

Dear Mr/Mrs/Miss

Re

I refer to your letter dated *****, in connection with your application to purchase the above mentioned land.

This matter has now been considered by the Council and I would like to inform you that the Council is willing, in principle, to sell/lease this area of land/property to you.

The land is classified as Public Open Space and will need to be advertised for 2 consecutive weeks in compliance with the Land Government Act 1972 S123 (2A), and any objections received will be considered by the Council.

If more than one party has expressed interest in purchasing/leasing the land/property, then the sale/lease may be advertised in the local press. If additional interest is received then sealed bids or tenders will be invited from all interested parties and a final recommendation will be made to the Portfolio Holder and Officer under delegated powers.

If no other parties are interested or likely to be interested in this land/property I will offer Terms of Sale/Lease for the land/property within 10 working days, or sooner if possible. Following provisional agreement of terms, the Sale/Lease will be reported for consideration under delegated powers to the Portfolio Holder and Senior Officers of the Council.

On receipt of approval of these terms, the Council's Legal Department will be instructed to prepare their necessary documentation. You will be required to reimburse the Council's Legal costs and Surveyors fees in this matter upon completion.

Yours sincerely

Mr Michael Forster
Property Services Manager