

<b>Subject:</b>	Public Meetings: Committee Schedule 2016/2017	<b>Status:</b>	For Publication
<b>Report to:</b>	Council	<b>Date:</b>	9 <sup>th</sup> December 2015
<b>Report of:</b>	Chief Executive	<b>Portfolio Holder:</b>	Legal and Democratic Services
<b>Key Decision:</b>	<input type="checkbox"/> Forward Plan <input type="checkbox"/>	<b>General Exception</b>	<input type="checkbox"/> <b>Special Urgency</b> <input type="checkbox"/>
<b>Equality Impact Assessment:</b>	Required:	No	Attached: No
<b>Biodiversity Impact Assessment</b>	Required:	No	Attached: No
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<b>1.</b>	<b>RECOMMENDATIONS</b>
1.1	That members agree the Committee Schedule containing dates of public meetings for 2016/2017 as detailed at Appendix 1.

**2. PURPOSE OF REPORT**

2.1 To ask members to consider and agree the public committee meeting dates for 2016/2017.

**3. CORPORATE PRIORITIES**

3.1 The matters discussed in this report impact directly on the following of the Council's corporate priorities:

- Responsive Value for Money Services: This priority is about the Council working collaboratively, being a provider, procurer and a commissioner of services that are efficient and that meet the needs of local people.

**4. RISK ASSESSMENT IMPLICATIONS**

4.1 All the issues raised and the recommendation(s) in this report involve risk considerations as set out below:

- A Committee Schedule is required in order to provide good customer service, promote local democracy and encourage public participation and involvement in the decision making process.
- Decisions made at any unscheduled or unpublicised meetings would be breaking the statutory legal requirements, thus making the Council open to legal challenge.

**5. BACKGROUND AND OPTIONS**

5.1 The proposed committee schedule of public meetings for 2016/2017 is attached at Appendix 1 for consideration.

**COMMENTS FROM STATUTORY OFFICERS:**

**6. SECTION 151 OFFICER**

6.1 There are no specific financial implications arising from this report.

**7. MONITORING OFFICER**

7.1 There are no specific legal implications identified as arising from this report, other than the need to meet Access to Information requirements for public meetings that take place during

the municipal year.

**8. POLICY IMPLICATIONS AND CONSULTATION CARRIED OUT**

- 8.1 There are no identified equality impacts or specific human resources implications for the Council arising from this report.
- 8.2 Consultation has taken place with Management Team, Managers, Cabinet members and Group Leaders.

**9. CONCLUSION**

- 9.1 It is important to agree a committee schedule in order to ensure that the Council can effectively conduct its business.

No background documents.

## Rossendale Borough Council – Public Meetings Timetable

All the meetings below are held at 6.30pm in the Council Chamber unless otherwise stated on the agenda.

Meeting	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017
Full Council	20 <b>AM</b>		13		28			14			1 <b>B</b> 22	
Cabinet			6		14	19	30			15 <b>B</b>	8	
Development Control		7	19	30		4	8	13	17	28		4
Overview and Scrutiny		20	18		5	10	7	5	16	6 <b>B</b>	13	
Licensing			12				15			7		
Audit and Accounts		28			27						14	

**AM** = Annual Council Meeting      **B** = Budget Meeting

Neighbourhood Forums are held in a local area venue and start at 6.30pm – details of venues are published on the website at the following link: [http://www.rossendale.gov.uk/site/scripts/meetings\\_index.php](http://www.rossendale.gov.uk/site/scripts/meetings_index.php)

**Please note that Neighbourhood Forums are not Council meetings and dates may be subject to mid-year changes.**

Meeting	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017
Whitworth		29			13				23			
Bacup			14		22				19			
Haslingden		23			21				24			
Rawtenstall		30			15				18			