

<b>Subject:</b>	Committee Schedule 2013/2014 (Public Meetings)		<b>Status:</b>	For Publication	
<b>Report to:</b>	Council		<b>Date:</b>	20 <sup>th</sup> March 2013	
<b>Report of:</b>	Director of Business		<b>Portfolio Holder:</b>	Customers, Legal and Licensing	
<b>Key Decision:</b>	No – reserved for Full Council	Forward Plan <input type="checkbox"/>	General Exception <input type="checkbox"/>	Special Urgency <input type="checkbox"/>	
<b>Equality Impact Assessment:</b>		Required:	No	Attached:	No
<b>Biodiversity Impact Assessment</b>		Required:	No	Attached:	No
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<b>1.</b>	<b>RECOMMENDATION(S)</b>
1.1	That members agree the Committee Schedule containing dates of public meetings for 2013/2014.

**2. PURPOSE OF REPORT**

2.1 To ask members to consider and agree the public committee meeting dates for 2013/2014.

**3. CORPORATE PRIORITIES**

3.1 The matters discussed in this report impact directly on the following corporate priorities:

- **Responsive Value for Money Services:** This priority is about the Council working collaboratively, being a provider, procurer and a commissioner of services that are efficient and that meet the needs of local people.

**4. RISK ASSESSMENT IMPLICATIONS**

4.1 All the issues raised and the recommendation(s) in this report involve risk considerations as set out below:

- A Committee Schedule is required in order to provide good customer service, promote local democracy and encourage public participation and involvement in the decision making process.
- Decisions made at any unscheduled or unpublicised meetings would be breaking the statutory legal requirements, thus making the Council open to legal challenge.

**5. BACKGROUND AND OPTIONS**

5.1 The proposed public committee meeting schedule of meetings for 2013/2014 is attached at Appendix 1 for consideration.

**COMMENTS FROM STATUTORY OFFICERS:**

**6. SECTION 151 OFFICER**

6.1 There are no specific financial implications arising from this report.

**7. MONITORING OFFICER**

7.1 There are no specific legal implications identified as arising from this report, other than the need to meet Access to Information requirements for public meetings that take place during the municipal year.

**8. HEAD OF PEOPLE AND POLICY (ON BEHALF OF THE HEAD OF PAID SERVICE)**

8.1 There are no specific human resources implications for the Council arising from this report.

**9. CONSULTATION CARRIED OUT**

9.1 Management Team, Managers, and Portfolio Holder.

**10. CONCLUSION**

10.1 It is important to agree a committee schedule in order to ensure that the Council can effectively conduct its business.

No Background Papers
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## Rossendale Borough Council – Public Meetings Timetable

All the meetings below are held at 6.30pm in the Council Chamber unless otherwise stated on the agenda.												
Meeting	May 2013	June 2013	July 2013	Aug 2013	Sept 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014
Full Council	17 AM		17		25			11		26 B	19	
Cabinet		12			18	23	27			12 B	5	
Development Control	28	18	23		3	9	12	10	21	25	25	22
Corporate Overview and Scrutiny		24	22		23		18			10 B	17	
Partner Overview and Scrutiny		10					4				3	
Licensing		4					5				11	
Audit and Accounts		25			24						18	
Neighbourhood Forums are held in a local area venue and start at 6.30pm – details of venues will be published on the website at the following link: <a href="http://www.rossendale.gov.uk/site/scripts/meetings_index.php">http://www.rossendale.gov.uk/site/scripts/meetings_index.php</a>												
<a href="#">Rawtenstall Forum</a>			2									
<a href="#">Haslingden Forum</a>		27										
<a href="#">Bacup Forum</a>			4									
<a href="#">Whitworth Forum</a>		17							13			

AM = Annual Council Meeting    B = Budget Meeting