

COMMUNITY RIGHT TO BID: ASSETS OF COMMUNITY VALUE

TERMS OF REFERENCE FOR THE PROPOSED CONSULTATION WORKING GROUP

The member Consultation Working Group (CWG) is established with two primary functions:

1. To act as a wider consultation reference group on range of council related issues.
2. To act as the mechanism through which assets of community value nominations are reviewed and decided upon.

The Consultation Working Group will meet once at the start of each year for training purposes and to agree a chairperson.

The CWG will meet in person for the purposes of reviewing assets of community value nominations. For all other consultation purposes the CWG will operate on a virtual basis, unless otherwise deemed necessary. This is to ensure the best use of councillor and officer time.

This means that wider consultation material will be circulated via email and responses will be collated via email by a given deadline.

Confidential material for assets of community value nominations will be circulated prior to scheduled meetings.

In terms of decision making, the decision of the group will be made according to the majority view once the deadline for responses is reached, or normal procedures will apply for instances where there is an even split of opinion (chair's second/casting vote).

Substitutes may be provided for this group by notifying Committee and Member Services if any of the following apply:

- There is a conflict of interest.
- Cover for absence.
- Another member has more specialist knowledge of the consultation topic.

Number of Councillors: 7

Quorum (for responses): 3

Terms of Reference:

- To consider consultations received by the Council.
- To provide feedback on consultations received by the Council.
- To consider and determine Community Right to Bid nominations and provide feedback/reasons for decision to any nominating groups.