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| Report of | The Acting Chief Executive |
| Report to | Overview & Scrutiny Panel |
| Date | 20 July 2009 |

Purpose of Report

To update members of the Overview and Scrutiny Panel to the change in Senior Management Structure at Rossendale Leisure Trust.

Background

Gary Hood, the Chief Executive of Rossendale Leisure Trust resigned his post on Friday 17th July 2009 at 5pm.

The following action was taken to ensure a smooth transition of key responsibilities within the Leisure Trust Senior Management Team.

Action

Martin Kay steps up from Strategic Development Manager into the role of Acting Chief Executive and The Company Secretary until further notice. He will continue to carry out his current duties ensuring that the lines of communication with the Board of Trustees, Borough Council, dedicated partners, customers and the media remain at a high standard; to report directly to Sport England, Primary Care Trust and other key Commissioners keeping the Company in line with agreed monitoring and evaluation requests. Martin is responsible for ensuring that the current policies, rules and procedures are adhered to and that any changes should only be made with the Board of Trustees approval.

It is appreciated that the added responsibilities will not allow the Acting Chief Executive to oversee all the aspects of day to day running of the Trust, therefore the Resource and Finance responsibilities remain with Vanessa Hamlet and the Sales and operations functions will remain with Diane Scott.

Vanessa Hamlet's responsibilities lie within producing the monthly management accounts to deadline together with agreed budgets and cash flow accounting. Vanessa will also provide advice and guidance on accounting matters to staff throughout the organisation.

Diane Scott will continue to drive sales, standards and programming across the organisation with emphasis on creating new business and stimulating new and existing profit lines. Diane will continue to drive the marketing and Health and Safety across the organisation.

Recommendation

This paper is for information only.