

Subject: Revenue Budget, Council Tax and
Medium Term Financial Strategy 2011/12

Status: For Publication

Report to: Full Council

Date: 23rd February 2011

Report of: Head of Finance and Property Services

Portfolio

Holder: Finance and Resources

Key Decision: No – Recommendation to Council

Forward Plan General Exception Special Urgency

1. PURPOSE OF REPORT

1.1 The purpose of the report is for Full Council to recommend the Revenue Budget and level of Council Tax for 2011/12, together with implications for the Council's Medium Term Financial Strategy (MTFS).

2. CORPORATE PRIORITIES

2.1 A financial strategy is not an end in itself but is a means of demonstrating how resources available are used to deliver policy objectives. For this reason it is necessary to firstly review the Council's current corporate priorities.

2.2 Over the last few months a number of sessions have taken place for Members to consider and debate the areas of priority for the Council. Priority areas determine those projects where officers spend their time and where resources are allocated.

2.3 A specific priority setting event took place with the Chief Executive in addition to two Overview and Scrutiny meetings where Members have vocalised what is important to them. Cabinet have on 26th January 2011 previously recommended the following areas of importance:

- **A clean and green Rossendale** – creating a better environment for all, this priority focuses of clean streets and well managed open spaces.

- **A healthy and successful Rossendale** – supporting vibrant communities and a strong economy, this priority focuses on health inequality, building resilient communities and supporting businesses.
- **Responsive and Value for Money local services** – This priority focuses on responding to and meeting the different needs of customers and improving the cost effectiveness of services.

3. RISK ASSESSMENT IMPLICATIONS

3.1 All the issues raised and the recommendations in this report involve risk considerations as set out below:

- As part of the final recommendations to Council Section 25 of the Local Government Act 2003 places a requirement on the Chief Financial Officer of each local authority (in Rossendale this is the Head of Finance and Property Services) to advise councillors during the budget process on “the robustness of the estimates made for the purposes of the budget calculations and the adequacy of the proposed financial reserves”. This provision is designed to ensure that councillors have information which will support responsible financial management over the longer term. A draft report is attached at Appendix 1 and includes an estimate of potential financial risk exposure together with measures to mitigate these risks.

4. BACKGROUND AND OPTIONS

This report is the culmination of the Council’s fifth budget under the Cabinet system. The report represents the considerations of Cabinet for recommendation to the Full Council.

4.1 FINANCIAL CONTEXT

4.2 The financial context for preparation of the budget is set out in the report to the Special Cabinet of 26th January 2011.

4.3 The final 2 year settlement has now been confirmed. In addition to the Revenue Support Grant (RSG) we have now also received a one-off “Transitional Grant”.

4.4 The Transitional Grant has been allocated to those councils whose combined spending power (essentially Council Tax, RSG and specific grants) would have been reduced year on year in excess of 8.8%. This is a one-off grant and does not continue beyond 2011/12.

4.5 Following our response to the settlement consultation, additional RSG resources have also been received via increased “floor dampening”. This is again a temporary funding resource as “floor dampening” is a mechanism to ensure that the councils RSG allocation does not fall below a minimum level – in the Councils case 15.2% for 2011/12.

4.6 In total we have now received £444k in addition to the provisional settlement notice as follows:

- Additional RSG (2011/12 £135k, 2012/13 £86k)
- Transitional Grant (2011/12 only, £223k)

Total resources are summarised as follow:

	2010-11	2011-12	2012-13
	£'000	£'000	£'000
RSG	6,270	4,694	4,051
Concess' Travel	(711)		
Other	(24)		
	5,535	4,694	4,051
Reduction		(841)	(643)
% Reduction		-15.2%	-13.7%

	2010-11	2011-12	2012-13
	£'000	£'000	£'000
Transitional Grant	0	223	0

4.7 In addition and as previously reported the Council will receive £137k in return for setting a 0% council tax increase. This has been previously recommended by Cabinet. This funding stream will be received for the next 4 years and is equivalent to a 2.5% C Tax increase for 2011/12. This additional grant is thought to remain fixed for the 4 year period.

4.8 As a result of the one off additional resources it is recommended to create a transitional reserve as part of the Council's Medium Term Financial Strategy (MTFS). The MTFS is considered further in the report.

4.9 The table below summarises the cost of meeting current service levels and has been the basis on which the Council has consulted on the budget for 2011/12:

	£'000
Base Budget 2010/11	11,858
Pay inflation	0
Employee contractual pay increments	83
Other inflation	190
Savings	(1,616)
Volume & Technical changes	32
Base Budget 2011/12	10,547

4.10 Overall this represents a decrease in net expenditure of 11.0%.

4.11 Cabinet at its meeting of 26th January 2011 made various recommendations; these are included in the above base budget for 2011/12 the detail of which is included in the attached budget book at appendix 2. In addition the matter concerning Rossendale Markets was deferred at the same Cabinet for further consideration and is detailed in Appendix 3.

MEDIUM TERM FINANCIAL FORECAST & STRATEGY

4.12 A considerable amount of savings have been planned for 2011/12, equivalent to 13.7% of the previous year's net budget. Yet despite this achievement the Council still faces a severe financial hurdle over the medium term as RSG resources continue to be reduced and cost pressures increase.

4.13 Over the medium term the Council has assumed the following assumptions:

- Pay freeze for 2011/12 and 2012/13 for all staff, with 1.5% for each of the following years, plus associated employment costs.
- An annual pension cost increase as a result of the 2010 actuarial valuation.
- Pension savings from staff changes within operational departments will be redirected to continue to fund the projected pensions deficit.
- A prudent view of general inflation at 4% on significant service contracts and 0% for income.
- Council Tax for 2011/12 is increased by 0% and 3% in each of the following years thereafter. Central Government compensation, by an additional special grant, of £137k for the next 4 years in return for a 2011/12 Council Tax freeze is included in Council resources.
- Annual deferral of income receipts that are deemed volatile to market conditions, this gives the Council a 12 month warning on high risk income areas such as those associated with recycling.
- The Governments settlement for 2013/14 and 2014/15 will be in line with total resource reduction as identified in the October 2010 Comprehensive Spending Review (CSR). This therefore see an overall decline in RSG of 39%.
- The funding of leisure facilities is in line with the 2009/10 Leisure Review and resulting Member recommendations.
- The creation of a Transitional Reserve in order to stabilise the next 3 years of operations.

4.14 The financial implications for the next four years are therefore as follows:

	2011-12	2012-13	2013-14	2014-15
	£'000	£'000	£'000	£'000
Draft budget including savings achieved	10,547	10,216	10,377	10,616
Collection fund Deficit	9	0	0	0
Budget	10,556	10,216	10,377	10,616
Estimated Funding - Council Tax	5,502	5,673	5,849	6,030
- RSG & Transitional (11/12 only)	4,917	4,050	3,737	3,378
- ABG (for 0% C.Tax uplift in 2011-12)	137	137	137	137
Funding	10,556	9,860	9,723	9,545
Funding (Gap) / Surplus	(0)	(356)	(654)	(1,071)
<i>Additional Savings Initiatives</i>				
Work in Progress	0	24	71	71
Recycling Income deferred	0	165	165	165
Surplus / (further savings required)	(0)	(167)	(418)	(835)

4.15 The above shows the increasing cumulative value of additional efficiencies that are required over the medium term totalling in excess of £800k by 2014/15. Given the need to find additional savings the Council has the opportunity to implement further changes in a managed and stable way by using the temporary additional resources it has received from central government (as noted above) together with a more phased approach in relation to pension costs to create and then use a Transitional Reserve.

4.16 As detailed in 4.8 above the Transitional Reserves is as follows:

Transitional Reserve			
	RSG	Pensions	Total
	£000	£000	£000
Create			
2011/12	344	204	548
2012/13	0	37	37
Use			
2012/13			(167)
2013/14			(418)
Balance			0

4.17 This does not imply that the Council can or is relaxed in its efficiency agenda, however, it does give the Council more time to plan and implement the additional savings which it must deliver in due course. Future savings which are identified and which can be implemented immediately give the opportunity to roll any remaining transitional reserve monies into 2014/15.

4.18 Member should also be aware of the following longer term implications:

- The 2011/12 special grant of £137k ends in 2014/15
- The VAT shelter arrangements with Greenvale Homes, which Council is using to support pension funding, ends in 2015/16. This is equivalent to 7% of payroll.

FEES AND CHARGES

4.19 Appendix 4 summaries recommendations regarding the Councils charging policy for 2011/12. Fees and charges are set having given due considerations to: direct costs, inflation and market competition.

COMMENTS FROM STATUTORY OFFICERS:

5. SECTION 151 OFFICER

5.1 Financial matters are dealt with above

5.2 The s151 officer is required, under s25 of the Local Government Act 2000, to report as to the robustness of the budget and adequacy of reserves. This report can be found at Appendix 1.

6. MONITORING OFFICER

6.1 Unless specifically commented upon within the reports there are no matters arising.

7. HEAD OF PEOPLE AND POLICY (ON BEHALF OF THE HEAD OF PAID SERVICE)

7.1 Unless specifically commented upon within the report there are no matters arising.

8. CONCLUSION

8.1 Based on the above and attached appendices Council is able to recommend a balanced budget.

8.2 This year in particular given the recent general settlement announcement, the Council must have in place plans to balance resources over the longer term.

8.3 The Council faces the challenge to deliver further savings over the medium term. Any savings initiatives deferred simply create additional pressures for the future.

- 8.4 Any budget needs to strike a balance between saving, investing and taxation. The 2011/12 Budget Proposals for consultation detailed the resources available and the areas of cost pressure being faced by the Council. The intention of the budget process is to allow the Council to continue its improvement journey, protect front line services and to move the level of Council Tax in Rossendale closer to the average. However, this year the position with regard the level of Council Tax has been influenced by the Coalition Governments agenda and its Comprehensive Spending Review 2010.
- 8.5 It must be remembered that the Rossendale element is only about 16% of the total bill. The total bill is currently expected to remain at the 2010/11 level with no overall increase. Lancashire County Council (17/02/11), the Police (confirmed: 09/02/11) and Fire (14/02/11) will formally set their individual precepts latter in the month as noted.

9. RECOMMENDATION(S)

- 9.1 That Members approve the revised priorities as per paragraph 2.3.
- 9.2 That Members approve the 2011/12 budget and a 0% increase in Council Tax as per the technical resolution at Appendix 5.
- 9.3 That Members approve the creation of a Transitional Fund as noted in paragraph 4.16 in order to achieve sustainable services over the medium term.
- 9.4 That Member approve the recommendations in relation to Markets as per Appendix 3.
- 9.5 That Members approve the fees and charges schedule as per Appendix 4.
- 9.6 That Members note the implications for the Councils Medium Term Financial Strategy and that a further update to the Medium Term Financial Strategy is considered by Cabinet during 2011/12.
- 9.7 That Members approve recommendations made by Cabinet at its meeting of 26th January 2011 as follows:
- That Members confirm a nil % rise in Member Allowances for 2011/12.

10. CONSULTATION CARRIED OUT

- 10.1 The Council has been consulting on options available within the budget. This year the consultation was influenced by the option proposals surrounding the councils need to save c £3m over the medium term due to known and anticipated reductions in the Revenue Support Grant.
- 10.2 Budget options have been invited via the Councils website. A special Cabinet meeting was held on 26th January 2011, followed by Cabinet on 17th February at which options were debated and recommendations made.

- 10.3 A separate meeting of the Overview and Scrutiny Management Committee (2nd February 2011) has considered the Council's budget consultation document. Comments made at the committee were later considered by Cabinet.

11. COMMUNITY IMPACT ASSESSMENT

- Is a Community Impact Assessment required Yes / ~~No~~
- Is a Community Impact Assessment attached Yes / ~~No~~

12. BIODIVERSITY IMPACT ASSESSMENT

- Is a Biodiversity Impact Assessment required ~~Yes~~ / No
- Is a Biodiversity Impact Assessment attached ~~Yes~~-/ No

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Background Papers	
Document	Place of Inspection
Budget Consultation / Committee Reports / Community Impact Assessments / Working Papers	Website / Finance Office
2010/11 Financial monitoring reports to Cabinet	Cabinet agenda items (website)

Rossendale Borough Council Budget 2011/12
Risk Analysis and Report Under s25 of the Local Government Act 2000

1. This analysis is produced in order to:
 - a) Support the conclusions as to the robustness of the budget and adequacy of reserves set out in the Chief Finance Officers report under 25 of the Local Government Act 2000.
 - b) Inform members of the financial risks facing the Council for consideration as part of their debates around the setting of the budget and approving the Medium Term Financial Strategy.
2. Financial risks are clearly of various sorts but can broadly be characterised as follows:
 - The chance of overspending against budget
 - The chance of underspending against budget
 - The chance of an unforeseen event with a major financial impact (for example a flood or similar event)
 - The chance of a significant reduction in previously available financial resources (eg Revenue Support Grant, Council Tax, etc)
3. Clearly such risks might have either a positive or negative effect on the Council's overall financial position and it is the purpose of the financial management process to allow the Council to both identify the risks it faces and the steps required to either mitigate them in the case of negative risks or exploit them in the case of positive risks.
4. The degree to which the Council is exposed to such risks is influenced by a number of factors:
 - The robustness of the budget estimates. In preparing the budget a line by line review of spending and income is carried out by finance staff to ensure that budgets reflect the reality of operations and council policies. This process gives some assurance that underlying budget issues are identified and dealt with.
 - The achievability of major variations to spending plans such as growth or savings items. Where major change is undertaken it is always possible that there will be some delays in delivery, for example due to delays in filling posts or restructuring departments. These issues are dealt with in the costing of the business case for change which should tend to underestimate the achievement of savings and overestimate new costs thus presenting a prudent estimate for inclusion in the budget.
 - External factors such as inflation and the downturn in the property market which have an income on costs and income. These issues and how they can be managed are dealt with in the next section of this report.

Turning to the specific risk areas within the Council's budget for 2011/12 and the medium term the following specific areas of risks have been identified:

Expenditure/Income Heading	Impact	Likelihood	Comments
Employee Costs			
Pay awards	Medium	Low	The budget assumes 0.0% for pay awards for 2011/10 (0.0% 10/11) and compares to a Treasury guideline of 0%. It therefore assumes a pay freeze for those positions below £21k. Any award continues to be in the context of what has been very tight Local Government finance settlement. Given this there is a risk of service disruption due to strike action. A 1% variance in pay equates to a c.£70k
Job Evaluation	High	Medium/High	The impact of Job evaluation has been absorbed into the Council's funding requirement on a phased basis. No transfer is being made in 11/12 from the Single Status Reserve (£40k in 10/11). An indicative claim has been received regarding back dated equal pay claims however at this stage it is thought that adequate contingency remains within Council resources.
Vacancies	Medium	High	Vacancies normally occur during the year generating savings. However, given the current market conditions the budget does not account for any savings being made.
Pension Contributions	High	Low	Employer contribution rates have been 25.1% over recent years and have in part been supported by the VAT shelter arrangement with Greenvale Homes. The 2010 actuarial valuation recently published has indicated a requirement to increase rates over the next 3 years by 4.2%.
Running Costs			
Energy and Fuel	Medium	High	Prices in the international fuel and energy markets remain high. The past year has seen a steady increase in fuel costs, one which we have forecast to

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S:\Legal and Democratic Services\Democratic Services\Committee Services\Council\2011\23 02 2011\Reports\E1 Budget\Appendix 1 - RBC Budget Risk Analysis 2011.doc

Expenditure/Income Heading	Impact	Likelihood	Comments
			<p>continue over the medium term. Each additional 1p increase is equivalent to £2.5k</p> <p>Energy contracts were tendered during 2010 and saw a reduction in prices of between 28% and 38% (with prices fixed between 2 & 3 yrs)</p>
Repairs and maintenance	Medium	Medium/High	<p>The MTFS has assumed a reduction in the maintenance budget of 7.5 /15%. The reduced resources will now require increasing prioritisation against need.</p> <p>High risk/cost areas remain with the many drainage culverts within RBC land ownership. The Capital budget has set aside an emergency works budget of £75k pa.</p>
Insurance	Medium	Medium	<p>The Council's insurance portfolio was tendered during 08/09. This exercise resulted in savings with annual costs now part of a 3 year long term agreement until March 2012 with an option to extend.</p> <p>Increasingly we are seeing a number of health claims in relation to past employment as far back as the 50's. Councils are often seen mistakenly as resource rich by the legal system as liability is deemed to be with the local government public sector. The authority has no documented proof of insurance cover for pre-1971 however a whiteness statement has recently been signed by the Councils previous Treasures covering a period back to the mid 60's though the value of this statement has yet to be tested.</p>
Contract Costs			
ICT	Low/Medium	Low	The Council has now brought ICT services back in-house with savings as previously reported to Members and reflected in the 11/12 budget

Expenditure/Income Heading	Impact	Likelihood	Comments
Leisure	High	Medium/High	<p>The provision of Leisure facilities has been one of the dominant topics during last 2 years. It has been assumed that:</p> <ul style="list-style-type: none"> the financial costs relating to Ski Rossendale will cease at the end of March 2011 that the business plan will generate revenue savings to support the £4.6m 25yr loan taken in March 2010.
Revenues Benefits and Customer Contracts	Low	Low	<p>The price of this contract is linked to CPI (Sept 10, RPI +4.7%). As the contract price is fixed the risk of non-inflationary variations is slight. The contract does contain an incentive mechanism which will generate rewards to the contractor. However, this mechanism is capped and reserves to meet roughly three years maximum payments under this mechanism have already been set aside.</p> <p>Given the current need to save costs the contractual relationship also makes it more difficult to agree savings.</p>
Housing Benefits	Very High	Medium/High	<p>Expenditure in this area is c. £20.4m and is the largest single item of expenditure in the Council's budget. While this expenditure, is in the main, fully funded by grant there is an extremely complex system of rules that determine what is and what is not eligible for grant. Given that a 1% variance on this budget amounts to £205k and with a previous history of variances in this area, significant caution needs to be exercised. With this in mind the Council has established a Budget Volatility Reserve (BVR) to deal with fluctuations in demand led budgets. The BVR is expected to be £314k at 31/03/11, enough to allow for a negative 1.5% variation.</p>

Expenditure/Income Heading	Impact	Likelihood	Comments
Income			
Property Related Fees: Planning Fee, Building Control & Land charges	Medium	Medium/High	Land Charges, Building Control and Planning have seen reductions in income over recent years. The budget for 11/12 assumes the reduced levels with no sign of uplift in volume or prices.
Market Rents	Medium	High	Reflects the previous decisions by Members on pricing and policy.
Waste Collection / Recycling income	Medium	Medium / High	<p>Total budgeted recycling income:</p> <ul style="list-style-type: none"> • Paper £50/tonne budget (compares to c. £60 in 10/11). Total income budget £96k • Glass, cans, plastics £Nil / tonne (Compares to £28/ tonne in 10/11). Total income £Nil <p>Given the volatile nature of recycling income any price gains have been deferred for one year in order to give Council adequate planning time should the recycling market see a significant downturn</p>
Capital Financing and Interest	High	High	<p>Our capacity to make interest gains has significantly reduced over the last 2 years and is set to remain flat during 2011/12. Interest receipts have been based on forecast bank base rates plus 0.3%.</p> <p>Estimates of future interest rates can be seen in the Councils Treasury Management Strategy.</p>
Current Economic Outlook	High	High	<p>The Council has not been immune to the down turn of an economic fall. Current announcements indicate the UK emerging from recession, however, central government resources have been significantly reduced as part of the CSR 2010, as all councils enter into a new period of austerity.</p> <p>As mentioned above and in the main body of the report, the downturn has</p>

Expenditure/Income Heading	Impact	Likelihood	Comments
			impacted negatively on: RSG, property related receipts, benefits, recycling income and interest rates to mention a few. We continue to be wary of one fundamental issue: that of Council Tax collection. As of now we have seen no sign of negative impact on collection rates, but as Council Tax is our biggest source of income we need to continue to keep a careful watch on collection rates and value, over the forth coming months.

In Summary this gives risks in the revenue budget in the range below

	Worst Case £000	Best Case £000	Weighted Average £000
Pay awards	70	0	35
Job Evaluation	0	0	0
Staff Vacancies	0	-50	-25
Pension Contributions	0	0	0
Energy and Fuel	0	0	0
Repairs and Maintenance	20	0	10
Insurance	0	0	0
ICT Contract	0	0	0
Leisure Contracts	0	0	0
Revenues, Benefits and Customer Contract	20	0	10
Housing Benefit Payments	205	-205	0
Concessionary Fares	0	0	0
Planning Fees	0	0	0
Building Control	0	0	0
Property Rents	40	0	20
Waste Collection / Recycling	100	0	50
Capital Financing and Interest	35	-35	0
General conomic Outlook	100	0	50
Total	590	-290	150

The implication of this range of possible variations is that on a worst case basis the Council needs to maintain reserves of at least £590k to set against the identified risks.

Conclusion and Adequacy of Reserves

5. Having considered the exposure to risk the following shows how this risk relates to the Council's reserves:

	£000
Maximum Financial Risk Exposure	590
Minimum level of General risk	1,000
	1,590
Less est General Reserve @ 31.3.11	1,047
est Budget Volatility Reserve @ 31.3.11	<u>314</u>
Notional deficit in available reserves	<u>229</u>

6. However, it is also unlikely that all these risks will materialise at once, and if the worst case possible variation is adjusted for likelihood set out in the risk assessment then the following shows the requirement to maintain reserves

	£000
Weighted Financial Risk Exposure	150
Minimum Level of General Reserve	1,000
	1,150
Less:	
Est General Reserve at 31.3.11	1,047
Est Budget Volatility Reserve at 31.3.11	<u>314</u>
Notional surplus in reserves	<u>211</u>

7. This notional surplus equates to c 6% of other forecast earmarked reserves and 2.0% of the likely budget requirement for 2011/12. In this context it would seem reserves are adequate though they only represent on this basis a one year contingency.
8. It is generally accepted that no budget is without some exposure to risk. However, the position in Rossendale is such that risks have been identified and either provided against or the above considered view taken that the scale of them is manageable. This is reflected in a budget that is both:
- Prudent, that is maintaining a balance between spending commitments and the resources with which to pay for them, and
 - Sustainable, that is able to maintain that balance consistently over time.
9. The degree of risk that remains evident in the budget influences the view which should be taken on the level of reserves which the Council need to maintain, which is the second strand to this statutory advice. The Council's financial

strategy suggests that Members continue to plan for general reserves of c.£1.0m. General reserves as at 1st April 2010 were £999k and are expected to be £1,047k as at 31st March 2011. The Medium Term Financial Strategy identifies other pressures on the horizon in the main as a result of the CSR 2010 however within the medium term the Council has other resources, should it be mindful, in which to plan for further anticipated RSG reductions in 2014/15. This therefore means that general reserves should be maintained at the level of c. £1m over the medium term. This level of general reserves, together with other smaller earmarked reserves, will allow a cushion against the sort of risks which have been identified and those unforeseen incidents which may from time to time arise. The monthly financial monitoring report to Members includes a forecast of all reserves over the medium term.

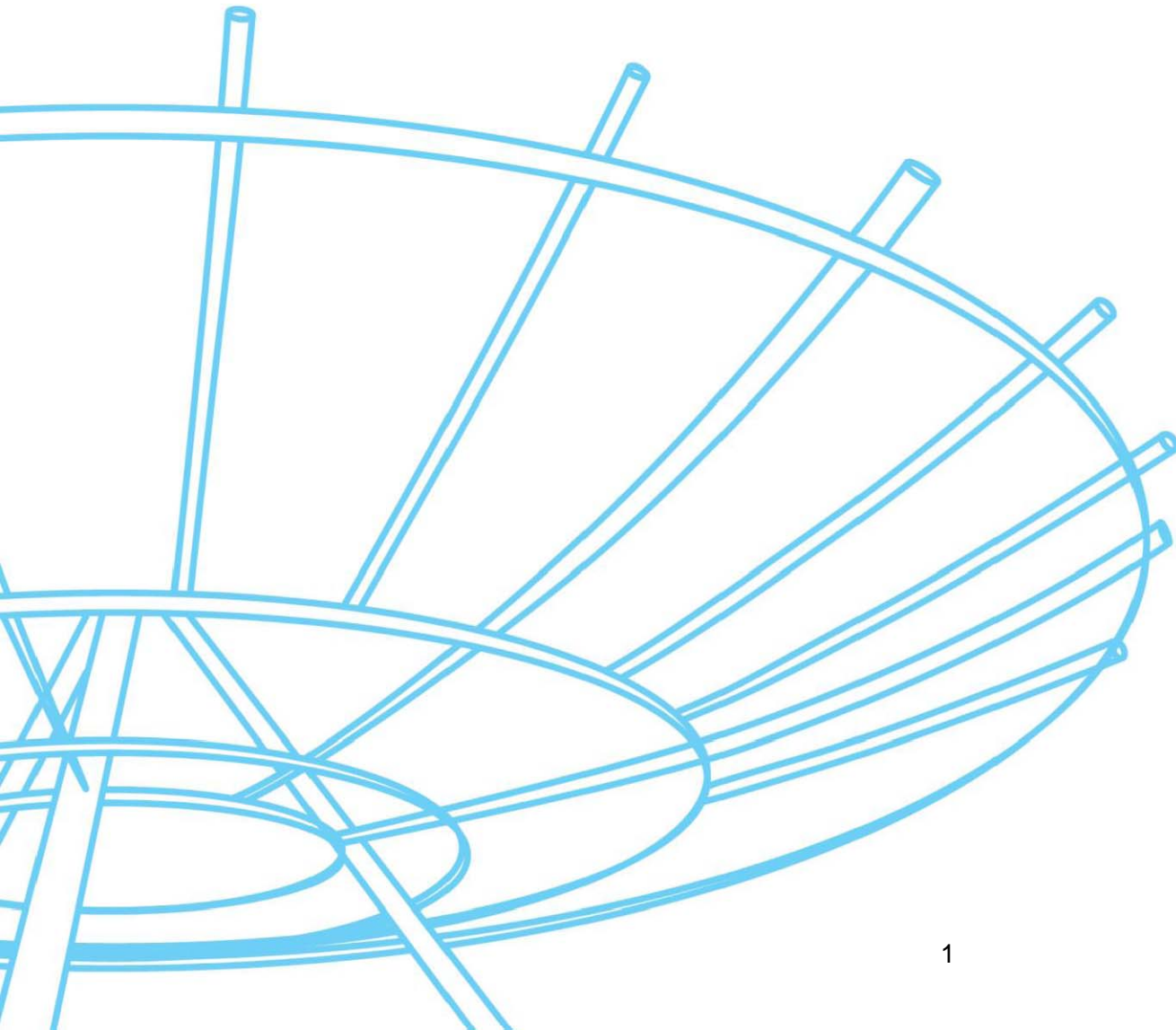
10. Therefore in conclusion I am able to give positive assurance to Members as to:

- The adequacy of General and earmarked reserves to address the risks against which they are held and
- The robustness of the budget for 2011/12

PJ Seddon
Head of Financial Services
February 2011

Pride in Rossendale

Revenue Budget 2011/12



Summary of Budget 2011/12

General Fund Summary

Service	2010/11 Revised Forecast £000	One-off items removed from Original 2010/11 £000	2011/12 Original Baseline £000	Changes within 2011/12							2011/12 Original Budget £000
				Inflation	Pay Award £000	Employee Increments £000	Pension & Other Inflation £000	Savings £000	Inter-service Virement £000	Volume/ Technical Changes £000	
Customer and Communities Directorate											
Communities Service	1,324	0	1,324		0	12	40	(377)	28	105	1,132
Customer Services	2,867	0	2,867		0	7	54	(322)	2	(698)	1,909
Operations Service	4,133	0	4,133		0	12	107	(405)	0	86	3,934
Business Directorate											
Planning Services	597	0	597		0	8	29	(17)	0	(44)	573
Local Land Charges	45	0	45		0	2	5	(17)	0	15	50
Building Control Services	159	0	159		0	4	13	(1)	0	27	203
Licensing	223	0	223		0	5	13	(11)	0	(0)	230
Legal & Democratic Services	975	0	975		0	6	25	(56)	10	10	969
Health, Housing and Regeneration Service	1,136	0	1,136		0	11	64	(92)	(74)	239	1,284
Corporate Services											
Corporate Management	136	0	136		0	4	24	(47)	9	(8)	118
Finance & Property Services	319	0	319		0	5	37	(152)	21	70	301
People & Policy	189	0	189		0	6	19	(89)	4	0	128
Non-Distributed Costs	473	0	473		0	0	(239)	(30)	0	590	794
Financing and Reserves											
Capital Financing and Interest	(719)	0	(719)		0	0	0	0	0	0	(719)
Transfer to/(from) cmr / Abg	0		0		0	0	0	0	0	0	0
Transfers to/(from) Earmarked Reserves	(102)	102	0		0	0	0	0	0	(360)	(360)
Total General Fund	11,756	102	11,858		0	83	190	(1,616)	0	32	10,547
Revenue Supprt Grant and Non-Domestic Rates	6,270									-12.7%	4,917
ABG Grant (2011-12 0% C.Tax)	0										137
(Surplus)/Deficit on Collection Fund	0										9
Council Tax Requirement	5486										5,502
Number of Band D Equivalent Properties	21,649										21,713
Council Tax at Band D (excluding Whitworth)	£253.40									0.00%	£253.40

Summary of Budget 2011/12

General Fund Summary

General Fund Summary



Service	2011/12 Original Budget						Net Cost of Service £000	Use of Reserves £000	Net Budget after use of Reserves £000	Staff Numbers (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000					
Customer and Communities Directorate										
Communities Service	426	589	1,015	(277)	394	1,132	0	1,132	15.25	
Customer Services	470	22,979	23,449	(21,485)	(55)	1,909	0	1,909	12.41	
Operations Service	2,490	1,510	4,000	(1,018)	951	3,934	0	3,934	85.39	
Business Directorate										
Planning Services	476	61	537	(281)	317	573	0	573	13.31	
Local Land Charges	78	9	88	(78)	40	50	0	50	2.00	
Building Control Services	221	25	246	(122)	79	203	0	203	5.00	
Licensing	210	20	230	(120)	120	230	0	230	6.61	
Legal & Democratic Services	441	377	818	(23)	174	968	0	968	12.86	
Health, Housing and Regeneration Service	1,003	134	1,138	(146)	293	1,284	0	1,284	23.92	
Corporate Services										
Corporate Management	396	57	454	(40)	(296)	118	0	118	6.00	
Finance & Property Services	701	1,182	1,883	(450)	(1,134)	299	0	299	21.24	
People & Policy	332	104	436	0	(307)	128	0	128	8.50	
Non-Distributed Costs	513	413	926	(336)	204	794	0	794	0.00	
Financing and Reserves										
Capital Financing and Interest	0	125	125	(66)	(778)	(719)	0	(719)	0.00	
Transfer to/(from) cmr / Abg			0			0		0		
Transfers to/(from) Earmarked Reserves			0			0	(360)	(360)		
Total General Fund	7,758	27,586	35,344	(24,441)	2	10,905	(360)	10,545	212.49	

Summary of Budget 2011/12

Customer and Communities Directorate - Communities

Service	2010/11 Original Budget £000	2010/11 Revised Forecast £000	One-off items removed from Original 2010/11 £000	2010/11 Original Baseline £000	Changes within 2010/11						2011/12 Original Budget £000
					Inflation Pay Award £000	Employee Increments £000	Pension & Other Inflation £000	Savings £000	Inter-service Virement £000	Volume/ Technical Changes £000	
Community M'ment & Admin	224	225		225	0	3	9	(36)	29	(0)	230
Leisure Review	0	0		0	0	0	0	0	0	0	0
Irwell Valley Sculpture Trail	0	0		0	0	0	0	0	0	0	0
Area Based Grants	32	32		32	0	1	2	0	0	(0)	35
ABG - Grants to Vol Org	0	0		0	0	0	0	0	0	0	0
Community Safety	197	199		199	0	0	3	(94)	(1)	11	118
LSP	(26)	6		6	0	0	2	(43)	0	1	(33)
Area Forums	20	20		20	0	0	0	(20)	0	70	70
LCC Museum Service	124	131		131	0	0	0	(7)	0	0	124
Other Grants	188	188		188	0	0	0	(88)	26	0	126
Discretionary NNDR	45	45		45	0	0	0	0	(26)	0	19
Events	39	33		33	0	0	0	(13)	0	0	20
Area Team	296	297		297	0	7	22	(54)	6	24	302
Community Development Initiatives	10	12		12	0	0	0	(6)	(6)	0	0
Markets	43	36		36	0	0	1	0	0	(1)	36
Pest Control	18	21		21	0	0	0	0	0	0	21
Dog Warden	36	37		37	0	0	0	(5)	(0)	0	32
Public Conveniences	23	23		23	0	0	0	0	0	0	23
Emergency Planning		20		20	0	0	0	(10)	0	0	10
Service Total	1,269	1,324	0	1,324	0	12	40	(377)	28	105	1,132

Summary of Budget 2011/12

Customer and Communities Directorate - Communities



Service	2011/12 Original Budget						Net Cost of Service £000	Use of Reserves £000	Net Budget after use of Reserves £000	Staff Numbers (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000					
Community M'ment & Admin	119	24	143	0	87	230	0	230	2.68	
Leisure Review		0	0			0	0	0		
Irwell Valley Sculpture Trail		0	0	0		0	0	0		
Area Based Grants	35	0	35		0	35	0	35	1.00	
ABG - Grants to Vol Org		0	0			0		0		
Community Safety	45	112	158	(61)	21	118		118	1.00	
LSP	0	6	6	(48)	9	(33)		(33)		
Area Forums		70	70			70	0	70		
LCC Museum Service		116	116	(9)	17	124		124		
Other Grants		126	126	0		126	0	126		
Discretionary NNDR		19	19			19	0	19		
Events		20	20	0		20		20		
Area Team	196	22	217		84	302		302	9.00	
Community Development Initiatives		0	0			0	0	0		
Markets	30	6	36	(147)	147	36	0	36	1.57	
Pest Control		32	32	(12)	2	21	0	21		
Dog Warden		30	30		1	32	0	32		
Public Conveniences			0		23	23	0	23		
Emergency Planning	0	8	8	0	3	10	0	10		
Service Total	426	589	1,015	(277)	394	1,132	0	1,132	15.25	

Summary of Budget 2011/12

Customer and Communities Directorate - Customer Services

Service	2009/10 Original Budget £000	2010/11 Revised Forecast £000	One-off items removed from Original 2009/10 £000	2010/11 Original Baseline £000	Changes within 2010/11						2011/12 Original Budget £000
					Inflation Pay Award £000	Employee Increments £000	Pension & Other Inflation £000	Savings £000	Inter-service Virement £000	Volume/ Technical Changes £000	
Benefits Administration	365	369		369	0	0	(28)	0	0	0	341
Benefits Granted	(95)	(86)		(86)	0	0	0	0	0	8	(79)
Revenues	311	335		335	0	0	0	(35)	0	0	300
One Stop Shop	(80)	(80)		(80)	0	0	0	0	0	0	(80)
Shared Contact Centre	54	52		52	0	0	0	(52)	0	0	0
Revs & Bens Partnership	87	76		76	0	0	55	(52)	0	0	79
Service Assurance Team	40	43		43	0	4	11	(43)	0	1	16
Leisure Services	1,106	1,110		1,110	0	0	0	(29)	0	0	1,081
Telephones	129	130		130	0	0	0	(13)	0	0	118
E-Government	250	250		250	0	1	6	(0)	1	(0)	258
Central Printing	4	4		4	0	0	0	0	0	0	4
Central IT	(291)	(299)		(299)	0	0	0	(71)	4	25	(342)
IT Support	168	158		158	0	1	6	(27)	(2)	0	134
LLPG Setup Costs	3	3		3	0	0	0	0	0	0	3
CSE Management	0	0		0	0	0	5	(0)	0	0	5
Concessionary Travel	788	803		803	0	0	0	0	0	(732)	71
Service Total	2,838	2,867	0	2,867	0	7	54	(322)	2	(698)	1,909

Summary of Budget 2011/12

Customer and Communities Directorate - Customer Services



Service	2011/12 Original Budget								Staff Numbers (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000	Net Cost of Service £000	Use of Reserves £000	Net Budget after use of Reserves £000	
Benefits Administration	0	38	38	(609)	912	341	0	341	
Benefits Granted	0	20,400	20,400	(20,479)	0	(79)	0	(79)	
Revenues	0	31	31	(372)	641	300	0	300	
One Stop Shop	0	3	3	0	(83)	(80)	0	(80)	
Shared Contact Centre	0	0	0	0	0	0	0	0	
Revs & Bens Partnership	0	1,390	1,390	0	(1,311)	79	0	79	
Service Assurance Team	140	6	147	0	(130)	16	0	16	4.00
Leisure Services	0	679	679	0	402	1,081	0	1,081	
Telephones	0	4	4	0	113	118	0	118	
E-Government	163	7	170	0	88	258	0	258	4.81
Central Printing	0	19	19	(26)	10	4	0	4	
Central IT	0	317	317	0	(659)	(342)	0	(342)	
IT Support	91	43	134	0	0	134	0	134	2.60
LLPG Setup Costs	0	0	0	0	3	3	0	3	
CSE Management	76	1	77	0	(72)	5	0	5	1.00
Concessionary Travel	0	40	40	0	31	71	0	71	
Service Total	470	22,979	23,449	(21,485)	(55)	1,909	0	1,909	12.4

Summary of Budget 2011/12

Customer and Communities Directorate - Operations Service



Service	2009/10 Original Budget £000	2010/11 Revised Forecast £000	One-off items removed from Original 2009/10 £000	2010/11 Original Baseline £000	Changes within 2010/11						2011/12 Original Budget £000
					Inflation Pay Award £000	Employee Increments £000	Pension & Other Inflation £000	Savings £000	Inter-service Virement £000	Volume/ Technical Changes £000	
Strategic Functions											
Operations Management & Admin	232	271		271	0	3	38	(77)	0	15	250
Operational Functions											
Refuse & Recycling	1,488	1,417		1,417	0	1	9	(152)	0	52	1,327
Street Sweeping	876	911		911	0	4	21	(70)	0	4	869
Cemeteries	56	51		51	0	1	2	(4)	0	10	60
Playing Fields & Parks	179	178		178	0	0	0	(2)	0	0	176
Open Spaces	1,301	1,305		1,305	0	4	36	(99)	0	6	1,251
Service Total	4,132	4,133	0	4,133	0	12	107	(405)	0	86	3,934

Summary of Budget 2011/12

Customer and Communities Directorate - Operations Service



Service	2011/12 Original Budget								Staff Numbers (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000	Net Cost of Service £000	Use of Reserves £000	Net Budget after use of Reserves £000	
Strategic Functions									
Operations Management & Fleet Mgmt	602	191	793	(14)	(529)	250	0	250	18.35
Operational Functions									
Refuse & Recycling	804	788	1,592	(846)	582	1,327	0	1,327	25.00
Street Sweeping	436	207	643	(1)	227	869	0	869	16.04
Cemeteries	35	6	41	(134)	153	60	0	60	1.00
Playing Fields & Parks	0	95	95	(14)	95	176	0	176	
Open Spaces	613	224	837	(8)	423	1,251	0	1,251	25.00
Service Total	2,490	1,510	4,000	(1,018)	951	3,934	0	3,934	85.39

Summary of Budget 2011/12

Business Directorate

Service	2010/11 Original Budget £000	2010/11 Revised Forecast £000	One-off items removed from Original 2010/11 £000	2010/11 Original Baseline £000	Changes within 2010/11						2011/12 Original Budget £000
					Inflation Pay Award £000	Employee Increments £000	Pension & Other Inflation £000	Savings £000	Inter-service Virement £000	Volume/ Technical Changes £000	
Strategic Functions											
Management and Support		0		0	0	0	0	(0)	0	0	0
Planning											
Development Control		403		403	0	5	19	(17)	0	(60)	350
Forward Planning		195		195	0	3	10	0	0	16	224
Local Land Charges		45		45	0	2	5	(17)	0	15	50
Building Control											
Trading Account		35		35	0	2	8	(1)	0	17	60
Borough Council Functions		117		117	0	2	6	0	0	10	135
Street Signs		8		8	0	0	0	0	0	0	8
Legal Services		30		30	0	3	11	(16)	3	10	40
Democratic Services											
Electoral Registration		77		77	0	1	2	0	0	(0)	79
Elections		92		92	0	1	2	(0)	0	(0)	94
Democratic Representation		645		645	0	2	9	(18)	7	0	644
Mayoralty		119		119	0	1	2	(22)	0	0	100
Town Twinning		11		11	0	0	0	0	0	0	11
Licensing											
Licensing Services		223		223	0	5	13	(11)	0	(0)	230
Service Total	0	2,000	0	2,000	0	26	85	(102)	10	7	2,026

Summary of Budget 2011/12

Business Directorate



Service	2011/12 Original Budget						Net Cost of Service £000	Use of Reserves £000	Net Budget after use of Reserves £000	Staff Numbers (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000					
Strategic Functions										
S D Management and Support	0	0	0	0	0	0	0	0		
Planning										
Development Control	306	56	362	(281)	269	350	0	350	8.50	
Forward Planning	170	5	175	(0)	48	224	0	224	4.81	
Local Land Charges	78	9	88	(78)	40	50	0	50	2.00	
Building Control										
Trading Account	125	11	136	(120)	45	60	0	60	2.80	
Borough Council Functions	96	4	101	(0)	34	135	0	135	2.20	
Street Signs	0	10	10	(2)	0	8	0	8		
Legal Services	181	29	209	(7)	(162)	40	0	40	4.50	
Democratic Services										
Electoral Registration	26	31	57	(1)	23	79		79	0.75	
Elections	26	45	71	0	24	94		94	0.75	
Democratic Representation	155	237	392	(15)	267	644		644	5.00	
Mayoralty	54	27	81	0	19	99		99	1.86	
Town Twinning	0	8	8	0	4	11		11		
Licensing										
Licensing Services	210	20	230	(120)	120	230	0	230	6.6	
Service Total	1,426	493	1,919	(624)	730	2,025	0	2,025	39.8	

Summary of Budget 2011/12

Business Directorate - Health, Housing & Regeneration Service



Service	2009/10 Original Budget £000	2010/11 Revised Forecast £000	One-off items removed from Original 2009/10 £000	2010/11 Original Baseline £000	Changes within 2010/11						2011/12 Original Budget £000
					Inflation Pay Award £000	Employee Increments £000	Pension & Other Inflation £000	Savings £000	Inter-service Virement £000	Volume/ Technical Changes £000	
Health											
Environmental Health	631	649		649	0	6	32	(39)	(29)	44	662
Environmental Health Miscellaneous	2	4		4	0	0	0	0	0	0	4
Land Drainage	16	16		16	0	0	0	0	0	0	16
Regeneration											
Parking	0	0		0	0	0	0	(0)	0	0	0
Economic Regeneration	94	95		95	0	0	3	0	0	(0)	98
Tourism	64	65		65	0	1	2	(1)	0	(0)	67
Regeneration Projects	3	3		3	0	0	0	0	0	0	3
Bacup & Stacksteads	0	0		0	0	0	0	0	0	0	0
Town Centre Redevelopment	0	0		0	0	0	0	0	0	0	0
NWDA & RBC Match	0	0		0	0	0	4	(0)	0	64	69
Housing											
Housing Strategy	91	94		94	0	1	3	0	0	(1)	97
Private Sector Renewal	25	16		16	0	0	6	(22)	0	121	121
BEARS	0	0		0	0	0	0	0	0	0	0
Housing Market Renewal Mgmt	(2)	14		14	0	0	0	0	(58)	45	1
Neighbourhood Management	0	0		0	0	0	0	0	0	0	0
Homesure	0	0		0	0	0	0	0	0	0	0
Residual Elevate Commitment	0	0		0	0	0	2	0	0	34	36
Homelessness	181	180		180	0	0	8	(30)	0	(86)	72
Regeneration Management	(4)	(0)		(0)	0	2	4	(0)	13	18	36
Service Total	1,104	1,136	0	1,136	0	11	64	(92)	(74)	239	1,284

Summary of Budget 2011/12

Business Directorate - Health, Housing & Regeneration Service



Service	2011/12 Original Budget						Net Cost of Service £000	Use of Reserves £000	Net Budget after use of Reserves £000	Staff Numbers (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000					
Health										
Environmental Health	462	50	512	(15)	166	662	0	662	11.00	
Environmental Health Miscellaneous	0	5	5	(1)	0	4	0	4		
Land Drainage	0	14	14	0	2	16	0	16		
Regeneration										
Parking	0	0	0	0	0	0	0	0		
Economic Regeneration	50	8	58	0	40	98	0	98	1.00	
Tourism	39	13	52	0	15	67	0	67	1.00	
Regeneration Projects	0	0	0	0	3	3	0	3		
Bacup & Stacksteads	0	0	0	0	0	0	0	0		
Town Centre Redevelopment	0	0	0	0	0	0	0	0		
NWDA & RBC Match	68	1	69	0	0	69	0	69	2.00	
Housing										
Housing Strategy	49	10	59	0	39	97	0	97	1.00	
Private Sector Renewal	95	13	108	(45)	58	121	0	121	2.42	
BEARS	0	0	0	0	0	0	0	0		
Housing Market Renewal Mgmt	1	0	1	0	0	1	0	1	1.00	
Neighbourhood Management	0	0	0	0	0	0	0	0		
Homesure	0	0	0	0	0	0	0	0		
Residual Elevate Commitment	36	0	36	0	0	36	0	36		
Homelessness	138	15	153	(85)	4	72	0	72	3.50	
Regeneration Management	66	6	72	0	(35)	36	0	36	1.00	
Service Total	1,003	134	1,138	(146)	293	1,284	0	1,284	23.92	

Summary of Budget 2011/12

Corporate Management

Service	2009/10 Original Budget £000	2010/11 Revised Forecast £000	One-off items removed from Original 2010/11 £000	2010/11 Original Baseline £000	Changes within 2010/11						2011/12 Original Budget £000
					Inflation Pay Award £000	Employee Increments £000	Pension & Other Inflation £000	Savings £000	Inter-service Virement £000	Volume/ Technical Changes £000	
Corporate Management											
Executive Office	(71)	(58)		(58)	0	3	19	(2)	9	(8)	(38)
Corporate Contingency	34	30		30	0	0	0	(30)	0	0	0
Executive Support	165	165		165	0	1	5	(15)	0	(0)	156
Service Total	128	136	0	136	0	4	24	(47)	9	(8)	118

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Summary of Budget 2011/12

Corporate Management

Service	2011/12 Original Budget						Net Cost of Service £000	Use of Reserves £000	Net Budget after use of Reserves £000	Staff Number (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000					
Corporate Management										
Executive Office	315	20	335	(40)	(333)	(38)		(38)	3.0	
Corporate Contingency	0	0	0	0	0	0		0		
Executive Support	82	37	119	0	37	156		156	3.0	
Service Total	396	57	454	(40)	(296)	118	0	118	6.0	

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Summary of Budget 2011/12

Finance & Property Services

Service	2009/10 Original Budget £000	2010/11 Revised Forecast £000	One-off items removed from Original 2009/10 £000	2010/11 Original Baseline £000	Changes within 2010/11						2011/12 Original Budget £000
					Inflation Pay Award £000	Employee Increments £000	Pension & Other Inflation £000	Savings £000	Inter-service Virement £000	Volume/ Technical Changes £000	
Finance											
Audit & Treasury Mgmt	182	217		217	0	0	0	(1)	0	0	215
Insurance Risk & Internal Audit	(87)	16		16	0	(0)	1	(7)	0	(0)	10
Accountancy	(24)	(17)		(17)	0	2	17	(4)	10	0	8
Exchequer	95	85		85	0	1	6	(15)	3	(1)	80
Property Services											
Public Conveniences	17	15		15	0	0	0	2	(0)	1	18
Depots	74	82		82	0	0	0	1	(16)	(0)	67
Cemeteries	50	62		62	0	0	0	(2)	(3)	(1)	56
Sports Grounds	48	52		52	0	0	0	(1)	(10)	0	41
Allotments	2	2		2	0	0	0	(0)	0	(0)	2
Museum	12	13		13	0	0	0	(2)	0	(0)	11
Car Parks	55	54		54	0	0	0	0	1	2	57
Markets	113	111		111	0	0	0	(5)	(13)	13	105
Public Baths	17	22		22	0	0	0	(1)	0	0	21
Public Halls	14	38		38	0	0	0	(22)	(1)	(0)	14
Sports Facilities	(23)	(22)		(22)	0	0	0	(4)	1	0	(24)
Council Offices	38	40		40	0	0	2	(15)	(6)	8	30
Bus Shelters	24	26		26	0	0	0	(1)	(2)	(0)	22
Public Clocks & Memorials	4	3		3	0	0	0	(0)	0	0	3
Facilities Management	(463)	(464)		(464)	0	0	8	(64)	57	30	(433)
Courier	(9)	(8)		(8)	0	0	0	0	0	0	(8)
Corporate Estates	(8)	(11)		(11)	0	0	3	(7)	(3)	0	(18)
Business Centre	15	2		2	0	0	0	(3)	4	20	23
Service Total	146	319	0	319	0	5	37	(152)	21	70	301

Summary of Budget 2011/12

Finance & Property Services

Service	2011/12 Original Budget						Net Cost of Service £000	Use of Reserves £000	Net Budget after use of Reserves £000	Staff Number (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000					
Finance										
Audit & Treasury Mgmt	0	150	150	0	66	215		215		
Insurance Risk & Internal Audit	20	81	101	(30)	(61)	10		10	0.8	
Accountancy	278	11	289	0	(281)	8		8	6.0	
Exchequer	123	6	129	(7)	(42)	80		80	4.4	
Property Services										
Public Conveniences	0	18	18	0	0	18		18		
Depots	0	67	67	0	0	67		67		
Cemeteries	0	56	56	0	0	56		56		
Sports Grounds	0	40	40	0	0	40		40		
Allotments	0	2	2	0	0	2		2		
Museum	0	11	11	0	0	11		11		
Car Parks	0	56	56	0	1	57		57		
Markets	0	105	105	0	0	105		105		
Public Baths	0	21	21	0	0	21		21		
Public Halls	0	30	30	(16)	0	14		14		
Sports Facilities	0	53	53	0	(77)	(24)		(24)		
Council Offices	57	193	250	(3)	(218)	30		30	2.6	
Bus Shelters	0	28	28	(50)	44	22		22		
Public Clocks & Memorials	0	3	3	0	0	3		3		
Facilities Management	142	41	183	0	(616)	(433)		(433)	3.8	
Courier	0	5	5	0	(13)	(8)		(8)		
Corporate Estates	46	60	106	(184)	60	(18)		(18)	1.7	
Business Centre	35	145	181	(162)	4	23		23	1.9	
Service Total	701	1,182	1,883	(450)	(1,134)	299	0	299	21	

Summary of Budget 2011/12

People & Policy

Service	2008/09 Actual £000	2009/10 Original Budget £000	2010/11 Revised Forecast £000	One-off items removed from Original 2010/11 £000	2010/11 Original Baseline £000	Changes within 2010/11					2011/12 Original Budget £000	
						Inflation Pay Award £000	Employee Increments £000	Pension & Other Inflation £000	Savings £000	Inter-service Virement £000		Volume/ Technical Changes £000
Human Resources		(77)	(64)		(64)	0	2	11	(70)	249	0	128
Corporate Training		3	3		3	0	0	0	0	(3)	0	0
Staff Morale		0	1		1	0	0	0	0	(1)	0	0
Union Duties		0	0		0	0	0	0	0	(0)	0	0
Communications		134	140		140	0	0	4	(14)	(131)	0	(0)
Internal Communications		3	3		3	0	0	0	0	(3)	0	0
Policy unit		101	104		104	0	5	3	(6)	(106)	0	0
Performance Management		2	2		2	0	0	0	0	(2)	0	0
Service Total	0	165	189	0	189	0	6	19	(89)	4	0	128

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Summary of Budget 2011/12

People & Policy



Service	2011/12 Original Budget						Net Cost of Service £000	Use of Reserves £000	Net Budget after use of Reserves £000	Staff Numbers (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000					
Human Resources	332	104	436	0	(307)	128		128	4.5	
Corporate Training	0	0	0	0	0	0		0		
Staff Morale	0	0	0	0	0	0		0		
Union Duties	0	0	0	0	0	0		0		
Communications	0	0	0	0	0	0		0	2.0	
Internal Communications	0	0	0	0	0	0		0		
Policy unit	0	0	0	0	0	0		0	2.0	
Performance Management	0	0	0	0	0	0		0		
Service Total	332	104	436	0	(307)	128	0	128	8.5	

DRAFT

Summary of Budget 2011/12

Non-Distributed Costs and Capital Financing

Service	2009/10 Original Budget £000	2010/11 Revised Forecast £000	One-off items removed from Original 2010/11 £000	2010/11 Original Baseline £000	Changes within 2010/11						2011/12 Original Budget £000
					Inflation Pay Award £000	Employee Increments £000	Pension & Other Inflation £000	Savings £000	Inter-service Virement £000	Volume/ Technical Changes £000	
Non-Distributed Costs											
Pension Costs	228	210		210	0	0	(239)	(30)	0	244	185
Unused Office Accommodation	158	185		185	0	0	0	0	0	0	185
Other Costs / Income	81	79		79	0	0	0	(0)	0	346	425
Service Total	467	473		473	0	0	(239)	(30)	0	590	794
Capital Financing											
Minimum Revenue Provision	83	125		125	0	0	0	0	0	0	125
Interest	(137)	(66)		(66)	0	0	0	0	0	0	(66)
Reversal of Capital Charges*	(754)	(778)		(778)	0	0	0	0	0	0	(778)
Service Total	(808)	(719)	0	(719)	0	0	0	0	0	0	(719)

* Capital Charges are removed in accordance with the Code of Practice

Summary of Budget 2011/12

Non-Distributed Costs and Capital Financing



Service	2011/12 Original Budget								Staff Number s (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000	Net Cost of Service £000	Use of Reserves £000	Net Budget after use of Reserves £000	
Non-Distributed Costs									
Pension Costs	513		513	(328)		185		185	
Unused Office Accommodation			0		185	185		185	
Other Costs / Income		413	413	(8)	20	425		425	
Service Total	513	413	926	(336)	204	794	0	794	
Capital Financing									
Minimum Revenue Provision		125	125			125		125	
Interest			0	(66)		(66)		(66)	
Reversal of Capital Charges			0		(778)	(778)		(778)	
Service Total	0	125	125	(66)	(778)	(719)	0	(719)	0.0

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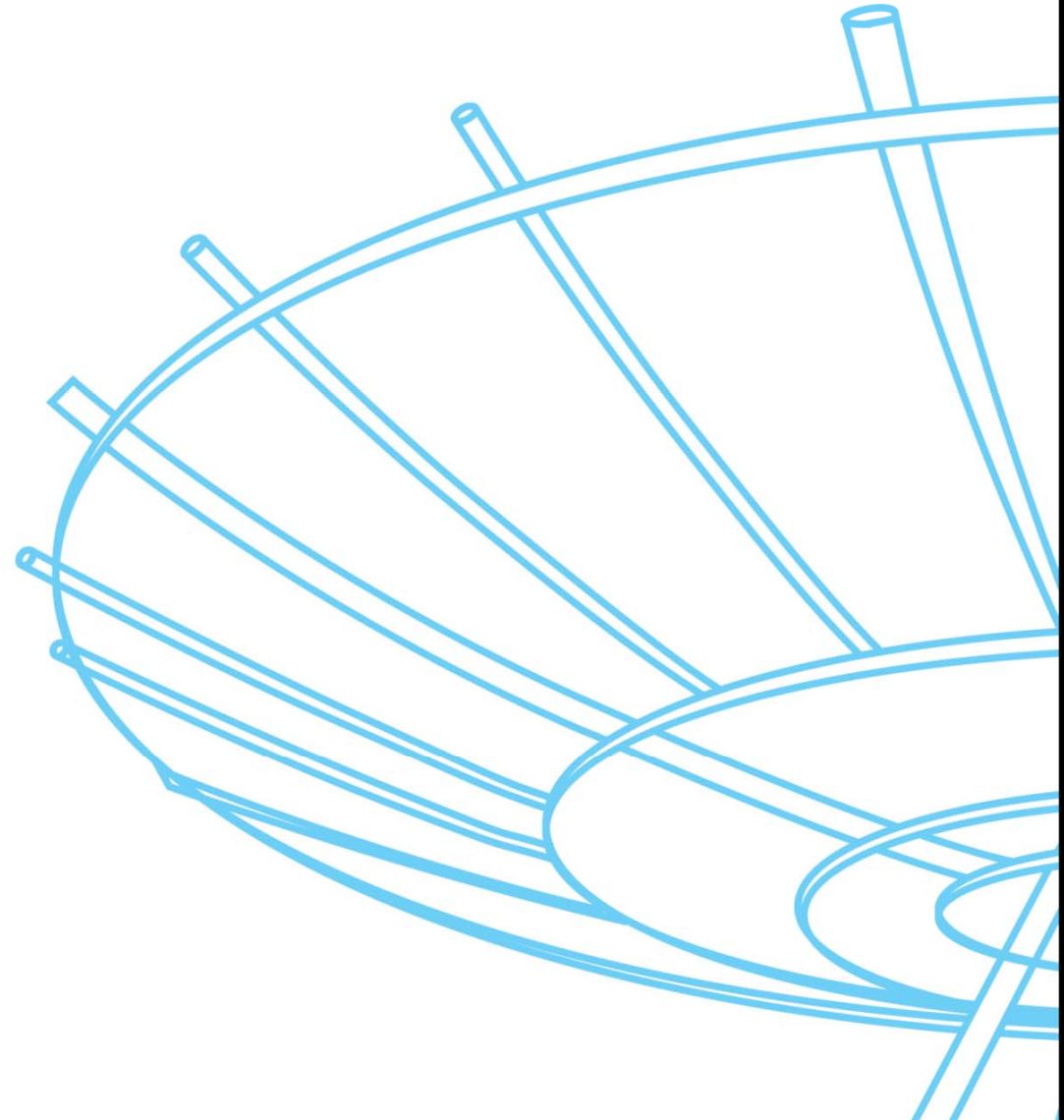
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Appendix 3

Project/Item	Rossendale Markets
Date	17 February 2011
	<p>1. BACKGROUND AND OPTIONS</p> <p>1.1 In January 2009 a report was presented to Cabinet which made recommendations as to how to deal with a number of key issues which were hindering the development and improvement of the markets. A number of actions were delivered in order to improve the sustainability of the markets.</p> <p>1.2 In February 2010 a further report was presented to Cabinet with an update on the implementation of these actions. At that stage it was recommended that further actions be implemented and another report would be brought back to cabinet in 6 months.</p> <p>1.3 The Revitalising Rossendale Markets Strategy has succeeded in increasing the number of traders and customers on the market, but unfortunately no impact on the deficit is evident.</p> <p>1.4 It is to this end that the Council has been consulting on how the challenge of meeting their Medium Term Financial Strategy target of saving c£3 million can be met. A clear message from a special Overview and Scrutiny Management Committee meeting held on 3rd August 2010 was that the Council should consider the closure of Haslingden Market and the future of Bacup Flea Market.</p> <p>1.5 It is also important to note that the situation with Rossendale Markets is not isolated, as markets regionally and nationally are in decline. From research, visits carried out to other markets, and data shared by other local authorities, it is clear that markets across the region are experiencing an increase in vacant stalls and a decrease in footfall.</p> <p>HASLINGDEN MARKET – OPTIONS</p> <p>1.6 Various options have been explored ranging from closure of the market to developing a social enterprise model. The market makes a loss each year. The Council continues to support the Haslingden Traders in their efforts to create a social enterprise model and accepts that more work should be undertaken to identify savings to alleviate the current loss.</p>

BACUP FLEA MARKET – OPTIONS

Option1: Close Bacup Flea Market

- 1.7 The biggest impact of closing the flea market would be on the permanent licensed traders, whose days of trading would be reduced, and the market caretaker, whose hours would be reduced. The saving to the council would be in the region of the £3,226.
- 1.8 This is the preferred option.

Option 2: Introduce a charge for permanent licensed traders

- 1.9 An alternative option would be to introduce a charge for those permanent licensed traders who wish to open. This charge could be introduced on a trial basis to see if the market can cover its' own costs, and if not, after a period of say 3 months, the decision not to close the market could be reviewed again.

Option 3: Operate the flea market on a seasonal basis (1st April to 31st August)

- 1.10 The cost of operating the Flea Market for a period of 5 months a year would reduce the costs to the council to in the region of £1,344. The average number of flea market traders per market day during the Spring/Summer period in 2010 was 3, and the total income received was £756.

Option 4: Continue to operate bacup Flea Market on the current basis

2. CONCLUSION

- 2.1 Rossendale Borough Council recognises the value a thriving Market plays in the community and to the economy as a whole. It is a fact that many successful entrepreneurs started from humble beginnings trading on a Market. Even at a time when finances are being squeezed this Council supports the ongoing tradition of having traditional Market/s in Rossendale. As such the Council looks forward to exploring better ways of working together with our market traders to ensure we can provide a sustainable future.
- 2.2 In light of the council having to make in excess of £3m savings over the next 4 years, the council needs to consider the future of Haslingden Market and Bacup Flea Market with a view to identifying some of the necessary savings.

	<p>3. RECOMMENDATION(S)</p> <p>3.1 The Council supports the Haslingden Traders developing a social enterprise model for the running of the Market and that funding is secured until March 2012 to enable this to happen. In addition, the Council will continue to work with Traders to identify additional saving opportunities.</p> <p>3.2 Bacup Flea market to cease from March 2011.</p> <p>4. CONSULTATION CARRIED OUT</p> <p>4.1 Consultation has been carried out with:</p> <ul style="list-style-type: none">- Traders- Customers- Local businesses- National Market Traders Federation
--	--

Rossendale Borough Council

Fees and Charges for 2011/12

Trade Waste 2011-12 Charges

Cost per annum one pick up a week

	2010-11 Charge	2011/12 Charge
size of bin		
140ltr	£131.13	£131.13
240ltr	£223.44	£223.44
500ltr	£425.89	£425.89
660ltr	£562.26	£562.26
770ltr	£672.41	£672.41
1100ltr	£754.23	£754.23

Schools/ Charities

Cost per annum one pick up a fortnight

	2010-11 Charge	2011/12 Charge
size of bin		
55 - 140ltr Bin, Bag or Box	£54.55	£57.06
240ltr	£93.36	£97.66
500ltr	£178.33	£186.53
660ltr	£233.93	£244.69
770ltr	£280.08	£292.97
1100ltr	£313.65	£328.08

Trade Recycling

Cost per annum - weekly collection (50% reduction if fortnightly)

	2010-11 Charge	2011/12 Charge
size of bin		
55 - 140ltr Bin, Bag or Box	£54.55	£54.55
240ltr	£93.36	£93.36
500ltr	£178.33	£178.33
660ltr	£233.93	£233.93
770ltr	£280.08	£280.08
1100ltr	£313.65	£313.65

Bulky Collection Charges 2011-12

	2010-11	2011/12
3 items (furniture)	16.00	16.00
6 items (furniture)	31.00	31.00
Electrical White Goods (cost per item)	16.00	16.00

Bins & Sacks Charges 2011-12

	2010-11	2011/12
Green Bins	22.00	23.00
Grey Sacks (includes VAT)	90.85	90.85
Clinical Sacks (includes VAT)	61.28	61.28

No charges for the following Bins

Blue - Glass, Cans & Plastics

Gray - Paper & Cardboard

Brown - Organic Waste

Pest Control

	2010-11	2011/12	
Domestic Visit - Rats & Mice	£25.00	£26.15	
Subsequent visit domestic property	£0.00	£0.00	
Domestic Visit - Fleas / Wasp Nests	£45.00	£47.07	
Subsequent visit	£0.00	£0.00	
Commerical Properties 1st Visit			individual price depends on work required
Subsequent visits			individual price depends on work required

PARKS AND PLAYING FIELDS - FEES AND CHARGES 2011/12

	2010-11 £	2011/12 £
Letting of Sites (Per Day)		
Moorlands Park	155.00	162.13
Stubbylee Park	155.00	162.13
Victoria Park	155.00	162.13
Maden Recreation Ground	155.00	162.13
Haslingden Sports Centre	155.00	162.13
Newhallhey	155.00	162.13
Fairview	155.00	162.13
Marl Pits Sports Complex	667.00	697.68
All Other Playing Fields	80.00	83.68
Commercial use of the above		
Education Use		
Marl Pits Track		
0900 - 1700hrs, per annum	2,032.00	2,125.47
After 1700 hrs (Per Hour)		
(With lights)	25.00	26.15
(Without lights)	18.00	18.83
Other Playing Fields (Per annum)	3,192.00	3,338.83
Games - Pitches - Winter per pitch/team/season		
Grade A with changing	346.00	361.92
Grade B with changing	277.00	289.74
Grade C w/o changing with occasional marking	196.00	205.02
Grade C w/o changing/w/o marking	137.00	143.30
Central Area, Marl Pits	458.00	479.07
Occasional Games (Per pitch)		
Grade A with changing	45.00	47.07
Grade B with changing	36.00	37.66
Grade C without changing	17.00	17.78
Central Area, Marl Pits	61.00	63.81
Mark out pitch (one off)	36.00	37.66
Games - Pitches - Summer per pitch/team/season		
Grass Wicket		
Mid Week (3hrs or 20 Overs)	230.00	240.58
Weekends	323.00	337.86
Artificial Wicket		
Mid Week (3hrs or 20 overs)	116.00	121.34
Weekends	173.00	180.96
Occasional games		
Grass Wicket		
Mid week	31.00	32.43
Weekends	44.00	46.02

PARKS AND PLAYING FIELDS - FEES AND CHARGES 2011/12

Artificial Wicket

Mid Week	15.00	15.69
Weekends	23.00	24.06
Practice sessions	13.00	13.60

(No practice on grass wickets allowed)

Athletics

Athletic Club Licence	(Per week 2 nights)	79.00	82.63
Use of Track and changing per hour			
With Lights		51.00	53.35
Without Light		38.00	39.75
Individual training		2.00	2.09
Under 16		1.00	1.05

Cross Country Events

134.00 140.16

Netball

Per season/league	713.00	745.80
Per court/per hour	15.00	15.69

Allotments

Tenancy agreement	31.00	32.43
pr 100 sq. m.	25.00	26.15

Bowling

Per team/season/green	129.00	134.93
Per team/match	26.00	27.20
Off Peak Mon - Fri 9 am - 5 pm		

Miscellaneous

Marl Pits Sports Complex		
Refreshment room (Per hour)	6.00	6.28
Pavilion (Per hour)	13.00	13.60
Tennis Courts (per match)	6.00	6.28

Marl Pits ~ Directory distribution, etc.

Marl Pits Top Room	£ per hour	13.00	13.60
" " Car Park	" "	13.00	13.60

CEMETERY FEES AND CHARGES**1 April 2011 to 31 March 2012**

	2010-11 charges	2011-12 Charges
Purchase of right of burial in numbered grave space	£	£
Grave Space (including numberstone)	477.00	499.00
Transfer of Grant	25.00	26.00
Right to fix a headstone or monument		
Headstone	147.00	154.00
Inscriptions	19.00	20.00
Vase and Plinth	21.00	22.00
Interments		
Earth Grave	390.00	408.00
Bricked to Coffin Height	534.00	559.00
Vault – Constructions costs + 5%	794.00	831.00
Vault – Interments	371.00	388.00
Stillborn and up to 1 year	57.00	60.00
Foetus less than 24 weeks term	24.00	25.00
1 year to 13 years inc	207.00	217.00
Interment of Ashes	71.00	74.00
Scattering of Ashes	30.00	31.00
Public Graves		
Stillborn	22.00	23.00
Child up to 1 year	22.00	23.00
Miscellaneous Charges		
Grave Dressing	16.00	17.00
Copy of Regulations and Charges	6.00	6.00
Grave Planting (per season)		
Lawn Type 750 sq m	47.00	49.00
Double Grave Space.	90.00	94.00
Search Fee	27.00	28.00
Duplicate Grave Deed	20.00	21.00
Additional Whitworth Charges		
Use of Chapel	27.00	28.00
Garden of Remembrance		
Reserving Space	23.00	24.00
Interment of Ashes	35.00	37.00
Headstone in above.	42.00	44.00
Supply of Engraved Plaque (excluding VAT)	107.00	112.00

Land Charges 2011-12

	2011-12 charges	
Official Search / Enquiries	80.00	No increase from 2010-11
Part 2 Enquiry - cost per question	10.00	" " " "
Personal Search Fees		No longer charged - previously £22

Component Data Con 29 Unrefined data

Question	2011-12 Charges				
1.1f	3.15	No increase from 2010-11			
1.1g	3.15	"	"	"	"
1.1h	3.15	"	"	"	"
3.5	0.60	"	"	"	"
3.7a	3.15	"	"	"	"
3.7b	0.53	"	"	"	"
3.7c	0.53	"	"	"	"
3.7d	3.15	"	"	"	"
3.7f	0.53	"	"	"	"
3.8	3.15	"	"	"	"
3.9a	0.53	"	"	"	"
3.9b	0.53	"	"	"	"
3.9c	0.53	"	"	"	"
3.9d	0.53	"	"	"	"
3.9e	0.53	"	"	"	"
3.9i	0.53	"	"	"	"
3.9j	0.53	"	"	"	"
3.9k	0.53	"	"	"	"
3.9l	0.53	"	"	"	"
3.9j	0.53	"	"	"	"
3.9k	0.53	"	"	"	"
3.9L	0.53	"	"	"	"
3.9m	0.53	"	"	"	"
3.10b	0.53	"	"	"	"
3.11	0.53	"	"	"	"
3.12bi	0.30	"	"	"	"
3.12c	0.60	"	"	"	"

Taxi Licensing 2011-12

	2011-12 Charges			
Hackney Driver Licences	£85.00	no increase from 2010-11		
Private Driver Licences	£85.00	"	"	"
Hackney Vehicle Licences	£200.00	"	"	"
Private Vehicle Licences	£200.00	"	"	"
Operator Licences	£300.00	"	"	"
Door Stickers	£7.50	"	"	"
Replacement Vehicle Bracket	£10.50	"	"	"
Replacement ID Plate	£13.00	"	"	"
ID badge	£5.00	"	"	"
Lanyard	£1.50	"	"	"
Cover for ID Badges	£1.00	"	"	"
Copy documents	£10.00	"	"	"
Copy License	£2.50	"	"	"
Transfer of Vehicle Ownership	£8.00	"	"	"
Transfer Vehicle Plate	£42.50	"	"	"
Rebooking Fee	£35.00	"	"	"
Failure to present vehicle	£35.00	"	"	"

Gambling Act Charges 2011-12

Activity	Max Fee	RBC Fee 2011-12	
Bingo Hall – New Licence	£3,500	£1,885.00	No increase from 2010-11
Bingo Hall – Non Fast Track	£1,750	£1,540.00	" " "
Bingo Hall – Fast Track	£300	£274.00	" " "
Bingo Hall – Annual Fee	£1,000	£1,000.00	" " "
Betting Shop – New Application	£3,000	£1,681.00	No increase from 2010-11
Betting Shop – Non Fast Track	£1,500	£1,485.00	" " "
Betting Shop – Fast Track	£300	£300.00	" " "
Betting Shop – Annual Fee	£600	£600.00	" " "
Adult Gaming Centre – New Application	£2,000	£1,335.00	No increase from 2010-11
Adult Gaming Centre – Non Fast Track	£1,000	£1,000.00	" " "
Adult Gaming Centre – Fast Track	£300	£274.00	" " "
Adult Gaming Centre – Annual Fee	£1,000	£1,000.00	" " "
Family Entertainment Centre – New Application	£2,000	£1,327.00	" " "
Family Entertainment Centre – Non Fast Track	£1,000	£1,000.00	" " "
Family Entertainment Centre – Fast Track	£300	£300.00	" " "
Family Entertainment Centre – Annual Fee	£750	£750.00	" " "
Bingo Hall - Variations	£1,750	£631.00	No increase from 2010-11
Betting Shop - Variations	£1,500	£631.00	" " "
Adult Gaming Centre - Variations	£1,000	£631.00	" " "
Family Entertainment Centre - Variations	£1,000	£631.00	" " "
Bingo Halls – Reinstatement of Licence	£1,200	£1,110.00	" " "
Betting Shops - Reinstatement of Licence	£1,200	£1,110.00	" " "
Adult Gaming Centres - Reinstatement of Licence	£1,200	£1,110.00	" " "
Family Entertainment Centres - Reinstatement of Licence	£950	£950.00	" " "
Bingo Halls – Provisional Statements	£3,500	£1,133.00	No increase from 2010-11
Betting Shops – Provisional Statements	£3,000	£1,133.00	" " "
Adult Gaming Centres – Provisional Statements	£2,000	£1,133.00	" " "
Family Entertainment Centres – Provisional Statements	£2,000	£1,133.00	" " "
Bingo Halls – Transfer	£1,200	£567.00	No increase from 2010-11
Betting Shops – Transfer	£1,200	£567.00	" " "
Adult Gaming Centres – Transfer	£1,200	£567.00	" " "
Family Entertainment Centres – Transfer	£950	£567.00	" " "

Premises Liquor Licences 2011-12

The cost premises licences are determined in accordance with the Licensing Act 2003 and the regulations made therein; Local Authorities have no discretion in this matter.

To access the Licensing Act 2003 guidance please use the link below

http://www.opsi.gov.uk/acts/acts2003/ukpga_20030017_en_1

The Liquor license is based on the ratable value of the premises - see below

Rateable Value	£	
0 - 4,300	100.00	no increase from 2010-11
4,300 - 33,000	190.00	no increase from 2010-11
above 33,000	315.00	no increase from 2010-11

Planning Fees & Charges 2011-12

	2011-12 Fees	
Advert	95.00	no increase from 2010-11, Set Nationally
Householder Extension	150.00	" " " " "
Change in use of property	335.00	" " " " "
New Dwelling	335.00 per dwelling	" " " " "
Review of plans	335.00 per 0.1 hectare	" " " " "

All Outline Applications		
£335 per 0.1 hectare for sites up to and including 2.5 hectares	Not more than 2.5 hectares	£335 per 0.1 hectare
£8,285 + £100 for each 0.1 in excess of 2.5 hectares to a maximum of £125,000	More than 2.5 hectares	£8,285 + £100 per 0.1 hectare

Householder Applications		
Alterations/extensions to a single dwelling , including works within boundary	Single dwelling (excluding flats)	£150

Full Applications (and First Submissions of Reserved Matters)		
Alterations/extensions to two or more dwellings , including works within boundaries	Two or more dwellings (or one or more flats)	£295
New dwellings (up to and including 50)	New dwellings (not more than 50)	£335 per dwelling
New dwellings (for more than 50) £16,565 + £100 per additional dwelling in excess of 50 up to a maximum fee of £250,000	New dwellings (more than 50)	£16,565 + £100 per additional dwelling

Full Applications (and First Submissions of Reserved Matters) continued...

Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):		
Increase of floor space	No increase in gross floor space or no more than 40m ²	£170
Increase of floor space	More than 40m ² but no more than 75m ²	£335
Increase of floor space	More than 75m ² but no more than 3,750m ²	£335 for each 75m ² or part thereof
Increase of floor space	More than 3,750m ²	£16,565 + £100 for each additional 75m ² in excess of 3750 m ² to a maximum of £250,000

The erection of buildings (on land used for agriculture for agricultural purposes)

Site area	Not more than 465m ²	£70
Site area	More than 465m ² but not more than 540m ²	£335
Site area	More than 540m ² but not more than 4,215m ²	£335 for first 540m ² + £335 for each 75m ² (or part thereof) in excess of 540m ²
Site area	More than 4,215m ²	£16,565 + £100 for each 75m ² (or part thereof) in excess of 4,215m ² up to a maximum of £250,000

Full Applications (and First Submissions of Reserved Matters) continued...

Erection of glasshouses (on land used for the purposes of agriculture)

Floor space	Not more than 465m ²	£70
Floor space	More than 465m ²	£1,870

Erection/alterations/replacement of plant and machinery

Site area	Not more than 5 hectares	£335 for each 0.1 hectare (or part thereof)
Site area	More than 5 hectares	£16,565 + additional £100 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £250,000

Planning Fees & Charges 2011-12

Applications other than Building Works		
Car parks, service roads or other accesses	For existing uses	£170
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)		
Site area	Not more than 15 hectares	£170 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£25,315 + £100 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000
Operations connected with exploratory drilling for oil or natural gas		
Site area	Not more than 7.5 hectares	£335 for each 0.1 hectare (or part thereof)
Site area	More than 7.5 hectares	£25,000 + additional £100 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £250,000
Other operations (winning and working of minerals)		
Site area	Not more than 15 hectares	£170 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£25,315 + additional £100 for each 0.1 in excess of 15 hectare up to a maximum of £65,000
Other operations (not coming within any of the above categories)	Any site area	£170 for each 0.1 hectare (or part thereof) up to a maximum of £250,000
Lawful Development Certificate		
LDC – Existing Use - in breach of a planning condition		Same as Full
LDC – Existing Use LDC - lawful not to comply with a particular condition		£170
LDC – Proposed Use		Half the normal planning fee.
Prior Approval		
Agricultural and Forestry buildings & operations or demolition of buildings		£70
Telecommunications Code Systems Operators		£335
Reserved Matters		
Application for approval of reserved matters following outline approval		Full fee due or if full fee already paid then £335 due
Approval/Variation/discharge of condition		
Application for removal or variation of a condition following grant of planning permission		£170
Request for confirmation that one or more planning conditions have been complied with		£25 per request for Householder otherwise £85 per request
Change of Use of a building to use as one or more separate dwellinghouses, or other cases		
• Number of Dwellings	Not More than 50 dwellings	£335 for each
• Number of Dwellings	More than 50 dwellings	£16,565 + £100 for each in excess of 50 up to a maximum of £250,000
Other Changes of Use of a building or land		£335
Advertising		
Relating to the business on the premises		£95
Advance signs which are not situated on or visible from the site, directing the public to business		£95
Other advertisements		£335

2011-12 Building Control Charges Table A - New Build - Houses

Standard Charge for New Housing (up to 300m2 Floor Area)

No of Dwellings	Plan Charge	VAT	Plan Total	Inspect Charge	VAT	Inspect Total	Building Notice Charge	VAT	Building Notice Total
1	£165.37	£33.07	£198.44	£436.42	£87.28	£523.70	£722.15	£144.43	£866.58
2	£226.02	£45.20	£265.57	£604.29	£120.86	£725.15	£996.37	£199.27	£1,195.64
3	£297.67	£59.53	£357.20	£767.51	£153.50	£921.01	£1,278.22	£255.64	£1,533.86
4	£369.34	£73.87	£443.21	£886.74	£177.35	£1,064.09	£1,507.30	£301.46	£1,808.76
5	£446.51	£89.30	£535.81	£981.67	£196.33	£1,178.00	£1,713.86	£342.77	£2,056.63
6	£523.69	£104.74	£628.43	£1,103.21	£220.64	£1,323.85	£1,952.80	£390.56	£2,343.36
7	£545.74	£109.15	£654.89	£1,238.47	£247.69	£1,486.16	£2,141.05	£428.21	£2,569.26
8	£567.80	£113.56	£681.36	£1,374.09	£274.82	£1,648.91	£2,330.27	£466.05	£2,796.32
9	£589.84	£117.97	£707.81	£1,569.74	£313.95	£1,883.69	£2,591.50	£518.30	£3,109.80
10	£595.36	£119.07	£714.43	£1,783.90	£356.78	£2,140.68	£2,855.11	£571.02	£3,426.13

Standard Charge for New Housing (Floor Area between 301m2 and 700m2)

	Plan Charge	VAT	Total	Inspect Charge	VAT	Inspect Total	Building Notice Charge	VAT	Building Notice Total
Single Dwelling with Floor Area between 301m2 and 500m2	£200.00	£40.00	£240.00	£600.00	£120.00	£720.00	£960.00	£192.00	£1,152.00
Single Dwelling with Floor Area between 501m2 and 700m2	£200.00	£40.00	£240.00	£600.00	£120.00	£720.00	£1,200.00	£240.00	£1,440.00

Please note for more than 10 Dwelling or if the floor area of a dwelling exceeds 700m2 the charge is individually determined

All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered competent person scheme, if this is not the case an additional charge may apply

TABLE B

BUILDING REGULATION CHARGES									
Valid for applications received between 01/01/2010 & 31/03/2011									
Charges for small domestic buildings, extensions and alterations									
Proposal	Plan Charge £	VAT £	Total £	Inspection Charge £	VAT £	Total £	Notice Charge £	VAT £	Total £
Category 1: Extensions to Dwellings									
Extension Internal Floor area not exceeding 10m2	285.00	57.00	342.00	inc	inc	inc	341.67	68.33	410.00
Extension Internal Floor Area over 10m2 but not exceeding 40m2	125.00	25.00	150.00	250.00	50.00	300.00	450.00	90.00	540.00
Extension - Internal Floor Area over 40m2 but not exceeding 60m2	125.00	25.00	150.00	512.50	102.50	615.00	765.00	153.00	918.00
Category 2 - Garages & Carports									
Erection or Extension of a detached or attached building or extension to a dwelling									
which consists of a garage, carport or both; having a floor area not exceeding 40m2 in total and is intended to be used in common with an existing building & the conversion of an attached garage into a habitable room	200.00	40.00	240.00	inc	inc	inc	237.50	47.50	285.00
Where the Garage extension exceeds a floor area of 40m2 but does not exceed 60m2	285.00	57.00	342.00	inc	inc	inc	341.67	68.33	410.00
Category 3: Loft Conversion and Dormers									
Formation of a room in a roof space, including means of access thereto. Fees for lofts greater than 40m2 are to be based on the cost of work. The Fee cannot be less than shown below									
Without a dormer but not exceeding 40m2 in floor area	285.10	57.02	342.12	inc	inc	inc	341.67	68.33	410.00
With a dormer but not exceeding 40m2 in floor area	125.00	25.00	150.00	250.00	50.00	300.00	450.00	90.00	540.00

Please Floor Area is the area measured at a height of 3metres above floor level

Multiple Works

The floor area of loft conversions or garage conversions may not be aggregated to an extension, but a 50% discount can be applied.

Table C

Standard Charges for Alterations to Dwellings

Proposal	Plan Fee	VAT	Total	Insp Fee	VAT	Total	Building Notice Fee	VAT	Total
1: Installation of Replacement windows and doors in a dwelling where the number of windows / doors does not exceed 20	55	11	66	Inc	Inc	Inc	55	11	66.00
2: Underpinning with a total cost not exceeding £30,000	212.5	42.5	255	Inc	Inc	Inc	212.5	42.5	255.00
3: Controlled Electrical Work to a single dwelling (not carried out in conjunction with work being undertaken that falls within Table B)	170.83	34.17	205.00	Inc	Inc	Inc	170.83	34.17	205.00
4: Renovation of a thermal element i.e. Work involving recovering of a roof, replacement of a floor or renovation of an external wall to which L 1b applies	83.33	16.67	100.00	Inc	Inc	Inc	83.33	16.67	100.00
5: Formation of a single en suite bathroom / shower room or cloakroom within an existing dwelling (excluding electrical work)	170.83	34.17	205.00	Inc	Inc	Inc	205	41	246.00

All Other work within Dwelling will be charged as set out in table E

Table D

Extensions and New Build - Other than to Dwellings
(i.e. Shops, Offices, industrial, hotels, storage, assembly etc.)

Note - must be submitted as a full plans application (other than application for replacement windows)

Category of Work	Proposal	Plan Fee	VAT	Total	Insp. Fee	VAT	Total
1	Internal Floor Area not exceeding 10m2	285.00	57.00	342.00	Inc	Inc	Inc
2	Internal Floor Area over 10m2 but not exceeding 40m2	125.00	25.00	150.00	250.00	50.00	300.00
3	Internal Floor Area over 40m2 but not exceeding 80m2	125.00	25.00	150.00	408.33	81.67	490.00
4	Shop fit out not exceeding a value of £50,000	212.50	42.50	255.00	Inc	Inc	Inc
5	Replacement Windows						
	a - not exceeding 10 windows	83.33	16.67	100.00	Inc	Inc	Inc
	b - between 11 - 20 windows	170.83	34.17	205.00	Inc	Inc	Inc

Table E
Standard Charges for all work not in Tables A,B,C & D
(excludes individually determined charges)

Estimated Cost										
From	To	Plan fee	VAT	Total	Insp Fee	VAT	TOTAL	Building Notice Fee	VAT	Total
0	1000	93.33	18.67	112.00	inc	inc	inc	111.67	22.33	134.00
1,000	2,000	170.83	34.17	205.00	"	"	"	204.17	40.83	245.00
2,001	5,000	204.17	40.83	245.00	"	"	"	245.83	49.17	295.00
5,001	7,000	212.50	42.50	255.00	"	"	"	254.17	50.83	305.00
7,001	10,000	225.00	45.00	270.00	"	"	"	270.83	54.17	325.00
10,001	20,000	72.50	14.50	87.00	225.00	45.00	270.00	357.00	71.40	428.40
20,001	30,000	85.00	17.00	102.00	300.00	60.00	360.00	462.00	92.40	554.40
30,001	40,000	107.50	21.50	129.00	350.00	70.00	420.00	549.00	109.80	658.80
40,001	50,000	135.00	27.00	162.00	405.00	81.00	486.00	648.00	129.60	777.60
50,001	75,000	166.67	33.33	200.00	500.00	100.00	600.00	798.00	159.60	957.60
75,001	100,000	212.50	42.50	255.00	637.50	127.50	765.00	1020.00	204.00	1224.00

Where it is intended to carry out additional work on a dwelling at the same time as undertaking an extension within table B, then the charge for this additional work (as indicated in Table E) shall be discounted by 50%, subject to a maximum estimated cost of less than £10,000

Note: In respect of domestic work the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered competent person scheme, if this is not the case an additional charge may apply.

Where the estimated cost of work exceeds £100,000 the charge will be individually assessed by Rossendale Borough Council Building Control Services.

Environmental Health Fees & Charges 2011-12

Function	Item	2010-11 charge (*VAT included)	2011/12 Charge
Food Safety	Export Certificate	£44.00	£44.00
Food Safety	Food Premises Register	£100.00	£100.00
Food Safety	Food Hygiene Education Course	£37.00	
			£30 per hour or any part there of, plus £10 per invoiced Household up to a max of £500
Food Safety	Private water supplies - Risk Assessment	As prescribed	£30 per hour or any part there of, up to a max of £100
	Private water supplies - Sampling	As prescribed	£30 per hour or any part there of, up to a max of £100
	Private water supplies - Investigation	As prescribed	£30 per hour or any part there of, up to a max of £100
	Private water supplies - Granting Authorisation	As prescribed	£30 per hour or any part there of, up to a max of £100
	Private water supplies - Analysing a sample under Regulation 10	Laboratory Charge	Laboratory Charge
	Private water supplies - Analysing a check monitoring sample	Laboratory Charge	Laboratory Charge
	Private water supplies - Analysing an audit monitoring sample	Laboratory Charge	Laboratory Charge
Health & Safety	Skin Piercing - premises	£115.00	£115.00
Health & Safety	Skin Piercing - persons	£115.00	£115.00
Health & Safety	Factual report to solicitors / injured person	£164.00	£164.00
Health & Safety	Tattoist	£115.00	£115.00
Health & Safety	Accupuncture	£115.00	£115.00
Health & Safety	Electrolysis	£115.00	£115.00
Health & Safety	Semi-Permanent Skin Colouring	£115.00	£115.00
Animal Welfare	Animal boarding establishment license	£110.00	£110.00
Animal Welfare	Dog Breeding establishment license	£97.00	£97.00
Animal Welfare	Pet Shop License	£110.00	£110 plus Vet's fee
Animal Welfare	Riding Establishment License	£115 plus Vet's fee	£115 plus Vet's fee
Animal Welfare	Dangerous Wild Animals License	£125 plus Vet's fee	£125 plus Vet's fee
Animal Welfare	Performing Animals Registration	0.00	£110 plus Vet's fee
Animal Welfare	Zoo License	£300 plus Vet's fee	£300 plus Vet's fee
Pollution Health & Housing	LAPC & LAPPC Fees	As prescribed	As prescribed
Pollution Health & Housing	Environmental Information Regulation enquires	£70 per hour (minimum 1 hour)	£70 per hour (minimum 1 hour)
Pollution Health & Housing	List of authorised processes	£44.00	£44.00
Pollution Health & Housing	Enquires related to public register of permitted processes	£77 (free to personal vistors)	
Pollution Health & Housing	Contaminated Land Enquires	£70 (1st hours), £35 (per additional half hour)	£70 (1st hours), £35 (per additional half hour)
		Cost at rates according to grade of staff involved + 10% of total cost recharged as administrative cost for processing invoices with a min of £15 and maximum of £100 per household	Cost at rates according to grade of staff involved + 10% of total cost recharged as administrative cost for processing invoices with a min of £15 and maximum of £100 per household
Pollution Health & Housing	Any Default works		
Pollution Health & Housing	UK House inspections	£87.00	£87.00
Pollution Health & Housing	HMO License	£500 for up to 10 units + £50 for each unit above 10	£500 for up to 10 units + £50 for each unit above 10
Pollution Health & Housing	Housing Act 2004 Notices	£300.00	£350.00

Other information

1 - Information regarding markets and industrial units have not been included due to the sensativity of individual pricing



Rossendale Borough Council

Special Council Meeting – 23rd February 2011

Revenue Budget and Council Tax 2011-12

RECOMMENDATIONS

1 – Budget Requirement

1.1. That the savings identified for 2011-12 as detailed below be approved:

	2011/12 £000
Farm Collections	75.8
Grass Cutting	39.6
Changes to Capita Contract	66.6
Grants	108.0
Reduce Council's Repair and Maintenance Budget	15.2
Reduce budget for staff and member training	14.2
Alternative arrangement for weekend parks care	12.0
Further Operations and Community efficiency reviews	93.8
Alternative arrangement for supervision of leisure facilities at weekend	9.0
Credit Card Charges	6.8
Total (Excluding Ski Rossendale)	441.0

1.2. Use of Earmarked Reserves:

Analysis of use of Earmarked Reserves	£'000
Community Engagement Officer (ABG)	33
Single Status (Single Status Reserve)	40
NWDA Officer (LABGI)	47
NWDA Admin (LABGI)	21
Climate Change Officer (ABG)	24
Balance of Planning Conservation (LABGI)	28
Env Health Officer (Health Monies)	28
PCSO	35
Elevate Commitment (Regen under spend)	35
Area Forums	70
	360

1.3. That consequent upon resolutions 1.1 and 1.2 above, and the Head of Finance opinion on the robustness of the 2011-12 Estimates and the level of balances (Appendix C), the Council's Budget for 2011-12, as amended, be approved in the sum of £10,546,672.

2 – 2011/12 Precepts

2.1 That the receipt, or anticipated receipt, of the following precepts for 2011-12 be noted:

	£
Lancashire Police Authority (General Expenses)	3,175,946
Lancashire County Council (General Expenses)	tbc *
Lancashire Fire Authority (General Expenses)	1,382,032 (tbc *)
Rosendale Borough Council (General Expenses)	5,502,074
Whitworth Parish Council (Special Expenses)	54,166

* At the time of writing to be confirmed (tbc)

3 – Council Tax Base

3.1 That it is noted that by Scheme of Delegation, dated 19th October 2010, The Head of Financial Services in consultation with The Leader of the Council calculated the following amounts for the year 2011-12 in accordance with Section 33 (1) of the Local Government Finance Act 1992, as amended by Section 84 Local Government Act 2003 for the whole area of the Borough 21,713 "D" Band equivalent units being the amount calculated by the Council, in accordance with

Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992, as its Council Tax base for the year end.

- 3.2 For that part of the Council's area being Whitworth Parish, the amount of 2,354 "D" Band equivalent units, being the amounts calculated by the Council in accordance with Regulation 6 of the Regulations, as the amounts of its Council Tax for the year for dwellings in that part of its area to which the Special Items relate.

4 – Budget impact on Council Tax

- 4.1 That the following amounts be now calculated by the Council for the year 2011-12 in accordance with Section 32 to 36 of the Local Government and Finance Act 1992:-

- (a) £35,347,480 being the aggregate of the amounts which the Council estimates for the items set out in Section 32(2)(a) to (e) of the Act.
- (b) £24,800,808 being the aggregate of the amounts which the Council estimates for the items set out in Section 32(3)(a) to (c) of the Act.
- (c) £10,546,672 being the amount by which the aggregate at 4.1(a) above exceeds the aggregate at 4.1(b) above, calculated by the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year.
- (d) £5,044,598 being the aggregate of the sums which the Council estimates will be payable for the year into its General Fund in respect of redistributed Non-Domestic Rates, Revenue Support Grant, Special Grants (increased by the amount of the sums which the Council estimates will be transferred in the year from its Collection Fund to its General Fund in accordance with Section 97(3) of the Local Government Finance Act 1988 (Council Tax Surplus) or (reduced by the amount of the sums which the Council estimates will be transferred in the year from its General Fund to its Collection Fund in accordance with Section 97(4) of the Local Government Finance Act 1988) (Council Tax Deficit)
- (e) £9,383 being a transfer to the Collection Fund deficit from General Fund
- (f) **£253.40** being the amount at 4.1(c) above less the amount at 4.1(d) and 4.1(e) above, all divided by the amount at 3.1 above, calculated by the Council, in accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for the year.
- (g) **£54,166** being the aggregate amounts of all special items referred to in Section 34(1) of the Act.

- (h) **£23.01** being the amount at 4.1(g) above all divided by the amount of 3.2 above, calculated by Council and applicable to the Parish of Whitworth area only for the Special items.

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Special Items Only, Parish of Whitworth	15.34	17.90	20.45	23.01	28.12	33.24	38.35	46.02

- (i) **£276.41** for part of the Council's area, Parish of Whitworth, being the amounts given by adding to the amount at 4.1(f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 3.2 above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.
- (j) Being the amounts shown below that are given by multiplying the amounts at 4.1(f) and 4.1(h) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Parish of Whitworth	184.27	214.99	245.69	276.41	337.83	399.26	460.68	552.82
All other parts of the Borough	168.93	197.09	225.24	253.40	309.71	366.02	422.33	506.80

- (k) That it be noted that for the year 2011-12 the Lancashire County Council have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the Categories of dwellings shown below:-

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Lancashire County	738.87	862.01	985.16	1108.30	1354.59	1600.88	1847.17	2216.60

Council								
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- (l) That it be noted that for the year 2011-12 the Lancashire Police Authority have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:-

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Lancashire Police Authority	97.51	113.77	130.02	146.27	178.77	211.28	243.78	292.54

- (m) That it be noted that for the year 2011-12 the Lancashire Fire Authority have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:-

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Lancashire Fire Authority	42.43	49.51	56.58	63.65	77.79	91.94	106.08	127.30

- (n) That, being calculated the aggregate in each case of the amounts at 4.1(i) above and 4.1(k), (l) and (m) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2011-12 for each of the categories of dwellings show below:-

VALIDATION BANDS								
	A	B	C	D	E	F	G	H
Parish of Whitworth	1063.08	1240.28	1417.45	1594.63	1948.98	2303.36	2657.71	3189.26
All other parts of the	1047.74	1222.38	1397.00	1571.62	1920.86	2270.12	2619.36	3143.24

Borough								
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4 – Council Tax Collection

That the Head of Customer Services and e-Government, officers and partners be authorised to take all necessary steps to ensure collection and recovery of the Council Tax and National Non-Domestic Rates (NNDR).

NB – For ease, an explanation of the above resolutions is included at Appendix 6.

EXPLANATION OF COUNCIL TAX SETTING RESOLUTION

RESOLUTION 1 – Budget Requirement

(1.1) This represents the various Member approved savings identified within the current budget from amongst other things the way in which the council carries out its operations.

(1.2) This represents the total amounts for non recurrent expenditure in priority areas which have need funded from earmarked reserves.

(1.3) This represents the Council's total budget requirement for 2011-12 after considering the cost of current services and items 1.1 to 1.2 above

RESOLUTION 2 – 2011/12 Precepts

Lancashire County Council, Lancashire Combined Fire Authority, Lancashire Police Authority and Whitworth Town Council are separate bodies who have worked out their own estimates of spending and income for 2011/12 and have set taxes in a similar way to Rossendale Borough Council. This resolution notes their final decision.

RESOLUTION 3 – Council Tax Base

(3.1) Before we can calculate the Council Tax to be charged, we first have to calculate the Council Tax base. The Council Tax base is the amount which a Band D Council Tax of £1.00 would raise. For 2011/12 we estimate that a £1.00 Council Tax at Band D would raise £21,713 in the Rossendale area.

(3.2) This shows the "base" figure for the Council's one Parish area, that is Whitworth. For example, a £1.00 Band D Council Tax in Whitworth would raise £2,354

RESOLUTION 4 – Budget impact on Council tax

(a) This is the grand total of money which the Council estimates it will spend on all services in 2011/12.

(b) This is the grand total of money which the Council estimates it will receive from various sources in the year. This includes, for example, fees and

	charges (eg land charges, market stall rents, etc), government grants in respect of benefits, amongst other things.																
(c)	This is the difference between 3(a) and 3(b) and is in effect the Council's net spending on services.																
(d)	This is the amount that the Government will contribute towards the cost of our services. Also included is any extra Council Tax resulting from new properties and expected collection rates in previous years.																
(e)	This is the amount to be contributed from the Collection Fund Surplus																
(f)	The difference between 4(c), 4(d) and 4(e) is £5,502,074 and this is the amount we need to charge Council Taxpayers. This is divided by the base (see 3.1 above) and the resulting figure of £253.40 is the average Band D Council Tax for all the Council's services.																
(g)	The total of the amount needed from Council Taxpayers by Whitworth Parish Council in the area and for Rossendale Borough Special Expenses.																
(h)	This is the Band D Council Tax for Whitworth Parish Council ie (g) divided by 3.2.																
(i)	This table shows the Band D Council Tax for Whitworth <u>including</u> the cost of the Parish Council and Rossendale Borough Council.																
(j)	<p>The rate for each property Band is calculated by reference to the Band D charge. The following rates apply:</p> <table border="1" data-bbox="352 1301 916 1610"> <tr> <td>Band A</td> <td>$\frac{6}{9}$ ths of Band D</td> </tr> <tr> <td>Band B</td> <td>$\frac{7}{9}$ ths of Band D</td> </tr> <tr> <td>Band C</td> <td>$\frac{8}{9}$ ths of Band D</td> </tr> <tr> <td>Band D</td> <td>$\frac{9}{9}$ ths of Band D</td> </tr> <tr> <td>Band E</td> <td>$\frac{11}{9}$ ths of Band D</td> </tr> <tr> <td>Band F</td> <td>$\frac{13}{9}$ ths of Band D</td> </tr> <tr> <td>Band G</td> <td>$\frac{15}{9}$ ths of Band D</td> </tr> <tr> <td>Band H</td> <td>$\frac{18}{9}$ ths of Band D</td> </tr> </table> <p>For Whitworth Band A, for example, the charge is $£276.41 \times 6 \div 9 = £184.27$; for Band B it is $£276.41 \times 7 \div 9 = £214.99$ <i>(Note – in some circumstances there may be rounding differences to 1p)</i></p>	Band A	$\frac{6}{9}$ ths of Band D	Band B	$\frac{7}{9}$ ths of Band D	Band C	$\frac{8}{9}$ ths of Band D	Band D	$\frac{9}{9}$ ths of Band D	Band E	$\frac{11}{9}$ ths of Band D	Band F	$\frac{13}{9}$ ths of Band D	Band G	$\frac{15}{9}$ ths of Band D	Band H	$\frac{18}{9}$ ths of Band D
Band A	$\frac{6}{9}$ ths of Band D																
Band B	$\frac{7}{9}$ ths of Band D																
Band C	$\frac{8}{9}$ ths of Band D																
Band D	$\frac{9}{9}$ ths of Band D																
Band E	$\frac{11}{9}$ ths of Band D																
Band F	$\frac{13}{9}$ ths of Band D																
Band G	$\frac{15}{9}$ ths of Band D																
Band H	$\frac{18}{9}$ ths of Band D																
(k)to(m)	Shows the rate applicable to each property band from the precept applied by each of the other precepting authorities (ie Lancashire County Council, Lancashire Police Authority and Lancashire Fire Authority)																

(n) Shows the total council tax applicable to all bandings as a result of all the precepts from the various precepting bodies. The total Council Tax rate for a band D property for 2011/12 is therefore £1,571.62 (excluding Whitworth). This is made up as follows:

	£
Rossendale Borough Council (as in 4.1(e) above)	253.40
Lancashire County Council (as in 4.1 (j) above)	1,108.30
Lancashire Fire Authority (as in 4.1 (k) above)	63.65
Lancashire Police Authority (as in 4.1 (l) above)	146.27
Total Band D	1,571.62

NB *It should be noted that the Rossendale Borough Council element (excluding Whitworth) of this total represents only 16.1% The attached schedule (Appendix E) summaries the Council tax by bands, precepting authority and the individual increases on the previous year.*

RESOLUTION 5 - Council Tax & NNDR Collection

Formally authorise the necessary staff to take legal action to collect arrears as and when this is necessary. **For the vast majority of taxpayers, this is not needed.**