

<b>Subject:</b>	Public Meetings Committee Schedule 2014/2015	<b>Status:</b>	For Publication
<b>Report to:</b>	Council	<b>Date:</b>	11 <sup>th</sup> December 2013
<b>Report of:</b>	Director of Business	<b>Portfolio Holder:</b>	Customers, Legal and Licensing
<b>Key Decision:</b>	<input type="checkbox"/> Forward Plan <input type="checkbox"/>	<b>General Exception</b>	<input type="checkbox"/> <b>Special Urgency</b> <input type="checkbox"/>
<b>Equality Impact Assessment:</b>	Required:	No	Attached: No
<b>Biodiversity Impact Assessment</b>	Required:	No	Attached: No
<b>Contact Officer:</b>	Carolyn Sharples	<b>Telephone:</b>	01706 252422
<b>Email:</b>	<a href="mailto:carolynsharples@rossendalebc.gov.uk">carolynsharples@rossendalebc.gov.uk</a>		

<b>1.</b>	<b>RECOMMENDATIONS</b>
1.1	That members agree the Committee Schedule containing dates of public meetings for 2014/2015 as detailed at Appendix 1.

**2. PURPOSE OF REPORT**

2.1 To ask members to consider and agree the public committee meeting dates for 2014/2015.

**3. CORPORATE PRIORITIES**

3.1 The matters discussed in this report impact directly on the following of the Council's corporate priorities:

- Responsive Value for Money Services: This priority is about the Council working collaboratively, being a provider, procurer and a commissioner of services that are efficient and that meet the needs of local people.

**4. RISK ASSESSMENT IMPLICATIONS**

4.1 All the issues raised and the recommendation(s) in this report involve risk considerations as set out below:

- A Committee Schedule is required in order to provide good customer service, promote local democracy and encourage public participation and involvement in the decision making process.
- Decisions made at any unscheduled or unpublicised meetings would be breaking the statutory legal requirements, thus making the Council open to legal challenge.

**5. BACKGROUND AND OPTIONS**

5.1 The proposed committee schedule of public meetings for 2014/2015 is attached at Appendix 1 for consideration.

**COMMENTS FROM STATUTORY OFFICERS:**

**6. SECTION 151 OFFICER**

6.1 There are no specific financial implications arising from this report.

**7. MONITORING OFFICER**

7.1 There are no specific legal implications identified as arising from this report, other than the need to meet Access to Information requirements for public meetings that take place during the municipal year.

**8. POLICY IMPLICATIONS AND CONSULTATION CARRIED OUT**

- 8.1 There are no specific human resources implications for the Council arising from this report.
- 8.2 Consultation has taken place with Management Team, Managers, and Portfolio Holders.

**9. CONCLUSION**

- 9.1 It is important to agree a committee schedule in order to ensure that the Council can effectively conduct its business.

No background documents.

## Rossendale Borough Council – Public Meetings Timetable

All the meetings below are held at 6.30pm in the Council Chamber unless otherwise stated on the agenda.												
Meeting	May 2014	June 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	Apr 2015
Full Council		6 AM	23		24			17		25 B	18	
Cabinet			9		17	22	26			11 B	4	
Development Control		17	22		2	7	11	16	20	24	24	21
Corporate Overview and Scrutiny		23	14		22		17			9 B	9	
Partner Overview and Scrutiny		30			8		3				1	
Licensing			15				4				10	
Audit and Accounts		24			23						17	
Neighbourhood Forums are held in a local area venue and start at 6.30pm – details of dates and venues will be published on the website at the following link: <a href="http://www.rossendale.gov.uk/site/scripts/meetings_index.php">http://www.rossendale.gov.uk/site/scripts/meetings_index.php</a>												

AM = Annual Council Meeting      B = Budget Meeting