

Meeting of: The Cabinet

Time: 6.30pm Date 29<sup>th</sup> June 2011

Venue: Council Chamber, The Business Centre, Futures Park, Bacup, OL13 0BB



Supported by: Jenni Cook, Committee Officer Tel: 01706 252424

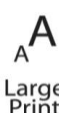
Email: [jennifercook@rossendalebc.gov.uk](mailto:jennifercook@rossendalebc.gov.uk)

The Council Chamber is located on the 464 bus route (Lee Mill bus stop). The 464 bus runs between Accrington and Rochdale, calling at stops in Haslingden, Rawtenstall, Waterfoot, Bacup and Whitworth. Directions to the Council Chamber and transport information can be found [here](#).

ITEM		Lead Member/Contact Officer
<b>A.</b>	<b>BUSINESS MATTERS</b>	
<b>A1.</b>	<b>Apologies for Absence</b>	
<b>A2.</b>	To approve and sign as a correct record the Minutes of the meeting held on 17 <sup>th</sup> March 2011.	
<b>A3.</b>	<b>Urgent Items of Business</b> To note any items which the Chair has agreed to add to the Agenda on the grounds of urgency.	
<b>A4.</b>	<b>Declarations of Interest</b> <i>Members are advised to contact the Monitoring Officer in advance of the meeting to seek advice on interest issues if necessary.</i>  Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct, they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item.	Helen Lockwood, Chief Executive, Tel: 01706 252428, Email: <a href="mailto:helenlockwood@rossendalebc.gov.uk">helenlockwood@rossendalebc.gov.uk</a>
<b>B.</b>	<b>COMMUNITY ENGAGEMENT</b>	
<b>B1.</b>	<b>Public Question Time</b> This is an opportunity to ask a question about a matter which the Council may be able to assist with. A time limit of 3 minutes applies for each question and you are only able to address the meeting once.  Please begin by giving your name and state whether you are speaking as an individual member of the public or as a representative of a group.  (Question time normally lasts up to 30 minutes).	Jenni Cook, Committee Officer, Tel: (01706) 252424 Email: <a href="mailto:jennifercook@rossendalebc.gov.uk">jennifercook@rossendalebc.gov.uk</a>

The agenda and reports are also available for inspection at the Council's One Stop Shop, Lord Street, Rawtenstall. Other formats are available on request. Tel 01706 21777 or contact Rossendale Borough Council, Futures Park, Bacup, OL13 0BB

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ITEM		Lead Member/Contact Officer
<b>C.</b>	<b>ORDINARY BUSINESS</b>	
C1.	<b>Allocation of Rossendale Borough Council Grants 2011-13</b>	Councillor Jackson/Fiona Meechan, Director of Customers and Communities, (01706) 252491, <a href="mailto:fionameechan@rossendalebc.gov.uk">fionameechan@rossendalebc.gov.uk</a>
C2.	<b>Bacup 'Big Ideas'</b>	Councillor Jackson/Fiona Meechan, Director of Customers and Communities, (01706) 252491, <a href="mailto:fionameechan@rossendalebc.gov.uk">fionameechan@rossendalebc.gov.uk</a>
C3.	<b>Interim Policy Statement: Hot Food Takeaways Updated</b>	Councillor MacNae/Stuart Sugarman, Director of Business, (01706) 252447, <a href="mailto:stUARTSUGARMAN@rossendalebc.gov.uk">stUARTSUGARMAN@rossendalebc.gov.uk</a>
<b>D.</b>	<b>PERFORMANCE MATTERS</b>	
D1.	<b>Financial Monitoring Report</b>	Councillor Wilkinson/Phil Seddon, Head of Finance (01706) 252465, <a href="mailto:philseddon@rossendalebc.gov.uk">philseddon@rossendalebc.gov.uk</a>
D2.	<b>Integrated Performance Report – Quarter 4 (January to March 2011)</b>	Councillor Wilkinson/Liz Sandiford, Head of People and Policy, (01706) 252452, <a href="mailto:lizsandiford@rossendalebc.gov.uk">lizsandiford@rossendalebc.gov.uk</a>
<b>E.</b>	<b>NON-KEY DECISIONS &amp; POLICIES</b>	
E1.	<b>Public Realm – Grass Cutting Update</b>	Councillor Jackson/Fiona Meechan, Director of Customers and Communities, (01706) 252491, <a href="mailto:fionameechan@rossendalebc.gov.uk">fionameechan@rossendalebc.gov.uk</a>
E2.	<b>Appointment of Heritage and Design Champions and Consideration of Heritage and Design Awards</b>	Councillor MacNae/Stuart Sugarman, Director of Business, (01706) 252447, <a href="mailto:stUARTSUGARMAN@rossendalebc.gov.uk">stUARTSUGARMAN@rossendalebc.gov.uk</a>
E3.	<b>Rossendale Shopfront Design Guide</b>	Councillor MacNae/Stuart Sugarman, Director of Business, (01706) 252447, <a href="mailto:stUARTSUGARMAN@rossendalebc.gov.uk">stUARTSUGARMAN@rossendalebc.gov.uk</a>
E4.	<b>STAN (Services to a Neighbourhood) Update</b>	Councillor Serridge/ Fiona Meechan, Director of Customers and Communities, (01706) 252491, <a href="mailto:fionameechan@rossendalebc.gov.uk">fionameechan@rossendalebc.gov.uk</a>
E5.	<b>Housing Benefits Overpayments Write-Off</b>	Councillor Serridge/Fiona Meechan, Director of Customers and Communities, (01706) 252491, <a href="mailto:fionameechan@rossendalebc.gov.uk">fionameechan@rossendalebc.gov.uk</a>
E6.	<b>Council Strategic Projects</b>	Councillor A Barnes/Helen Lockwood, Chief Executive, (01706) 252492, <a href="mailto:helenlockwood@rossendalebc.gov.uk">helenlockwood@rossendalebc.gov.uk</a>
<b>F.</b>	<b>EXCLUSION OF PUBLIC AND PRESS</b> To consider passing the appropriate resolution under Section 100 (A)(4) of the Local Government Act 1972 that the press and public be excluded from the meeting during consideration of the following items of business since they involve the likely disclosure of exempt information under Paragraphs 1-7 of Schedule 12A of the Act.	

ITEM		Lead Member/Contact Officer
G1.	Use of CPO Powers	Councillor MacNae/Stuart Sugarman, Director of Business, (01706) 252447, <a href="mailto:stuartsugarman@rossendalebc.gov.uk">stuartsugarman@rossendalebc.gov.uk</a>
G2.	Purchase Lease Rental of Council Land	Councillor Wilkinson/Phil Seddon, Head of Finance (01706) 252465, <a href="mailto:philseddon@rossendalebc.gov.uk">philseddon@rossendalebc.gov.uk</a>

*Helen Lockwood*

**Helen Lockwood**

**Chief Executive**

**Date Published:** 21<sup>st</sup> June 2011