

Subject:	Member Training Update	Status:	For Publication
Report to:	Standards Committee	Date:	21 st June 2011
Report of:	Committee and Member Services Manager	Portfolio Holder:	Finance and Resources
Key Decision:	No <input type="checkbox"/> Forward Plan <input type="checkbox"/>	General Exception <input type="checkbox"/>	Special Urgency <input type="checkbox"/>
Community Impact Assessment:	Required: No	Attached:	No
Biodiversity Impact Assessment	Required: No	Attached:	No
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1.	RECOMMENDATION(S)
1.1	That members note the content of the report.

2. PURPOSE OF REPORT

- 2.1 To provide an update on the attendance at training sessions by elected members in accordance with the Member Training and Development Strategy.
- 2.2 To update the committee on attendance at regulatory training sessions and training attendance levels in general.

3. CORPORATE PRIORITIES

- 3.1 The matters discussed in this report impact directly on the following corporate priorities:
- **Responsive and value for money local services** – responding to and meeting the different needs of customers and improving the cost effectiveness of services.

4. RISK ASSESSMENT IMPLICATIONS

- 4.1 All the issues raised and the recommendation(s) in this report involve risk considerations as set out below:
- There is a risk that should members not attend the regulatory training sessions, then they will be unable to participate in, or substitute at Regulatory Committees.

5. BACKGROUND AND OPTIONS

- 5.1 The Member Training and Development Strategy states that elected members are expected to attend a minimum of 5 training sessions in a municipal year.
- 5.2 The strategy also states that members who are appointed to, or expect to substitute on a Regulatory Committee must have attended the relevant training.
- 5.3 The municipal year started in May 2011. Since the Election, 7 training sessions have taken place as follows:-
- Member Induction
 - Development Control Training
 - Standards Training
 - Audit and Accounts Training
 - Licensing Training

- Overview and Scrutiny Training
- Chairing Meetings Training

5.4 In addition, where members have been unable to attend a training session, one-to-one sessions have been available on request. This offer has been taken up by several members. One to one briefings have also taken place between Executive Officers and Heads of Service and the new Portfolio Holders, as well as one to one meetings between officers and chairs and vice-chairs of committees as required.

5.5 A summary of training attendance is available below:-

1. All members required to attend regulatory training have attended, and several have taken up one-to-one sessions.
 - a. 100% of Development Control Committee members attended in May.
 - b. 73% of Licensing Committee members attended the training in May and the remaining members had already undertaken training.
 - c. 67% of Standards Committee members attended the training in May and the remaining members had already undertaken training.
2. 33% of members have already participated in the required 5 training sessions which is an improvement on the 17% that was achieved by the end of June in 2010.

COMMENTS FROM STATUTORY OFFICERS:

6. SECTION 151 OFFICER

6.1 Any financial implications arising will be met from existing budget resources.

7. MONITORING OFFICER

7.1 Any legal implications are dealt with in the body of the report.

8. HEAD OF PEOPLE AND POLICY (ON BEHALF OF THE HEAD OF PAID SERVICE)

8.1 There are no HR implications arising from the report.

9. CONSULTATION CARRIED OUT

9.1 Results of attendance at member training events and evaluation of the training, has been reported to the Member Development Working Group on 8th June 2011.

10. CONCLUSION

10.1 Participation in training events has started well for the municipal year and it is hoped that this continues throughout the year. Members should be reminded to inform Committee and Member Services of any briefing sessions or one-to-one sessions they attend with council officers, to ensure that this is recorded on their individual training record.

Background Papers

Document	Place of Inspection
Member Development and Training Strategy	http://www.rossendale.gov.uk/site/scripts/meetings_info.php?meetingID=522