

Subject:	Deputy Mayor arrangements for 2011/2012		Status:	For Publication	
Report to:	Civic Matters Working Group Council		Date:	30 th June 2011 20 th July 2011	
Report of:	Director of Business		Portfolio Holder:	Finance and Resources	
Key Decision:	No	Forward Plan <input type="checkbox"/>	General Exception <input type="checkbox"/>	Special Urgency <input type="checkbox"/>	
Community Impact Assessment:	Required:	No	Attached:	No	
Biodiversity Impact Assessment	Required:	No	Attached:	No	
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1.	RECOMMENDATION(S)
1.1	To forgo having a Deputy Mayor for 2011/2012 to generate a cost saving, and to designate a chairperson for Council meetings to cover if the Mayor is unavailable.
1.2	That Councillor Brian Essex be nominated as Mayor for 2012/2013 at the Annual Meeting to be held in May 2012.
1.3	That Councillor Christine Gill be agreed as the chairperson for Council meetings to cover if the Mayor is unavailable.

2. PURPOSE OF REPORT

2.1 To agree the arrangements for the Deputy Mayor for 2011/2012.

3. CORPORATE PRIORITIES

3.1 The matters discussed in this report impact directly on the following corporate priorities:

- **Responsive and value for money local services** – responding to and meeting the different needs of customers and improving the cost effectiveness of services.

4. RISK ASSESSMENT IMPLICATIONS

4.1 All the issues raised and the recommendation(s) in this report involve risk considerations as set out below:

- No provision of a Chair of Council if the Mayor is unavailable.

5. BACKGROUND AND OPTIONS

5.1 At the Annual Council meeting a decision was made to defer the appointment of Deputy Mayor until the next Council meeting.

5.2 The Civic Matters Working Group met on 30th June to discuss the item and made the following recommendation:

1. There would be no Deputy Mayor for 2011/2012, which would result in a cost saving.
2. That Councillor Brian Essex be nominated as Mayor for 2012/13 at the Annual Council to be held in May, 2012.
3. That Councillor Christine Gill be proposed as Chair of Council, should the Mayor be unavailable.
4. That the Civic Protocol be reviewed at the next meeting to firm up the protocol for the appointment of Deputy Mayor.

- 5.3 In addition to the above recommendation, the Civic Matters Working Group agreed that on Remembrance Sunday the Leader of the Council will cover at the two venues previously attended by the Deputy Mayor.

COMMENTS FROM STATUTORY OFFICERS:

6. SECTION 151 OFFICER

- 6.1 Savings will be £500 Deputy Mayor Allowance. In addition to this there will be cost savings associated with not providing cover in the absence of the Mayor at engagements.

7. MONITORING OFFICER

- 7.1 No comments.

8. HEAD OF PEOPLE AND POLICY (ON BEHALF OF THE HEAD OF PAID SERVICE)

- 8.1 No HR implications arising from the report.

9. CONSULTATION CARRIED OUT

- 9.1 Statutory Officers, Legal Officers, Committee and Member Services and Civic Matters Working Group.

10. CONCLUSION

- 10.1 Arrangements are required to be in place in case cover is required for the Mayor at Council Meetings.