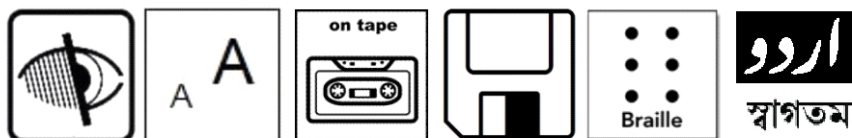


Monthly Financial Monitoring Report

2011/12 as at end of July 2011 – Period 4

Including a Glossary of terms on page 33



Monthly Financial Monitoring Report 2011/12 – end of July 2011

General Fund Revenue Operations – pages 4 to 23

The July monitoring report on the General Fund for 2011/12 is showing a £3k adverse variance compared to the original budget of £10,547k. This is a fall of £59k in July, of which a significant portion is due to revised projections of planning income.

The table below shows how the potential carry forward of favourable Directorate variances might result in an adverse effect on the General Fund Reserve of £56k, leaving the current prediction for the General Fund reserve at 31st March 2012 of £907k against a target of £1m.

General Fund Reserves	General Fund Reserve £000	Directorate Investment Reserve £000
Balance at 1st April 2011	963	352
Favourable/(adverse) movement in 2011/12	(3)	
50% transfer to Directorate Investment Reserve		
Place Directorate	-	-
Business Directorate	-	-
Corporate Directorate	(53)	53
Balance anticipated at 31st March 2012	907	405

During 2011/12 monitoring routines continue to provide rigorous examination of the progress towards savings included within the original budget in February, especially the effects of staff restructures and operational changes. The current progress is reported within each service area on pages 4 to 23.

Earmarked Revenue Reserves – page 24 to 25

The total cash-backed Earmarked Reserves at 1st April 2011 have risen to £5,306k following the reclassification of two provisions during the audit of the 2010/11 final accounts – the Vehicle Maintenance & Replacement Reserve of £262k and the Corporate Contingency Reserve of £105k.

The Reserves sheets on page 24 & 25 show the potential future usage of these new reserves as well as few changes to the Leisure Investment Reserve following capital programme reviews.

Use of the Change Management Reserve has now increased by £34.2k to £60.1k, all relating to leisure services, including property costs of Ski Rossendale from April to July and the restructure costs of the Leisure Trust.

Due to the numbers of individual reserves, some of the more minor ones have been grouped together to ensure that the presentation concentrates on the significant areas.

Including the contribution above it is currently expected that the closing balance on Earmarked Reserves at 31st March 2012 will be £4,511k.

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Government Grants Unapplied – page 26

Government Grants Unapplied brought forward at 1st April 2011 amounted to £1,413k.

The application of £70k from the Housing capital grants to fund the works at Clare House has been added in July, leaving the overall closing balance at 31st March 2012 anticipated at £548k.

Staff Monitoring – page 26

Movements in the staff savings within July have netted to zero, leaving the net staff savings to the end of July at £40k.

Treasury & Cash Management - page 27 to 29

The Council's cash balances at the end of July were £12,640k, higher than expected which is partly due to capital works slippage. There have been no significant treasury management activity in July but the Council's investments continue to out-perform the Sector model portfolio and a further £2.5k annual revenue interest income has now been forecast. However, global economic activity has prompted Sector to delay their forecast of an increase in bank base rates for at least another 6 months.

Of the £1,005k of invoices raised so far since April, 57% have already been collected. Total sundry debts outstanding stood at £541k at the end of July as quarterly waste invoices raised to LCC during the month had yet to be received. The resulting average debtor days indicator rose to 78 (67 at the end of June) though this was still favourable compared to the target of 80 days.

The Bad Debt Provision remained untouched at £124k though the increase in outstanding debts raised the anticipated requirement to £107.5k. Despite this rise there is still no need to make further bad debt provision in 2011/12 at present.

Capital Receipts – page 30

There have been no further capital receipts in July though around £66k is expected from auction proceeds early in August and the total expected capital receipts in 2011/12 are still anticipated to be £100k, less costs of £8k.

Useable Capital Receipts balance brought forward was £1,224k. The addition of the £92k net receipts above and the anticipated revenue contributions of £760k, as explained on page 30, provide total anticipated funds of £2,076k against requirements from the revised capital programme of £1,913k. The table on page 30 shows that the closing balance is expected to be around £163k, a drop of £113k as funds earmarked for Leisure Investment have now been allocated to the project. None of this remaining balance is earmarked for housing capital projects.

Capital Programme and Funding – page 31 to 32

The revised capital programme has risen to £8,594k with the addition of the renovation works on the Clare House project and the planned upgrade to Victoria Park, all these projects are being funded by grants and the application of Section 106 deposits.

Around £1,365k of capital works have been completed or ordered by the end of July. The July movement of £165k included £74k on Disabled Facilities Grants, £23k on development costs for the Leisure Investment Project, £39k on the HMR face-lifting scheme and £23k on works at Henrietta Street.

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General Fund Summary - July 2011 (Period 4)

Service Area	2011/12 Original Budget £000	2011/12 Forecast £000	2011/12 Variance (Adv)/Fav £000	Variance last reported £000	Change in July (Adv)/Fav £000
Place Directorate					
Communities	1,728.3	1,677.6	50.7	53.0	(2.3)
Customer Services and E-Government	1,282.6	1,398.9	(116.4)	(112.4)	(4.0)
Place Operations	1,696.3	1,732.6	(36.3)	(36.6)	0.2
Business Directorate					
Building Control Services	124.0	120.4	3.6	2.7	0.9
Legal & Democratic Services	794.0	768.5	25.5	23.0	2.4
Planning Services	204.2	243.5	(39.3)	14.4	(53.8)
Local Land Charges	10.1	20.7	(10.6)	(10.7)	0.0
Licensing	148.1	145.9	2.2	1.7	0.5
Health, Housing & Regeneration	957.8	946.8	11.0	12.2	(1.2)
Corporate Support Services					
Corporate Management	409.4	342.6	66.8	66.7	0.1
Finance & Property Services	1,469.9	1,469.0	0.9	1.2	(0.3)
People and Policy	435.4	406.5	28.9	30.1	(1.2)
Non Distributed Costs	550.1	553.5	(3.4)	(3.4)	(0.0)
Capital Financing and Interest	58.9	45.7	13.2	13.3	(0.1)
Leisure	678.6	678.6	(0.0)	-	(0.0)
Favourable impact on General Fund	10,547.4	10,550.8	(3.4)	55.3	(58.7)

The revenue position at the end of July includes various favourable and adverse variances.

Total anticipated variance compared to the original budget in relation to staff is £104k favourable, an adverse movement of £1.8k on that predicted in June. The main changes during July have been minor corrections to the split of staff and agency cover costs between the Communities and Operations teams following the earlier restructure.

The other main areas of movements in July can be seen in the table opposite.

- Development Control Income has been reviewed and, as forewarned last month, a prudent view of future income has now been taken, reducing the original budget by £54.3k.
- Recycling income has slowed down this month, resulting in an adverse change to the earlier favourable predictions of £9k which will subsequently reduce the transfer to the budget volatility reserve, bringing the total down to £152k.
- In Operations the changes to collections for farms and outlying properties have led to 2 further adverse changes – revised implementation will mean that LCC cost share income is forecast down £8k and expenditure on refuse sacks and holders is up a further £8k.
- In property services the repairs and maintenance costs continue their favourable movement by a further £14.3k to give a total favourable variance of £29.7k. However, an insurance compensation payment of £5.7k and increases in electric and gas of £9.4k have reduced the overall position.
- In terms of Leisure services, the costs relating to property management responsibilities at Ski Rossendale until the end of July have increased by £15.9k and the Council has supported restructure costs within the Leisure Trust to the value of £18.3k. These have been funded from the Change Management Reserve.

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Monthly Financial Monitoring Report 2011/12 – end of July 2011

Major Variances in July	Favourable /(Adverse)	Net
Communities		
Salaries, modern apprentices & agency workers	(5.0)	
Other minor variances	2.7	(2.3)
Customer Services and e Government		
Other minor variances	(4.0)	(4.0)
Place Operations		
Salaries, modern apprentices & agency workers	4.9	
Fuel	(2.0)	
Trade waste income	2.0	
Refuse sacks & holders	(8.0)	
Vehicles (hire, maintenance, tyres & tools)	8.0	
Recycling Income	(9.0)	
Recycling volatility reserve contribution	9.0	
Cost Share Income from LCC	(8.0)	
Other minor variances	3.4	0.3
Business Directorate		
Development Control income	(54.3)	
Other minor variances	4.4	(49.9)
Business - Health, Housing & Regeneration		
Other minor variances	(1.2)	(1.2)
Corporate Management		
Other minor variances	0.1	0.1
Finance & Property Services		
Staffing	(1.7)	
Business Centre income	2.3	
Property running costs	(8.1)	
Repairs & Maintenance	14.3	
Insurance claim compensation	(5.7)	
Other minor variances	(1.4)	(0.3)
People & Policy (incl P&P & Comm)		
Other minor variances	(1.3)	(1.3)
Non-Distributed Costs & Capital Financing		
Interest receivable	2.5	
Other minor variances	(2.6)	(0.1)
This month's favourable/(adverse) variance on the General Fund		(58.7)

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Communities - Period 4 (July)

Summary	2011/12 Org Budget £000	2011/12 Forecast £000	2011/12 Variance (Adv)/Fav £000	Variance last reported £000	Change in July (Adv)/Fav £000
Strategic Functions					
Community Management & Admin	131.6	125.7	5.8	5.4	0.4
Community Safety	31.4	39.1	(7.7)	(9.1)	1.4
Local Strategic Partnership	(42.2)	(39.0)	(3.2)	(3.2)	(0.0)
Area Forum Grant Budgets	-	-	-	-	-
Emergency Planning	7.9	2.3	5.6	5.6	(0.0)
Grants	125.9	125.9	-	-	-
Discretionary NNDR	18.9	18.9	-	-	-
Xmas Lights	20.1	20.2	(0.1)	(0.1)	0.0
Localities - Residual budget	27.6	28.8	(1.2)	(2.4)	1.2
Haslingden, Helmshore & Edenfield Locality	307.5	307.7	(0.2)	1.7	(1.9)
Rawtenstall Locality	400.7	385.3	15.4	15.9	(0.5)
Bacup & Whitworth Locality	323.9	320.0	3.9	2.7	1.2
Parks & Open Spaces	319.3	291.0	28.3	28.9	(0.6)
Street Cleansing	297.8	296.5	1.3	5.4	(4.1)
Pride in Rossendale	7.0	7.0	(0.0)	-	(0.0)
Cemeteries	(128.3)	(141.3)	13.0	14.2	(1.2)
Markets	(120.7)	(110.6)	(10.1)	(12.0)	1.9
Total	1,728.3	1,677.6	50.7	53.0	(2.3)

Key changes made during the period to the full year forecast	Variance Bfwd £000	Variance this Pd £000	Full-Yr £000	R A G
Communities Management - LCC Public Realm	3.5		3.5	
Community safety - Redundancy costs for Comm Safety Manager	(13.8)	1.3	(12.5)	
Community safety - Grants Income from Police	7.0		7.0	
LSP - Cancellation of PCT Grant support	(8.0)		(8.0)	
LSP 2nd homes income more than budget	3.2		3.2	
Locality Areas - Exhibitions and Special Events through the year	(2.9)		(2.9)	
Locality Areas - Salary saving	21.4		21.4	
Parks - Agency costs	(6.0)	(2.0)	(8.0)	
Parks - saving on tipping fees (in house)	7.0		7.0	
Open Spaces - LCC Public Realm Income	28.8	-	28.8	
Open Spaces - Vehicles	1.0		1.0	
Street Cleansing - Salary Costs under spend / budget change	29.9	(3.2)	26.7	
Street Cleansing - Modern Apprentices	(22.9)	2.5	(20.4)	
Street cleansing - Agency costs	1.9	(4.3)	(2.4)	
Street Cleansing - Vehicles	(2.3)		(2.3)	
Cemeteries - Income increase in fees	14.1	(1.1)	13.0	
Markets - Income	(10.2)	1.0	(9.2)	
Emergency planning	5.6		5.6	
Misc costs / income	(4.3)	3.5	(0.8)	
			-	
TOTAL	53.0	(2.3)	50.7	

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Communities Highlight Report – Period 4 July

Historic Issues

- The Communities budgets have been amended to reflect the changes in management arrangements arising from the Operations and Communities restructure. One key issue is Redundancy costs of £14k for Community Safety Officer.
- An invoice has been issued to LCC Highways for “Public Realm” monies. Community Services share of this income is £32k; primarily for increased grass cutting. This was not included with the original 2011-12 budgets.
- Based on income received to-date Cemeteries income is anticipated to over achieve by £13k, this is partly due to increased fee charges not fully reflected in the budgets.

Current Month Issues

- The overall projected under spend for Communities is £50.6k, an adverse movement of £2.3k compared with the previous month.
- There has been an adverse movement of £2k within the Open Spaces budget this is due to extending 3 Agency staff to the end of the grass cutting season. This is being funded from the Public Realm monies.
- The Street Cleansing budget is forecast to under spend by £3.9k mainly due to changes in salary, modern apprenticeship and agency costs.

Future Issues

- Current staffing levels in the street cleansing service include a number of modern apprenticeship places, which has reduced the level of agency staff required. This position is not guaranteed into the future, at which point costs to achieve the same number of man-hours may rise.

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Customer Services & E-Government - Period 4 (July)

Summary	2011/12 Org Budget £000	2011/12 Forecast £000	2011/12 Variance (Adv)/Fav £000	Variance last reported £000	Change in June (Adv)/Fav £000
Strategic Functions					
Management and Support	77.0	77.0	(0.0)	-	(0.0)
Service Assurance Team	147.1	143.5	3.6	2.6	1.0
Revenues, Benefits and Customer Services					
Local Tax Collection	(340.8)	(350.3)	9.5	9.5	-
Benefits Admin	785.0	815.7	(30.7)	(31.0)	0.3
Net - Benefit Payments & Subsidy received	(78.5)	(25.0)	(53.5)	(51.1)	(2.4)
Information and Communications Technology					
Concessionary Travel	40.0	40.4	(0.4)	-	(0.4)
Pest Control					
Dog Warden	30.4	22.6	7.8	8.2	(0.4)
Total	1,282.6	1,398.9	(116.4)	(112.4)	(4.0)

Key changes made during the period to the full year forecast	Variance Bfwd £000	Variance this Pd £000	Full-Yr £000	R A G
Projected shortfall - Housing Benefit Subsidy	(50.0)		(50.0)	
Cash Recovery of Housing Benefit over payments	(1.0)	(2.0)	(3.0)	
Revenue collection debit/credit card charges	8.0		8.0	
Income from Court Costs awarded	-		-	
Software Licenses / Purchase of Computer Equipment	(20.0)	(2.0)	(22.0)	
Delayed implementation of Satellite Circuits	(24.0)		(24.0)	
Delayed implementation of Disaster Recovery	(4.0)		(4.0)	
Capita - Inflation & delayed contract variations	(30.0)		(30.0)	
Concessionary Fares	-		-	
Other minor variances	0.6		0.6	
Dog Warden	8.0		8.0	
TOTAL	(112.4)	(4.0)	(116.4)	

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Customer Service & E-Government Highlight Report – Period 4 (July)

Historic Issues

- The 2011-12 budget was set on the understanding that the Council would introduce Satellite communication between its offices and new arrangements for its Disaster Recovery. The annual expenditure on Computer Circuits, Internet Access and Disaster Recovery was expected to be reduced by £77k.

The project has been delayed due to infrastructure issues with the buildings which have prevented the deployment of the new fibre circuit forming the back bone of the technology. A recovery plan has been developed to remedy the current issues and bring the project back on line. The projected go-live date is 1st September which leads officer to anticipate that there will be a projected shortfall of £44k.

Current Month Issues

- The projected recovery of housing benefit overpayments has moved adversely in month by £2k. Recoveries of Housing Benefit overpayments from on-going benefit are included within the final year end housing benefit subsidy calculation. The projected shortfall on Housing Benefit subsidy for 2011-12 being circa £50k.

This projection is based upon the financial performance of the last two financial years. The primary reasons being that in respect of supported tenancies the council is not able to fully recover Housing Benefit it has paid in the first instance from the DWP. The anticipated shortfall in Housing Benefit paid in respect of supported housing tenancies is circa £80k.

- A prudent view has been taken regarding future commitments against the Concessionary Fares budget; consequently the budget is now projected to be fully utilised. The Council has agreed to temporarily fund the late evening operation of the 464 bus service until March 2012.
- After three court dates of the current financial year, court costs awarded for non payment of Council Tax are in line with 2009-10 activity. The current projection is for court costs awarded to be in line with current budget expectations.

Future Issues

- The shortfall on Housing Benefit subsidy (circa £50k) may be met from the Council's Budget Volatility Reserve, depending upon the overall financial position of the Council later in the financial year.

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Place Operations - Period 4 (July)

Summary	2011/12 Org Budget £000	2011/12 Forecast £000	2011/12 Variance (Adv)/Fav £000	Variance last reported £000	Change in July (Adv)/Fav £000
Strategic Functions					
Operations Admin / Vehicle Maintenance	576.9	586.5	(9.6)	(14.4)	4.8
Operational Functions					
Refuse Collection	782.1	797.8	(15.7)	(14.2)	(1.5)
Street Sweeping	337.3	348.3	(11.0)	(7.9)	(3.0)
Total	1,696.3	1,732.6	(36.3)	(36.6)	0.2

Key changes made during the period to the full year forecast	Variance Bfwd £000	Variance this Pd £000	Full-Yr £000	R A G
Salary Costs - Operations HQ & Admin Support	(25.0)	(4.8)	(29.8)	
Salary Costs - Refuse general	46.7	5.8	52.5	
Salary Costs - Modern Apprentices Refuse	(91.0)		(91.0)	
Salary Costs - Agency	61.0		61.0	
HQ General Costs	(2.9)	2.9	-	
Income from Bulky Collections	(4.8)	(4.4)	(9.2)	
Recycling Contractors	3.8		3.8	
Recycling income	161.0	(9.0)	152.0	
Contribution to recycling volatility reserve	(161.0)	9.0	(152.0)	
Trade Waste Income	(20.5)	2.0	(18.5)	
Clinical Waste	(3.5)	1.1	(2.4)	
Refuse sacks & holders / Composters	(7.8)	(8.0)	(15.8)	
Fuel	6.6	(2.0)	4.6	
Street Sweeping - Staffing & agency costs	4.4	3.9	8.3	
Bin deliveries	-	0.8	0.8	
Vehicle Rental - Street Sweeping	(0.1)		(0.1)	
Fleet Maintenance - staffing costs	5.6		5.6	
Tyres	(8.8)		(8.8)	
Cost Share Income from LCC (Alternative Weekly Collections)	-	(8.0)	(8.0)	
Vehicle Consumables (includ Sweeper Brushes)	5.0	5.0	10.0	
Vehicle Maintenance costs	(12.1)	3.0	(9.1)	
Public Realm Funding	7.2		7.2	
Miscellaneous under/(over) spends	(0.4)	3.0	2.6	
TOTAL	(36.6)	0.3	(36.3)	

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Operations Highlight Report – Period 4 (July)

Historic Issues

- Though the service area shows a total adverse variance of £36k, this is primarily due to additional consultation with regard to new refuse collection procedures for rural properties and the costs of the restructure with the Communities team (see item below). These latter costs have previously been noted as a risk area. Despite this adverse variance, the department has contributed £152k to the Council's budget volatility reserve.
- Operations and Communities have been subject to a restructure and as a result responsibilities for parks, playing fields and some elements of street sweeping (mainly litter picking) have been transferred to the Communities department.
- Income from recycling activities is subject to market fluctuations. In an attempt to successfully manage any future price drops, monies received over and above the budget will be transferred into an income volatility provision. Based upon current income rates and volumes at the end of June it is anticipated that an additional £161k will be received compared to the base budget and subsequently transferred to this income volatility provision in 2011/12.

Current Month Issues

- The overall position of the operations team is forecast to over spend by £36.6k, after transferring £152k of recycling income to a volatility provision to minimise the Council's vulnerability to fluctuations in the recycling market.
- The new arrangements for the collection of refuse from farms and outlying properties has resulted in some additional expenditure on refuse sacks and composters; which is estimated to have an adverse impact upon the revenue budgets of £8k.
- Vehicle related maintenance costs have been favourably in month by £8k; mainly due to reduced expenditure on consumable items.
- Cost Share Income from LCC (received for each property on alternative weekly collections) is projected to show a shortfall of £8k; mainly due to delays in implementing the revised arrangements for Farms & Outlying Properties.

Futures Issues

- Following the closure of the 2010/11 accounts the Vehicle Replacement Reserve stands at £227k and the Vehicle Maintenance Reserve is £35k. The original budget for 2011/12 plans to contribute a further £35k to the Maintenance Reserve. No other contributions or utilisations are expected at present.
- Due to the extending the alternate weekly collections and revising the arrangement for rural properties, investment of £16k in bins, sacks & bags etc has fully absorbed the capital resources available. Any further expenditure in this area would result in a pressure on the revenue budget.
- Current staffing levels include a number of modern apprenticeship places, which has reduced the level of agency staff required. This position is not guaranteed into the future, at which point costs to achieve the same number of man-hours may rise.

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Business Services - Period 4 (July)

Summary	2011/12 Org Budget £000	2011/12 Forecast £000	2011/12 Variance (Adv)/Fav £000	Variance last reported £000	Change in July (Adv)/Fav £000
Strategic Functions					
Executive Director of Business	0.4	0.4	-	-	-
Planning					
Development Control	52.7	91.7	(39.0)	14.5	(53.5)
Forward Planning	151.5	151.7	(0.3)	(0.0)	(0.3)
Land Charges	10.1	20.7	(10.6)	(10.7)	0.0
Building Control					
Building Control - Fee Earning Account	14.5	9.4	5.1	4.4	0.7
Building Control - Statutory Function	101.5	102.5	(0.9)	(1.7)	0.8
Building Control - Street Signs	8.0	8.6	(0.6)	-	(0.6)
Legal Services	202.4	201.7	0.6	1.2	(0.6)
Democratic Services					
Electoral Registration	55.9	57.4	(1.4)	(1.3)	(0.2)
Elections	70.8	65.5	5.2	2.6	2.6
Democratic Representation	377.0	360.0	17.0	17.1	(0.1)
Mayoralty	80.5	80.0	0.5	(0.1)	0.6
Town Twinning	7.5	4.0	3.5	3.5	-
Licensing	147.6	145.9	1.7	1.7	-
Total	1,280.3	1,299.5	(19.2)	31.2	(50.4)

Key changes made during the period to the full year forecast	Variance Bfwd £000	Variance this Pd £000	Full-Yr £000	R A G
Legal - income	(2.3)		(2.3)	
Legal - Reference books	1.4	(0.4)	1.0	
Legal Misc	2.1	(0.2)	1.9	
Members Allowances - Non take up of entitlement/ no uplift	12.9		12.9	
Members Sal Costs	(1.9)		(1.9)	
Committee Servicing Staffing - Reduced Hours	4.5		4.5	
Mayoral - Salary cost relating to Mayor Attendants	0.5		0.5	
Mayoral Allowance	-	0.5	0.5	
Twinning Twinning - under spend	3.5		3.5	
Elections - saving on Local / Referendum Elections	3.0		3.0	
Elections - Publicity	-	2.5	2.5	
Development Control - Staffing Vacancy	11.5		11.5	
Development Control - Vehicle Hire	1.3		1.3	
Development Control - Bus fares	1.0		1.0	
Development Control - Income	-	(54.3)	(54.3)	
Land Charges - Income	(12.5)		(12.5)	
Land Charges - Misc	1.8		1.8	
Building Control - Fee Income	2.4	0.2	2.6	
Building Control - Misc		1.2	1.2	
Licensing - non take up of pension & Other Salary Costs	7.9		7.9	
Licensing - Car Allowances	2.1		2.1	
Licensing - Non Taxi Income	0.5		0.5	
Licensing - Income from registration of Taxis	(11.1)		(11.1)	
Misc	2.6	0.1	2.7	
TOTAL	31.2	(50.4)	(19.2)	

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Monthly Financial Monitoring Report 2011/12 – end of July 2011

Business Highlight Report – Period 4

Historic Issues

- Members allowances and expenses are projected to under spend by £10.3k partly following a member decision not to accept any inflationary increases in allowances and the result of one member declining their entitlement.
- Committee servicing salary costs are projected to under spend by £4.8k following the reduction in hours of one officer.
- Development Control salary budgets are projected to under spend by £11.6k as a result of a vacancy.
- Land Charges income is below target by £10k, due to the suppressed housing market.
- Licensing staffing budgets are projected to under spend by £10k, due to two staff not taking up membership of the Council pension scheme.

Current Month Issues

- The Business directorate is currently forecast to over spend by £19.2k representing a negative movement within the month of £50.4k.
- The most significant movement within the month is the planning income which is now being projected on a straight line basis. Previously, the potential income deficit had been noted as a future issue, but with no significant increases in the income since June a prudent view has now been taken, showing planning income to be £54k under target by the year-end.
- As the local elections have been completed for the year, it was deemed that the forecasted expenditure on publicity would no longer be required, saving £2.9k.
- A new internal fraud team was created on the 1st of July and now forms part of the Licensing Unit. The budget for the fraud team has been funded from the reduction in the in the capita contract, see Customer Services.

Futures Issues

- Expenditure on the Core Strategy continues to be funded from the Earmarked Reserves as originally planned, and costs monitored carefully (see the Earmarked Reserves Schedule on page 24). However, following recent central government funding cuts, further receipts of Planning Delivery Grant have ceased, which may result in changes to the programme of works to ensure that costs are limited to the specific balances held in earmarked reserves.

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Health, Housing & Regeneration - Period 4 (July)

Summary	2011/12 Org Budget £000	2011/12 Forecast £000	2011/12 Variance (Adv)/Fav £000	Variance last reported £000	Change in July (Adv)/Fav £000
Strategic Functions					
Regeneration Mgmt & Admin	71.6	71.9	(0.4)	0.9	(1.2)
Tourism	52.1	52.1	(0.0)	(0.0)	-
Economic Regeneration					
Economic Regeneration	57.9	64.7	(6.8)	(6.0)	(0.8)
Museum	107.0	107.4	(0.4)	(0.4)	-
Regen Joint Delivery Team	1.7	1.3	0.4	(0.9)	1.3
Regeneration Projects	2.4	2.4	(0.0)	(0.0)	0.0
Parking	0.3	0.3	-	-	-
Strategic Housing					
Housing Strategy	58.7	54.2	4.5	4.2	0.4
Homelessness	70.9	73.7	(2.9)	1.4	(4.3)
Private Sector Renewal	63.1	59.9	3.2	3.2	0.0
Environmental Health					
Environmental Health	472.3	458.9	13.4	9.9	3.5
Total	957.8	946.8	11.0	12.2	(1.2)

Key changes made during the period to the full year forecast	Variance Bfwd £000	Variance this Pd £000	Full-Yr £000	R A G
Regen Management - Subscriptions	1.0		1.0	
Regen Management - Misc	-	(1.2)	(1.2)	
Econ Regen - Parking Discs	(2.6)		(2.6)	
Econ Regen - Misc	(3.4)	0.5	(2.9)	
Housing Strat - Allowances	1.5		1.5	
Housing Strat - Publicity	2.0		2.0	
Housing Strat - Misc	0.9	0.4	1.3	
Private Sector Renewals - reduced hours	2.6		2.6	
Env Health - Maternity leave and Pension	28.4		28.4	
Env Health - Additional post	(28.0)		(28.0)	
Env Health - Misc	6.8	3.5	10.3	
Homelessness - Contract	(1.8)		(1.8)	
Homelessness - Bonus payments	(1.0)		(1.0)	
Homelessness - Increments	(2.1)		(2.1)	
Homelessness - Training	4.0		4.0	
Homelessness - Misc	2.5	(0.3)	2.2	
Springfield Court/ Queen St	-	(4.0)	(4.0)	
Other variances	1.4	(0.1)	1.3	
TOTAL	12.2	(1.2)	11.0	

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Business - Health, Housing & Regeneration Highlight Report – Period 4 (July)

Historic Issues

- The Tourism Officer post is currently vacant. However, the savings arising from this vacancy are predicted to be fully utilised on other tourism / promotional activity.

Current Month Issues

- The overall position of Health, Housing and Regeneration is a forecast to under spend by £11k representing a negative movement within the month of £1.4k.
- The costs associated with the temporary accommodation of tenants from Queen Street homelessness unit during its refurbishment are currently forecast at £4k.
- Environmental Health forecasts positively increased within the month due to the reclassification of the Air Quality assessment

Futures Issues

- The budget projections do not include any unrecoverable costs which might arise as a result of the temporary decant of 13 tenants from the Queen St Young Persons Homelessness unit to Springfield Court.

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Corporate Management - Period 4 (July)

Summary	2011/12 Org Budget £000	2011/12 Forecast £000	2011/12 Variance (Adv)/Fav £000	Variance last reported £000	Change in July (Adv)/Fav £000
Corporate Management					
Executive Office	290.7	256.5	34.2	34.2	0.0
Corporate Contingency	-	-	-	-	-
Executive Support & Corporate Subscriptions	118.7	86.1	32.5	32.5	0.0
Total	409.4	342.6	66.8	66.7	0.1

Key changes made during the period to the full year forecast	Variance Bfwd £000	Variance this Pd £000	Full-Yr £000	R A G
Executive Officer - Admin Support	31.0		31.0	
Executive Office - annual leave buy back scheme	2.4		2.4	
Executive Office - New Homes Bonus	22.0		22.0	
Executive Mgmt Team - Annual leave purchase & no pay award	5.0		5.0	
Miscellaneous non pay budgets	6.3	0.1	6.4	
TOTAL	66.7	0.1	66.8	

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Corporate Management Highlight Report – Period 4 (July)

Historic Issues

- A current vacancy in the Exec support office is not expected to be filled, resulting in a saving of £31k for the year.
- The first year allocation of the New Homes Bonus Grant was included in the Council's original budgets at £80k. The final allocation of this new grant for 2011/12 is £22k higher than that budgeted. This additional income has been allocated centrally to the Executive office in the first instance. The final use has yet to be determined.

Current Month Issues

- The Corporate Contingency Reserve currently has a balance of £105k. To date no commitments have been identified against this provision.

Futures Issues

- Nothing to report

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Finance and Property Services - Period 4 (July)

Summary	2011/12 Org Budget £000	2011/12 Forecast £000	2011/12 Variance (Adv)/Fav £000	Variance last reported £000	Change in July (Adv)/Fav £000
Financial Services Team	409.3	411.4	(2.2)	(2.2)	0.0
Internal Audit	80.0	80.0	-	-	-
Corporate Costs					
External Audit Fee	122.8	114.8	8.0	8.0	-
Bank Charges (net of fees)	13.4	16.7	(3.3)	(3.3)	(0.0)
Treasury Management	6.6	6.6	-	-	-
Property Services					
Property Services Team	243.0	249.3	(6.3)	6.6	(12.9)
Corporate Estates	(58.9)	(43.3)	(15.6)	(17.2)	1.6
Non Domestic Estates	(56.2)	(64.1)	7.9	7.1	0.8
Office Accommodation	263.0	243.2	19.8	21.1	(1.3)
Operational Properties	358.5	337.7	20.9	12.7	8.2
Leisure Properties	86.8	75.4	11.4	10.5	0.9
Bus Shelters	(17.5)	(17.2)	(0.3)	0.6	(0.9)
Business Centre	19.1	58.4	(39.3)	(42.7)	3.4
Total	1,469.9	1,469.0	0.9	1.2	(0.3)

Key changes made during the period to the full year forecast	Variance Bfwd £000	Variance this Pd £000	Full-Yr £000	R A G
Financial Services Team - increase in insurance council-wide	(8.7)		(8.7)	
Financial Services Team - miscellaneous savings	6.5		6.5	
Corporate Costs - Audit Commission Charges	8.0		8.0	
Corporate Costs - Bank Charges (net of credit card fees)	(3.3)		(3.3)	
Business Centre Income	(50.7)	2.3	(48.4)	
Business Centre Staffing saving	5.6		5.6	
Business Centre - Misc expenditure	3.6	1.2	4.8	
Business Rates Refund - Astoria / Old Town Hall	24.0		24.0	
Business Rates - empty properties Kay St	(6.0)		(6.0)	
R'stall & Bacup Market refuse collection		(1.7)	(1.7)	
Surveyor/ Valuer salary costs to be funded from Capital Receipts	2.3		2.3	
Bus Shelters - loss of Management fee for R Transport	-		-	
Staffing under spends - One Stop Shop / Estates Officer Estates Assista	27.1	(1.7)	25.4	
Rent Free Allowances - various voluntary groups	(12.5)		(12.5)	
Valuation fees	(5.0)		(5.0)	
Compensation - Virgin Media - water damage to cable box BRE		(5.7)	(5.7)	
Industrial Units	5.2		5.2	
Rental Income from Misc Properties	(3.0)		(3.0)	
Estates rental income - UKML Bridge End House - left	(9.6)	0.2	(9.4)	
Repair & Maintenance	15.4	14.3	29.7	
Water	11.0	3.0	14.0	
Gas	(6.4)	(3.4)	(9.8)	
Electric	2.2	(6.0)	(3.8)	
Asbestos Saving	1.0		1.0	
Delays in cancelling ISDN Lines	(13.0)		(13.0)	
Other facilities variances	7.5	(1.5)	6.0	
TOTAL	1.2	0.9	2.1	

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Monthly Financial Monitoring Report 2011/12 – end of July 2011

Finance & Property Services - Monitoring Highlight Report – Period 4 July

Financial Services

Historic Issues

- Insurance Premium Taxes have risen from 5% to 6% increasing premium costs by £8.7k.
- The Audit Commission has forecast an 8% reduction in their fees planned for this year.

Current Month Issues

- Nothing to report.

Futures Issues

- Current overspend on bank charges is forecast to be £3.3k, staff are closely monitoring the change in payment patterns and costs following the introduction of credit card charges.

Property Services

Historic Issues

- The tenant at Bridge End House has vacated the premises without giving proper notice. No income has been received this financial year, assuming the property is not re-let the loss of income will be £9.6k
- The Estates Officer leaves the Authority at the end of July 2011. It is not envisaged this vacancy will be filled. Therefore the forecast salary saving within Estates will be £20.4k, however there may be a requirement for some temporary support costs.

Current Month Issues

- Repair & maintenance budget is forecast to under spend by £29.6k due to a restructure which creates capacity to absorb the cost of low level repairs and prudent monitoring
- Electricity charges are likely to over spend by £4.3k and gas to over spend by £9.7k. Electricity smart meters have been installed to give accurate readings and the gas usage at Stubblelee has been under estimated. Property Services are to read the meters periodically.
- Water charges are forecast to under spend by £15.5k. Bursts across the borough have been identified and staff successful in reducing the highways drainage charge on some sites.
- Despite the Business Centre attracting two new tenants, predictions for rental income still show a shortfall of £48.7k. Office facilities are facing fierce competition, with a wide range of vacant office accommodation across the region.
- Virgin Media has been compensated for water damage to a cable box on Burnley Road East costing £5.7k, caused by an overflow from a Council owed culvert.

Futures Issues

- RBC has responsibility the road to the Haslingden Tip which is in need of urgent repairs. The Council is responsible for 20% and LCC is responsible for 80% of repair work. It is likely the total costs are to be in the region of £40k which is not yet included in these budgets. It is hoped that following repairs the road will be adopted by LCC who will take over responsibility.
- The Council has been bearing the costs of security and maintenance at Rossendale Ski Slope. The running of the ski slope has now been taken over by the organisation SRI from 1st August. The projected costs for the maintenance of the slope to the end of July are £41.8k. Funding will come from the Change Management Reserve.
- Council staff are still pursuing recovery of c£130k of costs from LCC regarding culvert works. Therefore, these costs have not been provided for within the Council's accounts.

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People and Policy - Period 4 (July)

Summary	2011/12 Org Budget £000	2011/12 Forecast £000	2011/12 Variance (Adv)/Fav £000	Variance last reported £000	Change in June (Adv)/Fav £000
People & Organisational Development Human Resources	435.4	406.5	28.9	30.1	(1.2)
Total	435.4	406.5	28.9	30.1	(1.2)

Key changes made during the period to the full year forecast	Variance Bfwd £000	Variance this Pd £000	Full-Yr £000	R A G
People & Policy - Salary under spends	29.0		29.0	
Other minor variances	3.4	1.4	4.8	
Legal Fees - Single Status Claims	(2.3)	(2.7)	(5.0)	
TOTAL	30.1	(1.3)	28.8	

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People & Policy Highlight Report – Period 4 (July)

Historic Issues

- Staff budgets are forecast to be under spend by £29k as a result current staff absorbing the duties a staff member on maternity leave and the departure of the Communication Officer who will not be replaced.

Current Month Issues

- No issues

Futures Issues

- The provision of Children Trust monies from Lancashire County Council is uncertain should this funding not be received it will an adverse impact upon the budget of £25k.

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Non-distributed Costs, Corporate Resources & Leisure Services

Period 4 (July)

Summary	2010/11 Org Budget £000	2010/11 Forecast £000	2010/11 Variance (Adv)/Fav £000	Variance last reported £000	Change in July (Adv)/Fav £000
Non Distributed Costs					
Employee & Pension Costs	488.7	488.7	0.0	-	0.0
Other Non-distributed Costs	61.4	64.8	(3.4)	(3.4)	(0.0)
Capital Financing					
Minimum Revenue Provision	124.5	127.1	(2.6)	-	(2.6)
Investment Interest	(65.7)	(81.5)	15.8	13.3	2.5
Leisure	678.6	678.6	(0.0)	-	(0.0)
Total	1,287.5	1,277.7	9.8	9.9	(0.1)

Key changes made during the period to the full year forecast	Variance Bfwd £000	Variance this Pd £000	Full-Yr £000	R A G
Miscellaneous income	(0.9)		(0.9)	
Final settlement of Mesothelioma claim	(2.5)		(2.5)	
Minimum Revenue Provision		(2.6)	(2.6)	
Interest payable	5.0		5.0	
Interest income	8.3	2.5	10.8	
Staff restructure costs associated with Ski Centre closure		(18.3)	(18.3)	
Use of Change Management Reserve		18.3	18.3	
TOTAL	9.9	(0.1)	9.8	

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Non-Distributed Costs & Capital Financing - Highlight Report – Period 4 (July)

Historic Issues

- With the transfer of Trust Funds to the Community Foundation for Lancashire, a separately administered fund, the Council is no longer required to budget for interest payable to the trust funds.

Current Month Issues

- The additional £125k capital works to be funded from internal borrowing shown in the capital programme on page 31 and 32 will add £4k to the required Minimum Revenue Provision, creating an adverse variance of £2.6k against the original budget.
- Cash balances remain higher than originally expected, partly due to the capital programme slippage and advance receipt of grants for capital works – this is now expected to result in increased interest income of £10.8k.
- Leisure Trust restructure costs of £18.3k have been supported by the Council, which are being funded from the Change Management Reserve.

Futures Issues

- Included in the budget is the anticipated receipt of £328k in relation to the Greenvale Homes VAT Share. This is received quarterly with funds for Q1 about to be received in late August to the value of £60k. Green Vale Homes staff still forecast that the total entitlement for 2011/12 will overachieve the original budget.

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Earmarked Reserves

Earmarked Reserves (cash-backed items only)	Economic Regen Reserves							
	Change Manag't	Corporate Contingency Reserve	Planning LABGIS	Core Strategy	Econ' Regen'	Budget Volatility	Single Status	Homeless' Reserve
	AN060103	an060123	AN060107	AN060108	AN060109	AN060110	AN060111	AN060127
Balance at 01/04/11	271.6	104.7	95.0	303.4	635.9	348.4	248.2	186.9
Funds Received 2011/12								
2011/12 grants								
Revenue income received								
Revenue income anticipated					50.0			
Total Funds Available	271.6	104.7	95.0	303.4	685.9	348.4	248.2	186.9
2010/11 Utilisation Deferred								
2008-09 Capita Performance								
Costs Bacup Leisure Hall/Ski Slope								
Appraisal of 7 Conservation Areas			(11.5)					
Tourism Study					(15.0)			
PRG - CCTV (2 locations)								
PRG - Improvements to Signage								
Planning - Core Strategy				(153.0)				
2011-12 Published Budget Utilisation								
Community Engagement Officer (ABG)								
Single Status - Revenue Support							(40.0)	
NWDA Officer (LABGI)					(45.0)			
NWDA Admin (LABGI)					(20.0)			
Climate Change Officer (ABG)								
Conservation officer			(23.8)					
Planning Conservation (LABGI)			(12.4)					
Env Health Officer (Health Monies)								
CPSO (£35k is Unapplied Grant)								
Elevate Commitment (Regen grant)								
Area Forums - local Grants								
2011-12 Other Utilisation Plans								
Leisure Trust Management								
Leisure Building costs								
Valley Centre Spend					(110.9)			
Single Status - Settlement payments							(19.9)	
Rossendale against recession					(10.0)			
Other Grants					(10.0)			
Map Allocations				(17.0)				
Core Strategy Printing				(6.2)				
Site Allocations Development Plan Doc				(20.0)				
Letter Drop				(7.4)				
Supplementary Planning Doc				(5.0)				
Evidence Gathering				(11.0)				
Employment Study				(6.2)				
Retail Study				(10.5)				
Digitisation				(3.8)				
Extended responsibility for Ski Rossendale	(41.8)							
Leisure Trust restructure	(18.3)							
Reserve Estimates 31/3/12	211.5	104.7	47.3	63.3	475.0	348.4	188.3	186.9
Future Utilisation Plans								
2011/12 Plans								(186.9)
2012/13 Plans				(63.3)	(77.0)			
2013/14 Plans								
2014/15 Plans								
Potential Reserve Balances	211.5	104.7	47.3	0.0	398.0	348.4	188.3	0.0

Minor Reserves	Balance Bfwd	Added	Used	March 2012	March 2015
Directorate Investment Reserves					
Place Directorate	120.0	0.0	0.0	120.0	120.0
Business Directorate	93.0	0.0	0.0	93.0	93.0
Corporate Directorate	139.0	53.0	0.0	192.0	192.0
Health & Wellbeing	63.9	0.0	(63.1)	0.8	0.8
Performance Mgt	64.5	0.0	(6.6)	57.9	57.9
Contaminated Land	6.5	0.0	0.0	6.5	6.5
Pension Fund Reserve	356.0	0.0	0.0	356.0	0.0
IT Reserve	60.1	0.0	0.0	60.1	0.0
	903.0	53.0	(69.7)	886.3	470.2

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Earmarked Reserves

Earmarked Reserves (cash-backed items only)	Vehicle Reserve	Leisure Reserves	Bacup N'hood Reserve	PRIDE Reserve	Perform Reward Grant	Transitional Budgetary Support	Aread Based Grants	Other Minor Reserves	Total
	AN060115	AN060118	AN060125	AN060126	AN060120	AN060129	AN060121		
Balance at 01/04/11	262.5	844.8	135.0	177.0	397.0	0.0	392.2	903.0	5,305.6
Funds Received 2010/11									
2011/12 grants								0.00	0.0
Revenue income received		51.2						0.00	51.2
Revenue income anticipated						548.0		53.00	651.0
Total Funds Available	262.5	896.0	135.0	177.0	397.0	548.0	392.2	956.0	6,007.8
2010/11 Utilisation Deferred									
2008-09 Capita Performance								(6.60)	(6.6)
Costs Bacup Leisure Hall/Ski Slope			(15.0)					0.00	(15.0)
Appraisal of 7 Conservation Areas								0.00	(11.5)
Tourism Study								0.00	(15.0)
PRG - CCTV (2 locations)					(50.0)			0.00	(50.0)
PRG - Improvements to Signage					(32.0)			0.00	(32.0)
Planning - Core Strategy								0.00	(153.0)
2011-12 Published Budget Utilisation									
Community Engagement Officer (ABG)							(33.4)	0.00	(33.4)
Single Status - Revenue Support								0.00	(40.0)
NWDA Officer (LABGI)								0.00	(45.0)
NWDA Admin (LABGI)								0.00	(20.0)
Climate Change Officer (ABG)							(23.9)	0.00	(23.9)
Conservation officer								0.00	(23.8)
Planning Conservation (LABGI)								0.00	(12.4)
Env Health Officer (Health Monies)								(28.10)	(28.1)
CPSO (£35k is Unapplied Grant)								(35.00)	(35.0)
Elevate Commitment (Regen grant)								0.00	0.0
Area Forums - local Grants				(70.0)				0.00	(70.0)
2011-12 Other Utilisation Plans									
Leisure Trust Management		(137.4)						0.00	(137.4)
Leisure Building costs		(447.0)						0.00	(447.0)
Valley Centre Spend								0.00	(110.9)
Single Status - Settlement payments								0.00	(19.9)
Rossendale against recession								0.00	(10.0)
Other Grants								0.00	(10.0)
Map Allocations								0.00	(17.0)
Core Strategy Printing								0.00	(6.2)
Site Allocations Development Plan Doc								0.00	(20.0)
Letter Drop								0.00	(7.4)
Supplementary Planning Doc								0.00	(5.0)
Evidence Gathering								0.00	(11.0)
Employment Study								0.00	(6.2)
Retail Study								0.00	(10.5)
Digitisation								0.00	(3.8)
Extended responsibility for Ski Rossendale								0.00	(41.8)
Leosire Trust restructure								0.00	(18.3)
Reserve Estimates 31/3/12	262.5	311.6	120.0	107.0	315.0	548.0	334.9	886.3	4,510.7
Future Utilisation Plans									
2011/12 Plans					(127.6)			(60.1)	(374.6)
2012/13 Plans				(70.0)		(130.0)	(21.7)	(356.0)	(718.0)
2013/14 Plans	(165.0)			(70.0)		(418.0)		0.0	(653.0)
2014/15 Plans	(62.0)							0.0	(62.0)
Potential Reserve Balances	35.5	311.6	120.0	(33.0)	187.4	0.0	313.2	470.2	2,703.1

Current issues

Changes in July include the inclusion of two provisions reclassified as Reserves during the audit of 2010/11 Accounts – the Vehicle Reserve and the Corporate Contingency Reserve. To accommodate these additions some minor reserves have now been shown above in summary, with a table on the previous page to show the movements on each.

In addition, costs associated with the closure of Ski Rossendale and a Leisure Trust restructure have revised the use of Change Management Reserve and there has been some minor revisions to the Leisure Investment Project funding.

For presentational purposes some of the more minor reserves have been grouped on page 24.

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Grants Unapplied

Grants Unapplied (* denotes a capital grant)	Commun' for Habitats	Mortgage Rescue	Empty shops revival	Housing Capital Pot *	Disabled Facilities Grants *	Big Lottery Grants *	Regenerat'n Grants *	Commun' for Health	Total
Balance at 01/04/11	25.2	48.8	52.6	543.1	0.0	62.9	506.9	174.0	1,413.5
New Funds Received 2011/12									
Government grant received/expected					353.0				353.0
Other contributions					200.0				200.0
Total Funds Available	25.2	48.8	52.6	543.1	553.0	62.9	506.9	174.0	1,966.5
Planned Utilisation in 2011/12									
Computer Equipment									0.0
Playground upgrades to capital						(62.9)			(62.9)
Housing Capital Programme									0.0
Disabled Facilities Grants				(141.0)	(553.0)				(694.0)
Compulsory Purchase Orders				0.0					0.0
Other Housing Capital Programme				(85.0)					(85.0)
Clare House				(70.0)					(70.0)
Elevate Programme utilised to date							(506.9)		(506.9)
Anticipated Balance 31/3/12	25.2	48.8	52.6	247.1	0.0	0.0	0.0	174.0	547.7
Future Utilisation Plans									
2012/13	(16.8)			(226.0)					(242.8)
2013/14									0.0
2014/15									0.0
Potential Reserve Balances	8.4	48.8	52.6	21.1	0.0	0.0	0.0	174.0	304.9

Regeneration grants holds the balance on the Housing Market Renewal scheme for both capital and revenue projects. A contribution of £70k towards works at Clare House was added in July.

Future Issues

DFG grant is expected to continue at a similar rate beyond 2011/12, but third-party contributions from Green Vale homes of £200k are not guaranteed. The Comprehensive Spending Review has led to the withdrawal of Housing Capital Pot grant, therefore the planned spending of £247k in 2011/12 will only be sustainable for a further year.

Staff Costs

Across the whole of the Council staff savings have remained static in July at £40k. Posts in Licensing are now filled but there is one new vacant post in Property Services which is not going to be filled so this will begin to contribute further savings in August.

Employment Costs Period 4 - July 2011	YTD		Variance to June (Adv)/Fav £000	Variance last reported £000	Change in June (Adv)/Fav £000	Original Budget Staff FTEs	Current Vacant Posts
	Budget £000	YTD Actual £000					
Place Directorate							
Communities Service	507	508	(1)	11	(12)	45.2	1.0
Customer Services	169	175	(6)	(4)	(2)	13.4	0.0
Operations Service	473	495	(22)	(19)	(3)	48.4	0.0
Business Directorate							
Building Control Services	73	73	(0)	0	(0)	5.0	0.0
Legal & Democratic Services	146	145	1	0	1	12.9	0.0
Planning Services	157	148	9	7	2	13.3	1.0
Local Land Charges	26	26	0	(0)	1	2.0	0.0
Licensing	82	70	12	12	(0)	6.8	0.0
Health, Housing & Regeneration	331	307	24	16	7	20.4	1.0
Corporate Services							
Corporate Management	131	120	11	9	2	6.0	1.0
Finance & Property Services	232	225	7	4	2	21.2	1.5
People & Org. Performance	110	105	5	3	2	8.5	0.0
Total	2,437	2,397	40	40	0	203.0	5.5

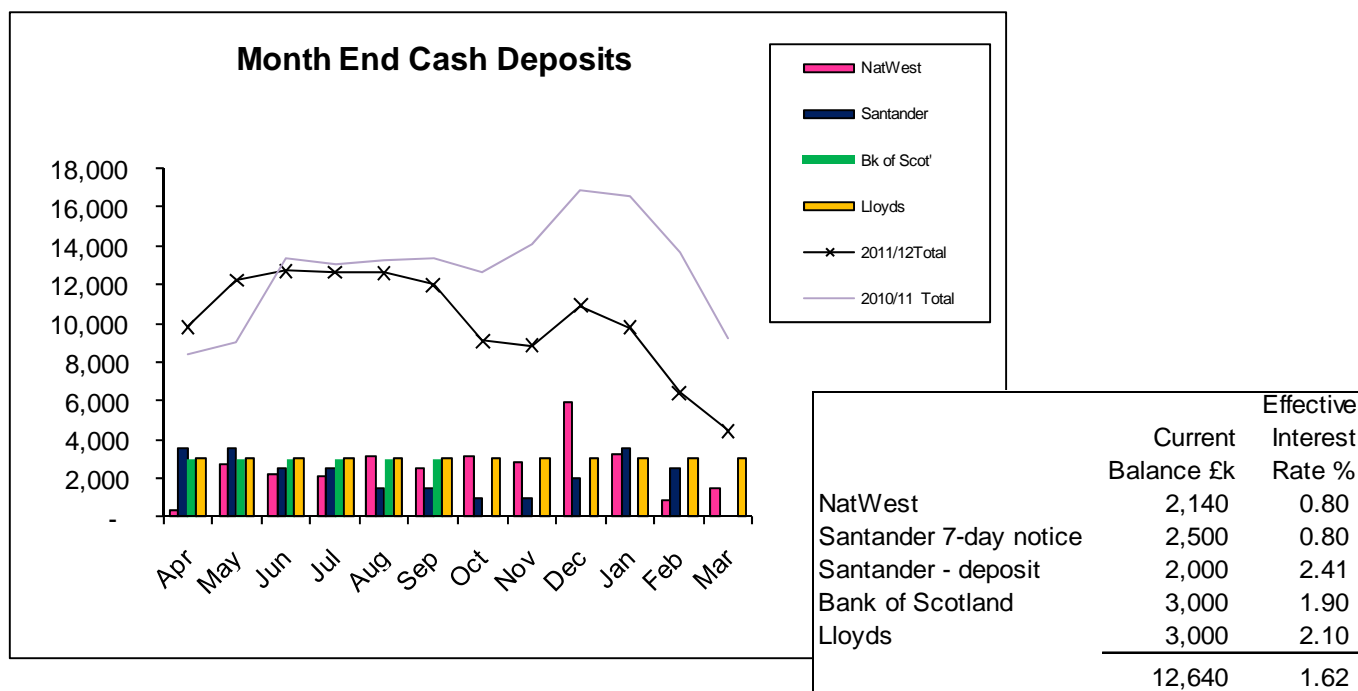
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Treasury Management & Cash Flow Monitoring

Cash Flow Management

The Council's bank balances at 30th June 2011 were £12,713k.



Leisure Project funds have contributed towards bank balances higher than expected at £12,640k at the end of July. With little movement in the net cash position at the end of the month the effective interest rate remains at 1.62%. This compares very favourably to the Sector model which is running at 0.96%. Similarly the duration is now 94 days compared to 37 days for the Sector model portfolio. It should be noted, however, that 10% of the Sector model portfolio is due to expire in September, following which the Sector performance figures should rise significantly.

Deposits and Interest Earned

All our treasury management activity continues to be in accordance with our treasury advisor's (Sector) recommendations.

There have been no major treasury management decisions during July. As the cash position continues to be above the original forecast level the interest income predictions continue to rise. The Council's next investment maturity date is in October, and the interest income forecasts below are based upon the assumption that the full £3m will be reinvested for 4 months. However, by October officers may have a clearer idea of the profile of payments on the Leisure Investment Project which will impact upon the value and length of any subsequent investment.

Interest	Budget 11/12	Forecast 11/12	Variance Fav/(Adv)
Revenue			
Interest payable	(14.0)	(9.0)	5.0
Interest income	82.0	92.8	10.8
Net Interest	68.0	83.8	15.8
Capital			
Interest payable	(124.5)	(124.5)	0.0
Interest income	31.0	64.1	33.1
Net Interest	(93.5)	(60.4)	33.1

as at 31 July 2011		Gross Rate %	Interest Paid
NatWest instant access	£1M +	0.80	Quarterly
Santander - 7 day notice	£500 +	0.80	Monthly
Santander - deposit	£2m 6 mths	2.41	Dec 2011
Bank of Scotland	£3m 364 days	1.90	Oct 2011
Lloyds	£3m 364 days	2.10	Mar 2012
Lancashire County Council		0.70	Quarterly

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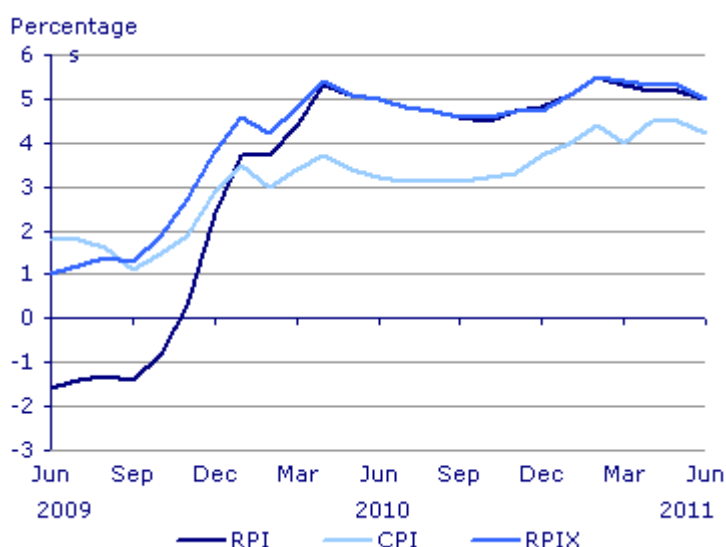
Economic Outlook (at 12th July 2011)

CPI annual inflation (the Government's target measure) was 4.2% in June, down from 4.5 per cent in May.

By far the largest downward pressure to the change in CPI inflation came from recreation and culture where prices, overall, fell by 0.9 per cent between May and June this year compared with a rise of 0.5 per cent between the same two months a year ago. The fall this year was a record for a May to June period.

Once again upward pressures came from food and non-alcoholic beverages covering a wide range of product groups, but most notably from bread and cereals, meat, and milk, cheese and eggs.

In the year to June, RPI annual inflation was 5.0%, down from 5.2% in May. The main factors followed those affecting the CPI.



Interest rate forward predictions

“Sector’s interest rate forecast was revised earlier in July to reflect the difficult economic backdrop emerging in the major economies. We now foresee no need for Bank Rate to move up until Q2 2012.” – Sector July 2011

The Sector predictions for future interest rates have delayed the increase in base rates for 6 months and their predictions for the PWLB 25-year loan rate have similarly been reduced for the coming year.

as at	Q/E3	Q/E4	Q/E1	Q/E2	Q/E3	Q/E4
29 July 2011	2011	2011	2012	2012	2012	2012
Base Rate	0.50%	0.50%	0.50%	0.75%	1.00%	1.25%
25yr PWLB	5.10%	5.20%	5.30%	5.30%	5.30%	5.40%

Treasury Management Practices and Prudential Indicators

Each year the Council updates its Treasury Management Strategy Statement and Treasury Management Practices. All the Council's investments continue to follow the policies laid down in the Strategy document, only using UK high street banks with high credit ratings and/or assisted by government funding.

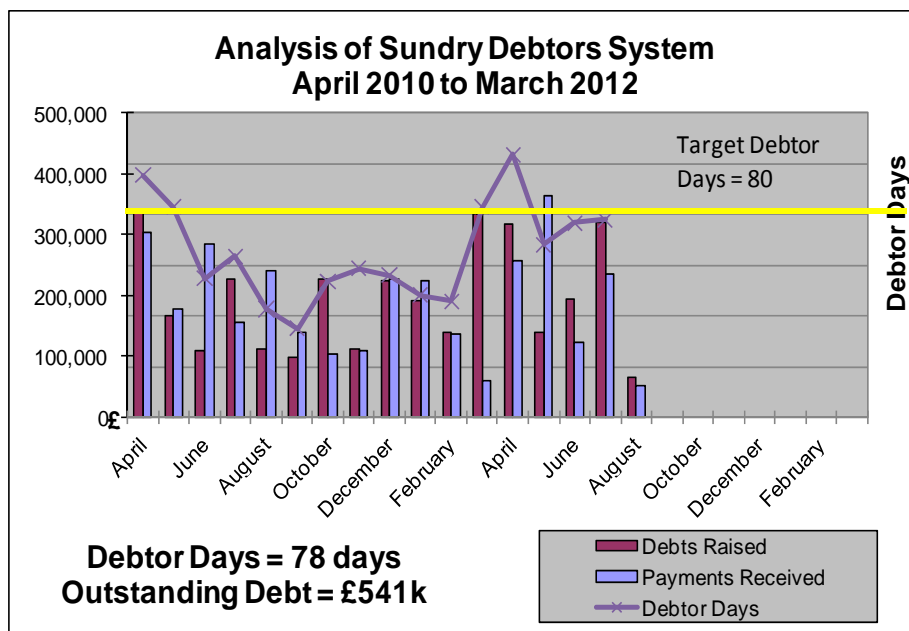
The new Treasury Management Practices approved in February 2011 changed the maximum investment with any single institution to the greater of £5m or 50% of total funds available, and £10m across a single group.

During July the balance on the overnight accounts with the NatWest bank rose above the £5m level for 2 days, peaking at £5,171k on the 16th June before the weekly creditor payment run on the 17th June. The total funds available at the time were over £14mm therefore the practices above were not officially breached.

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Sundry Debts Monitoring



An important facet of cash flow management is the prompt collection of debts.

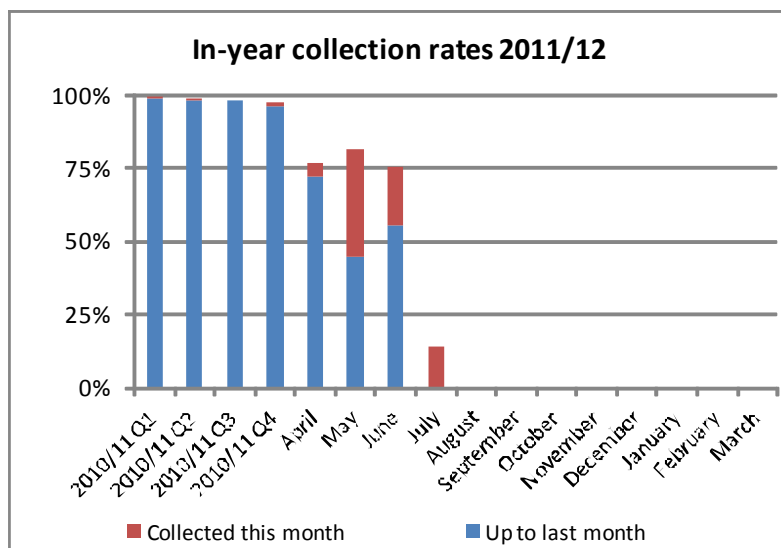
Of the debts outstanding at the year-end a further £14k was collected in July, bringing the total collected to date to 85.5%.

The table below shows the total sundry debts outstanding at the end of July. Over 86% of this debt relates to invoices raised since the 1st April 2011.

Over £328k of invoices were raised in July, of which £157k were to LCC, bringing the total of new invoices raised in 2011/12 to £1,071k.

Of this 56% has already been collected, but the issue of the quarterly invoices to LCC brings the debtor days up to 78 days compared with the target of 80 days.

The volume of invoices raised in July has increased the bad debt provision requirement to £107.5k (from £97.1k in June). Against this the Council has a provision available of £124k.



Debts Outstanding	Mar 2010	Mar 2011	30 June 2011		31 July 2011		Doubtful Debt Prov'n	
	£k	£k	£k	£k	£k	£k	rate	value
2005/06 Debt	0.2	0.0		0.0		0.0	100%	0.0
2006/07 Debt	2.6	1.9		1.9		1.9	100%	1.9
2007/08 Debt	37.6	11.1		10.8		10.7	100%	10.7
2008/09 Debt	21.5	11.8		11.3		11.2	100%	11.2
2009/10 Debt	398.1	16.9		16.4		15.9	100%	15.9
2010/11 Debt		477.5		49.2		35.8	various	21.1
2011/12 Debt								
Q1 Apr			92.2		76.8		10%	7.7
Q1 May			77.3		26.0		10%	2.6
Q1 Jun			89.9	259.4	49.5	152.3	10%	5.0
Q2 Jul					282.1		10%	28.2
Q2 Aug					31.7		10%	3.2
Q2 Sept						313.8	10%	0.0
Total Debt o/s	460.0	519.2		349.0		541.6		107.5

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Capital Resources

Table 1 - 2011/12 receipts

Major Receipts:	Original	Total	Surplus / (Deficit)
	Expect'ns £000	Received £000	
Capital Receipts			
Land & Property Sales	100	3	100
Cost of sales			(8)
	100	3	92
			(8)
Revenue Receipts			
GVH - Vat Shelter	328	-	328
			-

Table 2 - Useable Capital Receipt Balances

Useable Capital Receipts Forecast	£ 000
Balance B'fwd 01/04/11	1,224
Capital Receipts 2011/12	92
	1,316
Revenue Contributions (RCCO)	
VAT Shelter after Pensions	-
Leisure Facilities Reserves	447
other Earmarked Reserves	190
from Revenue Operations	123
Total Capital Resources Available	2,076
Capital Programme spend	(1,913)
Capital Resources at 31/03/2012	163
Reserved for housing capital wks	-
Unreserved Capital Receipts	163

Historic issues

VAT Shelter payments continue, with an original budget of £328k built into the 2011/12 revenue budget. Current estimates from Green Vale Homes staff show that the Council could receive £536k income, resulting in a favourable variance of £198k which may be available to support capital works (this variance is not yet reflected in the table above for prudence).

Current issues

At auction in early August three properties were sold, which will add around £65k to the receipts above in the next monthly report (net of auction fees). The total sales receipts for 2011/12 are still expected to meet the £100k target.

Following the £10k shortfall in VAT Shelter receipts for the end of 2010/11 we have been informed that the Council can expect c£60k for quarter 1 towards the end of August. Greenvale Homes still feel that they are on line for around £500k for the year but Council forecasts remain cautious as stated above.

After some corrections to the funding split of the Leisure project to take into account capital receipts earmarked for this purpose, table 2 above shows the estimated Useable Capital Resources available in 2011/12 is £2,076k, supported by further revenue contribution towards purchase of refuse vehicles and the finance system and the application of £48k of S106 monies for Victoria Park (see page 32). The revised programme of works now stands at £8,354k, of which £1,913k is to be funded from capital receipts and revenue contributions. This is expected to leave a balance on the Useable Capital Receipts reserve at March 2012 of £163k.

Financing the Capital Programme

The right hand side of the table at the top of the next page shows how the revised capital programme of £8,354k is to be funded. Changes in July include the addition of £180k for phase 1 of the Clare House capital works, and £98k for the Victoria Park play area. Following these additions the capital grants and other contributions are expected to total £1,716k, leaving an intention to fund £1,913k from the capital resources above, £4,600k from the PWLB loan and £125k from internal borrowing.

This internal borrowing will add £4.4k to the Minimum Revenue Provision requirements, as explained on page 32.

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RCCO is Revenue Contribution to Capital Outlay

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Capital Programme Spending

Actual capital expenditure, compared to budget, is as follows:

SERVICE AREA	2011/12 Budget including slippage	Period 4 MONITORING		Full YR Forecast	Funding Arrangements					
		Total £000	Spend £000		Committ £000	Forecast £000	Grants/ Insurance	Capital Receipts	RBC RCCO	External Loan
Place Directorate										
Place Operations	499	229	4	660	186	364	110	0	0	0
Customer Services & e Govt	32	34	20	69	0	0	69	0	0	0
Communities	200	158	35	200	182	7	0	0	11	0
Regeneration	54	4	0	54	0	0	0	0	54	2
Corporate Support Services										
Finance & Property Services	462	106	21	394	15	319	0	0	60	2
Leisure Facilities	5,160	171	56	5,160	0	113	447	4,600	0	0
Other PRG Projects	126	62	42	140	6	0	134	0	0	0
Housing										
	1,497	423	0	1,917	1,567	350	0	0	0	0
	8,030	1,187	178	8,594	1,956	1,153	760	4,600	125	4

Current issues

The capital programme has increased by £420k for works to Clare House in Rawtenstall, which is being funded by £350k additional grants and £70k from unapplied housing-related grants.

Also included is the new £98k project for the play area at Victoria Park, of which £50k will come from Big Lottery funding and £48 from the Section 106 agreement monies shown on page 32.

By the end of July spend so far reached 16.3% of the revised programme, with significant activity in the month as follows:

- Housing Market Renewal works of £51k have been completed against orders placed at the beginning of the year and a further £39k incurred on the face-lifting projects. This brings the works completed to date up to 82% of the grant balances forward at year-end.
- Disabled facilities grants of £74k have been undertaken, bringing the total for the year so far to £115k (16% of the annual programmed spend).
- Works up to £80k have been incurred on the Clare House project.
- Completion of playground projects at Hill Street, Crawshawbooth and at Sharneyford has incurred £17k and all grants for these projects have now been received.
- The Leisure Project has incurred a further £23k of certified works by the main contractor.
- Hall Carr and Bury Road culverts – nothing more is expected to be incurred now. Staff are still pursuing the recovery of costs of Hall Carr from third parties. (No provision has been made by RBC in that event that these recovery efforts are unsuccessful. The total current exposure risk is c£130k.)
- Further works at Henrietta Street depot have incurred £23k from the building maintenance programme.
- The implementation of upgrades and additions to the Financial Information Systems has begun with £24k spent from the orders placed earlier in the year.
- Orders have been placed for £9k of works to upgrade IT communications, which is being funded from the IT Earmarked Reserve.

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Minimum Revenue Provision

Internal borrowing is paid back over the life of the assets from the Revenue Account (known as the Minimum Revenue Provision or MRP) and the original budget for this in 2011/12 was £558.1k, of which £433.6k related specifically to operational vehicles and equipment.

MRP Summary for 2011/12	Budget £000	Charge (Adv)/Fav £000	£000
Capital Financing (misc activity)			
Activity Bfwd		122.7	
New charges in 2011/12		4.4	
	124.5	127.1	-2.6
Operations - Vehicles			
Charge bfwd re vehicles		433.6	
Charge re 2011/12 purchases			
	433.6	433.6	0.0
Total	558.1	560.7	-2.6

Capital resources continue to be stretched and £125k of works on page 31 are planned to be funded from internal borrowing which will add a further £4.4k to the MRP payments each year, representing an adverse variance on the revenue account of £2.6k. This variance has been shown in the Non-distributed Costs area on pages 22 and 23.

If the VAT shelter contribution turns out to be higher than the original budget, as explained on page 30, then the need for internal borrowing in 2011/12 could be partly reversed, thus reducing this ongoing charge on the revenue account.

Section 106 Receipts Monitoring

At the beginning of the year there was an opening balance of £484k on the deposits made by developers conditional to planning applications, including £319k for Rossendale Borough Council projects. The table below shows details of two deposits in 2011/12, for a mixture of RBC and LCC projects.

Section 106 Agreements	Third Party Projects £000	RBC Revenue Projects £000	RBC Capital Projects £000	Total Held £000
Balance bfwd at 1st April 2011	165	263	56	484
Deposits received in 2011/12	42	37	-	79
Deposits to be applied in 2011/12	-	-	(48)	(48)
Current Balance	207	300	8	514

Of the Council's revenue funds above, £48k will be used as match funding for the recently successful Lottery Grant application in relation to the play area at Victoria Park which has now been incorporated into the capital programme on pages 30 and 31.

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Glossary

A statement of the Council's spending plans for revenue and capital expenditure over a specified period of time.

Capital expenditure

Spending on the acquisition or maintenance of assets either directly by the Council or indirectly in the form of grants to other persons or bodies. Section 40 of the Local Government and Housing Act 1989 defines 'expenditure for capital purposes'. Expenditure that does not fall within the definition must be charged to a revenue account.

Capital Receipts

Proceeds from the sale of fixed assets, such as land or buildings, or the repayment of capital grants or advances.

Cash & Cash Equivalents

Cash deposits are those which provide instant access to the funds without significant penalty of loss of interest. For the Council this includes the Alliance & Leicester 7-day notice account where funds may be withdrawn instantly if required with only minimal loss of interest. This is in comparison to short- and long-term **Investments** in which funds are untouchable during the life of the deposit.

Consumer Price Index (CPI)

The consumer price index (CPI) is a measure estimating the average price of consumer goods and services purchased by households. It is a price index determined by measuring the price of a standard group of goods meant to represent the typical market basket of a typical urban consumer and how this changed in the previous 12 months.

Earmarked Reserves

Cash-backed funds identified to fund specific projects in the future.

East-Lancs e-Partnership (ELeP)

A group of East Lancashire authorities which formed a guiding support network for the implementation of electronic service delivery improvements, including electronic purchasing, payments and consultation. This group has now been rolled up into the Lancashire Partnership Procurement Team and the experience and expertise gained locally over the past six years is being spread across the county.

General Fund

The main revenue fund of the Council. Spending on services is met from the General Fund. Spending on the provision of housing, however, must be charged to a separate Housing Revenue Account.

Government Grants Unapplied

Grants received in advance – these will be released into capital or revenue once projects come online.

Housing Market Renewal (HMR)

Grant received to improve and renew the housing stock within the Bacup and Stacksteads area. Also referred to as Elevate and now run by the Regenerate Pennine Lancashire team.

International Financial Reporting Standards (IFRS)

The International Accounting Standards which will apply to all local government bodies from the financial year commencing 1st April 2010, replacing the previous Statement of Recommended Practice.

Investments

The Council invests surplus cash in short- and long-term deposits in accordance with the Treasury Management Strategy and Practices revised in February each year. In this context short-term includes anything up to 365 days, and long-term is for more than one year. Funds deposited in such investments are not accessible until the end of the agreed terms.

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Local Authority Business Growth Incentive Scheme (LABGIS)

This is a means to reward Councils for increases in the rateable value of business properties above a certain threshold. Rossendale has received this for the first time in 2006/07 and used the extra income to create a Reserve for future Economic Development activity.

Local Strategic Partnership (LSP)

The Local Strategic Partnership brings together local representatives from the public, private, community, voluntary and faith sectors to deliver a better quality of life in Rossendale, as set out in the Sustainable Community Strategy 2008-2018.

Minimum Revenue Provision

The minimum amount which must be charged to the Council's revenue account each year and set aside as provision for credit liabilities, as required by the Local Government and Housing Act 1989.

National non-domestic rates (NDR)

A national non-domestic rate poundage for commercial premises is set annually by the government and collected by all local authorities. The proceeds are redistributed between local authorities in proportion to their adult populations.

Provision

Cash 'put aside' for expenditure on an intended project which is not commenced or complete at the year-end. This may include accumulating provisions, such as a vehicle replacement provision, and one-off projects.

Provisional

Best forecast given current knowledge.

Reserve

Amounts included in one financial year's accounts to provide for payment for goods or services, whether revenue or capital, in a future financial year.

Revenue account

An account that records an authority's day-to-day expenditure and income on such items as salaries and wages and other running costs of services.

Retail Price index (RPI) and (RPIX)

The Retail Price Index (RPI) is a measure of inflation published monthly by the Office for National Statistics. It measures the change in the cost of a basket of retail goods and service and is used by the government as a base for various purposes, such as the indexation of pensions, social housing rent increases and many employers also use it as a starting point in wage negotiations

RPIX is the RPI excluding mortgage interest payments.

Section 106 Agreement

Planning agreement whereby developers make a contribution towards specific projects linked to their development as a condition of planning application approval. Deposits may be for revenue or capital schemes, but application of the funds are dependent on firstly the developer, and then the Council, pursuing the projects specified within the agreement.

Sector

Sector is the company which provides the Council with Treasury Management advice, including daily market reports and predictions, credit rating updates, interest rate forecasts and annual reviews of our strategy and practices ahead of the February reports to Full Council. Sector also update their model investment portfolio on a monthly basis, which is the benchmark by which we measure our investment performance.

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مہربانی نہیں تاہم، ہم انٹوٹی آپ کے لئے اس کا انتظام کریں گے۔
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آپنی যদি اسب تہوے سار سٹفے بڈ ہر فےر ہاپام، اڈیو کاسٹے اٹھا یا ہنگری ہاڈا
انیا کون باہام پتے تان تاہلے انوگرہ کرے آمادےرکے جانالے آمرا ااتاسٹ ہنی منے
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