

COUNCILLOR JEFFREY CHEETHAM MAYOR

MINUTES OF: THE ANNUAL MEETING OF THE COUNCIL OF THE BOROUGH OF ROSSENDALE

Date of Meeting: 27th May 2005

**PRESENT: The Mayor J Cheetham (in the Chair)
Councillors Atkinson, A Barnes, D Barnes, L Barnes, Challinor, Crosta, Disley, Driver, Eaton, Entwistle, Forshaw, Graham, Hancock, Lamb, McShea, Neal, Nicholass, Ormerod, J Pawson, S Pawson, Robertson, Ruddick, Sandiford, Starkey, H Steen, P Steen, Thorne, Pilling, Unsworth, Wadsworth and Young**

**IN ATTENDANCE: Gillian Bishop – Deputy Chief Executive
George Graham, Executive Director Resources
Mark Weston – Head of Legal and Democratic Services
Lynn Hurrell, Director of Housing Services
Alison Tradewell - Chief Executive’s Secretary
Julian Joinson - Democratic Services Manager**

APOLOGIES: Councillors: Farquharson, Huntbach, Marriott, Swain

1. ELECTION OF MAYOR

The Mayor invited nominations for the position of Mayor. Councillor Jeffrey Davies Cheetham was proposed by Councillor Challinor and seconded by Councillor Ruddick.

The Council resolved that a named vote would take place, the results of which were as follows:-

COUNCILLOR	FOR	AGAINST	ABSTENTIONS
Atkinson			✓
Barnes A			✓
Barnes D	✓		
Barnes L	✓		
Challinor	✓		
Cheetham			✓
Crosta	✓		
Disley		✓	
Driver	✓		

Eaton		✓	
Entwistle	✓		
Forshaw		✓	
Graham	✓		
Hancock			✓
Lamb		✓	
McShea		✓	
Neal		✓	
Nicholass	✓		
Ormerod	✓		
Pawson J	✓		
Pawson S	✓		
Pilling			✓
Robertson		✓	
Ruddick	✓		
Sandiford	✓		
Starkey	✓		
Steen H	✓		
Steen P	✓		
Thorne	✓		
Unsworth		✓	
Wadsworth	✓		
Young			✓
TOTALS	18	8	6

Resolved: That Councillor Jeffrey Davies Cheetham be appointed as the Mayor for the Municipal Year 2005/06.

2. DEPUTY MAYOR

The Mayor invited nominations for the position of Deputy Mayor. Councillor P Steen was proposed by Councillor Crosta and seconded by Councillor L Barnes.

Resolved: That Councillor P Steen be appointed as the Deputy Mayor for the Municipal Year 2005/06.

3. DECLARATIONS OF INTEREST

Councillor Ormerod declared a prejudicial interest in Agenda Item 15 (iii) - Rossendale Retail Capacity Study.

4. CONFIRMATION OF MINUTES

Resolved:

That the minutes of the meeting of the Council held on 27th April 2005 be signed by the Mayor as a correct record.

5. VOTE OF THANKS

Resolved:

That the grateful thanks of this Council be offered to Councillor June Forshaw and Mr Lawrence Forshaw for the excellent manner in which they have fulfilled their duties as Mayor and Mayor's Consort of the Borough and also to Councillor Jeffrey Davies Cheetham and Mrs Anne Cheetham for their valued service as Deputy Mayor and Deputy Mayoress.

6. COMMUNICATIONS FROM THE MAYOR, THE LEADER OR HEAD OF PAID SERVICE

The Leader presented apologies on behalf of the Chief Executive who was unable to attend due to illness.

7. ELECTION OF COUNCILLORS

The Chief Executive submitted a report that Councillor Pilling had been elected Councillor on 5th May 2005 and had made the necessary Declaration of Acceptance of Office. The Mayor welcomed Councillor Pilling to the Council.

Resolved:-

That it be noted that the following person was elected on 5th May 2005.

WARD	PERSON ELECTED
Greenfield	CATHERINE PILLING

8. APPOINTMENT OF LEADER AND DEPUTY LEADER OF THE COUNCIL

The Mayor invited nominations for the position of Leader of the Council.

Councillor Ruddick was proposed by Councillor P Steen and seconded by Councillor Driver. Councillor Young was proposed by Councillor Neal and seconded by Councillor Pilling.

Following a vote the nomination of Councillor Ruddick was accepted. The Mayor then sought nominations in respect of the appointment of a Deputy Leader.

Resolved:- That Councillor Ruddick be appointed Leader of the Council and that Councillor Challinor be appointed Deputy Leader of the Council.

NOTE:Following consideration of this item the Leader provided his Annual Report to the Council on the achievements to date and his plans for the future. Councillor Hancock also spoke on this matter.

9. MEETINGS OF THE COUNCIL

Resolved:-

That the meetings of the Council for the ensuing municipal year be held at 7.00 pm on 13th July, 3rd August, 31st August, 28th September, 26th October, 23rd November, and 13th December 2005 and on 25th January, 22nd February, 22nd March and 19th April 2006.

10. SCHEDULE OF MEETINGS

Resolved:-

That, subject to the following amendments, the Schedule of Meetings be approved.

Audit Committee - delete 9th August and insert 26th July 2005

Member Development - delete 13th July 2005 and insert 14th July 2005

Council - delete 6th July and insert 13th July 2005

11. APPOINTMENT OF COMMITTEES

The following details were proposed in respect of Committees governed by the political balance rules:-

(a) EXECUTIVE COMMITTEE - 8 Members

Allocation of seats: 6 Conservative 2 Labour 0 Lib/Dem or
Independent

Challinor, Driver, Farquharson, Ormerod, Ruddick, P Steen and 2 Labour vacancies

(b) DEVELOPMENT CONTROL COMMITTEE - 11 Members

Allocation of seats: 7 Conservative 3 Labour 1 Lib/Dem or Independent

Atkinson, D Barnes, L Barnes, Crosta, Entwistle, Lamb, Neal, S Pawson, Robertson, Swain and Thorne

(c) LICENSING COMMITTEE - 15 Members

Allocation of seats: 10 Conservative 4 Labour 1 Lib/Dem or Independent

Atkinson, A Barnes, D Barnes, L Barnes, Eaton, Entwistle, Forshaw, Graham, Huntbach, Neal, Nicholass, J Pawson, Sandiford, H Steen and Unsworth

(d) OVERVIEW AND SCRUTINY COMMITTEE - 11 Members

Allocation of seats: 7 Conservative 3 Labour 1 Lib/Dem or Independent

Disley, Entwistle, Hancock, Huntbach, Marriott, McShea, J Pawson, Sandiford, Starkey, H Steen, and Young (and 2 co-opted Members: Dr M Lee and Mrs S Whitaker)

(e) AUDIT COMMITTEE - 7 Members

Allocation of seats: 5 Conservative 1 Labour 1 Lib/Dem or Independent

Crosta, Marriott, Neal, Nicholass, S Pawson, Robertson, Starkey

(f) APPOINTMENT AND APPEALS COMMITTEE - 36 Members

Allocation of seats: 24 Conservative 9 Labour 3 Lib/Dem or Independent

Five or three Members to be chosen by the Chief Executive from all Members of the Council if possible to reflect the political balance on the Council and if possible on a rota basis.

(g) LANCASHIRE CONTACT CENTRE MANAGEMENT COMMITTEE - 3 Members

Allocation of seats: 2 Conservative 1 Labour 0 Lib/Dem or Independent

J Pawson, Sandiford and Unsworth

The following details were proposed in respect of Committees and other key bodies not governed by the political balance rules:-

(h) STANDARDS COMMITTEE - 10 Seats

Allocation of seats: 6 Councillors, 3 Independent Members and 1 Town Council Member

Atkinson, Crosta, Graham, J Pawson, Young and Unsworth (and 4 additional representatives A Heakin, A Neville A Nixon and E Thomas)

(i) ROSSENDALE LEISURE TRUST - 2 Members

Cheetham and Robertson

(j) IMPROVEMENT BOARD - 3 Members

Challinor, Hancock and Ruddick

(k) HOUSING STOCK OPTIONS - 5 Members

A Barnes, Driver, Farquharson, Sandiford and P Steen

(l) COMMUNITY INVOLVEMENT WORKING GROUP - 6 Members

A Barnes, Farquharson, Hancock, J Pawson, Robertson and Thorne

(m) YOUTH COUNCIL - 6 Members

Driver, Farquharson, Huntbach, Graham, Hancock and McShea

(n) LANCASHIRE LOCAL - 5 Members

A Barnes, Challinor, Driver, Hancock and Marriott

(o) AREA FORUMS

Haslingden with Edenfield

Eden, Greenfield, Helmshore and Worsley Ward Members

Rawtenstall

Cribden, Goodshaw, Hareholme, Longholme and Whitewell Ward Members

Bacup

Greensclough, Irwell and Stacksteads Ward Members

Whitworth

Facit and Shawforth, Healey and Whitworth Ward Members

(p) MEMBER DEVELOPMENT WORKING GROUP - 5 Members

Driver, Hancock, Pilling, Ruddick and Sandiford

(q) EQUALITIES WORKING GROUP - 1 Member

P Steen

Resolved:-

1. That the Committees identified above be appointed for the ensuing municipal year in accordance with Part 1 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Group) Regulations 1990, as amended and that the allocation of seats to each group be as indicated against each Committee listed.
2. That the Council notes each political group's appointment to fill their allocation of seats on the above mentioned Committees as notified to the Chief Executive and agrees to make those appointments to such Committees so as to give effect to the wishes of each political group.
3. That the Council agrees that in the event of a vacancy occurring on any Committee/Sub-Committee during the municipal year that it be filled by the appointment of a Member from the political group to which the vacancy is allocated and as is notified in writing to the Chief Executive by the Leader of the political group so as to give effect to the wishes of the political group.
4. That in the event of a Member of a political group on the Council being unable to attend a meeting of a Committee or Sub-Committee to which he/she has been appointed by the Council, such a Member may nominate a Member from his/her political group to whom the seat has been allocated to act as his/her substitute in accordance with the Constitution of the Council.
5. To note the appointment of Mr A Neville as an Independent Member to serve on the Standards Committee for three years and Dr M Lee as a Co-opted Member to serve on the Overview and Scrutiny Committee for two years and to wish them well in their important roles.
6. To approve the following Portfolios and Portfolio Holders.

Portfolio Holder	Portfolio
Ruddick	HR and Member Development
Challinor	Regeneration

Ormerod	Finance and Risk Management
P Steen	Street Scene and Liveability
Driver	Housing
Farquharson	Customer Services

12. APPOINTMENT OF CHAIRS AND VICE-CHAIRS

Resolved:-

That the following appointments of Chairs and Vice Chairs be made.

Committee	Chair	Vice-Chair
Executive	Ruddick	Challinor
Development Control	S Pawson	Swain
Licensing	Huntbach	D Barnes
Overview and Scrutiny	Sandiford	H Steen
Standards	To be appointed by the Committee	To be appointed by the Committee
Audit	Starkey	Crosta

13. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

Resolved:-

To appoint the following representatives to the outside bodies listed below and to note that the appointments to the Rossendale Transport Board will be deferred to a later date.

BACUP AGAINST CRIME

Councillors McShea, P. Steen, Community Safety Officer, Bacup Neighbourhood Officer

BACUP AND STACKSTEADS TMO

Councillors Driver, Farquharson, Lamb, McShea, P Steen

BACUP AND STACKSTEADS SURE START

Councillor Farquharson, Robertson

BACUP AND STACKSTEADS SRB

Councillor P Steen, Robertson

BACUP AREA YOUTH ADVISORY COMMITTEE

M Christie

BACUP SPORTS COUNCIL

Councillors Farquharson, McShea, Driver

BURNLEY, PENDLE AND ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

Councillor Eaton

CHARITY OF GEORGE DUCKWORTH, HASLINGDEN

Councillors Atkinson, M Proctor, Sandiford & Thorne

COMMUNITY ACTION IN ROSSENDALE

Councillor Graham

COURT OF THE UNIVERSITY OF LANCASTER

Councillor Ruddick

CRAWSHAWBOOTH AND LOVECLOUGH COMMUNITY ASSOCIATION

Councillors A. Barnes, Ormerod (Goodshaw Ward Councillors)

DISTRICT LIAISON COMMITTEE FOR EDUCATION

Councillors Challinor, Crosta, Farquharson, J. Forshaw, Young

EAST LANCASHIRE COMMUNITY LEGAL SERVICE PARTNERSHIP

Councillor Crosta and one Legal Officer representative

EAST LANCASHIRE E-PARTNERSHIP

Councillor Swain

EAST LANCASHIRE INTO EMPLOYMENT

Councillor Challinor and Ruddick

EAST LANCASHIRE PARTNERSHIP

Councillor Challinor,

EAST LANCASHIRE RAILWAY TRUST

Councillors Atkinson, Cheetham and P Steen

EAST LANCASHIRE TOGETHER

Councillor Ruddick, Chief Executive

HASLINGDEN ESTATE MANAGEMENT BOARD

Councillors Atkinson, Sandiford, Starkey

HASLINGDEN GRANE/PICKUP BANK RECREATIONAL MANAGEMENT ADVISORY COMMITTEE

Councillors Atkinson, J Pawson and S Pawson

HASLINGDEN SPORTS CENTRE JOINT MANAGEMENT COMMITTEE

Councillors S. Pawson and Unsworth

HASLINGDEN YOUTH CLUB ADVISORY COMMITTEE

Councillor J Pawson

HEALEY DELL NATURE RESERVE JOINT MANAGEMENT COMMITTEE

Councillors Neal, D. Barnes and L. Barnes

HORSE AND BAMBOO BOARD OF TRUSTEES

Councillors Nicholass, Forshaw

**LANCASHIRE COUNTY COUNCIL – HEALTH EQUALITIES OVERVIEW
AND SCRUTINY COMMITTEE**

Councillor Sandiford

LANCASHIRE ENVIRONMENTAL FORUM

Councillors Ruddick, Thorne and an Officer nomination

LANCASHIRE’S HILL COUNTRY TOURISM CONSORTIUM

Councillors Cheetham, Starkey, Head of Community and Partnerships

LANCASHIRE LEADERS AND CHIEF EXECUTIVES GROUP

Councillors Challinor, Ruddick and Chief Executive

LANCASHIRE POLICE AUTHORITY PARTNERSHIP FORUM

Councillor Farquharson

LANCASHIRE TOURISM PARTNERSHIP BOARD & AGM

Councillor Cheetham

LANCASHIRE VALUATION AND COMMUNITY CHARGE TRIBUNAL

Councillors Challinor, J. Forshaw, Hancock, Huntbach and Nicholass

LANCASHIRE WASTE MANAGEMENT STEERING GROUP

Councillor P Steen

LOCAL GOVERNMENT ASSOCIATION LANCASHIRE DISTRICTS GROUP

Councillors Challinor, Hancock, Ruddick

LOCAL GOVERNMENT ASSOCIATION GENERAL ASSEMBLY

Councillor Ruddick

MANCHESTER AREA POLLUTION ADVISORY COUNCIL

Councillor Starkey, (Nicholass – substitute), Environmental Health Manager

MARKET LIAISON GROUP

Councillor Crosta

MARY SOUTHWORTH CHARITY

Councillors Driver, Lamb, H. Steen

MID-PENNINE ASSOCIATION FOR THE ARTS

Councillors Cheetham, Thorne, Head of Community and Partnerships

MUSEUM ADVISORY FORUM

Atkinson and Entwistle

NATIONAL PARKING AND ADJUDICATION SERVICE

Councillor Driver

NATIONAL SOCIETY FOR CLEAN AIR & ENVIRONMENTAL PROTECTION

Councillor Nicholass, Starkey, Environmental Health Manager

NEWCHURCH IN ROSSENDALE EXHIBITION FOUNDATION

Eaton, Entwistle, Farquharson, Lamb, Hancock and Ormerod

NORTH WESTERN HOME SAFETY COUNCIL (NWHSC)

Councillor Graham, Marriott, Director of Housing Services

NORTH WESTERN LOCAL AUTHORITIES EMPLOYERS ORGANISATION

Councillor Ruddick

NORTH WEST REGIONAL ASSEMBLY

Councillor Ruddick

NORTH WEST REGIONAL DEVELOPMENT ASSOCIATION (AGM)

Councillor Challinor

NORTH WEST TOURIST BOARD (AGM) AND NORTH WEST TOURIST BOARD

Councillor Cheetham, Entwistle

OBJECTIVE 2 SHADOW LANCASHIRE COUNTY WORKING GROUP

Councillor Challinor

RAWTENSTALL COMMUNITY ASSOCIATION

Councillor Unsworth

RAWTENSTALL PUBLIC WELFARE COMMITTEE

The Mayor (ex officio), All Rawtenstall Members

RAWTENSTALL YOUTH CLUB ADVISORY COMMITTEE

Councillor Swain

RESERVES FORCES AND CADETS ASSOCIATION (RFCA)

Councillor Steen

RICHARD WHITAKER CHARITY ADMINISTRATION BOARD

The Mayor (ex officio), Entwistle, Robertson

ROSSENDALE CITIZENS ADVICE BUREAU MANAGEMENT COMMITTEE
Councillors Farquharson and Robertson and M Christie

**ROSSENDALE CRIME AND DISORDER REDUCTION PARTNERSHIP
STEERING GROUP**
Councillors S. Pawson, Ruddick and Starkey

ROSSENDALE DISTRICT LIAISON COMMITTEE FOR SOCIAL SERVICES
Councillors Crosta, J Forshaw, Lamb, H. Steen

ROSSENDALE GROUNDWORK TRUST
Councillors A. Barnes and Cheetham

ROSSENDALE LOCAL STRATEGIC PARTNERSHIP
Councillor A. Barnes, Farquharson and Ruddick

ROSSENDALE POLICE AND COMMUNITY FORUM
Councillors Crosta, Eaton, Farquharson, Huntbach, P Steen and Unsworth

ROSSENDALE TRANSPORT BOARD
(NOTE: To be reviewed at a later date – currently: Disley, Entwistle, H Steen, Ormerod, S Pawson and Unsworth)

ROSSENDALE YOUNG PEOPLES ISSUES TASK GROUP
Councillor Farquharson

**ROSSENDALE YOUTH AND COMMUNITY SERVICE CONNEXIONS
ADVISORY COMMITTEE**
CC. S Serridge, M Christie

ROSSENDALE YOUTH HOUSING AND SUPPORT GROUP
M Christie

STACKSTEADS YOUTH CLUB ADVISORY COMMITTEE
Councillor Eaton

STANDING CONFERENCE OF SOUTH PENNINE AUTHORITEIS
Councillor Atkinson, Cheetham, Starkey

**WEST PENNINE MOORS LOCAL PLAN AREA MANAGEMENT
COMMITTEE**
Councillors Nicholass, (Cheetham – substitute)

WHITEWELL BOTTOM COMMUNITY ASSOCIATION COUNCIL
Councillor Crosta, Robertson and Hancock

WHITWORTH YOUTH CENTRE ADVISORY COMMITTEE
Councillor L. Barnes

SCHOOL GOVERNING BODIES

Name of Organisation	Current Representatives	Additional Information
NORTHERN PRIMARY BACUP	CC. S Serridge	Expires 31/08/2006
SHARNEYFORD	Councillor J Driver	Expires 31/08/2006
ST JOSEPH'S RC STACKSTEADS	CC. S Serridge	Expires 31/08/2006
ST MARY'S RC BACUP	Mr M Christie	Expires 31/08/2006
ST SAVOUR'S BACUP	Councillor P Steen	Expires 31/08/2006
HOLY TRINITY CE STACKSTEADS	Mr D Nuttall	Expires 31/08/2005
ST JAMES THE LESS RAWTENSTALL	Mrs K Ashworth	Expires 31/08/2006
ST MARY'S CE RAWTENSTALL	Mrs M Macdonald	Expires 31/08/2005
CLOUGHFOLD PRIMARY	Mrs J Bridge	Expires 31/08/2006
ST PETER'S RC NEWCHURCH	Councillor A Swain	Expires 31/08/2006
NEWCHURCH CE	Councillor T Unsworth	Expires 31/08/2006
BALLADEN COMMUNITY	Mr P Barnes	Expires 31/08/2006
WATER PRIMARY	Councillor M Crosta	Expires 31/08/2006
ST JAMES CE HASLINGDEN	Mr T Jackson	Expires 31/08/2006
HASLINGDEN PRIMARY	Ms D Atkinson	Expires 31/08/2006

BROADWAY PRIMARY	Councillor G Nicholass	Expires 31/08/2006
ST MARY'S RC HASLINGDEN	Councillor J Thorne	Expires 31/08/2005
ST JOHN'S CE STONEFOLD	Ms J Shilliday	Expires 31/08/2006
ST VERONICA'S RC	Ms F Eason	Expires 31/08/2006
EDENFIED CE	Ms E Stooke	Expiry date 31/08/2006
STUBBINS PRIMARY	Ms B Artis	Expires 31/08/2006
ST BARTHOLOMEW'S CE	Mr K Heakin	Expires 31/08/2006
TONACLIFFE PRIMARY	Mrs Burgess	Expires 24/06/2006
OUR LADY & ST ANSELMS RC	Mr Grogan	Expires 31/08/2005
HILLSIDE NURSERY SCHOOL, HASLINGDEN	Councillor D Ruddick	Expires 31/08/2006

14. CONFIRMATION OF OFFICER DELEGATION SCHEME AND TERMS OF REFERENCE OF THE EXECUTIVE

Resolved:-

That the Officer Delegation Scheme and Terms of Reference of the Executive as set out in the Constitution be approved.

15. RECOMMENDATIONS TO COUNCIL

Overview and Scrutiny Committee - 21st April 2005

(i) ANNUAL REPORT

Members were informed that the Overview and Scrutiny Committee, at its meeting on 21st April 2005, had considered its Annual Report 2004/05. The report had been submitted to the Council for its consideration.

Resolved:-

To note the Annual Report of the Overview and Scrutiny Committee for 2004/05.

Executive - 25th May 2005

(ii) CAPITAL PROGRAMME - STREET SCENE AND LIVEABILITY

Members considered a report of the Head of Financial Services concerning capital expenditure proposals in respect of the Street Scene and Liveability Corporate Improvement Priority.

Resolved:-

1. To approve £293,000 of capital expenditure for the buy out of current operating leases;
2. To approve £60,000 of capital expenditure for the purchase of two vehicles for the new neighbourhood team;
3. To improve increases to the capital programme as detailed in Paragraph 3.5 of the report; and
4. To authorise the Head of Financial Services to negotiate final lease settlement figures and payments.

(iii) ROSSENDALE RETAIL CAPACITY STUDY

Members considered a report of the Head of Economic Development and Spatial Development on the findings of the Rossendale Retail and Town Centre Study. The Executive Summary to the Study was also provided.

Resolved:-

1. To note the Rossendale Retail and Town Centre Study and to endorse its content; and
2. To approve the Study for the purposes of informing the Local Development Framework and as a background document in the determination of current and future planning applications.

NOTE: Councillor Ormerod who had declared a prejudicial interest in the above item left the meeting while the matter was being considered.

16. EXECUTIVE ARRANGEMENTS

The Committee considered a report of the Head of Legal and Democratic Services on the various options for revised political arrangements and the consultation arrangements in respect of the proposed changes.

Resolved:-

1. To approve the carrying out of consultation in respect of the new proposed Governance arrangements as set out in Paragraph 3.15.3 of the report; and
2. To agree that following the completion of the consultation process a further report be presented to the Council on the results of that consultation exercise and the drawing up of proposals for its new political management arrangements.

17. EXCLUSION OF THE PUBLIC AND PRESS

The Council determined not to pass a resolution under Section 100(A)(4) of the Local Government Act 1972 excluding the press and public from the meeting in relation to Agenda Item 17.

18. RECOMMENDATIONS TO COUNCIL

Executive - 25th May 2005

COMMISSIONING SERVICES - NEW FINANCIAL SYSTEMS

Members considered a report of the Head of Financial Services on the procedures being adopted to replace the Council's core financial systems so as to secure a cost effective replacement. Members were informed that the Executive, at its meeting on 25th May 2005, had agreed to waive standing orders in relation to the contract procedure rules and had authorised the Executive Director of Resources to enter into a contract with Civvica Financial Systems or a subsidiary company.

Resolved:-

To reaffirm the decision to increase the 2005/06 Capital Programme by £14,000 for new financial systems as detailed in the report at Agenda Item 15(ii) Capital Programme - Street Scene and Liveability.

The Mayor thanked invited guests and Members of the Public for their attendance and declared the meeting closed.

(The meeting started at 7.00pm and finished at 8.45pm)

Mayor