



## COMMUNITY IMPACT ASSESSMENT INITIAL SCREENING FORM

|   |   |                              |
|---|---|------------------------------|
| <b>Name of Community Impact Assessment (the policy, decision, strategy, programme, procedure, action plan, function or service etc.):</b> | Refreshed procedure for issuing funding to outside bodies |                              |
| <b>Officer Name(s):</b>   | Catherine Price   |                              |
| <b>Job Title &amp; Location:</b>  | Area Manager, Stubbylee Hall, Bacup                       |                              |
| <b>Service Area/ Team:</b>  | Place Directorate / Communities Team                      |                              |
| <b>Telephone &amp; Email Contact:</b>   | 01706 252541 /<br>catherineprice@rossendalebc.gov.uk      |                              |
| <b>Date Assessment:</b>   | <b>Commenced:</b><br>21/2/11                              | <b>Completed:</b><br>28/2/11 |

**Is the policy<sup>2</sup> or decision under review (please tick)**

New/Proposed

Modified/adapted

Existing

### 1. Scope of the Community Impact Assessment

To review the proposals for the development of a robust, open and transparent criteria for the award and distribution of grant funding, including guidance for applicants, application form, scoring matrix and evaluation panel.

### 2. Aims & Objectives – summaries the main aims/objectives of the policy, decision, strategy, action plan, project or procedure (please refer to CIA Guidance for details)

1. To put forward proposals for the award and distribution of grant funding;
2. That the proposals include robust, open and transparent criteria for the award of funding;
3. That drafts of the application forms, scoring matrix and evaluation panel be presented to Over view & Scrutiny

<sup>2</sup> Policy can be defined as a policy document, decision, strategy, function, service, action plan, programme, procedure, initiative or process.

|                                 |  |                       |  |
|---------------------------------|--|-----------------------|--|
| <b>Responsible Section/Team</b> |  | <b>Version</b>        |  |
| <b>Responsible Author</b>       |  | <b>Due for review</b> |  |
| <b>Date last amended</b>        |  | <b>Page 2 of 4</b>    |  |

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Date Issued: June 2009  
Issued by: Head of People & Policy

| <b>3. Impact – Could a particular group of people be affected differently in either a negative or positive way?</b>                                  |   |  |                                 |   |
|--|---|--|---------------------------------|---|
|  | <b>Positive Impact – it could benefit</b> | <b>Negative Impact – it could disadvantage/ affect differently</b> | <b>Neutral Impact (Neither)</b> | <b>Please indicate whether this is high (H), medium (M) or low (L). If a negative impact is identified please complete a Full CIA<sup>3</sup></b> |
| <b>Women</b>   | <input type="checkbox"/>                  | <input type="checkbox"/>   | X                               |   |
| <b>Men</b>   | <input type="checkbox"/>                  | <input type="checkbox"/>   | X                               |   |
| <b>Race (Ethnicity or Nationality) – BME or Majority Population - please state which group(s):</b>   | <input type="checkbox"/>                  | <input type="checkbox"/>   | X                               |   |
| <b>People with a disability (physical, learning/ mental health)</b>  | <input type="checkbox"/>                  | <input type="checkbox"/>   | X                               |   |
| <b>Lesbians, gay men and bisexual people</b>   | <input type="checkbox"/>                  | <input type="checkbox"/>   | X                               |   |
| <b>Transgendered people</b>  | <input type="checkbox"/>                  | <input type="checkbox"/>   | X                               |   |
| <b>Older people (60+)</b>  | X   | <input type="checkbox"/>   | <input type="checkbox"/>        | M   |
| <b>Younger people (17-25), and children</b>  | X   | <input type="checkbox"/>   | <input type="checkbox"/>        | M   |
| <b>Religious / Faith groups<sup>4</sup></b>  | <input type="checkbox"/>                  | <input type="checkbox"/>   | X                               |   |
| <b>Other excluded groups (e.g. carers, rurally isolated, gypsies &amp; roma travelers, people on low incomes etc.). Please state which group(s):</b> | X   | <input type="checkbox"/>   | <input type="checkbox"/>        | M   |

Is a Full Community Impact Assessment required? Yes:  No: X

Head of P&P signature:

Lead Officer signature: *C A Price*

Date:

<sup>3</sup> If you have identified any negative impact you *will* need to complete a Full Community Impact Assessment. If there are no negative impacts identified you do not need to complete a Full Community Impact Assessment.

<sup>4</sup> Faith groups cover a wide range of groupings, the most common of which are Muslims, Buddhists, Jews, Christians, Sikhs, and Hindus. Consider faith categories individually and collectively when considering positive and negative impacts.

|                                 |  |                       |  |
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