

Subject:	2014/15 Corporate Priorities, Budget, Council Tax and The Medium Term Financial Strategy		Status:	For Publication	
Report to:	Council		Date:	26 th February 2014	
Report of:	Head of Finance & Property Services		Portfolio Holder:	Portfolio Holder for Finance and Resources	
Key Decision:	<input checked="" type="checkbox"/>	Forward Plan	<input checked="" type="checkbox"/>	General Exception	<input type="checkbox"/>
				Special Urgency	<input type="checkbox"/>
Equality Impact Assessment:	Required:	Yes	Attached:	Yes	
Biodiversity Impact Assessment	Required:	No	Attached:	No	
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1.	RECOMMENDATION(S)
1.1	That Council reconfirms the following Corporate Priorities: <ul style="list-style-type: none"> • Regenerating Rossendale: This priority focuses on regeneration in its broadest sense, so it means supporting communities that get on well together, attracting investment, promoting Rossendale, as well as working as an enabler to promote the physical regeneration of Rossendale. • Responsive Value for Money Services: This priority is about the Council working collaboratively, being a provider, procurer and a commissioner of services that are efficient and that meet the needs of local people. • Clean Green Rossendale: This priority focuses on clean streets and town centres and well managed open spaces, whilst recognising that the Council has to work with communities and as a partner to deliver this ambition.
1.2	Council approves a net revenue budget for 2014/15 of £8,905,235 (before the use of Transitional Reserves).
1.3	Council approve a 0% increase in Council Tax and that the Band D equivalent for 2014/15 remains at £253.40.
1.4	Council approve the technical resolution at Appendix 1
1.5	That Council approve the changes to Fees and Charges as noted in Appendix 2
1.6	That Council approve that the annual inflation increase in relation to Member Allowances is not applied.
1.7	That Council approve the changes to Council Tax discounts and premiums as noted in para 5.12
1.8	That Council approves a local discretionary scheme for NNDR in relation to Retail Relief as per para 5.13 for 2014/15 and 2015/16. Any other changes to be delegated to the Head of Finance in consultation with the portfolio holder for Finance and Resources.

2. PURPOSE OF REPORT

- 2.1 The Purpose of the report is to enable Council to approve the Revenue Budget and level of Council Tax for 2014/15, together with implications for the Council's Medium Term Financial Strategy (MTFS).

3. CORPORATE PRIORITIES

- 3.1 The matters discussed in this report impact directly on the following corporate priorities:
- **Regenerating Rossendale:** This priority focuses on regeneration in its broadest sense, so it means supporting communities that get on well together, attracting investment, promoting Rossendale, as well as working as an enabler to promote the physical regeneration of Rossendale.
 - **Responsive Value for Money Services:** This priority is about the Council working collaboratively, being a provider, procurer and a commissioner of services that are efficient and that meet the needs of local people.
 - **Clean Green Rossendale:** This priority focuses on clean streets and town centres and well managed open spaces, whilst recognising that the Council has to work with communities and as a partner to deliver this ambition.

The primary focus of the Council's budget setting is to support its Corporate priorities.

4. RISK ASSESSMENT IMPLICATIONS

- 4.1 As part of the final recommendations to Council Section 25 of the Local Government Act 2003 places a requirement on the Chief Financial Officer of each local authority (in Rossendale this is the Head of Financial Services) to advise councillors during the budget process on "the robustness of the estimates made for the purposes of the budget calculations and the adequacy of the proposed financial reserves". This provision is designed to ensure that Member have information which will support responsible financial management over the longer term. The Section 25 report is included at Appendix 3
- 4.2 In setting the 2014/15 Budget Members should continue to plan and give due regard to the continuing financial challenges over the medium term.
- 4.3 Members should note that the budget proposals for 2014/15 put some minor reliance on the use of Council reserves in order to produce a balanced budget. However, this reliance is set to increase over the medium term as the forecast deficit increases.
- 4.4 In accordance with the Local Government and Housing Act 1989, the Local Government Act 2000, and associated regulations (namely The Local Authorities (Members Allowances) (England) Regulations 2003), local authorities across the country have a duty to consider the findings of an Independent Remuneration Panel before determining any scheme for the payment of allowances to Councilors of the authority.
- 4.5 At the Spending Review 2013, the government announced that it intended to set the Council Tax referendum threshold at 2%. This was confirmed on 5th February 2014.
- 4.6 Delay in software changes following the introduction of Retail Relief for business rate. Any delay will be retrospectively amended in future rebilling, to commence 1st April 2014.

5. BACKGROUND AND OPTIONS

5.1 For a number of years the Council has continued to reduce its net revenue expenditure in line with, initially its own efficiency agenda and more so of late: the impact of the Government's 2010 Comprehensive Spending Review, the 2013 Spending Review and subsequent changes to Local Government Financing.

5.2 During 2013 two reports have been presented to Members regarding current assumptions in relation to 2014/15 and beyond, highlighting cost pressures and potential savings. The main development since last report have been:

- The announcement on 5th February confirming the Local Government Settlement for 2014/15. The latest position regarding this matter is summarised below (para' 5.8).

5.3 Cost Pressures and Investment

Pressures not included in our previous core budget are as follows:

Pressures	Value	Description
Revenue Contribution to Capital	£100,000 pa	This matter has been highlighted in previous Medium Term Financial Strategy (MTFS) update as a cost pressure over recent years as capital receipts decline.

One off Investments to be funded from the Directors Reserves are as follows:

Investments	Value	Description
Haslingden Town Centre Regeneration Fund	£100,000	Funding for a programme of works and studies to assist Haslingden in its economic growth, competitiveness and sustainability.
Drainage and flood prevention schemes	£50,000	Funding to address minor drainage works throughout Rossendale and to offer match funding for other projects in particular with our other partners: Lancashire County Council and The Environment Agency.
12 month Apprentice scheme	£27,000	Funding to support a young apprenticeship scheme for 1 year across the Council's services.

Cabinet have previously agreed (October 2013) to recommend to Full Council the allocation of £20,000 from The Director Reserves (for annual review) to fund Area Forum grants.

5.4 Savings

During 2013 a number of savings initiatives have been approved (in particular those identified the June 2013 Cabinet report). In addition a number of service efficiencies have and continue to be implemented. All departments within the Council have been reviewed and restructured. In total £1.4m of savings have been identified and removed from the budget. Paragraph 5.6 explains further.

5.5 **Net Revenue:** The impact on 2014/15 net revenue (costs less resources) together with future forecasts are as follows:

	2013-14 £000	2014-15 £000	2015-16 £000	2016-17 £000	2017-18 £000
Budget Estimates	9,814	8,805	8,833	9,375	9,541
Estimated Funding:					
Council Tax / Collection Fund	4,580	4,729	4,710	4,804	4,900
Council Tax Support Grant	871	-	-	-	-
RSG	2,214	2,049	1,358	1,063	831
NNDR	1,473	1,850	1,902	1,940	1,978
Grant for 0% C Tax uplift 2011-15	137	137	137	-	-
Grant for 0% C Tax uplift 2013-14	55	55	55	-	-
Grant for 0% C Tax uplift 2014-15		55	55		
Resources	9,330	8,876	8,216	7,807	7,710
Surplus / (further savings required)	(484)	71	(617)	(1,568)	(1,831)
Future potential pressures		(100)	(250)	(350)	(350)
Future potential Savings		-	287	472	869
Surplus / (further savings required)	(484)	(29)	(580)	(1,446)	(1,312)
Use of Reserves	484	29	580	631	0
Surplus / (further savings required)	(0)	0	0	(815)	(1,312)

NB

1. For 2014/15 onwards the reserves relate to Transitional Reserves. The above demonstrates an underlying and increasing revenue deficit which in the immediate periods is supported through the use of the Transitional Reserve but which in 2016/17, the increased deficit, is too great to be supported in full by this reserve.

The potential future changes with regarded to cost pressures and possible savings are as follows:

Potential Cost pressures	2014/15	2015/16	2016/17	2017/18
	£'000	£'000	£'000	£'000
DWP Admin Subsidy	0	0	100 ▼	100
Revenue Contribution to Capital	100	100	100	100
Volume & Technical - Other	0	150	150	150
	100	250	350	350

Possible savings	2014-15	2015-16	2016-17	2017-18
	£000	£000	£000	£000
Further Planning Efficiencies	0	90	90	90
New Homes Bonus	0	182	182	182
Local Business Rates Retention	0	0	100	100
Local Business Rates (Renewable Energy)	0	0	41	288
Rental income	0	0	0	150
Whittaker Park Museum	0	15	59	59
	0	287	472	869

The key assumptions in the underlying future budget estimates are as follows:

- A general pay award of 1.0% in each year, plus associated employment costs.
- Increase in National Insurance costs as from April 2016 (c £102k)
- Future annual Council Tax increases of 2% beyond 2014/15 (being the current level of council tax increase, above which the Council would have to hold a referendum for 2014/15).
- A continued year on year reduction in the Revenue Support Grant element of the Funding Formula for 2016/17 and 17/18 in line with Local Government Association forecasts.
- An estimated increase of £70k in each year during the 6 year term of the New Homes Bonus (NHB) funding within the core underlying budget.
- VAT shelter arrangements with Greenvale Homes (which Council uses to support pension costs) ending in 2015/16.
- The Homelessness Grant of £85k pa guaranteed for the first 2 years has been excluded in 2016/17 and 17/18.
- A prudent view of income gains particularly in relation to Planning and Taxis Licencing.
- The impact of any scheme or changes in relation to Universal Credit has been forecast at £100k. This is a marker only and could prove over optimistic given the current grant split of 20% Council Tax support and 80% Housing Benefits and its current value of £450k. That said we still await confirmation of timescales and its operational impact.
- A neutral financial impact following the end of the current Capita contract October 2016
- Income from renewable energy will commence in 2016/17.
- The conclusions of 2016 actuarial pension review will be similar to the 2013 review.

It is clear that given the 2015/16 deficit and the widening gap over the longer term that Council needs to develop further plans, during 2014/15, to reduce its net cost base by at least £500 - £600k in order to avoid initial reliance on reserves and to deal with an increasing future resource deficit.

5.6 Changes in the base budget costs between 2013/14 and 2014/15 are as follows:

	£000s
2013/14 Base Budget	9,814
Pay awards	67
Contract inflation	91
Savings	(1,450)
Volume & Technical changes	283
2014/15 Base Budget	8,805

The above does not include the proposed revenue contribution to capital of £100k for 2014/15.

The main savings changes are noted below:

Savings	£000
Salaries	646
Operations / Refuse	260
Pool	100
Grants	97
Service efficiencies	180
Other	168
	1,450

5.7 The level of Council Tax for 2014/15

The proposal is to retain Council Tax at its current level of £253.40.

Other precepting authorities will announce their Council Tax changes as follows:

- Lancashire County Council – 20th February 2014
- Lancashire Fire & Rescue – 10th February 2014 (No increase)
- Lancashire Police & Crime Commissioner – 19th February 2014
- Whitworth Parish Council – 30th January 2014 (No Increase)

Current Band D equivalent for 2013/14 is:

Council Tax	£	%
LCC	1086.13	69.9%
RBC	253.40	16.3%
Police	152.92	9.8%
Fire	63.65	4.1%
	1556.10	100.0%
Whitworth TC	23.01	

5.8 2014/15 and 15/16 provisional Settlement

The provisional Settlement Funding Assessment was announced on 18th December 2013 and confirmed 5th February 2014 as follows:

2014/15	RSG £000	NNDR £000	Total £000
Settlement Funding	2,234	1,941	4,175
C Tax freeze (2011/12)	81	56	137
C Tax freeze (2013/14)	55	-	55
Homelessness	49	35	84
Lower tier Funding	2,050	1,851	3,900

2015/16	RSG £000	NNDR £000	Total £000
Settlement Funding	1,540	1,995	3,535
C Tax freeze (2011/12)	79	58	137
C Tax freeze (2013/14)	55	-	55
Homelessness	48	36	84
Lower tier Funding	1,358	1,902	3,260

RGS – Revenue Support Grant

NNDR – National Non-Domestic Rates (Business Rates) Baseline Funding

The key messages arising from the settlement are:

- The overall settlement announcement was in line with our expectations
- On a like for like basis our core annual 2014/15 settlement will see a 14.2% reduction year on year, with a further 16.4% reduction in 2015/16.
- Business rate collection (as with Council Tax) now has a direct impact on the Council's financial resources.

5.9 Fees & Charges

The annual budget requires that any changes to the Council's fees and charges be approved by Members. The September 2014 retail price index indicated general inflation of 2.70%.

Service Area	% Increase	Comments
Trade Waste	2.7	Except Trade Recycling 1100ltr 4.4%
Bulk & Other Misc	2.7 to 7.6	Range
Pest Control	0	
Parks	2.7	Pricing structure changes in some areas
Cemeteries	2.7	Certain exceptions
Land Charges	0	
Taxi	0	
Gambling	0	
Liquor Licenses	0	
Stree Trading & Other Licences	new	
Planning	0	
Building Control	0	
Street Naming	0	
Environmental Health	2.7	
Departure Charges	2.7	

A full list of fees is included at Appendix 2

5.10 Member Allowances

The recommendation is that inflation is not applied to current Member Allowances.

5.11 Council Tax Discounts re Empty Properties

Following a previous report to Members (November 2013) Council commenced consultation regarding current Council Tax exemptions and discounts for empty properties and second homes.

Consultation has been undertaken with the results noted at appendix 4

An equality impact assessment has been undertaken to inform decision making – details noted at appendix 5. This has not identified any significant adverse or disproportionate impacts on any protected equality groups. Council Tax is payable by all groups and there is no evidence to suggest that particular groups own a disproportionately high number of empty properties. It is acknowledged that there are already some mitigating exemptions in place that will remain.

In addition, the Council will continue to consider flexible and/or deferred payment options on a case by case basis.

However, following consultation feedback, some further consideration has been given to the proposal for a 6 month 50% discount when properties become empty and unfurnished (the current discount being 100% for 6 months). In order to alleviate argument and confusion, particularly in cases of tenant changes, it is suggested that the current 100%

discount remain for the first month only, followed by 50% for a maximum further 5 months. This will also provide some further mitigation in terms of reducing the impact.

The potential financial benefits to Council cannot be precisely forecast but are thought to be marginal (maximum estimated at c £30k), particularly in light of a continued 100% discount for one month, as noted above. In addition any initial financial benefit to Council will naturally reduce as properties are brought back into use. The real driver is the social and economic impact on local communities

For the avoidance of doubt separate exemptions still remain in place to assist in circumstances of:

- Class E - An unoccupied dwelling which was previously the sole or main residence of a person who has moved into a hospital or care home
- Class F - Dwellings left empty by deceased persons (6 months from date of probate).

5.12 Council Tax Discounts Proposals

The revised proposals are therefore:

- i. Vacant dwellings due to structural repairs: current discount rate of 100% up to 12 months for properties where major repairs or structural alterations are required, underway, or recently completed (previously Class A exemption) – discount reduced to 50% for 12 months.
- ii. Unfurnished vacant dwellings: current 100% six months exemption for empty homes (previously Class C exemption) – retain 100% discount for the first month, thereafter 50% discount for a maximum 5 months.
- iii. Second Homes: current 10% full year discount, reduced to 0%.
- iv. To levy a premium of an additional 50% of Council Tax, due on properties that have been empty and unfurnished for at least two years, subject to any statutory exceptions.

5.13 Business Rates (NNDR) – Retail Relief

The Government announced in the Autumn Statement on 5th December 2013 that it will provide a relief of up to £1,000 to all occupied retail properties with a rateable value of £50,000 or less in each of the years 2014-15 and 2015-16.

In practice this will be applied as a local discretionary relief, reimbursed by Central Government. The relief to be applied and proposed adoption by Council will be in line with the eligibility criteria set out in the Government guidance (DCGL, Business Rates, Retail Relief – Guidance, January 2014).

The emphasis is on supporting retail establishments such as: shops, restaurants, cafes and drinking establishments.

The list below sets out the types of property use that is not consider to be retail use for the purpose of this relief:

- Financial services (e.g. banks, building societies, cash points, bureau de change,

- payday lenders, betting shops, pawn brokers)
- Other services (e.g. estate agents, letting agents, employment agencies)
- Medical services (e.g. vets, dentists, doctors, osteopaths, chiropractors)
- Professional services (e.g. solicitors, accountants, insurance agents/ financial advisers, tutors)
- Post office sorting office
- Property not generally accessible to visiting members of the public.

6. COMMENTS FROM STATUTORY OFFICERS:

6.1 SECTION 151 OFFICER

6.2 Financial matters are dealt with above.

7. MONITORING OFFICER

7.1 No comments required for this report.

8. POLICY IMPLICATIONS AND CONSULTATION CARRIED OUT

8.1 The Equality Act 2010 requires the Council to have due regard in the exercising of its functions to three considerations. The need to:

- Eliminate discrimination. Harassment and victimisation and any other conduct that is prohibited by or under the Act.
- Advance equality of opportunity between people who share a relevant protected characteristic and people who do not share it.
- Foster good relations between people who share a relevant protected characteristic and those who do not share it.

The amount of regard that is “due” is set out in the Act and will depend on the circumstances of the case. Under the general equality duty there is a requirement to engage with people with protected characteristics and to have an adequate evidence base for Council decision-making.

The duty to inform, consult or involve requires that the council must involve communities and those directly affected at the most appropriate and proportionate level in ‘routine functions, in addition to one-off decisions.’ Further, under the duty of Best Value the Council is required to consult representatives of a wide range of local people; this should include local voluntary and community organisations and small businesses in such consultation.

8.2 Consultation carried out:

- Council and Management Team
- Citizens panel
- Members (annual budget briefing).
- Overview & Scrutiny Management (10th February).
- Public consultation via Council Website

9 CONCLUSION

9.1 The Council must remain focused on identifying and delivering in excess of £1.0m of net revenue savings over the medium term. With that in mind it needs to break this challenge down in to manageable pieces based on the 2015/16 where the deficit is in a range of £500 to £600k.

It must also ensure that all its budget resource allocations are to the core functions of the district Council and that the use of its resources has clear links to the Council’s Corporate Priorities.

Background Papers

Document	Place of Inspection
Previous update to the MTFS (Budget Reports Feb', June & Nov' 2013)	Rossendale Borough Council website
Grants Report (October 2013)	Rossendale Borough Council website
Council Tax Discounts (November 2013)	Rossendale Borough Council website
Council Tax Discounts – Full consultation response and analysis	Rossendale Borough Council working papers
DCGL, Business Rates, Retail Relief – Guidance, January 2014	DCLG Website: https://www.gov.uk/government/publications/business-rates-retail-relief

Appendix 1 *(Draft to finalise once precept notices are received)*

Rossendale Borough Council

Council Meeting – 26th February 2014

Revenue Budget and Council Tax 2014-15

RECOMMENDATIONS

1 – Budget Requirement

1.1. Use of Earmarked Reserves:

Description	£000
NWDA Admin (LABGI)	22.8
Directors Reserve <ul style="list-style-type: none">• Haslingden Town Centre - £100,000• Drainage & flood prevention - £50,000• Apprentice Scheme - £27,000• Area Forum Grants - £20,000	197.0
Transitional Reserve	29.0
Total	248.8

1.2. Increase in revenue budget resources of £100,000 as a revenue contribution to capital.

1.3. That consequent upon resolutions 1.2, and the Head of Finance opinion on the robustness of the 2014-15 Estimates and the level of balances (Appendix 4), the Council's Budget for 2014-15, as amended, be approved in the sum of £8,905,235 (before the use of Transitional Reserves as per 1.1)

2 – 2014-15 Precepts / 2013-14 Collection Fund Surplus

2.1 That the receipt, or anticipated receipt, of the following precepts for 2014-15 be noted:

	£
Lancashire Police & Crime Commissioner (General Expenses)	

Lancashire County Council	(General Expenses)	
Lancashire Combined Fire Authority	(General Expenses)	
Rossendale Borough Council	(General Expenses)	4,617,455
Whitworth Parish Council	(Special Expenses)	54,572

2.2 That amounts due in relation to collect fund Surplus 2013-14 are noted:

	£
Lancashire Police & Crime Commissioner	67,900
Lancashire County Council	482,130
Lancashire Combined Fire Authority	28,280
Rossendale Borough Council	112,457

3 Council Tax Base

- 3.1 That it is noted that by Scheme of Delegation, dated 28th October 2013, The Head of Financial Services in consultation with The Leader of the Council calculated the following amounts for the year 2014-15 for the whole area of the Borough 18,222 “D” Band equivalent units [in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012 and Article 3 of the Localism Act 2011 (Commencement No 1 and Transitional Provisions) Order 2011.]
- 3.2 For that part of the Council’s area being Whitworth Parish, the amount of 2,024 “D” Band equivalent units, being the amounts calculated by the Council in accordance with Regulation 6 of the Regulations, as the amounts of its Council Tax for the year for dwellings in that part of its area to which the Special Items relate.

4 – Budget impact on Council Tax

- 4.1 That the following amounts be now calculated by the Council for the year 2014/15 in accordance with Section 32 to 36 of the Local Government and Finance Act 1992:
- (a) £8,905,235 being the amount calculated by the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year (before Transitional Reserves).
 - (b) £4,258,780 being the aggregate of the sums which the Council estimates will be payable for the year into its General Fund in respect of redistributed Non-Domestic Rates, Revenue Support Grant, Special Grants, increased by the amount of the sums which the Council estimates will be transferred in the year from its Collection Fund to its General Fund in accordance with Section 97(3) of the Local Government Finance Act 1988 (Council Tax Surplus) or reduced by the amount of

the sums which the Council estimates will be transferred in the year from its General Fund to its Collection Fund in accordance with Section 97(4) of the Local Government Finance Act 1988) (Council Tax Deficit)

- (c) **£112,457** being a transfer from the Collection Fund surplus to General Fund
- (d) **£253.40** being the amount at 4.1(a) above less the amount at 4.1(b) above, all divided by the amount at 3.1 above, calculated by the Council, in accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for the year.
- (e) **£54,572** being the aggregate amounts of all special items referred to in Section 34(1) of the Act (£46,572.24) plus £8,000.00 being the attributable funding in relation to changes brought about by the Localisation of Council Tax Support.
- (f) **£23.01** being the amount at 4.1(e) above of £46,572.24 all divided by the amount of 3.2 above, calculated by Council and applicable to the Parish of Whitworth area only for the Special items.

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Special Items Only, Parish of Whitworth	15.34	17.90	20.45	23.01	28.12	33.24	38.35	46.02

- (g) **£276.41** for part of the Council's area, Parish of Whitworth, being the amounts given by adding to the amount at 4.1(d) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 3.2 above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.
- (h) Being the amounts shown below that are given by multiplying the amounts at 4.1(d) and 4.1(f) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Parish of Whitworth	184.27	214.99	245.69	276.41	337.83	399.26	460.68	552.82
All other parts of the Borough	168.93	197.09	225.24	253.40	309.71	366.02	422.33	506.80

- (i) That it be noted that for the year 2014-15 the Lancashire County Council have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the Categories of dwellings shown below:-

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Lancashire County Council	724.09	844.77	965.45	1086.13	1327.49	1568.85	1810.22	2172.26

- (j) That it be noted that for the year 2014-15 the Police and Crime Commissioner for Lancashire has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:-

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Lancashire Police Authority	101.95	118.94	135.93	152.92	186.90	220.88	254.87	305.84

- (k) That it be noted that for the year 2014-15 the Lancashire Combined Fire Authority have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:-

VALUATION BANDS								
	A	B	C	D	E	F	G	H
Lancashire Fire Authority	42.43	49.51	56.58	63.65	77.79	91.94	106.08	127.30

- (l) That, being calculated the aggregate in each case of the amounts at 4.1(h) above and 4.1(i), (j) and (k) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2014-15 for each of the categories of dwellings show below:-

VALIDATION BANDS								
	A	B	C	D	E	F	G	H
Parish of Whitworth								
All other parts of the Borough								

4 Council Tax

- 4.1 Collection - That the Head of Customer Services and e-Government, officers and partners be authorised to take all necessary steps to ensure collection and recovery of the Council Tax and National Non-Domestic Rates (NNDR).

5 NNDR1

- 5.1 In accordance with Section 59A of The Local Government Finance Act 1988, as amended by The Local Government Finance Act 2012, the report informs members of the calculations carried out in estimating the level of National Non-Domestic Rates (the business rates tax base) the Council anticipates collecting in 2014/2015. The business rates tax base, reported in the NNDR1 submission to the Department for Communities and Local Government (DCLG), is noted as £12,784,820 (Part 1a, line 13).

Rossendale Borough Council

Fees and Charges for 2014/15

Trade Waste 2014-15 Charges

Cost per annum one pick up a week

	2013/14 Charge	2014/15 Charge	% increase rounded to nearest £1.00
size of bin			
140ltr	£142.00	£146.00	2.82%
240ltr	£241.00	£248.00	2.90%
500ltr	£460.00	£472.00	2.61%
660ltr	£607.00	£623.00	2.64%
770ltr	£726.00	£746.00	2.75%
1100ltr	£814.00	£836.00	2.70%

Schools/ Charities

Cost per annum one pick up a fortnight

	2013/14 Charge	2014/15 Charge	
size of bin			
55 - 140ltr Bin, Bag or Box	£62.00	£64.00	3.23%
240ltr	£105.00	£108.00	2.86%
500ltr	£201.00	£206.00	2.49%
660ltr	£264.00	£271.00	2.65%
770ltr	£316.00	£325.00	2.85%
1100ltr	£354.00	£364.00	2.82%

Trade Recycling

Cost per annum - fortnightly collection

	2013/14 Charge	2014/15 Charge	
size of bin			
55 - 140ltr Bin, Bag or Box	£29.50	£30.50	3.39%
240ltr	£50.50	£52.00	2.97%
500ltr	£96.00	£98.50	2.60%
660ltr	£126.00	£129.50	2.78%
770ltr	£151.00	£155.00	2.65%
1100ltr	£169.50	£177.00	4.42%

	2013/14 Charge	2014/15 Charge	
Grey Sacks (includes VAT) (50 pack)	98.06	101.00	3.00%
Blue Sacks (50 pack)	29.5	30.50	3.39%
Aqua Sacks (50 pack)	29.5	30.50	3.39%

Inflation 102.70%

Bulky Collection Charges 2014-15

	2013/14	2014/15	% increase rounded to nearest £1.00
3 items (furniture)	17.27	18.00	4.23%
6 items (furniture)	33.46	36.00	7.59%
Electrical White Goods (cost per item)	17.27	18.00	4.23%

Bins & Sacks Charges 2013-14

	2013/14	2013/14	
Green Bins	24.83	25.50	2.70%
Clincial Sacks (includes VAT)	66.14	no longer offer service	

No charges for the following Bins

Blue - Glass, Cans & Plastics

Gray - Paper & Cardboard

Brown - Organic Waste

Pest Control - 2014/15

	2013/14	2013/14	2014/15	2014/15			
	Weekday	Weekend	Weekday	Weekend			
Rats & Mice outside property (3 visits)	30.00	75.00	30.00	75.00	No uplift from 2013/14		
Rats & Mice inside property (3 visits)	36.00	75.00	36.00	75.00	"	"	"
Wasps Nests	47.30	75.00	47.30	75.00	"	"	"
Cockroaches	47.30	75.00	47.30	75.00	"	"	"
Ants	47.30	75.00	47.30	75.00	"	"	"
Fleas	47.30	75.00	47.30	75.00	"	"	"
Bed Bugs	47.30	75.00	47.30	75.00	"	"	"
Squirrels (3 visits)	47.30	75.00	47.30	75.00	"	"	"
Beetles	47.30	75.00	47.30	75.00	"	"	"

PARKS AND PLAYING FIELDS - FEES AND CHARGES 2014/15

	2013/14	2014/15	% increase rounded to nearest £1.00
	£	£	
Letting of Sites (Per Day)			
Moorlands Park	175.00	180.00	2.86%
Stubbylee Park	175.00	180.00	2.86%
Victoria Park	175.00	180.00	2.86%
Maden Recreation Ground	175.00	180.00	2.86%
Haslingden Sports Centre	175.00	180.00	2.86%
Newhallhey	175.00	180.00	2.86%
Fairview	175.00	180.00	2.86%
Marl Pits Sports Complex	753.00	773.00	2.66%
All Other Playing Fields	90.00	92.00	2.22%
Commercial use of the above			
Education Use			
Marl Pits Track			
0900 - 1700hrs, per annum	2,294.00	2,356.00	2.70%
After 1700 hrs (Per Hour)			
(With lights)	28.00	29.00	3.57%
(Without lights)	20.00	21.00	5.00%
Other Playing Fields (Per annum)	3,604.00	3,701.00	2.69%
Games - Pitches - Winter per pitch/team/season			
Grade A	391.00	302.00	new pricing structure
Grade B	313.00	264.00	new pricing structure
Grade C	221.00	227.00	2.71%
With changing add £100		100.00	new pricing structure
Occasional Games (Per pitch)			
Grade A	51.00	42.00	new pricing structure
Grade B	41.00	32.00	new pricing structure
Grade C	19.00	20.00	new pricing structure
With changing add £10	69.00	10.00	new pricing structure
Mark out pitch (one off)	41.00	71.00	new pricing structure
Games - Pitches - Summer per pitch/team/season - all enquiries to Stacksteads Cricket Club			
Athletics			
Athletic Club Licence (Per week 2 nights)	89.00	91.00	2.25%
Use of Track and changing per hour			
With Lights	58.00	60.00	3.45%
Without Light	43.00	44.00	2.33%
Cross Country Events	151.00	155.00	2.65%

PARKS AND PLAYING FIELDS - FEES AND CHARGES 2014/15

Netball			
Per season/league	805.00	827.00	2.73%
Per court/per hour	17.00	17.50	2.94%
Allotments			
Tenancy agreement	20.00	21.00	5.00%
pr 100 sq. m.	28.00	29.00	3.57%
Bowling			
Summer Season - Greens & Pavilions	146.00	150.00	2.74%
Winter use (pavilion only (Oct - Mar)		120.00	new pricing structure
Occasional use (Green only)	29.00	30.00	3.45%
with pavilion add		15.00	new pricing structure
Sale of Logs and Woodchip			
Unsplit logs/ Woodchip (collection by arrangement only)			
Car / Small van		10.00	new pricing structure
Large Van		20.00	new pricing structure
with trailer add		10.00	new pricing structure
Marl Pits ~ Directory distribution, etc.			
Marl Pits Top Room	£ per hour	15.00	new pricing structure
" " Car Park	" "	15.00	new pricing structure
Memorials / Dedications			
Trees			
Standard option	175.00	175.00	no increase
Own selected species	POA	POA	
Benches			
Standard	730.00	730.00	no increase
Ornate	890.00	890.00	no increase

CEMETERY FEES AND CHARGES 1 April 2014 to 31 March 2015

	2013-13 Charges	2014-15 Charges	% increase rounded to nearest £1.00
	£	£	
Purchase of right of burial in numbered grave space	539.00	554.00	2.78%
Purchase of right of burial in numbered grave space (outside of the Borough)	1,078.00	1,107.00	2.69%
Transfer of Grant	28.00	29.00	3.57%
Right to fix a headstone or monument			
Headstone	166.00	170.00	2.41%
Inscriptions	22.00	23.00	4.55%
Vase and Plinth	24.00	25.00	4.17%
Interments			
Earth Grave & Grave Dressing (up to 6')	458.00	470.00	2.62%
Earth Grave & Grave Dressing (greater than 6')		-	
Bricked to Coffin Height	603.00	619.00	2.65%
Vault – Constructions costs + 5%	897.00	921.00	2.68%
Vault – Interments	419.00	430.00	2.63%
Interment of Ashes	80.00	82.00	2.50%
Scattering of Ashes	34.00	35.00	2.94%
Miscellaneous Charges			
Copy of Regulations and Charges	6.00	6.00	0.00%
Grave Planting (per season)			
Lawn Type 750 sq m	53.00	54.00	1.89%
Double Grave Space.	102.00	105.00	2.94%
Search Fee	30.00	31.00	3.33%
Duplicate Grave Deed	23.00	24.00	4.35%
Additional Whitworth Charges			
Use of Chapel	30.00	31.00	3.33%
Garden of Remembrance			
Reserving Space	26.00	27.00	3.85%
Interment of Ashes	40.00	41.00	2.50%
Headstone in above.	47.00	48.00	2.13%
Supply of Engraved Plaque (excluding VAT)	121.00	124.00	2.48%
Supply of Memorial Tree	150.00	154.00	2.67%

Land Charges 2014-15

	2013-14	2014-15	
Offical Search / Enquiries / Con29R form	80.00	80.00	No uplift to 2013/14 fees
Offical Search - LLC1	20.00	20.00	No uplift to 2013/14 fees
Supplementary Questions Con 29O	£10 per question	£10 per question	No uplift to 2013/14 fees
Supplementary Question Con 29O (Question 22)	20.00	20.00	No uplift to 2013/14 fees

Taxi Licensing 2014-15

	2013-14 Charges	2014-15
Hackney Carriage Driver Licence (Renewal)	£85.00	No uplift on 2013/14
Hackney Carriage Driver New Licence	£255.00	No uplift on 2013/14
Hackney Carriage Vehicle Licences	£200.00	No uplift on 2013/14
Hackney Carriage Vehicle License (Renewal)	£200.00	No uplift on 2013/14
Private Hire Vehicle Licence	£200.00	No uplift on 2013/14
Private Hire Vehicle Licence (Renewal)	£200.00	No uplift on 2013/14
Private Hire Driver Licence	£85.00	No uplift on 2013/14
Private Hire New Driver License	£120.00	No uplift on 2013/14
Private Hire Operators License	£300.00	No uplift on 2013/14
Private Hire Operators License (Renewal)		
Hackney Car & Private Hire Door Stickers	£7.50	No uplift on 2013/14
Replacement Vehicle Bracket	Purchase only from Mogo see note below	
Replacement ID Plate	£13.00	No uplift on 2013/14
Replacement ID badge	£5.00	No uplift on 2013/14
Lanyard	£1.50	No uplift on 2013/14
Cover for ID Badges	£1.00	No uplift on 2013/14
Driver Badge & License with peripherals	£10.00	No uplift on 2013/14
Driver Badge & License no peripherals	£7.50	No uplift on 2013/14
Driver/ Vehicle/ Operator License only	£2.50	No uplift on 2013/14
Copy documents	£1.50	No uplift on 2013/14
Re-booking Fee	£35.00	No uplift on 2013/14
Failure to present vehicle when requested to	£62.00	No uplift on 2013/14
CRB Check Enhanced	£62.00	under taken by Personel Checks 01254-355655

Gambling Act Charges 2014-15 (no uplift from previous year)

Activity	RBC Fee 2014-15		
Bingo Hall – New Licence	£1,885.00	No uplift to 2013/	
Bingo Hall – Non Fast Track	£1,540.00	"	"
Bingo Hall – Fast Track	£274.00	"	"
Bingo Hall – Annual Fee	£1,000.00	"	"
Bingo Hall – Variations	£631.00	"	"
Bingo Hall – Reinstatement of Licence	£1,110.00	"	"
Bingo Hall – Provisional statement	£1,133.00	"	"
Bingo Hall – Transfer	£567.00	"	"
Betting Shop – New Application	£1,681.00	"	"
Betting Shop – Non Fast Track	£1,485.00	"	"
Betting Shop – Fast Track	£300.00	"	"
Betting Shop – Annual Fee	£600.00	"	"
Betting Shop – Variations	£631.00	"	"
Betting Shop – Reinstatement	£1,100.00	"	"
Betting Shop – Provisional Statement	£1,133.00	"	"
Betting Shop – Transfer	£567.00	"	"
Adult Gaming Centre – New Application	£1,335.00	"	"
Adult Gaming Centre – Non Fast Track	£1,000.00	"	"
Adult Gaming Centre – Fast Track	£274.00	"	"
Adult Gaming Centre – Annual Fee	£1,000.00	"	"
Adult Gaming Centre – Variations	£631.00	"	"
Adult Gaming Centre – reinstatement of licence	£1,110.00	"	"
Adult Gaming Centre – provisional licence	£1,133.00	"	"
Adult Gaming Centre – transfer	£567.00	"	"
Family Entertainment Centre – New Application	£1,327.00	"	"
Family Entertainment Centre – Non Fast Track	£1,000.00	"	"
Family Entertainment Centre – Fast Track	£300.00	"	"
Family Entertainment Centre – Annual Fee	£750.00	"	"
Family Entertainment Centre – Variations	£750.00	"	"
Family Entertainment Centre – reinstatement of licencer	£950.00	"	"
Family Entertainment Centre – provisional statement	£1,133.00	"	"
Family Entertainment Centre – Transfer	£567.00	"	"

Premises Liquor Licences 2014-15

The cost premises licences are determined in accordance with the Licensing Act 2003 and the regulations made therein; Local Authorities have no discretion in this matter.

To access the Licensing Act 2003 guidance please use the link below

http://www.opsi.gov.uk/acts/acts2003/ukpga_20030017_en_1

License	Description	Amount
Premises Licence - Alcohol Band A	New	£100.00
Premises Licence - Alcohol Band B	New	£190.00
Premises Licence - Alcohol Band C	New	£315.00
Premises Licence - Alcohol Band D	New	£450.00
Premises Licence - Alcohol Band E	New	£635.00
Premises Licence - NO Alcohol Band A	New	£100.00
Premises Licence - NO Alcohol Band B	New	£190.00
Premises Licence - NO Alcohol Band C	New	£315.00
Premises Licence - NO Alcohol Band D	New	£450.00
Premises Licence - NO Alcohol Band E	New	£635.00
Club Premiese Certificate - Alcohol Band A	New	£100.00
Club Premiese Certificate - Alcohol Band B	New	£190.00
Club Premiese Certificate - Alcohol Band C	New	£315.00
Club Premiese Certificate - Alcohol Band D	New	£450.00
Club Premiese Certificate - Alcohol Band E	New	£635.00
Club Premiese Certificate - NO - Alcohol Band A	New	£100.00
Club Premiese Certificate - NO - Alcohol Band B	New	£190.00
Club Premiese Certificate - NO - Alcohol Band C	New	£315.00
Club Premiese Certificate - NO - Alcohol Band D	New	£450.00
Club Premiese Certificate - NO - Alcohol Band E	New	£635.00
Premises Licence - Alcohol Band A	Annual Fee	£70.00
Premises Licence - Alcohol Band B	Annual Fee	£180.00
Premises Licence - Alcohol Band C	Annual Fee	£295.00
Premises Licence - Alcohol Band D	Annual Fee	£320.00
Premises Licence - Alcohol Band E	Annual Fee	£350.00
Premises Licence - NO Alcohol Band A	Annual Fee	£70.00
Premises Licence - NO Alcohol Band B	Annual Fee	£180.00
Premises Licence - NO Alcohol Band C	Annual Fee	£295.00
Premises Licence - NO Alcohol Band D	Annual Fee	£320.00
Premises Licence - NO Alcohol Band E	Annual Fee	£350.00
Copy premises license or summary	Section 25	£10.50
Provisional Statement	Sectio 29	£315.00
Notification of Change of Name or address - premise license	Section 33	£10.50
Variation of DPS	Section 37	£23.00
Transfer Premises License	Section 42	£23.00
Interim Authoirty Notice	Section 47	£23.00
Copy club premises certificate or summary	Section 79	£10.50
Notification of Change of Name or alteration of rules	Section 82	£10.50
Change of registered address of club	Section 83	£10.50
Temporary Event Notice	Section 100	£21.00
Copy Temporary Event Notice	Section 100	£10.50
Personal Licence	New	£37.00
Personal Licence	Renewal	£37.00
Copy personal license	Section 126	£10.50
Notification of change of name or address - personal license	Section 127	£10.50
Notification of interest	Section 178	£21.00

Rateable Value	Band
Rateable < £4,300	A
£4,300 to £33,000	B
£33,001 to £87,000	C
£87,001 to £125,000	D
£125,001 and above	E

Street Trading Fees 2014-15 - no uplift to 2013/14 Fees

Licence	Description	Amount	Notes
Street Trading Consent - 12 month consent	New	£75.00	Application Fee. A further £275 will be charged for issue of consent
Street Trading Consent - 12 month consent	New	£275.00	Issue fee
Street Trading Consent - 12 month consent	Renewal	£350.00	
Street Trading Consent - 14 day consent	New	£75.00	Fee is not payable if the consent is a community event (as determined by the licencing manager)
Variation of Street Trading Consent	Variation	£0.00	
Change of personal details		£0.00	
Change in employee details		£0.00	
Copy of street trading consent		£0.00	

Second Hand Goods Dealers Fees

Licence	Description	Amount	Notes
Second hand Goods Dealer Registration	Registration	£75.00	Registration valid indefinitely or until surrendered
Copy registration certificate	Copy certificate	£0.00	Issue fee

Planning Fees & Charges 2014-15

All Outline Applications		
£385 per 0.1 hectare for sites up to and including 2.5 hectares	Not more than 2.5 hectares	£385 per 0.1 hectare
£9,527 + £115 for each 0.1 in excess of 2.5 hectares to a maximum of £125,000	More than 2.5 hectares	£9,527 + £115 per 0.1 hectare

%

no uplift from 2013/14

no uplift from 2013/14

Householder Applications		
Alterations/extensions to a single dwelling , including works within boundary	Single dwelling (excluding flats)	£172

no uplift from 2013/14

Full Applications (and First Submissions of Reserved Matters)		
Alterations/extensions to two or more dwellings , including works within boundaries	Two or more dwellings (or one or more flats)	£339
New dwellings (up to and including 50)	New dwellings (not more than 50)	£385 per dwelling
New dwellings (for more than 50) £19,049 + £115 per additional dwelling in excess of 50 up to a maximum fee of £250,000	New dwellings (more than 50)	£19,049 + £115 per additional dwelling

no uplift from 2013/14

no uplift from 2013/14

no uplift from 2013/14

Full Applications (and First Submissions of Reserved Matters) continued...

Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):		
Increase of floor space	No increase in gross floor space or no more than 40m ²	£195
Increase of floor space	More than 40m ² but no more than 75m ²	£385
Increase of floor space	More than 75m ² but no more than 3,750m ²	£385 for each 75m ² or part thereof
Increase of floor space	More than 3,750m ²	£19,049 + £115 for each additional 75m ² in excess of 3750 m ² to a maximum of £250,000

no uplift from 2013/14

no uplift from 2013/14

no uplift from 2013/14

no uplift from 2013/14

The erection of buildings (on land used for agriculture for agricultural purposes)

Site area	Not more than 465m ²	£80
Site area	More than 465m ² but not more than 540m ²	£385
Site area	More than 540m ² but not more than 4,215m ²	£385 for first 540m ² + £385 for each 75m ² (or part thereof) in excess of 540m ²
Site area	More than 4,215m ²	£19,049 + £115 for each 75m ² (or part thereof) in excess of 4,215m ² up to a maximum of £250,000

no uplift from 2013/14

no uplift from 2013/14

no uplift from 2013/14

no uplift from 2013/14

Full Applications (and First Submissions of Reserved Matters) continued...

Erection of glasshouses (on land used for the purposes of agriculture)		
Floor space	Not more than 465m ²	£80
Floor space	More than 465m ²	£2,150

no uplift from 2013/14

no uplift from 2013/14

Erection/alterations/replacement of plant and machinery

Site area	Not more than 5 hectares	£385 for each 0.1 hectare (or part thereof)
Site area	More than 5 hectares	£19,049 + additional £115 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £250,000

no uplift from 2013/14

no uplift from 2013/14

Planning Fees & Charges 2014-15

Applications other than Building Works			
Car parks, service roads or other accesses	For existing uses	£195	no uplift from 2013/14
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)			
Site area	Not more than 15 hectares	£195 for each 0.1 hectare (or part thereof)	no uplift from 2013/14
Site area	More than 15 hectares	£29,112 + £115 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000	no uplift from 2013/14
Operations connected with exploratory drilling for oil or natural gas			
Site area	Not more than 7.5 hectares	£385 for each 0.1 hectare (or part thereof)	no uplift from 2013/14
Site area	More than 7.5 hectares	£28,750 + additional £115 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £250,000	no uplift from 2013/14
Other operations (winning and working of minerals)			
Site area	Not more than 15 hectares	£195 for each 0.1 hectare (or part thereof)	no uplift from 2013/14
Site area	More than 15 hectares	£29,112 + additional £115 for each 0.1 in excess of 15 hectare up to a maximum of £65,000	no uplift from 2013/14
Other operations (not coming within any of the above categories)	Any site area	£195 for each 0.1 hectare (or part thereof) up to a maximum of £1,690	no uplift from 2013/14
Lawful Development Certificate			
LDC – Existing Use - in breach of a planning condition		Same as Full	
LDC – Existing Use LDC - lawful not to comply with a particular condition		£195	no uplift from 2013/14
LDC – Proposed Use		Half the normal planning fee.	
Prior Approval			
Agricultural and Forestry buildings & operations or demolition of buildings		£80	no uplift from 2013/14
Telecommunications Code Systems Operators		£385	no uplift from 2013/14
Reserved Matters			
Application for approval of reserved matters following outline approval		Full fee due or if full fee already paid then £385 due	no uplift from 2013/14
Approval/Variation/discharge of condition			
Application for removal or variation of a condition following grant of planning permission		£195	no uplift from 2013/14
Request for confirmation that one or more planning conditions have been complied with		£28 per request for Householder otherwise £97 per request	no uplift from 2013/14
Change of Use of a building to use as one or more separate dwellinghouses, or other cases			
• Number of Dwellings	Not More than 50 dwellings	£385 for each	no uplift from 2013/14
• Number of Dwellings	More than 50 dwellings	£19,049 + £115 for each in excess of 50 up to a maximum of £250,000	no uplift from 2013/14
Other Changes of Use of a building or land		£385	no uplift from 2013/14
Advertising			
Relating to the business on the premises		£110	no uplift from 2013/14
Advance signs which are not situated on or visible from the site, directing the public to business		£110	
Other advertisements		£385	no uplift from 2013/14

2014-15 Building Control Charges Table A - New Build - Houses

Standard Charge for New Housing (up to 300m2 Floor Area including flats and maisonettes but not conversions)

No of Dwellings	Plan Charge	VAT	Plan Total	Inspect Charge	VAT	Inspect Total	Building Notice Charge	VAT	Building Notice Total
1	£200.00	£40.00	£240.00	£500.00	£100.00	£600.00	£800.00	£160.00	£960.00
2	£300.00	£60.00	£360.00	£700.00	£140.00	£840.00	£1,100.00	£220.00	£1,320.00
3	£312.50	£62.50	£375.00	£800.00	£160.00	£960.00	£1,335.00	£267.00	£1,602.00
4	£400.00	£80.00	£480.00	£950.00	£190.00	£1,140.00	£1,500.00	£300.00	£1,800.00
5	£475.00	£95.00	£570.00	£1,000.00	£200.00	£1,200.00	£1,713.86	£342.77	£2,056.63
6	£530.00	£106.00	£636.00	£1,170.00	£234.00	£1,404.00	£1,952.28	£390.46	£2,342.74
7	£580.00	£116.00	£696.00	£1,300.00	£260.00	£1,560.00	£2,141.05	£428.21	£2,569.26
8	£610.00	£122.00	£732.00	£1,450.00	£290.00	£1,740.00	£2,330.27	£466.05	£2,796.32
9	£630.00	£126.00	£756.00	£1,700.00	£340.00	£2,040.00	£2,591.50	£518.30	£3,109.80
10	£650.00	£130.00	£780.00	£1,880.00	£376.00	£2,256.00	£2,855.11	£571.02	£3,426.13

%	
No Uplift from 2013/14	
"	"
"	"
"	"
"	"
"	"
"	"
"	"
"	"

Standard Charge for New Housing (Floor Area between 301m2 and 700m2)

	Plan Charge	VAT	Total	Inspect Charge	VAT	Inspect Total	Building Notice Charge	VAT	Building Notice Total
Single Dwelling with Floor Area between 301m2 and 500m2	£200.00	£40.00	£240.00	£650.00	£130.00	£780.00	£1,000.00	£200.00	£1,200.00
Single Dwelling with Floor Area between 501m2 and 700m2	£200.00	£40.00	£240.00	£850.00	£170.00	£1,020.00	£1,200.00	£240.00	£1,440.00

No Uplift from 2013/14	
"	"

Please note for more than 10 Dwelling or if the floor area of a dwelling exceeds 700m2 the charge is individually determined

All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered competent person scheme, if this is not the case an additional charge may apply

TABLE B

BUILDING REGULATION CHARGES									
Valid for applications received between 01/04/2014 & 31/03/2015									
Charges for small buildings, extensions and alterations to dwellings									
Proposal	Plan Charge £	VAT £	Total £	Inspection Charge £	VAT £	Total £	Notice Charge £	VAT £	Total £
Category 1: Extensions to Dwellings									
Extension Internal Floor area not exceeding 6m2	312.50	62.50	375.00	inc	inc	inc	375.00	75.00	450.00
Extension Internal Floor Area over 6m2 but not exceeding 40m2	166.67	33.33	200.00	279.17	55.83	335.00	535.00	107.00	642.00
Extension Internal Floor Area over 40m2 but not exceeding 60m2	166.67	33.33	200.00	395.83	79.17	475.00	675.00	135.00	810.00
Extension - Internal Floor Area over 60m2 but not exceeding 80m2	166.67	33.33	200.00	500.00	100.00	600.00	800.00	160.00	960.00
Category 2 - Garages & Carports									
Erection or Extension of a detached or attached building or extension to a dwelling									
which consists of a garage, carport or both; having a floor area not exceeding 40m2 in total and is intended to be used in common with an existing building & the conversion of an attached garage into a habitable room	229.17	45.83	275.00	inc	inc	inc	275.00	55.00	330.00
Where the Garage extension exceeds a floor area of 40m2 but does not exceed 60m2	333.33	66.67	400.00	inc	inc	inc	390.00	78.00	468.00
Category 3: Loft Conversion and Dormers									
Formation of a room in a roof space, including means of access thereto. Fees for lofts greater than 40m2 are to be based on the cost of work. The Fee cannot be less than shown below									
Without a dormer but not exceeding 40m2 in floor area	312.50	62.50	375.00	inc	inc	inc	375.00	75.00	450.00
With a dormer but not exceeding 40m2 in floor area	166.67	33.33	200.00	250.00	50.00	300.00	490.00	98.00	588.00

No uplift from 2013/14

No uplift from 2013/14

No uplift from 2013/14

No uplift from 2013/14

No uplift from 2013/14

No uplift from 2013/14

No uplift from 2013/14

No uplift from 2013/14

WHERE THE EXTENSION TO THE DWELLING EXCEEDS 80m2 IN FLOOR AREA, THE CHARGE IS BASED ON THE ESTIMATED COST IN TABLE E, SUBJECT TO THE SUM OF THE PLAN CHARGE AND INSPECTION CHARGE BEING NOT LESS THAN £761.67 (excluding VAT). THE TOTAL ESTIMATED COST OF THE WORK MUST THEREFORE BE AT LEAST £50,001.

Note: All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge may apply.

Table C

Standard Charges for Alterations to Dwellings

Proposal	Plan Fee	VAT	Total	Insp Fee	VAT	Total	Building Notice Fee	VAT	Total	
1: Installation of Replacement windows and doors in a dwelling where the number of windows / doors does not exceed 20	60	12	72	Inc	Inc	Inc	60	12	72.00	No uplift from 2013/14
2: Underpinning with a total cost not exceeding £30,000	233.33	46.67	280.00	Inc	Inc	Inc	233.33	46.67	280.00	No uplift from 2013/14
3: Controlled Electrical Work to a single dwelling (not carried out in conjunction with work being undertaken that falls within Table B)	179.17	35.83	215.00	Inc	Inc	Inc	179.17	35.83	215.00	No uplift from 2013/14
4: Renovation of a thermal element i.e. Work involving recovering of a roof, replacement of a floor or renovation of an external wall to which L 1b applies	91.67	18.33	110.00	Inc	Inc	Inc	91.67	18.33	110.00	No uplift from 2013/14
5: Formation of a single en suite bathroom / shower room or cloakroom within an existing dwelling (excluding electrical work)	200.00	40.00	240.00	Inc	Inc	Inc	200.00	40.00	240.00	No uplift from 2013/14
6: Removal or partial removal of chimney breast	200.00	40.00	240.00	Inc	Inc	Inc	200.00	40.00	240.00	No uplift from 2013/14
7: Removal of wall and insertion of one or two steel beams maximum span 4 metres	200.00	40.00	240.00	Inc	Inc	Inc	200.00	40.00	240.00	No uplift from 2013/14
8: The insertion of insulating material in a cavity wall of an existing property*	25.00	5.00	30.00	Inc	Inc	Inc	25.00	5.00	30.00	No uplift from 2013/14
9: Installation of a multi fuel appliance including associated Flue liner and hearth* to a single dwelling	200.00	40.00	240.00	Inc	Inc	Inc	200.00	40	240.00	No uplift from 2013/14

* Not carried out under a Competent Person Scheme

Where it is intended to carry out additional work internally within a dwelling at the same time as undertaking alterations as defined in Table C then the charge for all of the internal work (including work as defined in table C) may be assessed using the total estimated cost of work as set out in table E. All other work within dwellings will be charged as set out in Table E.

Table D

Extensions and New Build - Other than to Dwellings
(i.e. Shops, Offices, industrial, hotels, storage, assembly etc.)

Note - must be submitted as a full plans application (other than application for replacement windows)

Category of Work	Proposal	Plan Fee	VAT	Total	Insp. Fee	VAT	Total	
1	Internal Floor Area not exceeding 6m²	312.50	62.50	375.00	Inc	Inc	Inc	No uplift from 2013/14
2	Internal Floor Area over 6m² but not exceeding 40m²	166.67	33.33	200.00	279.17	55.83	335.00	No uplift from 2013/14
3	Internal Floor Area over 40m² but not exceeding 80m²	166.67	33.33	200.00	450.00	90.00	540.00	No uplift from 2013/14
4	Shop fit out not exceeding a value of £50,000	300.00	60.00	360.00	Inc	Inc	Inc	No uplift from 2013/14
5	Replacement Windows							
	a - not exceeding 10 windows	104.17	20.83	125.00	Inc	Inc	Inc	No uplift from 2013/14
	b - between 11 - 20 windows	191.67	38.33	230.00	Inc	Inc	Inc	No uplift from 2013/14

**Standard Charges for all work not in Tables A,B,C & D
(excludes individually determined charges)**

Estimated Cost										
From	To	Plan fee	VAT	Total	Insp Fee	VAT	TOTAL	Building Notice Fee	VAT	Total
0	1000	108.33	21.67	130.00	inc	inc	inc	125.00	25.00	150.00
1,001	2,000	200.00	40.00	240.00	"	"	"	220.00	44.00	264.00
2,001	5,000	216.67	43.33	260.00	"	"	"	260.00	52.00	312.00
5,001	7,000	233.33	46.67	280.00	"	"	"	280.00	56.00	336.00
7,001	10,000	266.67	53.33	320.00	"	"	"	320.00	64.00	384.00
10,001	20,000	329.17	65.83	395.00	"	"	"	395.00	79.00	474.00
20,001	30,000	166.67	33.33	200.00	275.00	55.00	330.00	480.00	96.00	576.00
30,001	40,000	208.33	41.67	250.00	320.00	64.00	384.00	549.00	109.80	658.80
40,001	50,000	250.00	50.00	300.00	385.00	77.00	462.00	670.00	134.00	804.00
50,001	75,000	291.67	58.33	350.00	470.00	94.00	564.00	820.00	164.00	984.00
75,001	100,000	333.33	66.67	400.00	583.33	116.67	700.00	1020.00	204.00	1224.00
100,001	150,000	375.00	75.00	450.00	666.67	133.33	800.00	1200.00	240.00	1440.00

No uplift from 2013/14

" " "
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Where it is intended to carry out additional work on a dwelling at the same time as undertaking an extension within table B, then the charge for this additional work (as indicated in Table E) shall be discounted by 50%, subject to a maximum estimated cost of less than £10,000

Note: In respect of domestic work the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge may apply.

Where the estimated cost of work exceeds £150,000 the charge will be individually assessed by Rossendale Borough Council Building Control Services.

Street Naming & Numbering Charges - 2014/15

Existing Properties

Individual House Name / Individual House re-name or re-number	£50	No uplift from 2013/14
Conversions of existing Properties into multiples	£100 up to a maximum of 4 units; additional Units £20 per unit	No uplift from 2013/14

Newbuild / Conversion to a property

Development of 10 plots or less	£50 per plot up to a maximum of £200	No uplift from 2013/14
Development of 11 plots or more	Charges individuall assessed	
Additional charge, where this includes the naming of a street	£100	No uplift from 2013/14
Additional charge, where this includes the naming of a building (e.g. block of flats)	£100	No uplift from 2013/14

Environmental Health Fees & Charges 2014-15

Function	Item	2013/14 Charge	2014/15 Charge	% increase rounded to nearest £1.00
Food Safety	Export Certificate	£47.00	£48.00	2.13%
Food Safety	Food Premises Register	£108.00	£111.00	2.78%
Food Safety	Food Hygiene Education Course			
		£32.00 per hour or any part there of, plus £10 per invoiced Household up to a max of £500	£33.00 per hour or any part there of, plus £10 per invoiced Household up to a max of £500	
Food Safety	Private water supplies - Risk Assessment			
		£32.00 per hour or any part there of, up to a max of £100	£33.00 per hour or any part there of, up to a max of £100	3.13%
	Private water supplies - Sampling			
		£32.00 per hour or any part there of, up to a max of £100	£33.00 per hour or any part there of, up to a max of £100	3.13%
	Private water supplies - Investigation			
		£32.00 per hour or any part there of, up to a max of £100	£33.00 per hour or any part there of, up to a max of £100	3.13%
	Private water supplies - Granting Authorisation			
	Private water supplies - Analysing a sample under Regulation 10	Laboratory Charges	Laboratory Charges	
	Private water supplies - Analysing a check monitoring sample	Laboratory Charges	Laboratory Charges	
	Private water supplies - Analysing an audit monitoring sample	Laboratory Charges	Laboratory Charges	
Health & Safety	Skin Piercing - premises	£124.00	£127.00	2.42%
Health & Safety	Skin Piercing - persons	£124.00	£127.00	2.42%
Health & Safety	Factual report to solicitors / injured person	£177.00	£182.00	2.82%
Health & Safety	Tattooist	£124.00	£127.00	2.42%
Health & Safety	Accupuncture	£124.00	£127.00	2.42%
Health & Safety	Electrolysis	£124.00	£127.00	2.42%
Health & Safety	Semi-Permanent Skin Colouring	£124.00	£127.00	2.42%
Animal Welfare	Animal boarding establishment license	£119.00	£122.00	2.52%
Animal Welfare	Dog Breeding establishment license	£105.00	£108.00	2.86%
Animal Welfare	Pet Shop License	£119.00 plus Vet's Fees	£122.00 plus Vet's Fees	
Animal Welfare	Riding Establishment License	£124.00 plus Vet's Fees	£127.00 plus Vet's Fees	
Animal Welfare	Dangerous Wild Animals License	£135.00 plus Vet's Fees	£139.00 plus Vet's Fees	
Animal Welfare	Performing Animals Registration	£119.00 plus Vet's Fees	£122.00 plus Vet's Fees	
Animal Welfare	Zoo License	£324 plus Vet's Fees	£333 plus Vet's Fees	
Pollution Health & Housing	LAPC & LAPPC Fees	As Prescribed	As Prescribed	
Pollution Health & Housing	Environmental Information Regulation enquires	£76.00 per hour (minimum 1 hour)	£78.00 per hour (minimum 1 hour)	2.63%
Pollution Health & Housing	List of permitted processes	£47.00	£48.00	2.13%
Pollution Health & Housing	Enquires related to public register of permitted processes			
		£76.00 (1st hour), £38.00 (per additional half hour)	£78.00 (1st hour), £39.00 (per additional half hour)	
Pollution Health & Housing	Contaminated Land Enquires			2.63%
		Cost at rates according to grade of staff involved + 10% of total cost recharged as administrative cost for processing invoices with a min of £15 and maximum of £100 per household	Cost at rates according to grade of staff involved + 10% of total cost recharged as administrative cost for processing invoices with a min of £15 and maximum of £100 per household	
Pollution Health & Housing	Any Default works			
Pollution Health & Housing	UK House inspections	£94.00	£97.00	3.13%
Pollution Health & Housing	HMO License	£540 for up to 10 units + £54.00	£554 for up to 10 units + £55.00	2.59%
Pollution Health & Housing	Housing Act 2004 Notices	£462.00	£474.00	2.60%

Departure Charges (Rawtenstall Bus Terminal)

	2013-14 Charges p	2014-15 Charges p	% increase
Per departure	<u>31.8</u>	<u>32.6</u>	2.5%

Other information

1 - Information regarding markets and industrial units have not been included due to the sensativity of individual pricing

Draft - Rossendale Borough Council Budget 2014/15 Risk Analysis and Report Under s25 of the Local Government Act 2000

1. This analysis is produced in order to:
 - a) Support the conclusions as to the robustness of the budget and adequacy of reserves set out in the Chief Finance Officers report under 25 of the Local Government Act 2000.
 - b) Inform members of the financial risks facing the Council for consideration as part of their debates around the setting of the budget and approving the Medium Term Financial Strategy.
2. Financial risks are clearly of various sorts but can broadly be characterised as follows:
 - The chance of overspending against budget
 - The chance of under spending against budget
 - The chance of an unforeseen event with a major financial impact (for example a flood or similar event)
 - The chance of a significant reduction in previously available financial resources (eg Revenue Support Grant, National Non-Domestic Rates, Council Tax, etc)
3. Clearly such risks have either a positive or negative effect on the Council's overall financial position. It is the purpose of the financial management process to allow the Council to both identify the risks it faces and the steps required to either mitigate them in the case of negative risks or exploit them in the case of positive risks.
4. The degree to which the Council is exposed to such risks is influenced by a number of factors:
 - The robustness of the budget estimates. In preparing the budget a line by line review of spending and income is carried out by finance staff and Managers to ensure that budgets reflect the reality of operations and Council policies. This process gives some assurance that underlying budget issues are identified and dealt with.
 - The achievability of major variations to spending plans such as growth or savings items. Where major change is undertaken it is always possible that there will be some delays in delivery, for example due to delays in filling posts or restructuring departments. These issues are dealt with in the costing of the business case for change which should tend to underestimate the achievement of savings and overestimate new costs thus presenting a prudent estimate for inclusion in the budget.
 - External factors such as: inflation, the economy, changes to local government financing and the downturn in the property market all of which have an influence on costs and income. These issues and how they can be managed are dealt with in the next section of this report.

Turning to the specific risk areas within the Council's budget for 2013/14 and the medium term the following specific areas of risks have been identified:

Expenditure/Income Heading	Impact	Likelihood	Comments
Employee Costs			
Pay awards	Medium	Low	The budget assumes 1.0% for general pay awards for 2014/15 and beyond (1% actual for 2013/14). Any award continues to be in the context of what has been very tight Local Government finance settlement. Previous statements from the Chancellor have put a cap on Public Sector pay of 1%. Given this, there is potentially a risk of service disruption due to strike action. A 1% variance in pay equates to a c. £50k (including employers cost).
Vacancies / structures	Low	High	Vacancies normally occur during the year generating savings. However, given the current market conditions assuming low turn-over of staff the budget does not account for any savings being made. The budgets do however include general estimates for any planned efficiencies during 2014/15.
Pension Contributions	High	Low	The latest 2013 actuarial valuation published December 2013 has indicated a requirement to continue to increase rates over this final year – Employer rates for future service is now 14.0%. The deficit contribution is now an additional fixed sum contribution.
Running Costs			
Energy and Fuel	Medium	High	Prices in the international fuel and energy markets remain high. The past year has again seen a steady increase in Energy prices. Energy contracts were tendered during 2013 and saw an 18.5% increase in prices. The next tender is scheduled for Oct 2014.
Repairs and maintenance	Medium	Medium/High	High risk/cost areas remain with the many drainage culverts within RBC land

Expenditure/Income Heading	Impact	Likelihood	Comments
			ownership, uninsured malicious damage to property and resolution of potential public liability matters. The Capital budget continues to set aside an affordable emergency works budget of £40k pa. The 2011/12 stock condition survey has also highlighted the need for areas of capital investment. This whole area continues to experience increasing demand. In addition to capital receipts 2 new initiatives are proposed to support the general programme from revenue £100k and to target £50k towards flooding matters.
Insurance	Medium	Medium	<p>The Council's insurance portfolio was tendered during 08/09 and has been extended for one final year for 2014/15.</p> <p>Increasingly we are seeing a number of occupational health claims in relation to past employment as far back as the 1950's. Councils are often seen, mistakenly, as resource rich by the legal system as liability is deemed to be with the local government public sector even though working life could have been, in part, within the private sector. A number of claims companies have run national campaigns in relation to occupational health claims (the most recent focusing on hearing loss). In addition we continue to experience numerous small value trip claims which seem to include disproportionate legal costs.</p> <p>MMI the Councils insurer in 1992 have now triggered the Creditors Scheme of Arrangement for which the Council will provide at 25%</p>
Contract Costs			
ICT	Low/Medium	Low	Additional savings continue to be identified from improved technology and systems.
Leisure	High	Medium/High	The budget and MTFs take account of past Member decisions in relation to the

Expenditure/Income Heading	Impact	Likelihood	Comments
			<p>Marl Pits refurbishment and its funding.</p> <p>Part of the business case as identified in the original KKP report and as identified in the final financing arrangements for Marl Pits set aside £681k from the leisure reserve in response to a maximum £600k deficit in the Rossendale Leisure Trust balance sheet. As at February 2014 the accumulated deficit is forecast to be c. £630k at 31/03/14. This is matched by similar cash advances from Council to the Trust. The Trust now needs to deliver their deficit reduction.</p>
Revenues Benefits and Customer Contracts	Low	Low	<p>The price of this contract is linked to RPI (Sept 13). As the contract price is fixed the risk of non-inflationary variation is slight. The contract does contain an incentive mechanism which will generate rewards to the contractor. However, this mechanism is capped and reserves to meet roughly three years maximum payments under this mechanism have already been set aside.</p> <p>Though there is a current need to save costs generally the contractual relationship of this service makes it more difficult to agree savings in this area. We are contracted until Oct' 2016, but negotiations have already commenced regarding service requirements post Oct' 2016, particularly as a result of the impact of changes expected to be brought about by Universal Credit and the recent relocation of the One Stop Shop.</p>
Housing Benefits	Very High	Medium/High	<p>Expenditure in this area is c. £18.7m and is the largest single item of expenditure in the Council's budget. While this expenditure, is in the main, fully funded by grant there is an extremely complex system of rules that determine what is and what is not</p>

Expenditure/Income Heading	Impact	Likelihood	Comments
			eligible for grant. Given that a 1% variance on this budget amounts to £187k and with some previous history of variances in this area, significant caution needs to be exercised. With this in mind the Council has established a Budget Volatility Reserve (BVR) to deal with fluctuations in demand led budgets. The Housing Benefits element of the BVR is expected to be £300k at 31/03/14 enough to allow for a negative 1.6% variation.
Council Tax Support	Very High	Medium/High	<p>Since 2013/14 the council is now exposed to the cost of increased take up from claimants (be they of working age or pensioners). A 2% allowance has been factored into our tax base for additional growth. The Council and other precepting authorities are now exposed to the risk of additional growth and the cost of non-collection from those who previously received up to a max'm 91.5% benefit in the past. This same group will now be eligible to a maximum 80% benefit</p> <p>The Budget Volatility Reserve will again be used to support this area. Partial allowance has also been for non-collection of C Tax.</p>
Income			
Property Related (Planning Fee, Building Control & Land charges) and other income	Medium	Medium/High	Land Charges, Building Control and Planning have seen reductions in income over recent years. The budget for 14/15 assumes the reduced levels with no sign of uplift in volume or prices. A prudent view has also been taken of other income streams and does not include any upside from price increases.
Licencing	Medium	Medium/High	A prudent view has been taken on Taxis incomes. This area has seen significant growth in recent years.
Market Rents	Medium	High	Reflects the previous decisions by Members on pricing and policy.

Expenditure/Income Heading	Impact	Likelihood	Comments
Waste Collection / Recycling income	Medium	Medium / High	<p>The budget reflects the current value of recently tendered waste recycling income albeit that the market is subject to volatility.</p> <p>The LCC Cost share agreement ended 31st March 2013. A new 5 year contract has been accepted.</p>
Capital Financing and Interest	High	High	<p>Our capacity to make interest gains has significantly reduced over the last few years and is set to again remain flat during 2014/15. Interest receipts have been based on forecast bank base rates plus 0.0%.</p> <p>Estimates of future interest rates can be seen in the Councils Treasury Management Strategy.</p>
NNDR (Business Rates)	High	Medium	<p>Changes to local government financing now expose the Councils finances to any downturn in Business Rates collections up to a maximum of £135k before any safety net payments apply. This compares to an upside of only 20p in the £1. Officers believe that there is evidence to show that over the short term the Council will not fall below its baseline position imposed by Government – we have therefore budgeted at this level.</p>
New Homes Bonus	High	High	<p>The budget assumes the receipt of an additional £70k as a result of New Homes Bonus funding, with continued growth for future years. Receipt of this has been confirmed. However the funding is limited to six year period. Due to this limitation the excess for 14/15 will be added to reserves and not to the Council's core budget.</p> <p>Over the longer term c £500k income will included within our core budget and therefore poses a risk should funding end. That said NHB has been funded in</p>

Expenditure/Income Heading	Impact	Likelihood	Comments
			the first instance by top-slicing RSG resources at a national level.
Current Economic Outlook	High	High	<p>Central Government resources have been significantly reduced as part of the original CSR 2010 and subsequent annual Autumn Statements, as all councils continue the austerity agenda.</p> <p>As mentioned above and in the main body of the report, the downturn has impacted negatively on: central gov't grants and financing, property related receipts, benefits, recycling income and interest rates to mention a few. We continue to be wary of one fundamental issue: that of Council Tax collection. As of now we have seen no sign of a negative impact on collection rates, but as Council Tax is our biggest source of income we need to continue to keep a careful watch on collection rates and their value, over the forthcoming months. In particular the Council has experienced some downside over recent years due to the promotion by the private sector of C. Tax re-banding reviews. This does seem to have significantly reduced in 2013/14 and bodes well for future years.</p>
Use of Transitional Reserves	High	High	In order to produce a balanced budget the Council will use, as previously planned, £1.5k from its Transitional Reserve. Given additional in year savings during 2013/14 the reserve is likely to have a value of £1.3m by 31/03/14.
Level of Council Tax and Council Tax freeze grant	High	High	The budget proposes to freeze C. Tax at the current level of £253.40 and therefore be entitled to the 2 year Freeze Grant of £55k pa. Government ministers have indicated that freeze grants will continue within Baseline

Expenditure/Income Heading	Impact	Likelihood	Comments
			<p>funding, however, they will not be identifiable in future years. The reality of the localisation of public finances is that the Council is likely to be, in the main, solely reliant on revenue generated within the Borough towards the latter period of its MTFS..</p> <p>As highlighted last year an increase of 3% pa over the last 4 years would have generated additional financial resources compared to recent freeze grants</p> <p>Though not an issue for this Council, at the Spending Review 2013, the government announced that it intended to set the Council Tax referendum threshold at 2%.</p>

In Summary this gives risks in the revenue budget in the range below

	Worst Case £000	Best Case £000	Weighted Average £000
Pay awards	50	0	25
Staff Vacancies	0	-50	-25
Pension Contributions	0	0	0
Energy and Fuel	20	0	10
Repairs and Maintenance	20	0	10
Insurance	0	0	0
ICT Contract	0	0	0
Leisure Contracts	50	0	25
Revenues, Benefits and Customer Contract	20	0	10
Housing Benefit Payments	187	-187	0
Council Tax support	0	0	0
Taxi, Planning & other Fees	0	-150	-75
Building Control	0	0	0
Property Rents	40	0	20
Waste Collection / Recycling	100	0	50
Capital Financing and Interest	35	-35	0
General economic Outlook	100	0	50
Business Rates	135	-100	17
Transitional Reserves	0	0	0
Council Tax Revenues	0	0	0

Total	757	-522	117
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The implication of this range of possible variations is that on a worst case basis the Council needs to maintain reserves of at least £757k to set against the identified risks.

Conclusion and Adequacy of Reserves

5. Having considered the exposure to risk the following shows how this risk relates to the Council's reserves:

	£000
Maximum Financial Risk Exposure	757
Minimum level of General risk	1,000
	1,757
Less est' General Reserve @ 31.3.14	1,000
est' Budget Volatility Reserve @ 31.3.14	<u>300</u>
Notional deficit in available reserves	<u>457</u>

6. However, it is also unlikely that all these risks will materialise at once, and if the worst case possible variation is adjusted for likelihood set out in the risk assessment then the following shows the requirement to maintain reserves

	£000
Weighted Financial Risk Exposure	117
Minimum Level of General Reserve	1,000
	1,117
Less:	
Est General Reserve at 31.3.13	1,000
Est Budget Volatility Reserve at 31.3.13	<u>300</u>
Notional surplus in reserves	<u>183</u>

7. This notional surplus would indicate that reserves are adequate though they only represent on this basis a one year contingency.
8. It is generally accepted that no budget is without some exposure to risk. However, the position in Rossendale is such that risks have been identified and either provided against or the above considered view taken that the scale of them is manageable. This is reflected in a budget that is both:
- Prudent, that is maintaining a balance between spending commitments and the resources with which to pay for them, and
 - Sustainable, that is able to maintain that balance consistently over time.

9. The degree of risk that remains evident in the budget influences the view which should be taken on the level of reserves which the Council need to maintain, which is the second strand to this statutory advice. The Council's financial strategy suggests that Members continue to plan for general reserves of c.£1.0m. General reserves as at 1st April 2013 were £1000k and are expected to continue to be £1,000k as at 31st March 2014. The Medium Term Financial Strategy identifies other pressures on the horizon in the main as a result of the CSR 2010, 2013 Spending review and the Autumn statement, however, within the medium term the Council has some resource, should it be mindful, to plan for further reductions in Central Government resources. This therefore means that general reserves should be planned for at a level above c. £1m over the medium term. Such general reserves, together with other earmarked reserves (Change Management and Director Reserves), will allow a cushion against the risks which have been identified and those unforeseen incidents which may from time to time arise. The monthly financial monitoring report to Members includes a forecast of all reserves over the medium term.

10. Therefore in conclusion I am able to give positive assurance to Members as to:

- The adequacy of General and earmarked reserves to address the risks against which they are held and
- The robustness of the budget for 2014/15

PJ Seddon
Head of Financial Services
February 2014

Council Tax Discounts - Empty Properties

Rossendale Borough Council is delivering an action plan to improve the standard of living across the district by tackling the number of homes that are standing empty in the borough.

Empty homes have a financial impact on the local area. Empty homes can be targeted for vandalism and can quickly become a dumping ground for rubbish. So, not only does the empty home owner lose potential income from letting or selling the property, an empty home also affects the value of surrounding properties.

The Government is giving local Councils more discretion in relation to Council Tax from 1 April 2013, so that Councils can ensure that the Council Tax scheme supports local priorities. As part of this, Councils will be able to change the level of Council Tax discounts and exemptions that they allow on empty properties and second homes. The changes will affect those currently in receipt of these discounts and exemptions as well as new cases from April.

Any changes to the discounts and exemptions for empty homes and second homes will bring in additional Council Tax revenue to help protect local services at a time when national funding for Local Authorities is being withdrawn.

We think that there are some changes on empty properties and second home Council Tax discounts that will support our aim to turn empty properties into homes that people value. We would like your views on these proposed changes.

Please do take the time to have your say. The survey will take no longer than 10 minutes to complete. The deadline for responses is 26th January 2014.

What are we considering?

- 1. Ending the Council Tax exemption for properties that are empty for up to six months and replacing it with a 50% discount.**
- 2. Ending the Council Tax exemption on empty properties that are undergoing major structural repair and replacing it with a 50% discount for up to 12 months.**
- 3. Ending the 10% discount on second homes which are furnished and unoccupied.**
- 4. Introducing an additional 50% Council Tax charge for properties that have been empty for over 2 years. This means that owners of all properties that have been empty for over 2 years will have to pay 150% Council Tax for these properties.**

Proposal 1: Ending the Council Tax exemption for properties that are empty for up to six months and replacing it with a 50% discount

Q1 Currently a property owner has no Council Tax to pay for six months after the property becomes empty and unfurnished. We think that this should be replaced with a 50% discount.

Current Exemption	Proposed Discount	Proposed Council Tax Payable from 1.4.2014
0-6 months 100%	0-6 months 50%	50%

To what extent do you agree or disagree with this proposal?

21.9% *Strongly agree* 16.0% *Disagree* 2.2% *Don't know*
 22.3% *Agree* 37.6% *Strongly disagree*

Q2 What direct impact, if any, will this proposal have on you?

25.1% *Big impact* 15.4% *Some impact* 15.8% *Very little impact* 43.6% *No impact at all*

Q3 Please enter any comments or alternative proposals you would like to make about Council Tax on homes that are empty and unfurnished.

100.0%

Characters left = left

Proposal 2: Ending the Council Tax exemption on empty properties that are undergoing major structural repair and replacing it with a 50% discount for up to 12 months

Q4 Currently a property owner has no Council Tax to pay for up to 12 months when a property is empty and undergoing major structural repair. We think that this should be replaced with a 50% discount.

Current Discount	Proposed Discount	Proposed Council Tax Payable from 1.4.2014
0-12 months 100%	0-12 months 50%	50%

To what extent do you agree or disagree with this proposal?

20.8% *Strongly agree* 18.3% *Disagree* 3.3% *Don't know*
 22.0% *Agree* 35.6% *Strongly disagree*

Q5 What direct impact, if any, will this proposal have on you?

17.4% *Big impact* 10.5% *Some impact* 19.2% *Very little impact* 52.9% *No impact at all*

Q6 Please enter any comments or alternative proposals you would like to make about Council Tax on homes undergoing major structural repair.

100.0%

Characters left = left

Q13 Please enter any comments or alternative proposals you would like to make about Council Tax on homes that have been empty for 2 years or more.

100.0%

Characters left = left

The following questions are entirely optional but your responses will be really useful in helping us understand if there are any groups in the community who are more likely to be affected by the proposals. Your responses will be anonymous and confidential. The data will be used for analysis purposes only and will not be passed to any other third party.

Q14 In what capacity are you answering this questionnaire?

0.0% Estate Agency / Letting Agency	1.1% Housing Association	76.1% Home owner
	18.1% A private landlord	4.7% Tenant
Other (please state)	100.0%	

Q15 If you are responsible for an empty property, which of the following describes why your property is empty?

25.8% Waiting for new tenants	32.9% Being renovated /repaired	9.7% Needs renovation /repair - work not started
31.6% On the market for sale		
Other (please state)	100.0%	

Q16 Which age group do you fall into?

0.0% Under 20 years	7.0% 30-39	21.3% 50-59	16.7% 70+ years
1.7% 20-29	21.3% 40-49	29.8% 60-69	2.3% Prefer not to say

Q17 Please use this space for any other comments you would like to make about these Council Tax changes.

100.0%

Characters left = left

Thank you for taking the time to share your thoughts on our proposals. Please click the 'submit' button below to send us your thoughts.

Findings will be available by 12th February 2014 at www.rossendale.gov.uk/haveyoursay.

Appendix 5

FULL EQUALITY IMPACT ASSESSMENT

Name of Policy, Decision, Strategy, Service or Function, Other: (please indicate)	Council Tax Discounts - Empty Properties	
Lead Officer Name(s) & Job Title(s) :	Phil Seddon, Head of Finance and Property Services	
Department/Service Area:	Finance	
Telephone & E-mail Contact:	philседон@rossendalebc.gov.uk 01706 25 2465	
Date Assessment:	Commenced: December 2013	Completed: January 2014

We carry out Equality Impact Assessments (EIA) to analyse the effects of our decisions, policies or practices. The EIA should be undertaken/started at the beginning of the policy development process – before any decisions are made.

1. OVERVIEW

<p>The main aims/objectives of this policy¹ are:</p> <p>The Government has now extended the discretion available to local authorities in the amount of discounts and exemptions from Council Tax that are granted. The Government has also introduced the discretion for councils to levy a premium on properties that have been empty for over two years.</p> <p>As part of the Council's MTFS it must continue to meet its financial savings challenges and continue to deliver against its corporate priorities.</p> <ul style="list-style-type: none"> • Regenerating Rossendale • Responsive and value for money services • Clean and green Rossendale <p>The proposals set out how the Council will use these discretions, and has the following key aims:</p> <ul style="list-style-type: none"> • To encourage empty properties back into use • To generate a small amount of additional revenue on Council Tax until empty housing stock decreases in the borough. • To act as a driver for positive social and economic impact on local communities.
--

Is the policy or decision under review (please tick)

¹ Policy refers to any policy, strategy, project, procedure, function, decision or delivery of service.

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New/proposed

Modified/adapted

Existing

<p>The main intended people or groups that will be most affected by this policy are:</p> <p>Owners of second properties in the Borough with empty properties.</p> <p>An increase in available property in the Borough will have a positive impact on people in need of property in the Borough.</p> <p>Reduced empty properties can also have a positive impact on community cohesion and reducing the potential for anti-social behaviour.</p> <p>This is not targeted at any specific protected equality group.</p>
--

2. FINDINGS / EVIDENCE

FINDINGS/EVIDENCE: The following information/data has been considered in developing this policy/decision (including any consultation or engagement):	
Information/data obtained and/or Consultation/engagement carried out (please state who with)	What does this tell us? / What does it say?
MTFS	The maximum additional income generation is estimated to be no more than c £36k, albeit this will diminish in future years as the number of empty properties fall. The real driver in this change of policy is social and economic to local communities.
Existing policies and exemptions	<p>In addition to council tax discounts there are a number of “exemptions” already available to protect certain groups. Examples of “exemptions” related to unoccupied dwelling include, but not limited to the following – these will continue to remain in place which has relevance for some specific protected groups.</p> <ul style="list-style-type: none"> • Dwellings left empty by deceased persons (6 months from date of probate). • Left empty by someone receiving personal care by reason of old age, disablement, past or present alcohol or drug abuse. • An unoccupied dwelling which was previously the sole or main residence of a person who has moved into a hospital or care home. • Armed forces’ accommodation • An unoccupied dwelling which was previously the sole or main residence of a person who is the owner or tenant and who has moved to receive personal care. • An unoccupied dwelling which was previously the sole or main residence of a

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	<p>person who is the owner or tenant and who has moved in order to provide personal care to another person.</p> <ul style="list-style-type: none"> • An unoccupied dwelling where the person who would otherwise be liable is a trustee in a bankruptcy. <p>In addition, the Council will continue to consider flexible and/or deferred payment option on a case by case basis particularly in case where there is a genuine desire to sell and property and is evidenced by the seller's solicitor.</p>
<p>Current Council Tax Exemption Data</p>	<p>As at w/c 27th January 2014 there are 31,188 domestic properties in Rossendale.</p> <p>Based on the last snapshot figures (early December 2013) there were:</p> <ul style="list-style-type: none"> • 698 vacant under 6 months – the former class 'c' • 104 under/needing major repair – the former class 'a' • 139 'second homes' (unoccupied but furnished) • 310 properties vacant continuously for more than 2 yrs
<p>Public Consultation [Appendix 3] 2nd December 2013 – 26th January 2014</p> <p>1288 paper questionnaires sent out based on a snapshot of people who had properties which were subject to the 2 former exemptions, 2nd homes and 2yrs + vacant lists.</p> <p>In addition the consultation questionnaire went to Rossendale citizen's panel, 382 email invitations and 360 paper surveys issued.</p> <p>And 8 emails to registered social landlords (Green Vale etc.).</p> <p>497 responses received.</p>	<p><u>Based on 497 responses:</u></p> <p><i>Discount change 1: Ending the Council Tax exemption for properties that are empty for up to six months and replacing it with a 50% discount.</i> Agree – 44.2% Disagree – 53.6% However, the majority 43.6% said this would have 'no impact at all' on them directly.</p> <p><i>Discount change 2: Ending the Council Tax exemption on empty properties that are undergoing major structural repair and replacing it with a 50% discount for up to 12 months.</i> Agree – 42.8% Disagree – 53.9% However, the majority 52.9% said this would have 'no impact at all' on them directly.</p> <p><i>Discount change 3: Ending the 10% discount on second homes which are furnished and unoccupied</i> Agree – 64.3% Disagree – 29.8% However, the majority 67.2% said this would have 'no impact at all' on them directly.</p> <p><i>Discount change 4: Introducing an additional 50% Council Tax charge for properties that have been empty for over 2 years. This means that owners of all properties that have been empty for over 2 years will have to pay 150% Council Tax for these properties.</i> Agree – 53.9% Disagree – 38.5% However, the majority 57.9% said this would have 'no impact at all' on them directly.</p> <p>When respondents were asked if they believed that having to pay more Council</p>

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	<p>Tax will encourage owners to bring such properties up to standard and back into use more quickly, the majority agreed. Agree – 57.9% Disagree – 34.6%</p> <p><u>Respondent type:</u> As would be expected, the overall results change when you look at the different types of respondent.</p> <table border="1" data-bbox="526 344 1570 726"> <thead> <tr> <th></th> <th></th> <th>DISCOUNT CHANGE 1</th> <th>DISCOUNT CHANGE 2</th> <th>DISCOUNT CHANGE 3</th> <th>DISCOUNT CHANGE 4</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Home Owners</td> <td>Agree</td> <td>53.4%</td> <td>49%</td> <td>70.3%</td> <td>62%</td> </tr> <tr> <td>Disagree</td> <td>44.6%</td> <td>47.8%</td> <td>25.3%</td> <td>34.5%</td> </tr> <tr> <td rowspan="2">Tenants</td> <td>Agree</td> <td>68.1%</td> <td>59.1%</td> <td>63.6%</td> <td>68.2%</td> </tr> <tr> <td>Disagree</td> <td>31.8%</td> <td>36.4%</td> <td>36.3%</td> <td>27.3%</td> </tr> <tr> <td rowspan="2">Private landlords</td> <td>Agree</td> <td>3.6%</td> <td>16.3%</td> <td>44.9%</td> <td>43.8%</td> </tr> <tr> <td>Disagree</td> <td>94%</td> <td>81.3%</td> <td>42.3%</td> <td>47.5%</td> </tr> <tr> <td rowspan="2">Housing association</td> <td>Agree</td> <td>60%</td> <td>60%</td> <td>60%</td> <td>40%</td> </tr> <tr> <td>Disagree</td> <td>20%</td> <td>20%</td> <td>20%</td> <td>40%</td> </tr> </tbody> </table>			DISCOUNT CHANGE 1	DISCOUNT CHANGE 2	DISCOUNT CHANGE 3	DISCOUNT CHANGE 4	Home Owners	Agree	53.4%	49%	70.3%	62%	Disagree	44.6%	47.8%	25.3%	34.5%	Tenants	Agree	68.1%	59.1%	63.6%	68.2%	Disagree	31.8%	36.4%	36.3%	27.3%	Private landlords	Agree	3.6%	16.3%	44.9%	43.8%	Disagree	94%	81.3%	42.3%	47.5%	Housing association	Agree	60%	60%	60%	40%	Disagree	20%	20%	20%	40%
		DISCOUNT CHANGE 1	DISCOUNT CHANGE 2	DISCOUNT CHANGE 3	DISCOUNT CHANGE 4																																														
Home Owners	Agree	53.4%	49%	70.3%	62%																																														
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Housing association	Agree	60%	60%	60%	40%																																														
	Disagree	20%	20%	20%	40%																																														
<p>Best practice and earning from other Local Authorities.</p>	<p>Many local authorities in Lancashire have already implemented such/similar Council Tax discount changes.</p> <p>Learning and best practice has been shared through professional networks which has informed Rossendale's Councils considered approach.</p>																																																		
<p>Empty Property Strategy</p>	<p>The proposed changes will support the council's vacant properties strategy details of which can be found at:</p> <p>http://www.rossendale.gov.uk/meetings/meeting/538/cabinet</p>																																																		

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3. EQUALITY IMPACT

Using the table below please indicate whether the policy/strategy/decision has a positive, negative or no impact from an equalities perspective on any of the protected equality groups listed below. **Please also give consideration to wider equality of opportunity and community cohesion impacts within and between the groups identified.** See EIA Guidance

Equality		Positive Impact (It could benefit)	Negative Impact (It could disadvantage)	Reason and any mitigating actions already in place (to reduce any adverse /negative impacts or reasons why it will be of positive benefit or contribution)	No Impact
Age	Older people	<input type="checkbox"/>	<input type="checkbox"/>	<p>Council Tax is payable by all groups and there is no evidence to suggest that particular groups own a disproportionately high number of empty properties.</p> <p>Some mitigation via existing exemptions are already in place for dwellings unoccupied due to moving to care homes or receiving personal care which may be utilised by older people.</p> <p>It is recognised that older people, or other people moving to sheltered accommodation out of necessity whilst not fully exempt, such properties would still be eligible under the proposed “unfurnished vacant dwellings: current 100% six months exemption for empty homes (previously Class C exemption) – retain 100% discount for the first month, thereafter 50% discount for a maximum 5 months”</p> <p>Based on the information available, no disproportionate impact has been identified. In addition, the Council will continue to consider flexible and/or deferred payment options on a case by case basis.</p>	<input checked="" type="checkbox"/>

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Equality		Positive Impact (It could benefit)	Negative Impact (It could disadvantage)	Reason and any mitigating actions already in place (to reduce any adverse /negative impacts or reasons why it will be of positive benefit or contribution)	No Impact
	Younger people and children	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Disability	Physical/learning/mental health	<input type="checkbox"/>	<input type="checkbox"/>	Council Tax is payable by all groups and there is no evidence to suggest that particular groups own a disproportionately high number of empty properties. Based on the information available, no disproportionate impact has been identified. In addition, the Council will continue to consider flexible and/or deferred payment options on a case by case basis.	<input checked="" type="checkbox"/>
	Transsexual people	<input type="checkbox"/>	<input type="checkbox"/>	Council Tax is payable by all groups and there is no evidence to suggest that particular groups own a disproportionately high number of empty properties. Based on the information available, no disproportionate impact has been identified. In addition, the Council will continue to consider flexible and/or deferred payment options on a case by case basis.	<input checked="" type="checkbox"/>
Pregnancy and Maternity		<input type="checkbox"/>	<input type="checkbox"/>	As above.	<input checked="" type="checkbox"/>
Race (Ethnicity or Nationality)	Asian or Asian British people	<input type="checkbox"/>	<input type="checkbox"/>	As above.	<input checked="" type="checkbox"/>
	Black or black British people	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

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Equality		Positive Impact (It could benefit)	Negative Impact (It could disadvantage)	Reason and any mitigating actions already in place (to reduce any adverse /negative impacts <u>or</u> reasons why it will be of positive benefit or contribution)	No Impact
	Irish people	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
	White British	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
	Chinese people	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
	Gypsies & Travellers	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
	Other minority communities not listed above (please state)	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Belief or Religion		<input type="checkbox"/>	<input type="checkbox"/>	<p>Council Tax is payable by all groups and there is no evidence to suggest that particular groups own a disproportionately high number of empty properties.</p> <p>Some mitigation via existing exemptions already in place for 'unoccupied clergy dwellings.'</p> <p>Based on the information available, no disproportionate impact has been identified.</p> <p>In addition, the Council will continue to consider flexible and/or deferred payment options on a case by case basis.</p>	<input checked="" type="checkbox"/>
Sex	Women	<input type="checkbox"/>	<input type="checkbox"/>	<p>Council Tax is payable by all groups and there is no evidence to suggest that particular groups own a disproportionately high number of empty properties.</p> <p>Based on the information available, no disproportionate impact has been identified.</p>	<input checked="" type="checkbox"/>

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Equality		Positive Impact (It could benefit)	Negative Impact (It could disadvantage)	Reason and any mitigating actions already in place (to reduce any adverse /negative impacts or reasons why it will be of positive benefit or contribution)	No Impact
				In addition, the Council will continue to consider flexible and/or deferred payment options on a case by case basis.	
	Men	<input type="checkbox"/>	<input type="checkbox"/>	As above	<input checked="" type="checkbox"/>
Sexual Orientation	gay men, gay women / lesbians, and bisexual people	<input type="checkbox"/>	<input type="checkbox"/>	As above	<input checked="" type="checkbox"/>
Marriage and Civil Partnership (employment only)		<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Contribution to equality of opportunity		<input type="checkbox"/>	<input type="checkbox"/>	<p>Council Tax is payable by all groups and there is no evidence to suggest that particular groups own a disproportionately high number of empty properties.</p> <p>Some mitigation via existing exemptions already in place for</p> <ul style="list-style-type: none"> • Dwellings left empty by deceased persons (6 months from date of probate). • Dwellings left empty by someone receiving personal care by reason of old age, disablement, past or present alcohol or drug abuse • An unoccupied dwelling which was previously the sole or main residence of a person who is the owner or tenant and who has moved to receive personal care. • An unoccupied dwelling which was previously the sole or main residence of a person who is the owner or tenant and who has moved in order to 	<input checked="" type="checkbox"/>
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			<p>provide personal care to another person.</p> <p>Based on the information available, no disproportionate impact has been identified.</p> <p>In addition, the Council will continue to consider flexible and/or deferred payment options on a case by case basis.</p>	
Contribution to fostering good relations between different groups (people getting on well together – valuing one another, respect and understanding)	<input type="checkbox"/>	<input type="checkbox"/>	As above.	<input checked="" type="checkbox"/>
Human Rights http://intranet/site/scripts/documents_info.php?categoryID=86&documentID=251	<input type="checkbox"/>	<input type="checkbox"/>	All Council decision will be carried out in line with the Human Rights Act 1998.	<input checked="" type="checkbox"/>

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4. OUTCOME OF EIA – COURSE OF ACTION TO BE TAKEN

What course of action does this EIA suggest you take? More than one of the following may apply	Please indicate
Outcome 1: No major change required. The EIA has not identified any potential for discrimination or adverse impact and all opportunities to promote equality have been taken.	<input checked="" type="checkbox"/>
Outcome 2: Adjust the policy to remove barriers identified by the EIA or better promote equality. Are you satisfied that the proposed adjustments will remove the barriers identified? If there is a negative impact identified, you must consider (and evidence/record) what mitigating actions you have or will put in place to reduce the negative impact where/if possible, and to enhance the positive impact. This might include any partnership discussions/working that needs to be undertaken. Complete EIA Action Plan as appropriate.	<input type="checkbox"/>
Outcome 3: Continue the policy despite potential for negative impact or missed opportunities to promote equality identified. You will need to ensure that the EIA clearly sets out the justifications for continuing with it. You should consider whether there are sufficient plans to reduce the negative impact and/or plans to monitor the actual impact. This might include any partnership discussions/working that needs to be undertaken. Complete EIA Action Plan as appropriate.	<input type="checkbox"/>
Outcome 4: Stop and rethink the policy when the EIA shows actual or potential unlawful discrimination or significant negative impact that can not be justified or mitigated against. <u>You must speak to the People and Policy Team immediately.</u>	<input type="checkbox"/>

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5 . EIA ACTION PLAN & REVIEW

Based on the impact assessment, findings/evidence and outcomes identified above, please complete the Action Plan below – these should be actions arising as a result of undertaking the EIA.

The Action Plan should address (not exhaustively):-

- Any gaps in findings/evidence research including any consultation or engagement regarding the policy and its actual/potential affects.
- How you will address any gaps.
- What practical changes/action will help reduce any negative impacts that you have identified.
- What practical changes/action will help enhance any positive contributions to equality.

Further Actions Required: Yes No X

EIA Action Plan

Issue	Action required	Lead officer	Timescale

Please add more rows if required.

Actions arising from the Impact assessment should form part of the business planning process for service areas.

Monitoring & Reviewing the Effect of the Policy

Please state how you will monitor the impact and effect of this policy and where this will be reported:

Monitoring of the impact and effect will be, amongst other things:

- New Homes Bonus
- Quarterly performance monitoring in relation to empty properties (Covalent)
- Homes and Communities Association's (HCA) Investment Management System

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Appendix 6

INITIAL EQUALITY IMPACT ASSESSMENT

Name of Policy, Decision, Strategy, Service or Function, Other: (please indicate)	2014/15 Corporate Priorities, Budget, Council Tax and The Medium Term Financial Strategy	
Lead Officer Name(s):	PJ Seddon	
Job Title & Location:	Head of Finance	
Department/Service Area:	Finance	
Telephone & E-mail Contact:	01706 252465 philseddon@rossendalebc.gov.uk	
Date Assessment: 31 st January 2013	Commenced: 31 st January 2014	Completed: 13 th February 2014

We carry out Equality Impact Assessments (EIAs) to analyse the effects of our decisions, policies or practices. The EIA should be undertaken/started at the beginning of the policy development process – before any decisions are made.

1. Overview

The main aims/objectives of this policy¹ are:
The purpose of the report is to set out the Council’s priorities to enable Cabinet to recommend to Full Council the Revenue Budget and level of Council Tax for 2014/15, together with implications for the Council’s Medium Term Financial Strategy (MTFS).

Is the policy or decision under review (please tick)

New/proposed Modified/adapted Existing

Date of Review²: Annually as required

¹ Policy refers to any policy, strategy, project, procedure, function, decision or delivery of service.

Responsible Section/Team		Version	
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2. Equality Impact

Equality		Positive Impact (It could benefit)	Negative Impact (It could disadvantage)	Reason and any mitigating actions already in place (to reduce any adverse /negative impacts or reasons why it will be of positive benefit or contribution)	Neutral / No Impact
Age	Older people	<input type="checkbox"/>	<input type="checkbox"/>	The recommendation is that of a 0% Council Tax increase when considered against latest RPI inflation figures of 2.7% (Sept 2013) Therefore a neutral / no impact has been identified for any specific equality groups.	<input checked="" type="checkbox"/>
	Younger people and children	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Disability	Physical/learning/mental health	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Gender Reassignment	Transsexual people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Pregnancy and Maternity		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Race (Ethnicity or Nationality)	Asian or Asian British people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Black or black British people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Irish people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	White British	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Chinese people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Gypsies & Travellers	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Other minority communities not listed above (please state)	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Belief or Religion		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Gender	Women	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Men	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Sexual Orientation	Gay men, gay women / lesbians and bisexual people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Marriage and Civil Partnership (employment only)		<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Contribution to equality of opportunity		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>

² This date will be set on an annual basis as default for review unless otherwise specified by you.

Responsible Section/Team		Version	
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Equality	Positive Impact (It could benefit)	Negative Impact (It could disadvantage)	Reason and any mitigating actions already in place (to reduce any adverse /negative impacts <u>or</u> reasons why it will be of positive benefit or contribution)	Neutral / No Impact
Contribution to fostering good relations between different groups (people getting on well together – valuing one another, respect and understanding)	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Human Rights http://intranet/site/scripts/documents_info.php?categoryID=86&documentID=251	<input type="checkbox"/>	<input type="checkbox"/>	All council decisions will be undertaken in line with the Human Rights Act 1998.	<input checked="" type="checkbox"/>

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Revenue & Capital Budget Book 2014/15

Presented to Full Council on 26th February 2014

Summary of Budget 2014/15

General Fund Summary

Service	2013/14 Original Estimate £000	In Year Virements £000	2013/14 Original Baseline £000	Changes within 2014/15						2014/15 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
Customer and Communities Directorate										
Residual Communities Service	(129)	(88)	(218)	0	0	0	(1)	337	(0)	118
Parks Service	2,597	(545)	2,052	7	(1)	(72)	(149)	(473)	4	1,369
Customer Services	1,068	357	1,425	4	3	2	(199)	(90)	122	1,267
Operations Service	2,844	293	3,138	14	(1)	(129)	(306)	(190)	87	2,613
Business Directorate										
Planning Services	255	(15)	240	4	1	(48)	(22)	(18)	(60)	97
Local Land Charges	73	(17)	57	1	(0)	(9)	0	(6)	(0)	43
Building Control Services	225	(27)	199	1	(0)	(13)	(86)	(47)	2	55
Legal & Democratic Services	972	(168)	804	4	2	(41)	(25)	(133)	16	628
Licensing & Enforcement Unit	350	(61)	289	2	(6)	(13)	(23)	87	(7)	329
Health, Housing and Regeneration Service	1,485	18	1,502	9	6	(99)	(198)	(24)	10	1,207
Corporate Services										
Corporate Management	14	(50)	(36)	4	2	(39)	0	94	44	68
Finance & Property Services	829	(83)	746	5	2	(12)	(139)	373	150	1,127
People & Policy	140	(101)	39	2	1	(16)	(43)	109	17	109
Non-Distributed Costs	211	274	485	0	0	580	(245)	98	20	938
Financing and Reserves										
Capital Financing and Interest	(1,120)	213	(907)	0	0	0	(13)	(116)	0	(1,036)
Transfers to/(from) Earmarked Reserves	(482)	482	0							(23)
Total General Fund	9,333	482	9,815	58	10	91	(1,450)	(0)	406	8,906
Funded by										
Revenue Supprt Grant and Non-Domestic Rates	3,687									3,900
C Tax Freeze Grant re 2011/12 (payable for 4 yrs)	137									137
C Tax Freeze Grant re 2013/14	55									55
C Tax Freeze Grant re 2014/15	0									55
Council Tax Support Grant	871									0
Transitional Reserve	0									29
(Surplus)/Deficit on Collection Fund	0									112
Council Tax Requirement	4,580									4,617
Number of Band D Equivalent Properties	18,073									18,222
Council Tax at Band D (excluding Whitworth)	£253.40						Change in 2013/14	0.00%		£253.40

Summary of Budget 2014/15

General Fund Summary

Service	2014/15 Original Budget								Staff Numbers (FTE's)
	Employee Related Costs	Running Costs	Direct Costs	Direct Income	Indirect Costs /Income	Net Cost of Service	Use of Specific Reserves	Net Budget after use of Reserves	
	£000	£000	£000	£000	£000	£000	£000	£000	
Customer and Communities Directorate									
Residual Communities Service	0	72	72	0	45	118	0	118	0.0
Parks Service	664	379	1,043	(210)	537	1,369	0	1,369	25.0
Customer Services	329	21,001	21,331	(19,670)	(394)	1,267	0	1,267	8.8
Operations Service	1,420	1,169	2,589	(868)	892	2,613	0	2,613	53.3
Business Directorate									
Planning Services	382	58	439	(521)	179	98	0	97	10.8
Local Land Charges	72	7	79	(66)	29	43	0	43	2.0
Building Control Services	105	25	130	(124)	48	55	0	55	3.0
Legal & Democratic Services	554	158	712	(8)	(77)	627	0	628	11.5
Licensing & Enforcement Unit	159	25	185	(120)	264	329	0	329	5.6
Health, Housing and Regeneration Service	833	289	1,122	(300)	385	1,207	0	1,207	21.3
Corporate Services									
Corporate Management	312	31	343	0	(275)	68	0	68	4.0
Finance & Property Services	468	1,363	1,830	(342)	(361)	1,127	0	1,127	12.4
People & Policy	190	122	311	0	(202)	109	0	109	5.5
Non-Distributed Costs	1,233	0	1,233	(350)	55	938	0	938	0.0
Financing and Reserves									
Capital Financing and Interest	0	283	283	(100)	(1,220)	(1,036)	0	(1,036)	0.0
Transfers to/(from) Earmarked Reserves						0	(23)	(23)	
Total General Fund	6,719	24,983	31,702	(22,679)	(95)	8,928	(23)	8,906	163.2

Budget 2014/15

Customer and Communities Directorate - Residual Communities

Service	2013/14 Original Estimate £000	In Year Virements £000	2013/14 Original Baseline £000	Changes within 2014/15						2014/15 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
Community M'ment & Admin	(231)	(101)	(332)	0	0	0	(1)	338	0	5
Community Safety	64	0	64	0	0	0	0	7	(0)	71
Public Conveniences	30	0	30	0	0	0	0	(7)	0	24
Civil Contingency	8	13	20	0	0	0	0	(2)	0	18
Service Total	(129)	(88)	(218)	0	0	0	(1)	337	(0)	118

Budget 2014/15

Customer and Communities Directorate - Communities

Service	2014/15 Original Budget								Staff Numbers (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000	Net Cost of Service £000	Use of Specific Reserves £000	Net Budget after use of Reserves £000	
Community M'ment & Admin	0	0	0	0	5	5	0	5	0.0
Community Safety	0	54	54	0	17	71	0	71	0.0
Public Conveniences	0	0	0	0	24	24	0	24	0.0
Civil Contingency	0	18	18	0	0	18	0	18	0.0
Service Total	0	72	72	0	45	118	0	118	0.0

Budget 2014/15

Customer and Communities Directorate - Parks Services

Service	2013/14 Original Estimate £000	In Year Virements £000	2013/14 Original Baseline £000	Changes within 2014/15						2014/15 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
Localities (Non Pay)	20	(20)	0	0	0	0	0	0	0	0
Neighbourhood Localities	1,538	(1,538)	0	0	0	0	0	0	0	0
Street Cleansing General	315	(315)	0	0	0	0	0	0	0	0
Playing Fields (Sports Facilities)	68	(3)	65	0	0	0	0	(11)	0	55
Parks	103	(13)	89	0	0	5	0	(8)	0	86
Cemeteries - General	117	2	119	0	0	0	0	(181)	0	(62)
Parks & Open Spaces	436	1,342	1,778	7	(1)	(77)	(149)	(273)	4	1,290
Service Total	2,597	(545)	2,052	7	(1)	(72)	(149)	(473)	4	1,369

Budget 2014/15

Customer and Communities Directorate - Parks Services

Service	2014/15 Original Budget								Staff Numbers (FTE's)
	Employee Related Costs	Running Costs	Direct Costs	Direct Income	Indirect Costs /Income	Net Cost of Service	Use of Specific Reserves	Net Budget after use of Reserves	
	£000	£000	£000	£000	£000	£000	£000	£000	
Localities (Non Pay)	0	0	0	0	0	0	0	0	0.0
Neighbourhood Localities	0	0	0	0	0	0	0	0	0.0
Street Cleansing General	0	0	0	0	0	0	0	0	0.0
Playing Fields (Sports Facilities)	0	2	2	(13)	66	55	0	55	0.0
Parks	0	87	87	(6)	5	86	0	86	0.0
Cemeteries - General	0	8	8	(152)	81	(62)	0	(62)	0.0
Parks & Open Spaces	664	283	946	(40)	384	1,290	0	1,290	25.0
Service Total	664	379	1,043	(210)	537	1,369	0	1,369	25.0

Budget 2014/15

Customer and Communities Directorate - Customer Services

Service	2013/14 Original Estimate £000	In Year Virements £000	2013/14 Original Baseline £000	Changes within 2014/15						2014/15 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
Benefits Administration	380	0	380	0	0	0	0	(19)	52	413
Benefits Granted	(99)	0	(99)	0	0	0	0	0	60	(39)
Revenues Collection	246	0	246	0	0	0	0	(16)	0	230
One Stop Shop / Switchboard (Capita)	140	6	146	0	0	0	(1)	(1)	0	144
E-Government (ICT Support)	(607)	585	(22)	1	2	(11)	(18)	53	13	19
Central Printing	2	0	2	0	0	0	0	(2)	0	(0)
Revs & Bens Partnership	63	0	63	0	0	40	(20)	(100)	0	(17)
Customer Services Management	85	(1)	83	1	(0)	(9)	0	(4)	(0)	72
Service Assurance Team & STAN	39	(12)	28	2	1	(18)	(1)	56	(3)	64
Leisure Services	772	(220)	552	0	0	0	(159)	(45)	0	348
Concessionary Travel	14	0	14	0	0	0	0	(10)	0	4
Pest Control	3	0	3	0	0	0	0	(3)	0	1
Dog Warden	29	0	29	0	0	0	0	(0)	0	28
Service Total	1,068	357	1,425	4	3	2	(199)	(90)	122	1,267

Budget 2014/15

Customer and Communities Directorate - Customer Services

Service	2014/15 Original Budget								Staff Numbers (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000	Net Cost of Service £000	Use of Specific Reserves £000	Net Budget after use of Reserves £000	
Benefits Administration (Capita)	0	35	35	(451)	829	413	0	413	0.0
Benefits Granted (Capita))	0	18,751	18,751	(18,789)	0	(39)	0	(39)	0.0
Revenue Collection (Capita)	0	24	24	(362)	568	230	0	230	0.0
One Stop Shop / switchboard (Capita)	0	7	7	0	137	144	0	144	0.0
E-Government (ICT Support)	116	441	557	0	(538)	19	0	19	3.8
Central Printing	0	19	19	(20)	0	(0)	0	(0)	0.0
Revs & Bens Partnership (Capita)	0	1,435	1,435	0	(1,452)	(17)	0	(17)	0.0
Customer Services Management	69	1	70	0	2	72	0	72	1.0
Service Assurance Team & STAN	144	2	146	(36)	(46)	64	0	64	4.0
Leisure Services (RLT & CLAW)	0	242	242	0	107	348	0	348	0.0
Concessionary Travel	0	4	4	0	0	4	0	4	0.0
Pest Control	0	12	12	(12)	1	1	0	1	0.0
Dog Warden	0	28	28	0	0	28	0	28	0.0
Service Total	329	21,001	21,331	(19,670)	(394)	1,267	0	1,267	8.8

Budget 2014/15

Customer and Communities Directorate - Operations Service

Service	2013/14 Original Estimate £000	In Year Virements £000	2013/14 Original Baseline £000	Changes within 2014/15						2014/15 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
Strategic Functions										
Operations & Fleet Management	474	(24)	450	3	(1)	(29)	(17)	(72)	4	337
Operational Functions										
Refuse & Recycling	1,754	(30)	1,724	9	1	(78)	(74)	(43)	93	1,632
Street Sweeping	616	348	964	2	(1)	(22)	(215)	(74)	(10)	644
Service Total	2,844	293	3,138	14	(1)	(129)	(306)	(190)	87	2,613

Budget 2014/15

Customer and Communities Directorate - Operations Service

Service	2014/15 Original Budget								Staff Numbers (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000	Net Cost of Service £000	Use of Specific Reserves £000	Net Budget after use of Reserves £000	
Strategic Functions									
Operations & Fleet Management	294	93	387	(3)	(47)	337	0	337	10.3
Operational Functions									
Refuse & Recycling	898	911	1,809	(851)	674	1,632	0	1,632	35.0
Street Sweeping	228	165	393	(14)	265	644	0	644	8.0
Service Total	1,420	1,169	2,589	(868)	892	2,613	0	2,613	53.3

Budget 2014/15

Business Directorate

Service	2013/14 Original Estimate £000	In Year Virements £000	2013/14 Original Baseline £000	Changes within 2014/15						2014/15 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
Planning										
Development Control	38	4	42	3	2	(31)	(22)	(13)	(60)	(80)
Forward Planning	217	(19)	199	2	(0)	(17)	0	(6)	0	177
Local Land Charges	73	(17)	57	1	(0)	(9)	0	(6)	(0)	43
Building Control										
Fee Earning	68	(15)	53	1	(0)	(8)	(43)	(25)	1	(22)
Statutory Function	149	(11)	138	0	(0)	(5)	(44)	(22)	1	68
Street Signs	8	0	8	0	0	0	0	0	0	8
Legal Services	50	(66)	(16)	1	2	(15)	0	69	1	42
Democratic Services										
Electoral Registration	95	(17)	77	0	(0)	(6)	0	(4)	0	68
Elections	108	(4)	105	0	(0)	0	0	(15)	0	90
Direct Member Costs (including allowances)	375	(60)	315	0	0	0	(18)	7	(1)	304
Democratic Support	267	(20)	247	2	0	(18)	(6)	(187)	16	53
Mayoralty & Civic Events	74	(1)	72	0	0	(2)	0	(3)	0	68
Town Twinning	4	0	4	0	0	0	(1)	0	0	3
Licensing and Enforcement										
Public Protection Unit	350	(61)	289	2	(6)	(13)	(23)	87	(7)	329
Service Total	1,876	(287)	1,589	12	(3)	(125)	(156)	(118)	(49)	1,151

Budget 2014/15

Business Directorate

Service	2014/15 Original Budget								Staff Numbers (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000	Net Cost of Service £000	Use of Specific Reserves £000	Net Budget after use of Reserves £000	
Planning									
Development Control	247	52	299	(521)	142	(80)	0	(80)	7.0
Forward Planning	134	6	140	(0)	37	177	0	177	3.8
Local Land Charges	72	7	79	(66)	29	43	0	43	2.0
Building Control									
Fee Earning	66	9	75	(122)	25	(22)	0	(22)	1.8
Statutory Function	39	6	45	(0)	24	68	0	68	1.2
Street Signs	0	10	10	(2)	0	8	0	8	
Legal Services	118	44	162	(7)	(112)	42	0	42	3.5
Democratic Services									
Electoral Registration	24	31	56	(1)	16	71	0	71	0.8
Elections	24	45	69	0	17	86	0	86	0.8
Direct Member Costs (including allowances)	211	0	211	0	92	303	0	304	0.0
Democratic Support	141	12	153	0	(100)	53	0	53	5.1
Mayoralty & Civic Events	35	23	58	0	10	68	0	68	1.4
Town Twinning	0	3	3	0	0	3	0	3	0.0
Licensing and Enforcement									
Public Protection Unit	159	25	185	(120)	264	329	0	329	5.6
Service Total	1,271	273	1,545	(838)	444	1,150	0	1,151	32.9

Budget 2014/15

Business Directorate - Health, Housing & Regeneration

Service	2013/14 Original Estimate £000	In Year Virements £000	2013/14 Original Baseline £000	Changes within 2014/15						2014/15 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
Health										
Environmental Health	671	(91)	579	4	1	(43)	0	(49)	0	492
Environmental Health Misc	4	0	4	0	0	0	0	0	0	4
Regeneration										
Regeneration Management	173	142	315	2	1	(26)	(5)	39	(2)	323
Economic Regeneration	95	(4)	91	1	(0)	(6)	0	(18)	(0)	68
Tourism	5	0	5	0	0	0	0	(5)	0	0
Area Forums	70	0	70	0	0	0	(70)	20	0	20
Other Grants	116	0	116	0	0	0	(50)	(20)	0	46
Markets	(69)	(1)	(70)	0	4	0	(0)	55	9	(1)
Housing										
Housing Strategy	79	(4)	75	1	(0)	(6)	0	(10)	(0)	60
Private Sector Housing Renewals	87	(9)	78	1	(0)	(9)	0	(16)	(0)	54
Homelessness	135	(15)	119	1	(0)	(11)	(35)	(20)	2	57
Whittaker Park Museum	120	(0)	120	0	0	2	(39)	0	1	85
Service Total	1,485	18	1,502	9	6	(99)	(198)	(24)	10	1,207

Budget 2014/15

Business Directorate - Health, Housing & Regeneration

Service	2014/15 Original Budget								Staff Numbers (FTE's)
	Employee Related Costs	Running Costs	Direct Costs	Direct Income	Indirect Costs /Income	Net Cost of Service	Use of Specific Reserves	Net Budget after use of Reserves	
	£000	£000	£000	£000	£000	£000	£000	£000	
Health									
Environmental Health	352	49	400	(15)	106	492	0	492	8.8
Environmental Health Misc	0	5	5	(1)	0	4	0	4	0.0
Regeneration									
Regeneration Management	204	13	217	0	106	323	0	323	5.0
Economic Regeneration	46	14	60	0	8	68	0	68	1.0
Tourism	0	0	0	0	0	0	0	0	0.0
Area Forums	0	20	20	0	0	20	0	20	0.0
Other Grants	0	46	46	0	0	46	0	46	0.0
Markets	21	6	28	(137)	109	(1)	0	(1)	1.0
Housing									
Housing Strategy & Homelessness	47	5	53	0	7	60	0	60	1.0
Private Sector Renewal	72	13	84	(45)	14	54	0	54	2.0
Homelessness	90	48	138	(102)	21	57	0	57	2.5
Whittaker Park Museum	0	71	71		14	85	0	85	0.0
Service Total	833	289	1,122	(300)	385	1,207	0	1,207	21.3

Budget 2014/15

Corporate Management

Service	2013/14 Original Estimate £000	In Year Virements £000	2013/14 Original Baseline £000	Changes within 2014/15						2014/15 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
Corporate Management										
Executive Office	(87)	(17)	(103)	3	2	(3)	0	110	44	52
Executive Support /Corporate Subscriptions	101	(34)	67	0	(0)	(36)	0	(16)	0	16
Service Total	14	(50)	(36)	4	2	(39)	0	94	44	68

Budget 2014/15

Corporate Management

Service	2014/15 Original Budget								Staff Numbers (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000	Net Cost of Service £000	Use of Specific Reserves £000	Net Budget after use of Reserves £000	
Corporate Management									
Executive Office	289	10	299	0	(279)	19	0	19	3.0
Executive Support /Corporate Subscriptions	23	21	44	0	4	48	0	48	1.0
Service Total	312	31	343	0	(275)	68	0	68	4.0

Budget 2014/15

Finance & Property Services

Service	2013/14 Original Estimate £000	In Year Virements £000	2013/14 Original Baseline £000	Changes within 2014/15						2014/15 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
Finance										
Treasury Mgmt	149	0	149	0	0	2	0	(55)	0	96
Insurance Risk & Internal Audit	21	22	44	0	0	2	0	(42)	0	4
Accountancy	(51)	(40)	(91)	3	(6)	(23)	6	202	6	98
Exchequer	169	(35)	134	1	7	(5)	(32)	(55)	(6)	43
subtotal - Finance	288	(53)	236	4	1	(24)	(26)	51	(0)	240
Property Services										
Land Drainage	14	1	15	0	0	0	0	(0)	0	15
Public Conveniences	19	0	19	0	0	1	0	2	0	21
Depots	60	1	61	0	0	5	0	1	0	68
Cemeteries	67	(0)	66	0	0	3	0	1	0	70
Sports Grounds	47	0	48	0	0	2	0	62	0	111
Allotments	2	0	2	0	0	0	0	(0)	0	2
Whittaker Park Museum	11	(3)	8	0	0	0	0	0	0	9
Car Parks	59	4	63	0	0	1	0	4	0	68
Xmas Lights	26	0	26	0	0	0	0	0	0	26
Markets	95	(2)	93	0	0	4	(5)	17	0	109
Public Baths	19	(3)	16	0	0	0	0	20	3	39
Public Halls	15	(3)	12	0	0	0	0	3	0	16
Sports Facilities	(72)	(4)	(76)	0	0	0	0	(173)	0	(249)
Council Offices	70	(4)	65	0	0	1	(103)	100	(1)	62
Bus Shelters / Stations	12	0	12	0	0	0	0	(16)	18	14
Public Clocks & Memorials	3	0	3	0	0	0	0	8	0	12
Facilities Management	77	(17)	60	1	(0)	(8)	4	101	100	259
Courier (vehicle related costs)	(28)	0	(28)	0	0	0	0	33	0	5
Corporate Estates & Industrial Units	25	(3)	23	1	1	(4)	(10)	161	15	187
Business Centre	18	1	20	0	0	7	2	(2)	16	43
Subtotal - Property	540	(30)	510	2	1	12	(112)	323	151	886
Service Total	828	(83)	746	5	2	(12)	(139)	373	150	1,127

Budget 2014/15

Finance & Property Services

Service	2014/15 Original Budget								Staff Numbers (FTE's)
	Employee Related Costs	Running Costs	Direct Costs	Direct Income	Indirect Costs /Income	Net Cost of Service	Use of Specific Reserves	Net Budget after use of Reserves	
	£000	£000	£000	£000	£000	£000	£000	£000	
Finance									
Treasury Mgmt	0	93	93	(3)	6	96	0	96	0.0
Insurance Risk & Internal Audit	2	69	71	0	(67)	4	0	4	0.0
Accountancy	235	7	242	0	(144)	98	0	98	5.0
Exchequer	80	6	86	0	(43)	43	0	43	2.7
subtotal - Finance	317	174	492	(3)	(248)	240	0	240	7.7
Property Services									
Land Drainage	0	15	15	0	0	15	0	15	0.0
Public Conveniences	0	21	21	0	0	21	0	21	0.0
Depots	0	68	68	0	0	68	0	68	0.0
Cemeteries	0	70	70	0	0	70	0	70	0.0
Sports Grounds	0	111	111	0	0	111	0	111	0.0
Allotments	0	2	2	0	0	2	0	2	0.0
Whittaker Park Museum	0	9	9	0	0	9	0	9	0.0
Car Parks	0	64	64	0	5	68	0	68	0.0
Xmas Lights	0	26	26	0	0	26	0	26	0.0
Markets	0	109	109	0	0	109	0	109	0.0
Public Baths	0	39	39	0	0	39	0	39	0.0
Public Halls	0	33	33	(18)	0	16	0	16	0.0
Sports Facilities	0	39	39	(14)	(274)	(249)	0	(249)	0.0
Council Offices	0	129	129	(3)	(64)	62	0	62	0.0
Bus Shelters / Stations	0	32	32	(23)	5	14	0	14	0.0
Public Clocks & Memorials	0	3	3	0	8	12	0	12	0.0
Facilities Management	64	150	214	0	45	259	0	259	2.0
Courier (vehicle related costs)	0	5	5	0	0	5	0	5	0.0
Corporate Estates & Industrial Units	85	86	171	(206)	222	187	0	187	2.6
Business Centre	0	178	178	(76)	(59)	43	0	43	0.0
Subtotal - Property	150	1,189	1,339	(339)	(113)	886	0	886	4.6
Service Total	468	1,363	1,830	(342)	(361)	1,127	0	1,127	12.4

0

Budget 2014/15

People & Policy

Service	2013/14 Original Estimate £000	In Year Virements £000	2013/14 Original Baseline £000	Changes within 2014/15						2014/15 Original Budget £000
				Inflation Pay Award £000	Employee Increments £000	Other Inflation £000	Savings £000	Inter-service Virements £000	Volume/ Technical Changes £000	
People & Policy	140	(101)	39	2	1	(16)	(43)	109	17	109
Service Total	140	(101)	39	2	1	(16)	(43)	109	17	109

Budget 2014/15

People & Policy

Service	2014/15 Original Budget								Staff Numbers (FTE's)
	Employee Related Costs £000	Running Costs £000	Direct Costs £000	Direct Income £000	Indirect Costs /Income £000	Net Cost of Service £000	Use of Specific Reserves £000	Net Budget after use of Reserves £000	
People & Policy	190	122	311	0	(202)	109	0	109	5.5
Service Total	190	122	311	0	(202)	109	0	109	5.5

Budget

Non-Distributed Costs and Capital Financing

Service	2013/14 Original Estimate	In Year Virements	2013/14 Original Baseline	Changes within 2014/15						2013/14 Original Budget
				Inflation Pay Award	Employee Increments	Other Inflation	Savings	Inter-service Virements	Volume/ Technical Changes	
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Non-Distributed Costs										
Pension Costs	534	53	587	0	0	582	(76)	121	20	1,233
Other Non Distributed costs	(323)	222	(102)	0	0	(2)	(169)	(22)	0	(295)
Capital Financing										
Minimum Revenue Provision	75	40	115	0	0	0	0	0	0	115
Interest & Misc expenses	(71)	173	102	0	0	0	(13)	(20)	0	69
Reversal of Capital Charges	(1,124)	0	(1,124)	0	0	0	0	(96)	0	(1,220)
Service Total	(910)	487	(422)	0	0	580	(258)	(18)	20	(99)

Budget

Non-Distributed Costs and Capital Financing

Service	2014/15 Original Budget								Staff Numbers (FTE's)
	Employee Related Costs	Running Costs	Direct Costs	Direct Income	Indirect Costs /Income	Net Cost of Service	Use of Specific Reserves	Net Budget after use of Reserves	
	£000	£000	£000	£000	£000	£000	£000	£000	
Non-Distributed Costs									
Pension Costs	1,233	0	1,233		0	1,233	0	1,233	0.0
Other Non Distributed costs	0	0	0	(350)	55	(295)	0	(295)	0.0
Capital Financing									
Minimum Revenue Provision	0	115	115	0	0	115	0	115	0.0
Interest & Misc expenses	0	169	169	(100)	0	69	0	69	0.0
Reversal of Capital Charges	0	0	0	0	(1,220)	(1,220)	0	(1,220)	0.0
Service Total	1,233	283	1,516	(450)	(1,165)	(99)	0	(99)	0.0

Capital Programme 2014/15 - 2016/17

Capital Resources	Balance Bfwd April 2014	Prudent estimates			Total Resources £000
		2014/15 £000	2015/16 £000	2016/17 £000	
General Services					
General surplus asset disposals	227	100	100	100	527
Funded by Revenue Contributions built into MRP	-	-	1,875	-	1,875
Application of S106 monies	-	-	-	-	-
MTFS Additional Capital Contribution (subject to member approval)	-	100	100	100	300
	227	200	2,075	200	2,702
Housing Services					
Useable Capital Receipts	382	-	130	-	512
Disabled Facilities Grant (certain up to 2015/16 only)	-	366	366	-	732
Other Capital Grants	153	-	-	-	153
	535	366	496	-	1,397
Total Capital Resources	762	566	2,571	200	4,099

Capital Programme 2014/15 - 2016/17

Capital Programme	Programme	Affordable Programme			
	2014/15 £000	2014/15 £000	2015/16 £000	2016/17 £000	Total £000
Operations & Communities					
Vehicle replacement Programme	-	-	1,875	-	1,875
Playgrounds	25	10	10	10	30
Pathways	20	20	-	-	20
Cemeteries	20	-	20	-	20
Sports playing Fields	20	-	-	20	20
	85	30	1,905	30	1,965
Corporate					
Car Park upgrading	30	10	10	10	30
Building Maintenance (as per condition survey)	1,493	250	100	100	450
Emergency Works	40	40	40	40	120
	1,563	300	150	150	600
General Fund Total	1,648	330	2,055	180	2,565
Housing					
Disabled Facilities Grants (DFGs)	500	450	450	305	1,205
Compulsory Purchase Order Schemes	-	130	-	-	130
Housing Services Total	500	580	450	305	1,335
Expenditure Grand Total	2,148	910	2,505	485	3,900
General Fund Services		97	117	137	137
Housing Services		321	367	62	62
Total Usable Capital Receipts balance c/w/d		418	484	199	199

