

**COMMUNITY IMPACT ASSESSMENT  
INITIAL SCREENING FORM**

<b>Name of Community Impact Assessment (the policy, decision, strategy, programme, procedure, action plan, function or service etc.):</b>	Private Sector Housing Enforcement Policy	
<b>Officer Name(s):</b>	Rebecca Lawlor	
<b>Job Title &amp; Location:</b>	Health and Housing Manager Futures Park	
<b>Service Area/ Team:</b>	Health, Housing and Regeneration	
<b>Telephone &amp; Email Contact:</b>	01706 252402 rebeccalawlor@rossendalebc.gov.uk	
<b>Date Assessment:</b>	<b>Commenced:</b> 05.01.11	<b>Completed:</b> 14.02.11

**Is the policy<sup>1</sup> or decision under review (please tick)**

New/Proposed

Modified/adapted

Existing

<b>1. Scope of the Community Impact Assessment</b>
Adoption Private Sector Housing Enforcement Policy and supplementary documents within the rented sector.
<b>2. Aims &amp; Objectives</b> – summarise the main aims/objectives of the policy, decision, strategy, action plan, project or procedure (please refer to CIA Guidance for details)
To get agreement to adopt the proposed Private Sector Housing Enforcement Policy and supporting documents providing a clear response and statement of the role of the Council in dealing with potential cases.
To develop a communication strategy promoting the strategy to both Landlords and Tenants. Including a “handy help” guide for tenants regarding rented accommodation.

<sup>1</sup> Policy can be defined as a policy document, decision, strategy, function, service, action plan, programme, procedure, initiative or process.

<b>Responsible Section/Team</b>	Health, Housing and Regeneration	<b>Version</b>	1
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<b>3. Impact – Could a particular group of people be affected differently in either a negative or positive way?</b>				
	<b>Positive Impact – it could benefit</b>	<b>Negative Impact – it could disadvantage/ affect differently</b>	<b>Neutral Impact (Neither)</b>	<b>Please indicate whether this is high (H), medium (M) or low (L). If a negative impact is identified please complete a Full CIA <sup>2</sup></b>
<b>Women</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Men</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Race (Ethnicity or Nationality) – BME or Majority Population - please state which group(s):</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>People with a disability (physical, learning/ mental health)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Lesbians, gay men and bisexual people</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Transgendered people</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Older people (60+)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Younger people (17-25), and children</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Religious / Faith groups<sup>3</sup></b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Other excluded groups (e.g. careers, rurally isolated, gypsies &amp; roma travelers, people on low incomes etc.). Please state which group(s):</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Is a Full Community Impact Assessment required? Yes:  No:

Head of P&P signature:

<sup>2</sup> If you have identified any negative impact you *will* need to complete a Full Community Impact Assessment. If there are no negative impacts identified you do not need to complete a Full Community Impact Assessment.

<sup>3</sup> Faith groups cover a wide range of groupings, the most common of which are Muslims, Buddhists, Jews, Christians, Sikhs, and Hindus. Consider faith categories individually and collectively when considering positive and negative impacts.

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