

Time: 6.30pm Date 25th June 2013

Venue: Council Chamber, The Business Centre, Futures Park, Bacup, OL13 0BB



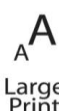
Supported by: Michelle Hargreaves, Committee and Member Services Officer, Tel: 01706 252423, Email: michellehargreaves@rossendalebc.gov.uk

The Council Chamber is located on the 464 bus route (Lee Mill bus stop). The 464 bus runs between Accrington and Rochdale, calling at stops in Haslingden, Rawtenstall, Waterfoot, Bacup and Whitworth. Directions to the Council Chamber and transport information can be found [here](#).

ITEM		Lead Member/Contact Officer
A.	BUSINESS MATTERS	
A1.	Apologies for Absence	
A2.	To approve and sign as a correct record the Minutes of the meeting held on 13 th March 2013	
A3.	Urgent Items of Business To note any items which the Chair has agreed to add to the Agenda on the grounds of urgency.	
A4.	Declarations of Interest <i>Members are advised to contact the Monitoring Officer in advance of the meeting to seek advice on interest issues if necessary.</i> Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct, they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item.	Michelle Hargreaves, Committee and Member Services Officer. Tel: (01706) 252423 Email: michellehargreaves@rossendalebc.gov.uk
B.	COMMUNITY ENGAGEMENT	
B1.	Public Question Time This is an opportunity to ask a question about a matter which the Council may be able to assist with. A time limit of 3 minutes applies for each question and you are only able to address the meeting once. Please begin by giving your name and state whether you are speaking as an individual member of the public or as a representative of a group. (Question time normally lasts up to 30 minutes).	Michelle Hargreaves, Committee and Member Services Officer. Tel: (01706) 252423 Email: michellehargreaves@rossendalebc.gov.uk
C.	Chair's Update	Councillor Aldred

The agenda and reports are also available for inspection at the Council's One Stop Shop, Lord Street, Rawtenstall. Other formats are available on request. Tel 01706 217777 or contact Rossendale Borough Council, Futures Park, Bacup, OL13 0BB

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ITEM		Lead Member/Contact Officer
	To receive communications from the Chair	
D.	ORDINARY BUSINESS	
D1.	Terms of Reference Audit and Accounts Committee	Councillor Marriott/ Stuart Sugarman
D2.	Annual Internal Audit Report 2012/13	Councillor Marriott/ Ian Rushworth, Lancashire Audit Service
D3.	Internal Audit Plan for 2013/14	Councillor Marriott/ Ian Rushworth, Lancashire Audit Service
D4.	The Audit Plan 2012/13	Councillor Marriott/ Linda Kettles, Grant Thornton
D5.	The Audit Fee Letter 2013/14	Councillor Marriott/ Linda Kettles, Grant Thornton
D6.	Draft Annual Governance Report as at 31 st March 2013	Councillor Marriott/ Phil Seddon
D7.	Draft Statement of Accounts 2012/13	Councillor Marriott/Janice Crawford
D8.	RBC Response to Auditor's Letter	Councillor Marriott/ Phil Seddon
E.	EXCLUSION OF PUBLIC AND PRESS	
E1.	To consider passing the appropriate resolution under Section 100 (A)(4) of the Local Government Act 1972 that the press and public be excluded from the meeting during consideration of the following item of business since it involves the likely disclosure of exempt information under Paragraphs 1 and 2 of Schedule 12A of the Act.	
E2.	Standards Complaints Update (Verbal)	Councillor Serridge/Councillor Aldred

Helen Lockwood

**Helen Lockwood
Chief Executive**

Date Published: 17th June 2013