

## COMMUNITY IMPACT ASSESSMENT INITIAL SCREENING FORM

<b>Name of Community Impact Assessment (the policy, decision, strategy, programme, procedure, action plan, function or service etc.):</b>	Derelict Property Sales Policy and Operating Procedure	
<b>Officer Name(s):</b>	Rebecca Lawlor	
<b>Job Title &amp; Location:</b>	Health and Housing Manager	
<b>Service Area/ Team:</b>	Health, Housing and Regeneration	
<b>Telephone &amp; Email Contact:</b>	01706 252402 rebeccalawlor@rossendalebc.gov.uk	
<b>Date Assessment:</b>	<b>Commenced:</b> 22.07.11	<b>Completed:</b> 31.10.11

**Is the policy<sup>1</sup> or decision under review (please tick)**

New/Proposed

Modified/adapted

Existing

<b>1. Scope of the Community Impact Assessment</b>
Adoption of Enforced Sales Policy and Operating Procedure to support work on long-term vacant properties.
<b>2. Aims &amp; Objectives</b>
To get agreement to adopt the proposed Enforced Sales Policy and Operating Procedure providing a clear process for dealing with long-term empty properties.

<sup>1</sup> Policy can be defined as a policy document, decision, strategy, function, service, action plan, programme, procedure, initiative or process.

<b>Responsible Section/Team</b>	Health, Housing Regen	<b>Version</b>	1
<b>Responsible Author</b>	HHRegen Manager	<b>Due for review</b>	31.10.2014
<b>Date last amended</b>	31.10.2011	<b>Page 1 of 3</b>	

<b>3. Impact – Could a particular group of people be affected differently in either a negative or positive way?</b>				
	<b>Positive Impact – it could benefit</b>	<b>Negative Impact – it could disadvantage/ affect differently</b>	<b>Neutral Impact (Neither)</b>	<b>Please indicate whether this is high (H), medium (M) or low (L). If a negative impact is identified please complete a Full CIA <sup>2</sup></b>
<b>Women</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Men</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Race (Ethnicity or Nationality) – BME or Majority Population - please state which group(s):</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>People with a disability (physical, learning/ mental health)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Lesbians, gay men and bisexual people</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Transgendered people</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Older people (60+)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Younger people (17-25), and children</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Religious / Faith groups<sup>3</sup></b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Other excluded groups (e.g. careers, rurally isolated, gypsies &amp; roma travelers, people on low incomes etc.). Please state which group(s):</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Is a Full Community Impact Assessment required? Yes:  No:

Head of P&P signature: Liz Sandiford

<sup>2</sup> If you have identified any negative impact you *will* need to complete a Full Community Impact Assessment. If there are no negative impacts identified you do not need to complete a Full Community Impact Assessment.

<sup>3</sup> Faith groups cover a wide range of groupings, the most common of which are Muslims, Buddhists, Jews, Christians, Sikhs, and Hindus. Consider faith categories individually and collectively when considering positive and negative impacts.

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**Lead Officer signature:** Rebecca Lawlor

**Date:** 31.10.11

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Date Issued: June 2009

Issued by: Head of People & Policy