

Meeting of: Audit & Accounts Committee

Time: 6.30pm Date 12th December 2011

Venue: Council Chamber, The Business Centre, Futures Park, Bacup, OL13 0BB



Supported by: Jenni Cook, Committee Officer, Tel: 01706 252424

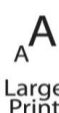
Email: jennifercook@rossendalebc.gov.uk

The Council Chamber is located on the 464 bus route (Lee Mill bus stop). The 464 bus runs between Accrington and Rochdale, calling at stops in Haslingden, Rawtenstall, Waterfoot, Bacup and Whitworth. Directions to the Council Chamber and transport information can be found [here](#).

| ITEM | | Lead Member/Contact Officer |
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| A. | BUSINESS MATTERS | |
| A1. | Apologies for Absence | |
| A2. | To approve and sign as a correct record the Minutes of the meeting held on 6 th September 2011 | |
| A3. | Urgent Items of Business To note any items which the Chair has agreed to add to the Agenda on the grounds of urgency. | |
| A4. | Declarations of Interest <i>Members are advised to contact the Monitoring Officer in advance of the meeting to seek advice on interest issues if necessary.</i> Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct, they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item. | Jenni Cook, Committee Officer. Tel: (01706) 252424 Email: jennifercook@rossendalebc.gov.uk |
| B. | COMMUNITY ENGAGEMENT | |
| B1. | Public Question Time This is an opportunity to ask a question about a matter which the Council may be able to assist with. A time limit of 3 minutes applies for each question and you are only able to address the meeting once. Please begin by giving your name and state whether you are speaking as an individual member of the public or as a representative of a group. (Question time normally lasts up to 30 minutes). | Jenni Cook, Committee Officer. Tel: (01706) 252424 Email: jennifercook@rossendalebc.gov.uk |

The agenda and reports are also available for inspection at the Council's One Stop Shop, Lord Street, Rawtenstall. Other formats are available on request. Tel 01706 217777 or contact Rossendale Borough Council, Futures Park, Bacup, OL13 0BB

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| ITEM | | Lead Member/Contact Officer |
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| C. | Chair's Update To receive any communications from the Chair. | Councillor Aldred/Jenni Cook, Committee Officer. Tel: (01706) 252424 Email: jennifercook@rossendalebc.gov.uk |
| D. | ORDINARY BUSINESS | |
| D1. | Audit Review of Waste and Recycling Update | Councillor Lamb/Fiona Meechan, Director of Customers and Communities, 01706 252428, fionameechan@rossendalebc.gov.uk |
| D2. | Internal Audit Progress Report to 31st October 2011 | Councillor Marriott/Andrew Fox/ Zaheer Abbas, Lancashire Audit Service |
| D3. | Annual Audit Letter 2010/11 | Councillor Marriott/Tony Hough – The Audit Commission |
| D4. | Audit Commission Progress Report 2010/11 - November 2011 | Councillor Marriott/Tony Hough – The Audit Commission |

Lockwood

Helen Lockwood
Chief Executive

Date Published: 1st December 2011