

Subject: Committee Schedule 2010/2011

Status: For Publication

Report to: Council

Date: 25th February 2010

Report of: Director of Business

Portfolio

Holder: Finance and Resources

Key Decision: No

Forward Plan

General Exception

Special Urgency

1. PURPOSE OF REPORT

1.1 To ask Members to agree the Committee Schedule containing dates of meetings for 2010/2011.

2. CORPORATE PRIORITIES

2.1 The matters discussed in this report impact directly on the following corporate priorities:-

- Delivering quality Services to our customers

3. RISK ASSESSMENT IMPLICATIONS

3.1 The recommendations in this report involve risk considerations as set out below:

- A Committee Schedule is required in order to provide good customer service, promote local democracy and encourage public participation and involvement in the decision making process.
- Decisions made at any unscheduled or unpublicised meetings would be breaking the statutory legal requirements, thus making the Council open to legal challenge.

4. BACKGROUND AND OPTIONS

4.1 The proposed schedule of meetings for 2010/2011 is attached at Appendix 1 for consideration.

STATUTORY OFFICER COMMENTS

5. SECTION 151 OFFICER

5.1 There are no specific financial implications arising from this report.

6. MONITORING OFFICER

6.1 There are no specific legal implications identified as arising from this report, other than the need to meet Access to Information requirements for public meetings that take place in the coming municipal year.

7. HEAD OF PEOPLE AND POLICY (ON BEHALF OF THE HEAD OF PAID SERVICE)

7.1 There are no specific human resources implications for the Council arising from this report.

8. CONCLUSION

8.1 It is important to agree a committee schedule in order to ensure that the Council can effectively conduct its business.

9. RECOMMENDATIONS

9.1 That the Committee Schedule for 2010/11 be agreed.

9.2. That authority for any further changes/amendments to the schedule and meetings be delegated to the Chief Executive in consultation with the Leader of the Council.

10. CONSULTATION CARRIED OUT

10.1 Portfolio Holders, Management Team and Managers.

11. COMMUNITY IMPACT ASSESSMENT

Is a Community Impact Assessment required No

Is a Community Impact Assessment attached No

12. BIODIVERSITY IMPACT ASSESSMENT

Is a Biodiversity Impact Assessment required No

Is a Biodiversity Impact Assessment attached No

Contact Officer	
Name	Carolyn Sharples
Position	Acting Committee and Member Services Manager

Service / Team	Business Directorate
Telephone	01706 252422
Email address	carolynsharples@rossendalebc.gov.uk

No background papers

Committee Schedule 2010/2011

	May	June	July	August	September	October	November	December
Monday							1	
Tuesday		1 Development Control					2 Standards	
Wednesday		2 Bacup Forum			1 Member Training		3 Bacup Forum	1
Thursday		3 Cabinet	1 Council		2		4	2
Friday		4	2		3	1	5	3
Saturday	1	5	3		4	2	6	4
Sunday	2	6	4	1	5	3	7	5
Monday	3 Bank Holiday	7 O&S Management	5 Development Control	2 Development Control	6 Development Control	4 Development Control	8 Development Control	6 Licensing
Tuesday	4	8 Haslingden Forum / Whitworth Forum	6	3 Performance O&S	7 O&S Management	5	9 Policy O&S	7 O&S Management
Wednesday	5	9 Rawtenstall Forum	7 Bacup Forum	4	8 Bacup Forum	6	10	8
Thursday	6	10	8	5	9	7	11	9
Friday	7	11	9	6	10	8	12	10
Saturday	8	12	10	7	11	9	13	11
Sunday	9	13	11	8	12	10	14	12
Monday	10	14	12	9	13	11	15	13 Development Control
Tuesday	11	15 Policy O&S	13 Haslingden Forum / Whitworth Forum	10	14 Haslingden Forum / Whitworth Forum	12	16 Performance O&S (Q2)	14
Wednesday	12	16	14 Rawtenstall Forum	11	15 Rawtenstall Forum	13	17 Cabinet	15 Council
Thursday	13	17	15	12	16	14 Council	18	16
Friday	14	18	16	13	17	15	19	17
Saturday	15	19	17	14	18	16	20	18
Sunday	16	20	18	15	19	17	21	19
Monday	17	21 Standards	19	16	20 Standards	18	22	20
Tuesday	18	22 Performance O&S (Q4)	20	17	21 Policy O&S	19 Performance O&S	23 Haslingden Forum / Whitworth Forum	21
Wednesday	19 Annual Council	23	21	18	22	20	24 Rawtenstall Forum	22
Thursday	20	24	22	19	23 Cabinet	21	25	23
Friday	21	25	23	20	24	22	26	24
Saturday	22	26	24	21	25	23	27	25
Sunday	23	27	25	22	26	24	28	26
Monday	24	28 Licensing	26	23	27 Audit & Accounts Performance O&S (Q1)	25	29	27 Bank Holiday
Tuesday	25	29 Audit & Accounts	27 Policy O&S	24	28	26 Licensing	30 Audit & Accounts	28 Bank Holiday
Wednesday	26	30	28	25	29	27		29
Thursday	27		29 Cabinet	26	30	28		30
Friday	28		30	27		29		31
Saturday	29		31	28		30		
Sunday	30			29		31		
Monday	31 Bank Holiday			30 Bank Holiday				
Tuesday				31 Licensing				

Committee Schedule 2011

	January	February	March	April	May
Monday					
Tuesday		1	1 Audit & Accounts		
Wednesday		2 O&S Management (Budget)	2		
Thursday		3	3		
Friday		4	4	1	
Saturday	1	5	5	2	
Sunday	2	6	6	3	1
Monday	3 Bank Holiday	7 Performance O&S (Q3)	7 Development Control	4	2 Bank Holiday
Tuesday	4	8	8 Policy O&S	5	3
Wednesday	5	9	9 Bacup Forum	6	4
Thursday	6	10	10	7	5
Friday	7	11	11	8	6
Saturday	8	12	12	9	7
Sunday	9	13	13	10	8
Monday	10	14	14 Performance O&S	11 Development Control	9
Tuesday	11 Haslingden Forum / Whitworth Forum	15 Development Control	15 Haslingden Forum / Whitworth Forum	12	10
Wednesday	12 Rawtenstall Forum	16	16 Rawtenstall Forum	13	11
Thursday	13	17 Cabinet (Budget)	17 Cabinet	14	12
Friday	14	18	18	15	13
Saturday	15	19	19	16	14
Sunday	16	20	20	17	15
Monday	17 Development Control	21	21 Licensing	18	16
Tuesday	18 Policy O&S	22	22	19	17
Wednesday	19 Bacup Forum	23 Council (Budget)	23 Council	20	18
Thursday	20	24	24	21	19
Friday	21	25	25	22 Good Friday	20 Annual Council
Saturday	22	26	26	23	21
Sunday	23	27	27	24	22
Monday	24 Licensing	28	28	25 Easter Monday	23
Tuesday	25 Performance O&S		29	26	24
Wednesday	26		30	27	25
Thursday	27		31	28	26
Friday	28			29	27
Saturday	29			30	28
Sunday	30				29
Monday	31 Standards				30 Bank Holiday
Tuesday					31