

### FULL COMMUNITY IMPACT ASSESSMENT

<b>Name of Policy, Decision, Strategy, Service or Function, Other: (please indicate)</b>	Licensing Act 2003 Reforms	
<b>Lead Officer Name(s):</b>	Tracy Brzozowski	
<b>Job Title &amp; Location:</b>	Licensing and Enforcement Manager	
<b>Department/Service Area:</b>	Licensing and Enforcement Unit	
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<b>Date Assessment:</b>	<b>Commenced:</b> 31/05/12	<b>Completed:</b> 31/05/12

We carry out Community Impact Assessments to analyse the effects of our decisions, policies or practices. The CIA should be undertaken/started at the beginning of the policy development process – before any decisions are made.

#### 1. OVERVIEW

<p><b>The main aims/objectives of this policy<sup>1</sup> are:</b></p> <p>Following the “rebalancing” the Licensing Act 2003 (the Act). The proposals outlined in the public consultation carried out July to September 2010 by the Home Office were implemented by the Police Reform and Social Responsibility Act 2011 (the PRSR Act), which received Royal Assent on 15 September 2011.</p> <p>Amended statutory guidance issued under Section 182 of the Act (the Guidance) and most of the reforms contained in the PRSR Act were brought into force on the 25 April 2012.</p>
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(Refer to “**CIA Guidance**” for details)

Is the policy or decision under review (please tick)

New/proposed

Modified/adapted

Existing

<p><b>The main intended people or groups that will be most affected by this policy are:</b></p> <p>Rossendale Borough Council Persons working within the regulatory area of Licensing (Licensees and so forth) Persons intending to hold ‘Temporary Events’</p>
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<sup>1</sup> Policy refers to any policy, strategy, project, procedure, function, decision or delivery of service.

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(Refer to "**CIA Guidance**" for details)

## 2. FINDINGS / EVIDENCE

<b>FINDINGS/EVIDENCE: The following information/data has been considered in developing this policy/decision (including any consultation or engagement):</b>	
<b>Information/data obtained and/or Consultation/engagement carried out (please state who with)</b>	<b>What does this tell us? / What does it say?</b>
<p>"Rebalancing" the Licensing Act 2003 (the Act). The proposals outlined in the public consultation carried out July to September 2010 by the Home Office were implemented by the Police Reform and Social Responsibility Act 2011 (the PRSR Act), which received Royal Assent on 15 September 2011.</p> <p>Amended statutory guidance issued under Section 182 of the Act (the Guidance) and most of the reforms contained in the PRSR Act were brought into force on the 25 April 2012.</p>	<ul style="list-style-type: none"> <li>• <i>All matters contained in the report apply equally to all persons requiring an authorisation under the Licensing Act 2003.</i></li> <li>• <i>The recommendations contained in this report are required by legislation and the Council must implement these actions.</i></li> <li>• <i>The changes in the legislation have been subject to considerable national consultation.</i></li> <li>• <i>Whilst the Council must implement these changes, they will be included in a revised version of the Council's Licensing Policy, which will be subject to public consultation at a future date.</i></li> <li>• <i>The recommendations contained in the report apply only to the authorisations required under the Licensing Act 2003.</i></li> <li>• <i>Whilst the Council must implement the changes highlighted in the report, they will be included in a revised version of the Council's Licensing Policy, which will be subject to public consultation at a future date.</i></li> <li>• <i>Any issues will be brought to the attention of relevant officers Members at that time.</i></li> </ul>

Add more/delete rows as required - See **CIA Guidance**

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### 3. EQUALITY IMPACT

Using the table below please indicate whether the policy/strategy/decision has a positive, negative or no impact from an Equalities perspective on any of the protected equality groups listed below. **Please also give consideration to wider equality of opportunity and community cohesion impacts within and between the groups identified.** See CIA Guidance

Equality		Positive Impact (It could benefit)	Negative Impact (It could disadvantage)	Reason and any mitigating actions already in place (to reduce any adverse /negative impacts or reasons why it will be of positive benefit or contribution)	No Impact
Age	Older people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Younger people and children	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Disability	Physical/learning/mental health	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Gender Reassignment	Transsexual people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Pregnancy and Maternity		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Race (Ethnicity or Nationality)	Asian or Asian British people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Black or black British people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Irish people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	White British	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Chinese people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Gypsies & Travellers	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Other minority communities not listed above (please state)	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Belief or Religion		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Gender	Women	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Men	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Sexual Orientation	Lesbian women , gay men and bisexual people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Marriage and Civil Partnership (employment only)		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Contribution to equality of opportunity		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Contribution to fostering good relations between different groups (people getting on well together – valuing one another, respect and understanding)		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Human Rights <a href="http://intranet/site/scripts/documents_info.php?categoryID=86&amp;documentID=251">http://intranet/site/scripts/documents_info.php?categoryID=86&amp;documentID=251</a>		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>

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#### 4. OUTCOME OF CIA – COURSE OF ACTION TO BE TAKEN

What course of action does this CIA suggest you take? More than one of the following may apply	Please indicate
<b>Outcome 1: No major change required.</b> The CIA has not identified any potential for discrimination or adverse impact and all opportunities to promote equality have been taken.	<input checked="" type="checkbox"/>
<b>Outcome 2: Adjust the policy</b> to remove barriers identified by the CIA or better promote equality. Are you satisfied that the proposed adjustments will remove the barriers identified? If there is a negative impact identified, you must consider (and evidence/record) what mitigating actions you have or will put in place to reduce the negative impact where/if possible, and to enhance the positive impact. This might include any partnership discussions/working that needs to be undertaken. Complete CIA Action Plan as appropriate.	<input type="checkbox"/>
<b>Outcome 3: Continue the policy despite potential for negative impact</b> or missed opportunities to promote equality identified. You will need to ensure that the CIA clearly sets out the justifications for continuing with it. You should consider whether there are sufficient plans to reduce the negative impact and/or plans to monitor the actual impact. This might include any partnership discussions/working that needs to be undertaken. Complete CIA Action Plan as appropriate.	<input type="checkbox"/>
<b>Outcome 4: Stop and rethink</b> the policy when the CIA shows actual or potential unlawful discrimination or significant negative impact that can not be justified or mitigated against. <u>You must speak to Liz Sandiford (2452) or Emma Hussain (2451) immediately.</u>	<input type="checkbox"/>

**If a negative impact as been identified and there are no sufficient mitigating actions in place or planned. Please see the guidance and you must speak to/ see advice from your Head of Service or Head of People and Policy.**

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## 5 . CIA ACTION PLAN & REVIEW

**Based on the impact assessment, findings/evidence and outcomes identified above, please complete the Action Plan below – these should be actions arising as a result of undertaking the CIA.**

The Action Plan should address (not exhaustively):-

- Any gaps in findings/evidence research including any consultation or engagement regarding the policy and its actual/potential affects.
- How you will address any gaps.
- What practical changes/action will help reduce any negative impacts that you have identified.
- What practical changes/action will help enhance any positive contributions to equality.

**Further Actions Required:** Yes  No

### CIA Action Plan

Issue	Action required	Lead officer	Timescale
The Licensing Committee should determine the proposals contained within the report.	Thursday 12 <sup>th</sup> July 2012	TB	

Please add more rows if required.

***Actions arising from the Impact assessment should form part of the business planning process for service areas and be reflected within the Council's Corporate Equality Action Plan on Covalent.***

#### Monitoring & Reviewing the Effect of the Policy

Please state how you will monitor the impact and effect of this policy and where this will be reported:

*The recommendations contained in the report are required by legislation and the Council must implement these actions. The recommendations contained in the report apply only to the authorisations required under the Licensing Act 2003. These will be reviewed*

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*when the Statement of Licensing Policy is reviewed as required by legislation. Any issues will be brought to the attention of relevant officers and Members at that time.*

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**INTERNAL ONLY**

**MANAGEMENT ACTION REQUIRED (to be completed by the Head of P&P following Management Team review)**

- Outcome of CIA agreed/approved by Management Team : Yes  No
- Referred back to Assessor for amendment : (date)
- Published/made publicly available on: (date)

Signed:..... (Head of P&P) Date:

Date of Review<sup>2</sup>:

**[To be completed by the lead officer]**

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<sup>2</sup> This date will be set on an annual basis as default for review unless otherwise specified by you.

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