc.gov.uk
Air Quality Strategy	The Cabinet	Environmental Services	October 2008	Business, residents, agencies and other local organisations	Consultation Plan	Report and Strategy document	Philip Mepham, Environmental Health Manager Tel: 01706 252566 Email: philipmepham@rosse-ndalebc.gov.uk
Approval of the Allocation Development Plan Document (DPD)	Full Council	Regeneration and Leisure	November 2008	The issues and options documents will be	Consultation in accordance with Regulation 25 of the TCPA (Local Development) (England) Regulations	Allocation DPD	Stephen Stray Planning Unit Manager Tel: 01706252420 Email:

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for consultation				deposited for public consultation	2004. Consultation will also be in accordance with the 2 nd Draft Statement of Community Involvement		stephenstray@rosseendalebc.gov.uk
Approval of the Proposals Map for consultation	Full Council	Regeneration and Leisure	November 2008	The issues and Options documents will be deposited for public consultation Policy Overview and Scrutiny	Consultation in accordance with Regulation 25 of the TCPA (Local Development) (England) Regulations 2004. Consultation will also be in accordance with the 2 nd Draft Statement of Community Involvement	Proposals Map	Stephen Stray Planning Unit Manager Tel: 01706252420 Email: stephenstray@rosseendalebc.gov.uk
Approval of the Core Strategy Revised Preferred Options (DPD) for consultation	Full Council	Regeneration and Leisure	November 2008	The revised preferred options document will be deposited for public consultation	Consultation in accordance with Regulation 25 of the TCPA (Local Development) (England) Regulations 2004. Consultation will also be in accordance with the Adopted Statement of Community Involvement	Core Strategy DPD	Stephen Stray Planning Unit Manager Tel: 01706 252420 Email: stephenstray@rosseendalebc.gov.uk
Approval of the Strategic Housing Market Assessment for Rossendale	The Cabinet	Regeneration and Leisure	December 2008	Members, Officers, voluntary and statutory agencies, members of the public	Variety of methods including presentations to appropriate meetings and groups, public questionnaires	Report	Steve Jackson, Head of Regeneration, Tel: 01706 252401, e-mail: stephenjackson@rossendalebc.gov.uk
Enforcement Policy - Adoption of final Policy following consultation	The Cabinet	Regeneration and Leisure	December 2008	Policy Overview and Scrutiny All Council departments, Members	Policy Scrutiny Committee on 4 th November	Covering report with revised policy	Linda Fisher, Executive Director - Business Tel: 01706 252447 Email: lindafisher@rossendalebc.gov.uk

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Parking Strategy	The Cabinet	Regeneration and Leisure	December 2008	Members Parking Group Lancashire County Council Neighbouring Authorities	Meetings, production of draft report for comment, publication of draft on internet	Final draft strategy with covering report	Lucy Kershaw, Traffic and Parking Manager Tel: 01706 252531 Email: lucykershaw@rossendalebc.gov.uk
Healthy Workplace Scheme and Health & Safety Enforcement Plan	The Cabinet	Communities and Neighbourhoods	December 2008	Businesses, Community	Publication in newsletters	Covering report with Plan	Philip Mephram Environmental Health Manager Tel: 01706 252566 Email: philipmephram@rossendalebc.gov.uk
Pennine Lancashire Economic Development Company	The Cabinet	Regeneration and Leisure	December 2008	Pennine Lancashire Leaders and Chief Executives Policy Overview and Scrutiny	Meetings	Report	Carolyn Wilkins, Chief Executive Tel: 01706 252428 Email: carolynwilkins@rossendalebc.gov.uk
Road Safety Strategy	The Cabinet	Communities and Neighbourhoods	January 2008	Members	Meetings	Report	Trish Ellins, Community Safety Manager Tel: 01706 252542 Email: trishellins@rossendalebc.gov.uk
Environmental Health Strategy	The Cabinet	Environmental Services	March 2009	Elected Members, Businesses	Meetings	Report	Philip Mephram Environmental Health Manager Tel: 01706 252566 Email: philipmephram@rossendalebc.gov.uk



Publication Date: 15th August 2008

Councillor Tony Swain
Leader of the Council