

Item D2 – Appendix 1

Use of Rawtenstall Town Square

The area of public open space in Rawtenstall is available to hire to businesses and community groups for events and activities, on condition of the event going through the Events Safety Guidance Group.

Rossendale Borough Council wants to support events and activities that:

- Help create a clean and green Rossendale
- Help create a healthy and successful Rossendale
- Are responsive and value for money local services.

The pricing structure for the public open space uses a 3 tiered system, dependant on nature of the lead organisation applicant and for what purpose the space is to be used.

The three tiers are:

Community use – A community event, which is an event led by a not for profit organisation, such as a charity, community group, school or faith group. The event shall be free to enter and provide some activities that are free to the public.

Community / business use – Either A) a community led event which takes profit larger than the cost of putting on the event. B) A business that provides some benefit to the community through its work, i.e. free tickets for priority groups.

Business use – an event organised by a business with the intention to make a surplus.

Use of the public open space enables events and activities to monopolise street trading in the localised area as the following streets are prohibited from street trading.

- Lord Street – whole length
- Kay Street - whole length
- Bank Street – from its junction at St Mary's Way to the junction at Newchurch Rd, encompassing Rawtenstall Market

The costs for use of the space have been calculated by:

- Temporary Events notice, standardised cost,
- Street trader licence, RBC have obtained this licence in respect of the space
- Street Trading stalls, Organisations can decide individually what cost they wish to apply to each stall. However, the Council will take a cost from each stall holder. This charge only applies to stalls that intend to make an individual surplus, e.g.: sales of goods, including food and beverages. Stalls that are run

by on behalf of the organisations, in which the surplus goes back to the community group (only applies on the community use tier) will not be charged.

- Waste removal costs, each organisation will be responsible for ensuring the grounds are left clean and tidy after and during the event. Any additional costs of removing the rubbish will depend on quantity and the organisation running the event. Groups can arrange their own removal of waste, but the organisation must produce a trade waste licence or contract with a registered waste disposal company.

The charges applicable are as follows:

	Community Use	Sub-letting / Business Use	Business Use
Cost of hiring space	£0	£75 per 24 hours	£125 per 24 hours
Use of electricity	At cost	At cost	At cost
Temporary Events notice (for live entertainment and alcohol at site)	£21	£21	£21
Street Trading stalls (RBC to hold Street Trading Licence)	£10 per stall – NB only applicable to private traders, stalls where all surplus goes to organisation does not count, e.g. school fair stalls	£15 per stall	£20 per stall
Waste removal	General waste removal, on condition of goods recycled	Case by case consideration	Case by case consideration