

**Annual Meeting of:** The Council, and

**Special Meeting of:** The Council to confer the title Honorary Alderman

**Time:** 6.30pm

**Date**

17<sup>th</sup> May 2013

**Venue:** Council Chamber, The Business Centre, Futures Park, Bacup. OL13 0BB



**Supported by:** Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422

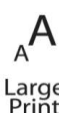
Email: [carolynsharples@rossendalebc.gov.uk](mailto:carolynsharples@rossendalebc.gov.uk)

Directions to the Council Chamber and transport information can be found [here](#).

	ITEM	Lead Member/Contact Officer
<b>A.</b>	<b>CIVIC MATTERS</b>	
<b>A1.</b>	<b>Election of the Mayor</b> The retiring Mayor will invite nominations for the position of Mayor for 2013/14.	Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: <a href="mailto:carolynsharples@rossendalebc.gov.uk">carolynsharples@rossendalebc.gov.uk</a>
<b>A2.</b>	<b>Election of the Deputy Mayor</b> The Mayor will invite nominations for the position of Deputy Mayor for 2013/14.	
<b>A3.</b>	<b>Presentation and vote of thanks to the retiring Mayor and Mayoress</b>	
<b>A4.</b>	<b>Official thanks to the retiring Mini Mayor</b>	
<b>B.</b>	<b>BUSINESS MATTERS</b>	
<b>B1.</b>	<b>Apologies for absence</b>	Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: <a href="mailto:carolynsharples@rossendalebc.gov.uk">carolynsharples@rossendalebc.gov.uk</a>
<b>B2.</b>	<b>Minutes of the last meeting</b> To receive as read and approve as a correct record the Minutes of the Council meeting held on 20 <sup>th</sup> March 2013.	
<b>B3.</b>	<b>Urgent items of business</b> To note any items which the Chair has agreed to add to the Agenda on the grounds of urgency.	
<b>B4.</b>	<b>Declarations of interest</b> <i>Members are advised to contact the Monitoring Officer in advance of the meeting to seek advice on interest issues if necessary.</i>  Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct, they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item.	Stuart Sugarman, Director of Business. Tel: (01706) 252447 Email: <a href="mailto:stuartsugarman@rossendalebc.gov.uk">stuartsugarman@rossendalebc.gov.uk</a>

The agenda and reports are also available for inspection at the Council's One Stop Shop, Lord Street, Rawtenstall. Other formats are available on request. Tel 01706 21777 or contact Rossendale Borough Council, Futures Park, Bacup, OL13 0BB

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<b>B5.</b>	<b>Communications from the Mayor, the Leader and Head of Paid Service</b> To receive any communications from the Mayor, the Leader or the Head of the Paid Service that they may wish to lay before the Council.	Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: <a href="mailto:carolynsharples@rossendalebc.gov.uk">carolynsharples@rossendalebc.gov.uk</a>
<b>B6.</b>	<b>Constitution of the Council</b> Report of the Director of Business to agree the Constitution of the Council.	Stuart Sugarman, Director of Business. Tel: (01706) 252447 Email: <a href="mailto:stuartsugarman@rossendalebc.gov.uk">stuartsugarman@rossendalebc.gov.uk</a>
<b>B7.</b>	<b>Political balance, committees and outside bodies for 2013/14</b> To consider the report of the Chief Executive on the allocation of seats to the political groups; the appointments to committees, and appointments to outside bodies for the year.	Helen Lockwood, Chief Executive Tel: 01706 252428 Email: <a href="mailto:helenlockwood@rossendalebc.gov.uk">helenlockwood@rossendalebc.gov.uk</a>
<b>C.</b>	<b>SPECIAL MEETING ITEMS</b>	
<b>C1.</b>	<b>Recognition of achievement award</b> Presentation of certificate to Robert Joseph Holden in recognition of his achievements in the Special Olympics.	Helen Lockwood, Chief Executive Tel: 01706 252428 Email: <a href="mailto:helenlockwood@rossendalebc.gov.uk">helenlockwood@rossendalebc.gov.uk</a>
<b>C2.</b>	<b>Honorary Aldermen</b> To consider the nominations and to confer the title of Honorary Alderman of the Borough of Rossendale to the following: <ul style="list-style-type: none"> <li>• William Challinor</li> <li>• Eileen Mary Kershaw</li> </ul>	Helen Lockwood, Chief Executive Tel: 01706 252428 Email: <a href="mailto:helenlockwood@rossendalebc.gov.uk">helenlockwood@rossendalebc.gov.uk</a>

*Hlockwood*

**Helen Lockwood  
Chief Executive**

**Date Published:** 9<sup>th</sup> May 2013