

Subject:	Committee Schedule 2012/2013 (Public Meetings)		Status:	For Publication	
Report to:	Council		Date:	29 th February 2012	
Report of:	Director of Business		Portfolio Holder:	Finance and Resources	
Key Decision:	No – reserved for Full Council	Forward Plan <input type="checkbox"/>	General Exception <input type="checkbox"/>	Special Urgency <input type="checkbox"/>	
Community Impact Assessment:	Required:	No	Attached:	No	
Biodiversity Impact Assessment	Required:	No	Attached:	No	
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1.	RECOMMENDATION(S)
1.1	That members agree the Committee Schedule containing dates of public meetings for 2012/2013.

2. PURPOSE OF REPORT

2.1 To ask members to consider and agree the public committee meeting dates for 2012/2013.

3. CORPORATE PRIORITIES

3.1 The matters discussed in this report impact directly on the following corporate priorities:

- **Responsive and value for money local services** – responding to and meeting the different needs of customers and improving the cost effectiveness of services.

4. RISK ASSESSMENT IMPLICATIONS

4.1 All the issues raised and the recommendation(s) in this report involve risk considerations as set out below:

- A Committee Schedule is required in order to provide good customer service, promote local democracy and encourage public participation and involvement in the decision making process.
- Decisions made at any unscheduled or unpublicised meetings would be breaking the statutory legal requirements, thus making the Council open to legal challenge.

5. BACKGROUND AND OPTIONS

5.1 The proposed public committee meeting schedule of meetings for 2012/2013 is attached at Appendix 1 for consideration.

COMMENTS FROM STATUTORY OFFICERS:

6. SECTION 151 OFFICER

6.1 There are no specific financial implications arising from this report.

7. MONITORING OFFICER

7.1 There are no specific legal implications identified as arising from this report, other than the need to meet Access to Information requirements for public meetings that take place during the municipal year.

8. HEAD OF PEOPLE AND POLICY (ON BEHALF OF THE HEAD OF PAID SERVICE)

8.1 There are no specific human resources implications for the Council arising from this report.

9. CONSULTATION CARRIED OUT

9.1 Management Team and Managers, Group Leaders and Political Groups.

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10. CONCLUSION

10.1 It is important to agree a committee schedule in order to ensure that the Council can effectively conduct its business.

No Background Papers

Committee Schedule 2012/13

	May 2012	June 2012	July 2012
Monday			
Tuesday	1		
Wednesday	2		
Thursday	3 ELECTION		
Friday	4	1	
Saturday	5	2	
Sunday	6	3	1
Monday	7 Bank Holiday	4 Bank Holiday	2 6.30pm Policy O&S (Chamber)
Tuesday	8	5 Queen's Jubilee Bank Holiday	3
Wednesday	9	6	4
Thursday	10	7	5
Friday	11	8	6
Saturday	12	9	7
Sunday	13	10	8
Monday	14	11 6.30pm O&S Management (Chamber)	9
Tuesday	15	12 6.30pm Development Control (Chamber)	10
Wednesday	16	13 6.30pm Standards (Chamber)	11 6.30pm Council (Chamber)
Thursday	17	14	12
Friday	18	15	13
Saturday	19	16	14
Sunday	20	17	15
Monday	21	18	16 6.30pm Performance O&S (Chamber)
Tuesday	22	19	17 6.30pm Development Control (Chamber)
Wednesday	23	20 6.30pm Audit & Accounts (Chamber)	18
Thursday	24	21	19
Friday	25 6.30 Annual Council (Chamber)	22	20
Saturday	26	23	21
Sunday	27	24	22
Monday	28	25 6.30pm Performance O&S 1/4 Report (Chamber)	23
Tuesday	29	26 6.30pm Licensing (Chamber)	24
Wednesday	30	27 6.30pm Cabinet (Chamber)	25
Thursday	31	28	26
Friday		29	27
Saturday		30	28
Sunday			29
Monday			30
Tuesday			31

Committee Schedule 2012/13

	August 2012	September 2012	October 2012
Monday			1
Tuesday			2
Wednesday	1		3
Thursday	2		4
Friday	3		5
Saturday	4	1	6
Sunday	5	2	7
Monday	6	3 6.30pm O&S Management (Chamber)	8
Tuesday	7	4 6.30pm Licensing (Chamber)	9
Wednesday	8	5 6.30pm Cabinet (Chamber)	10
Thursday	9	6	11
Friday	10	7	12
Saturday	11	8	13
Sunday	12	9	14
Monday	13	10 6.30pm Policy O&S (Chamber)	15 6.30pm Policy O&S (Chamber)
Tuesday	14	11	16 6.30pm Development Control (Chamber)
Wednesday	15	12 6.30pm Standards (Chamber)	17 6.30pm Cabinet (Chamber)
Thursday	16	13	18
Friday	17	14	19
Saturday	18	15	20
Sunday	19	16	21
Monday	20	17	22 6.30pm Performance O&S (Chamber)
Tuesday	21	18 6.30pm Development Control (Chamber)	23
Wednesday	22	19 6.30pm Audit & Accounts (Chamber)	24
Thursday	23	20	25
Friday	24	21	26
Saturday	25	22	27
Sunday	26	23	28
Monday	27 Bank Holiday	24 6.30pm Performance O&S 1/4 Report (Chamber)	29
Tuesday	28 6.30pm Development Control (Chamber)	25	30
Wednesday	29	26 6.30pm Council (Chamber)	31
Thursday	30	27	
Friday	31	28	
Saturday		29	
Sunday		30	
Monday			

Committee Schedule 2012/13

	November 2012	December 2012	January 2013
Monday			
Tuesday			1 Bank Holiday
Wednesday			2
Thursday	1		3
Friday	2		4
Saturday	3	1	5
Sunday	4	2	6
Monday	5	3 6.30pm O&S Management (Chamber)	7
Tuesday	6	4 6.30pm Licensing (Chamber)	8
Wednesday	7	5	9
Thursday	8	6	10
Friday	9	7	11
Saturday	10	8	12
Sunday	11	9	13
Monday	12	10	14
Tuesday	13	11 6.30pm Development Control (Chamber)	15 6.30pm Development Control (Chamber)
Wednesday	14	12 6.30pm Council (Chamber)	16
Thursday	15	13	17
Friday	16	14	18
Saturday	17	15	19
Sunday	18	16	20
Monday	19 6.30pm Performance O&S 1/4 Report (Chamber)	17	21 6.30pm Policy O&S (Chamber)
Tuesday	20 6.30pm Development Control (Chamber)	18	22
Wednesday	21 6.30pm Standards (Chamber)	19	23
Thursday	22	20	24
Friday	23	21	25
Saturday	24	22	26
Sunday	25	23	27
Monday	26 6.30pm Policy O&S (Chamber)	24	28 6.30pm Performance O&S (Chamber)
Tuesday	27	25 Bank Holiday	29
Wednesday	28 6.30pm Cabinet (Chamber)	26 Bank Holiday	30
Thursday	29	27	31
Friday	30	28	
Saturday		29 Saturday	
Sunday		30	
Monday		31	
Tuesday			

Committee Schedule 2012/13

	February 2013	March 2013	April 2013	May 2013
Tuesday				
Wednesday				1
Thursday				2 ELECTION
Friday	1	1		3
Saturday	2	2		4
Sunday	3	3		5
Monday	4 6.30pm O&S Management (Budget) Chamber	4	1 Easter Monday	6 Bank Holiday
Tuesday	5	5	2	7
Wednesday	6	6 6.30pm Cabinet (Chamber)	3	8
Thursday	7	7	4	9
Friday	8	8	5	10
Saturday	9	9	6	11
Sunday	10	10	7	12
Monday	11 6.30pm Policy O&S (Chamber)	11	8	13
Tuesday	12 6.30pm Development Control (Chamber)	12 6.30pm Licensing (Chamber)	9	14
Wednesday	13 6.30pm Cabinet (Budget) Chamber	13 6.30pm Audit & Accounts (Chamber)	10	15
Thursday	14	14	11	16
Friday	15	15	12	17 6.30 Provisional Date Annual Council (Chamber)
Saturday	16	16	13	18
Sunday	17	17	14	19
Monday	18	18 6.30pm Performance O&S (Chamber)	15	20
Tuesday	19	19 6.30pm Development Control (Chamber)	16 6.30pm Development Control (Chamber)	21
Wednesday	20	20 6.30pm Council (Chamber)	17	22
Thursday	21	21	18	23
Friday	22	22	19	24
Saturday	23	23	20	25
Sunday	24	24	21	26
Monday	25 6.30pm Performance O&S 1/4 Report (Chamber)	25	22	27 Bank Holiday
Tuesday	26 6.30pm Standards (Chamber)	26	23	28
Wednesday	27 6.30pm Council (Budget) (Chamber)	27	24	29
Thursday	28	28	25	30
Friday		29 Good Friday	26	31
Saturday		30	27	
Sunday		31	28	
Monday			29	
Tuesday			30	