



**PERFORMANCE OVERVIEW & SCRUTINY – LEISURE
HIGHLIGHT REPORTS**

Project	Whitworth Facilities	Status	Red / Amber / Green
Project Sponsor	CLAW		
Project Manager			
Period of report	February 2011		
Background	Progress report for the Overview & Scrutiny Committee to determine the feasibility of improved income stream at The Riverside and the cost implications to the business and the subsequent funding implications.		
Action/ progress this period	<ul style="list-style-type: none"> • A visit to Heywood Civic Hall is yet to be arranged • A visit to Marl Pits by two of WLC duty managers along with a member proved to be constructive and beneficial. • Lease discussions are continuing – the lease for Marl Pits is being used for comparison • Energy cost savings are continuing – concern over recent high electricity readings has not been resolved • Globe Consultants – Globe Consultants have finished their review and the report has now been finalised. • The resignations of three members, for various reasons, during November has weakened and reduced our board to an almost intolerable level. These members, who have all been with CLAW since it was formed in 2002, have actively shouldered an immense amount of work and given hundreds of hours of their time willingly and voluntarily. The whole of Whitworth and of RBC owe them a debt of gratitude. • Since then we have managed to recruit some new members, but it is hard to come by people who have the passion, the necessary skills and are willing to give such commitment. • Work on the new extension has been completed. However work to convert the old reception/office to a refreshment area is still ongoing. Costs are creeping up and we have already spent in the region of £3000 over and above the original cost for the building works – this was never in our budget and is eating into our cash reserves. However, we hope that this new area will eventually increase revenue. 		
Action/ progress anticipated next period	<ul style="list-style-type: none"> • Finalise with RBC the lease arrangements, particularly the responsibility for the costs to upgrade and maintain both buildings • Determine the best ways to market the Whitworth facilities through the various RBC outlets. 		

	<ul style="list-style-type: none"> • Continue to implement plans to reduce energy costs at both facilities. • Determine which options suggested by the Globe consultation CLAW should implement and to begin the implementation. Consultation with management staff has already begun. • Appoint a Manager at each facility – CLAW has been running only with duty managers. • Restructure the rest of the staff positions taking into account how we go forward with the Globe report options at The Riverside.
CLAW business and operation structure	<p>CLAW members had previously wanted to appoint an Operational Manager responsible for both facilities. For various reasons, mostly financial constraints, this did not happen. Consequently, we have been running with a very flat, low level management system and this has put a heavy burden on board members. The decision to appoint a manager (by promoting from within) and restructure at The Leisure Centre will hopefully reduce the input by members but unfortunately will mean a considerable rise in payroll costs.</p>
Finance Report	<p>This is an eight month report as the December accounts were not finalised at the time of writing. The eight month report shows that the funding requirements to date are £60.88k (against a budget of £63.27k) which would project a requirement of £91.2k for the year. Agreed funding for this financial year is £69k plus an additional one off funding of £25k, a possible surplus of £2.80k. There is no provision for any capital expenditure.</p> <p>Riverside income has taken a downturn in October/November resulting in an £8k deficit against budget.</p> <p>The Leisure Centre continues to run fairly much in line with budget.</p> <p>However, we are now having to pay off old debts to utilities companies (reserved for in our accounts) at a rate of £2.5k per month and this will continue for the next twelve months.</p>
Riverside Income	<p>Riverside income has taken a downturn in October/November resulting in an £8k deficit against budget.</p>
Pool and Gym Income	<p>The Leisure Centre continues to run fairly much in line with budget.</p>
Utilities Costs	<p>The energy costs are slightly higher than budget at the Riverside but overall costs are on line with budget</p>
Event Function to end of 2011	<p>The Riverside diary is now almost full for weekends until the end of the year.</p>
Attachments	<p>Finance report, Riverside income, Pool and Gym income, Event function to end of 2011.</p>

CLAW - Financial Monitoring Year to Date - November 2010 (eight months)

Whitworth Leisure Centre	Actual	Budget	Variance	Prev' YTD		Full Year Budget
	£000	£000	£000	Actual	Variance	
				£000	£000	£000
Revenue	140.50	142.85	-2.35	136.25	4.25	215.15
Gross profit	24.31	26.70	-2.39	18.33	5.98	45.25
Gross profit%	17.30%	18.69%		13.45%		21.03%
Overheads	65.86	81.48	15.62	55.45	-10.41	126.61
Funding Requirement	-41.55	-54.78	13.23	-37.12	-4.43	-81.36

The Riverside	Actual	Budget	Variance	Prev' YTD		Full Year Budget
	£000	£000	£000	Actual	Variance	
				£000	£000	£000
Revenue	218.69	226.80	-8.11	259.17	-40.48	354.20
Gross profit	31.82	37.58	-5.76	56.60	-24.78	65.87
Gross profit%	14.55%	16.57%		21.84%		18.60%
Overheads	51.15	46.07	-5.08	38.23	-12.92	73.39
Funding Requirement	-19.33	-8.49	-10.84	18.37	-37.70	-7.52

Total	Actual	Budget	Variance	Prev' YTD		Full Year Budget
	£000	£000	£000	Actual	Variance	
				£000	£000	£000
Revenue	359.19	369.65	-10.46	395.42	-36.23	569.35
Gross profit	56.13	64.28	-8.15	74.93	-18.80	111.12
Gross profit%	15.63%	17.39%		18.95%		19.52%
Overheads	117.01	127.55	10.54	93.68	-23.33	200.00
Funding Requirement	-60.88	-63.27	2.39	-18.75	-42.13	-88.88

Riverside Income

	Apr	May	Jun	Jul	2010 Aug	Sep	Oct	Nov	Dec	2011 Jan	Feb	Mar	Total
Room Hire / kitchen hire	2,477	3,096	1,850	2,765	2,044	1,340	2,414	2,987					£18,973
Ticket Sales	241	- 42	- 13	441	519	34	818	426					£2,424
Wedding package	-	2,766	3,707	4,442	5,967	4,030	-	-					£20,912
Catering	7,798	8,137	8,143	7,101	4,391	3,283	5,828	8,756					£53,437
Bar income	9,902	13,248	18,968	20,116	12,078	14,709	10,260	9,022					£108,303
Rents	4,100	100		100		-	-	-					£4,300
Capital contributions						-	-	-					£0
Contributions to running costs	2,000	-		75		325	600	-					£3,000
Other	1,423	2,076	1,418	1,258	1,200	60	592	759					£8,786
Total	27,941	29,381	34,073	36,298	28,209	23,781	20,512	21,950					£222,145
Comparison 2010/11 to	479	3,126	- 2,007	- 11,809	- 6,009	- 14,076	5,954	- 11,436					-£35,778
	Apr	May	Jun	Jul	2009 Aug	Sep	Oct	Nov	Dec	2010 Jan	Feb	Mar	Total
Room Hire / kitchen hire	5,301	2,548	2,982	4,474	30	3,127	1,606	2,531	2,664	2,045	3,493	5,638	36,439
Ticket Sales	1,054	-	-	-	-	1,379	231	8,404	14,445	-	2,860	-	28,373
Wedding package		2,565	5,061	17,490	3,569	6,926	-	-	-	-	-	6,147	41,758
Catering	6,496	7,091	4,477	9,879	8,455	9,333	5,232	5,540	7,057	5,206	9,023	1,494	79,283
Bar income	12,635	12,472	20,652	14,335	17,639	17,518	5,045	12,643	12,767	6,868	8,958	17,016	158,548
Rents	583	617	975	192	592	591	533	2,850	- 83	-	- 50	100	6,900
Capital contributions													-
Contributions to running costs	333	333	586	333	334	333	333	1,667	-	-	-	-	4,252
Other	1,060	629	1,347	1,404	3,599	1,350	1,578	- 249	117	150	471	214	8,970
Total	27,462	26,255	36,080	48,107	34,218	37,857	14,558	33,386	36,967	14,269	24,755	30,609	364,523
	Apr	May	Jun	Jul	2008 Aug	Sep	Oct	Nov	Dec	2009 Jan	Feb	Mar	Total
Room Hire / kitchen hire	1874	4324	2282	2780	1898	1143	2973	810	2294	4559	3634	5728	34,299
Ticket Sales		153	1600	3755	595	336	4138	9214	6582	391	1739	189	28,692
Wedding package		2170	1957		2170	2170	2170			2217			12,854
Catering	181	11344	7286	7567	7310	2929	6702	4401	5456	3813	10703	6845	74,537
Bar income	9827	13367	9658	14545	9420	11575	11057	6931	20149	5337	15393	9074	136,333
Rents	600	300		100			6000						7,000
Capital contributions													-
Contributions to running costs		200					2000		-2000	30		4050	4,280
Other	271	1963	721	1622	494	127	1082	280	47	555	1019	910	9,091
Total	12753	33821	23504	30369	21887	18280	36122	21636	32528	16902	32488	26796	307,086
	Apr	May	Jun	Jul	2007 Aug	Sep	Oct	Nov	Dec	2008 Jan	Feb	Mar	Total
Room Hire / kitchen hire	1470	1797	1445	2600	1125	2750	3169	2810	2705	2655	2390	2960	27,876
Ticket Sales	332	494	868	4323	1119	640	3132	8482	2864	255	1974		24,483
Wedding package	936		-170	3872	1302	170	765	170		1489		3143	11,677
Catering	3806	6707	4580	7362	1946	7065	3772	9738	3941	3094	10126	4281	66,418
Bar income	6632	14852	6923	12821	8724	8760	9042	17004	19232	11090	9689	11358	136,127
Rents													-
Capital contributions						6000		-6000					-
Contributions to running costs						2000						-840	1,160
Other	219	795	488	494	291	235	947	681	171	716	779	39	5,855
Deposits	169	1171	871	-395	157	-148	-170	68	-319	-458	559	-332	1,173
Total	13564	25816	15005	31077	14664	27472	20657	32953	28594	18841	25517	20609	274,769

Riverside Bookings 2011

Booked Date	Event / Function	Organisation
04-Jan-11	Funeral	Duffy
04-Jan-11	Zumba	Smithies
04-Jan-11	Presentation	Guides
05-Jan-11	Funeral	Duffy
06-Jan-11	Karate	Karate Club
08-Jan-11	Wedding	Draper
09-Jan-11	Presentation	Samba
11-Jan-11	Meeting	RBC
11-Jan-11	Zumba	Smithies
12-Jan-11	Funeral	Duffy
12-Jan-11	Yoga	Bibby
13-Jan-11	Karate	Karate Club
15-Jan-11	Wedding	Rawstron
19-Jan-11	Funeral	Duffy
20-Jan-11	Funeral	Duffy
21-Jan-11	Show	Dansworks
22-Jan-11	Show	Dansworks
23-Jan-11	Show	Dansworks
28-Jan-11	Show	Meredith
29-Jan-11	Show	Meredith
30-Jan-11	Show	Meredith
05-Feb-11	30th Birthday	Dobbin
11-Feb-11	Vets Band	Varley
12-Feb-11	Valentines Ball	Riverside
13-Feb-11	Henna Night	Mushtaq
14-Feb-11	Social	Guides
18-Feb-11	Mayors Charity	RBC
19-Feb-11	Ball	Harker
25-Feb-11	40th Birthday	Ainsworth
26-Feb-11	Mayors Charity	WTC
27-Feb-11	Naming Ceremony	Simpson
28-Feb-11	Awards Ceremony	RBC
05-Mar-11	Presentation	Bike Club
07-Mar-11	Music Festival	Reynoldson
08-Mar-11	Music Festival	Reynoldson
09-Mar-11	Music Festival	Reynoldson
10-Mar-11	Music Festival	Reynoldson
11-Mar-11	Music Festival	Reynoldson
12-Mar-11	Dinner	Sports Council
13-Mar-11	Christening	Lucas
15-Mar-11	Meeting	RBC
17-Mar-11	Music Festival	Reynoldson
18-Mar-11	Ceili	Peel
19-Mar-11	Music Festival	Reynoldson
20-Mar-11	80th Birthday	Barbara
23-Mar-11	Training Day	HRM PCT
24-Mar-11	Training Day	HRM PCT
25-Mar-11	Buzz Hawkins	JSE
26-Mar-11	50th Birthday	Hollows
02-Apr-11	Boxing	Estlick
09-Apr-11	Concert	Wire Brass Band

10-Apr-11	Christening	Gilkinson
15-Apr-11	Dance Show	AM Dance
16-Apr-11	Civic Dinner	WTC
17-Apr-11	St Geoges Parade	WTC
23-Apr-11	Band Concert	Town Twinning
24-Apr-11	Easter Party	Riverside
30-Apr-11	Wedding	Gibbons
06-May-11	Renewal wedd vows	Bebbington
07-May-11	Wedding	Lenge
12-May-11	Annual Parish Meeting	WTC
14-May-11	Band Concert	Rochdale Rotary East
15-May-11	Medal Test	Jager
18-May-11	Music Festival	Reynoldson
19-May-11	AGM	WTC
20-May-11	AGM/Mayor Making	RBC
21-May-11	Presentation	Jager
28-May-11	40th Birthday	Leyland
29-May-11	Wedding	Magill
02-Jun-11	Training Day	HRM PCT
03-Jun-11	90th Birthday	Blackburn
04-Jun-11	Barlow	Wedding Reception
05-Jun-11	Presentation	Whitworth Valley FC
10-Jun-11	Wedding	Stewart
11-Jun-11	Wedding	Garry
12-Jun-11	Churches Together	Sunderland
12-Jun-11	90th Birthday	Holden
18-Jun-11	Dinner	GEM Appeal
25-Jun-11	Wedding	Coles
03-Jul-11	Presentation	Samba
08-Jul-11	Leavers Ball	BRGS
09-Jul-11	Wedding	Hodkinson
10-Jul-11	Family Fun Day	WTC
15-Jul-11	40th Birthday	Glendinning
16-Jul-11	Wedding	Mounsey
22-Jul-11	wedding	Clark
23-Jul-11	30th Birthday	Sampson
30-Jul-11	Wedding	Stokes
05-Aug-11	Nicholson	Wedding Reception
06-Aug-11	Dance Show	Beagan
13-Aug-11	Wedding	Troughton
16-Aug-11	Dance Presentation	Beagan
20-Aug-11	Wedding	Grayshan
27-Aug-11	Wedding Reception	Hill
28-Aug-11	Wedding	Clayton
10-Sep-11	Wedding	Mason
11-Sep-11	Rushcart	WTC
16-Sep-11	30th Birthday	Lowe
17-Sep-11	Golden Wedding	Kelsall
21-Sep-11	Training Day	HRM PCT
24-Sep-11	Wedding	Towers
01-Oct-11	Wedding	Wheldon
08-Oct-11	Charity Dinner	WTC
15-Oct-11	40th Birthday	Woodfield
16-Oct-11	Medal Test	Jager



22-Oct-11	Presentation	Jager
28-Oct-11	5th Anniversary	Riverside
29-Oct-11	5th Anniversary	Riverside
30-Oct-11	Halloween Party	Riverside
04-Nov-11	Wedding	Dykes
12-Nov-11	Christmas Fair	OLSA
12-Nov-11	40th Birthday	McMahon
13-Nov-11	Rememberance Service	WTC
19-Nov-11	Christmas Fair	St Johns
19-Nov-10	30th Birthday	Henderson
20-Nov-11	Dinner Theatre	Rossendale Players
21-Nov-11	Dinner Theatre	Rossendale Players
22-Nov-11	Dinner Theatre	Rossendale Players
23-Nov-11	Dinner Theatre	Rossendale Players
24-Nov-11	Dinner Theatre	Rossendale Players
25-Nov-11	Dinner Theatre	Rossendale Players
26-Nov-11	Dinner Dance	Judo Club
27-Nov-11	Lights Switch On	WTC
02-Dec-11	Xmas Party Night	Riverside
03-Dec-11	Xmas Party Night	Riverside
04-Dec-11	Presentation/Party	WSC
	Xmas Party Night	
09-Dec-11		Riverside
10-Dec-11	Xmas Party Night	Riverside
11-Dec-11	Carol Concert	Ashworth
12-Dec-11	Civic Carol Service	WTC
16-Dec-11	Xmas Party Night	Riverside
17-Dec-11	Xmas Party Night	Riverside
18-Dec-11	Santa Special	Riverside
31-Dec-11	N Y Eve Party	WSC
		Total estimated Customers

Total events

134

Last updated 08.01.10

Key

	Provisional Booking
	Date still available