

<b>Subject:</b>	Public Meetings: Committee Schedule 2015/2016	<b>Status:</b>	For Publication
<b>Report to:</b>	Council	<b>Date:</b>	17 <sup>th</sup> December 2014
<b>Report of:</b>	Director of Business	<b>Portfolio Holder:</b>	Customers, Legal and Licensing
<b>Key Decision:</b>	<input type="checkbox"/> Forward Plan <input type="checkbox"/>	<b>General Exception</b>	<input type="checkbox"/> <b>Special Urgency</b> <input type="checkbox"/>
<b>Equality Impact Assessment:</b>	Required:	No	Attached: No
<b>Biodiversity Impact Assessment</b>	Required:	No	Attached: No
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<b>1.</b>	<b>RECOMMENDATIONS</b>
1.1	That members agree the Committee Schedule containing dates of public meetings for 2015/2016 as detailed at Appendix 1.

**2. PURPOSE OF REPORT**

2.1 To ask members to consider and agree the public committee meeting dates for 2015/2016.

**3. CORPORATE PRIORITIES**

3.1 The matters discussed in this report impact directly on the following of the Council's corporate priorities:

- Responsive Value for Money Services: This priority is about the Council working collaboratively, being a provider, procurer and a commissioner of services that are efficient and that meet the needs of local people.

**4. RISK ASSESSMENT IMPLICATIONS**

4.1 All the issues raised and the recommendation(s) in this report involve risk considerations as set out below:

- A Committee Schedule is required in order to provide good customer service, promote local democracy and encourage public participation and involvement in the decision making process.
- Decisions made at any unscheduled or unpublicised meetings would be breaking the statutory legal requirements, thus making the Council open to legal challenge.

**5. BACKGROUND AND OPTIONS**

5.1 The proposed committee schedule of public meetings for 2015/2016 is attached at Appendix 1 for consideration.

**COMMENTS FROM STATUTORY OFFICERS:**

**6. SECTION 151 OFFICER**

6.1 There are no specific financial implications arising from this report.

**7. MONITORING OFFICER**

7.1 There are no specific legal implications identified as arising from this report, other than the need to meet Access to Information requirements for public meetings that take place during

the municipal year.

**8. POLICY IMPLICATIONS AND CONSULTATION CARRIED OUT**

- 8.1 There are no identified equality impacts or specific human resources implications for the Council arising from this report.
- 8.2 Consultation has taken place with Management Team, Managers, and Group Leaders and the schedule has been circulated to elected members for feedback.

**9. CONCLUSION**

- 9.1 It is important to agree a committee schedule in order to ensure that the Council can effectively conduct its business.

No background documents.

## Rossendale Borough Council – Public Meetings Timetable

All the meetings below are held at 6.30pm in the Council Chamber unless otherwise stated on the agenda.

Meeting	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016
Full Council	22 AM		15		30			9		24 B	16	
Cabinet			8		16	21	25			10 B	9	
Development Control		16	21		1	6	3	8	19	23	22	19
Corporate Overview and Scrutiny		22	20		21		16			1 B	14	
Partner Overview and Scrutiny		29			7		2			29		
Licensing			14				10				1	
Audit and Accounts		30			22						15	
3 Tier Forum		10			9			2				6

**AM** = Annual Council Meeting    **B** = Budget Meeting

Neighbourhood Forums are held in a local area venue and start at 6.30pm – details of venues are published on the website at the following link: [http://www.rossendale.gov.uk/site/scripts/meetings\\_index.php](http://www.rossendale.gov.uk/site/scripts/meetings_index.php)

**Please note that Neighbourhood Forums are not Council meetings and dates may be subject to mid-year changes.**

Whitworth	1 <sup>st</sup> July 2015	15 <sup>th</sup> September 2015	19 <sup>th</sup> January 2016
Bacup	9 <sup>th</sup> July 2015	24 <sup>th</sup> September 2015	22 <sup>nd</sup> January 2016
Haslingden	25 <sup>th</sup> June 2015	23 <sup>rd</sup> September 2015	27 <sup>th</sup> January 2016
Rawtenstall	2 <sup>nd</sup> July 2015	17 <sup>th</sup> September 2015	28 <sup>th</sup> January 2016