

7.2 TERMS OF REFERENCE OF THE LICENSING COMMITTEE

To deal with the following items, except those matters which are delegated to the Council and/or Officers.

- Waste Management Licences
- Stage Play Licences
- Pet Shops Licences
- Animal Boarding Establishment Licences
- Guard Dog Licences
- Game Dealers Licences
- Scrap Metal Dealers Licences
- Rag Flock and Other Materials Act
- Riding Establishment Licences
- Breeding of Dogs Act Licences
- Acupuncture
- Tattooing, Ear Piercing and Electrolysis
- Licences to Plant trees in highways
- Licences re Caravan Sites and Control of Development Act, 1964 /sections 44 and 45
- Dangerous Wild Animals
- House to House and Street Collections
- Licensing of Hackney Carriage Vehicles and Drivers
- Second Hand Dealers
- Hypnotism
- Sex Establishments
- Street Trading
- Licensing Matters (Licensing Act 2003)
- Licensing Matters Gambling Act 2005 -

8. TERMS OF REFERENCE OF THE STANDARDS COMMITTEE

Roles and Functions

The Standards Committee will have the following roles and functions:

- a) Promoting and maintaining high standards of conduct by Councillors and Co-opted Members;
- b) Assisting Councillors and Co-opted Members to observe the Members' Code of Conduct;
- c) Advising the Council on the adoption or revision of the Members' Code of Conduct;
- d) Monitoring the operation of the Members' Code of Conduct;
- e) Advising, training or arranging to train Councillors and Co-opted Members on matters relating to the Members' Code of Conduct;

- f) Granting dispensations to Councillors and Co-opted Members from requirements relating to interests set out in the Members' Code of Conduct;
- g) Maintaining an overview of the Council's Constitution in respect of Contract Procedure Rules, Financial Regulations and Codes of Conduct;
- h) To consider and determine complaints about breaches of the Members' Code of Conduct under the Standards Committee (England) Regulations 2008 (as amended);
- i) Appointing Assessment Sub-Committees, Review Sub-Committees and Standards Panels in relation to the local assessment of complaints against Members for breach of the Members' Code of Conduct;
- j) Agreeing assessment criteria in respect of the local assessment of complaint of breaches of the Members' Code of Conduct;
- k) Reviewing from time to time the said assessment criteria;
- l) Dealing with any reports from a case tribunal or interim case tribunal and any report from the Monitoring Officer on any matter;
- m) Considering applications from local authority employees for exemption from political restriction in respect of their posts;
- n) Where appropriate, issuing directions requiring the inclusion of a post in the list of politically restricted posts;
- o) Giving general advice on the application of criteria for designation of a politically restricted post;
- p) Reviewing any issues referred by the Chief Executive, Director of Business or Director of Customers and Communities;
- q) Monitoring the Constitution and make recommendations to the Full Council in respect of any proposed amendments;
- r) Monitoring Council policies on 'Whistleblowing' and the Anti-Fraud and Anti-Corruption Strategy and the Council's complaints process;
- s) Monitoring the Council's Corporate Governance arrangements, and receive reports from the Council's Governance Champions;
- t) Agreeing joint working on Standards Joint Committees;
- u) To consider the Council's arrangements for corporate governance and agreeing necessary actions to ensure compliance with best practice;

- v) To deal with other functions delegated to the Committee by the Council in accordance with section 54(3) of the Local Government Act 2000, in accordance with any Regulations made under that Act as set out in Section 9;
- w) To exercise functions (a) to (l) in relation to Whitworth Town Council and the Members of Whitworth Town Council.

9. TERMS OF REFERENCE OF THE APPOINTMENTS AND APPEALS COMMITTEE

- 1. To undertake all stages in respect of the appointment or dismissal of Chief Officers and Deputy Chief Officers in accordance with the Council's Officer Employment Procedures.

2. Personal Appeals

To hear and determine appeals of Council staff in connection with:

- 1. the grading of posts
- 2. grievances
- 3. disciplinary action, including dismissal
- 4. other claims relating to individual contracts of employment

3. Other Appeals

To hear and determine any appeal against the decision of the Council (except where such appeals have been delegated to officers or to another body or Committee).

10. TERMS OF REFERENCE OF THE AUDIT AND ACCOUNTS COMMITTEE

- To approve the Annual Accounts and Report of the Council (with delegated power).
- To approve the Council's Statement of Accounts pursuant to Regulation 8(2) of the Accounts and Audit Regulations 1996.
- To consider the Head of Internal Audit's annual report and opinion, and a summary of internal audit activity (actual and proposed) and the level of assurance it gives over the Council's governance, risk management arrangements, internal control arrangements and environment and anti-corruption arrangements.
- To consider and approve any Council strategy relevant to the functions of the Audit Committee.
- To consider reports dealing with the management and performance of the providers of internal audit services.