

## Community Impact Assessment Checklist & Signature Sheet

This should be commenced at the start of the Community Impact Assessment (CIA) process.

<b>Name of Strategy/Policy/Service or Function:</b>	Consultation on <i>The Rossendale Core Strategy: The Proposed Way Forward</i>
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Initial CIA

Full CIA

Please check the following steps have been completed before signing below:

- Sections 1 to 4 completed
- Action Plan completed (where appropriated)
- Notified all relevant Officers/Service Areas/Partners

Signed: .....Anne Storah.....

Job Title: Principal Planner (Forward Planning)                      Department: Planning  
Date commenced Assessment:      Date completed: 21.10.09

Received by and date received in the People & Policy Team:  
**Please sign the CIA as indicated above, retain a copy and send a copy of the CIA to:**

**Liz Murphy**  
**Head of People and Policy**  
**Rossendale Borough Council**  
**Stubbylee Hall**  
**Stubbylee, Bacup**  
**Rossendale**  
**OL13 0DE**  
[lizmurphy@rossendalebc.gov.uk](mailto:lizmurphy@rossendalebc.gov.uk)

**MANAGEMENT ACTION REQUIRED (to be completed by the Head of P&P)**

- Referred back to Assessor for amendment :                      (date)
- Refer to Committee:                      (specify committee & date)
- Considered by Community Impact Assessment & Scrutiny Group:                      (date)
- Published/made publicly available on:                      (date)

Signed:..... (Head of P&P) Date:  
Date of Review<sup>1</sup>:

<sup>1</sup> This date will be set on an annual basis as default for review unless otherwise specified by you.

<b>Responsible Section/Team</b>	Forward Planning	<b>Version</b>	1
<b>Responsible Author</b>	Anne Storah	<b>Due for review</b>	July 2010
<b>Date last amended</b>	22.10.09	<b>Page 1 of 4</b>	

## COMMUNITY IMPACT ASSESSMENT INITIAL SCREENING FORM

<b>Name of Community Impact Assessment (the policy, decision, strategy, programme, procedure, action plan, function or service etc.):</b>	Consultation on <i>The Rossendale Core Strategy: The Proposed Way Forward</i>	
<b>Officer Name(s):</b>	Stephen Stray / Anne Storah	
<b>Job Title &amp; Location:</b>	Planning Manager, OSS	
<b>Service Area/ Team:</b>	Planning	
<b>Telephone &amp; Email Contact:</b>	01706 252420 / 252418	
<b>Date Assessment:</b>	<b>Commenced:</b>	<b>Completed:</b> 21.10.09

**Is the policy<sup>2</sup> or decision under review (please tick)**

New/Proposed

Modified/adapted

Existing

### 1. Scope of the Community Impact Assessment

The document being consulted upon discusses a preferred option and lists alternatives, which can be considered as well as enabling respondents to provide new options. The Core Strategy is still in its earlier stages of preparation and so will not be seen as relevant policy at this stage. We are not asking Council to approve the policy at this stage as it will need to undergo Examination.

The scope is covered in the Sustainability Appraisal which covers social, economic and environmental impacts of the proposed policies. This is a statutory requirement.

All stakeholders are being consulted. This includes a Borough wide letter drop to all houses, publicity at key locations (e.g. supermarkets), advertising in local newspapers, as well as contacting individuals / organisations, who have asked to be informed and other key stakeholders (e.g. planning agents / landowners). This is set out in the Statement of Community Involvement (SCI). It is a statutory requirement that consultation must be undertaken in accordance with the SCI.

In addition the policies contained in the Core Strategy aim to ensure equal opportunity for all. For example the Vision aims to reduce inequalities "by strengthening opportunities in the East of the Borough and fulfilling the potential of the West of the Borough". Policy 4 looks at affordable housing provision. Policy 5 considers the needs of gypsies, travelers and travelling show people and Policy 22 looks at Planning Application considerations which aims to ensure equality of access and use for all sections of the community.

<sup>2</sup> Policy can be defined as a policy document, decision, strategy, function, service, action plan, programme, procedure, initiative or process.

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Date Issued: June 2009

Issued by: Head of People & Policy

**2. Aims & Objectives** – summaries the main aims/objectives of the policy, decision, strategy, action plan, project or procedure (please refer to CIA Guidance for details)

The Core Strategy provides a 15 year plan setting out key development principles for the whole of Rossendale. It is the spatial expression of the Sustainable Community Strategy (SCS). It contains a Spatial Portrait, Vision for Rossendale, and Strategic Objectives. Area Visions set out how the six defined areas (which cover all of the Borough) will contribute to the overall Vision. Topic Planning Policies are also included which address specific issues relevant to Rossendale, including the provision of housing (including affordable housing) and employment land, encouraging tourism, providing criteria for renewable energy and local service provision, meeting the needs of Gypsies, Travellers and Travelling Show people etc.

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<b>3. Impact – Could a particular group of people be affected differently in either a negative or positive way?</b>				
	<b>Positive Impact – it could benefit</b>	<b>Negative Impact – it could disadvantage/ affect differently</b>	<b>Neutral Impact (Neither)</b>	<b>Please indicate whether this is high (H), medium (M) or low (L). If a negative impact is identified please complete a Full CIA <sup>3</sup></b>
<b>Women</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Men</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Race (Ethnicity or Nationality) – BME or Majority Population - please state which group(s):</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>People with a disability (physical, learning/ mental health)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Lesbians, gay men and bisexual people</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Transgendered people</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Older people (60+)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Younger people (17-25), and children</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Religious / Faith groups<sup>4</sup></b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Other excluded groups (e.g. careers, rurally isolated, gypsies &amp; roma travelers, people on low incomes etc.). Please state which group(s):</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Is a Full Community Impact Assessment required? Yes:  No:

Head of P&P signature:

Lead Officer signature: Anne Storah

Date: 22.10.09

<sup>3</sup> If you have identified any negative impact you *will* need to complete a Full Community Impact Assessment. If there are no negative impacts identified you do not need to complete a Full Community Impact Assessment.

<sup>4</sup> Faith groups cover a wide range of groupings, the most common of which are Muslims, Buddhists, Jews, Christians, Sikhs, and Hindus. Consider faith categories individually and collectively when considering positive and negative impacts.

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